CSCI 172.50C: Introduction to Computer Modeling

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CSCI 172 Introduction to Computer Modeling
Sections 50C & 51C
Credits: 3
Prerequisites: M 90 Introductory Algebra
Syllabus Last Revised: August 2013

Faculty Contact
Tom Gallagher, Associate Professor
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Office Hours: MTWR 10-11

Course Description
Problem solving and data modeling using computer productivity software. Emphasis using spreadsheets and
databases for data analysis. Formal presentation of results.

Course Overview
This class focuses on using the computer as a modeling tool for analysis of data sets. The software applications we will
be using for data modeling are spreadsheets and databases. We'll utilize the Microsoft spreadsheet Excel and the
Microsoft database Access to implement data modeling. These are the most common spreadsheet and desktop
database applications in use today. The 2013 version of MS Excel and MS Access are needed to complete activities for
this course (available on computers in student classrooms and labs).

The course uses a textbook authored by Robert Grauer and published by Pearson Prentice-Hall. It is bundled with the
online simulation software package MyITLab. This application provides electronic exercises using a simulation of the
MS Office productivity suite. All students are welcome to utilize the computing labs and classrooms available on
campus.

Both an electronic copy and printed copy of the textbook bundle are available for the course. MyITLab is an important
component of the printed textbook bundle. There are lots of versions of this particular textbook. Be sure to purchase
the version with the MyITLab bundle. The ISBN listed will accurately identify this bundle.

Learner Outcomes
• Create, manipulate, and format data in a spreadsheet.
• Create and use formulas, including conditional formulas.
• Use a spreadsheet to do basic descriptive statistics.
• Design models for visualizing data including charts.
• Work with large tables.
• Design a spreadsheet to implement a computer model.
• Work with database tables and queries.
• Understand how table relationships are used.
Textbook
There are two options to obtain the required textbook for this course (please choose only one):

Option 1: Electronic Textbook Only and MyITLab
Available for purchase directly from Pearson using a credit card or PayPal account. See http://myitlab.com/support/support-2013/student-get-started.html
Course ID is found in the Moodle Shell. (Approx. cost $85)

or

Option 2: Printed Textbook, Electronic Textbook, MS Office 2013 (180 day license) and MyITLab
Available for purchase through the UM Bookstore http://www.montanabookstore.com
(Approx. cost $134) Important Note: Custom Textbook Bundle includes MyITLab Simulation required subscription. PLEASE PURCHASE FROM THE UM BOOKSTORE and not Amazon!

Other Required Materials
A computer with the Microsoft Excel/Access 2013 will be required.

General System requirement specifications for MyITLab are available at http://myitlab.com/support/support-2013/system-requirements.html

The MS Office software suite is available to students at a substantial discount through the UM Bookstore.


UM campus computer labs are another option for using MS Access/Excel 2013 for local students.

Assessment
Grades will be weighted and graded as follows:

<table>
<thead>
<tr>
<th>Assessment Area Weighting:</th>
<th>Grading Scale:</th>
</tr>
</thead>
<tbody>
<tr>
<td>End of Chapter Homework</td>
<td>90-100% A</td>
</tr>
<tr>
<td>End of Chapter Assessments</td>
<td>80-89% B</td>
</tr>
<tr>
<td>Unit Projects</td>
<td>70-79% C</td>
</tr>
<tr>
<td>Final Exam</td>
<td>60-69% D</td>
</tr>
</tbody>
</table>

Academic Conduct
All students must practice academic honesty. Academic misconduct is subject to an academic penalty by the course instructor and/or a disciplinary sanction by The University. All students need to be familiar with the Student Conduct Code. The Code is available for review online at:
http://life.umt.edu/vpsa/student_conduct.php

Using the Web to research materials and concepts is an integral part of learning in the twenty-first century. Studying with other students is a productive method of learning. A certain amount of collaborating on concepts with other students and using resources found on the Internet in an assignment is recommended. Copy and paste is not acceptable. It is expected that each student will input his/her assignment into the computer, and each student must be able to explain any assignment turned in.

Collaboration on End of Chapter Assessments (Grader Activities) is strictly forbidden. Collaboration on the Final Exam is strictly forbidden.
Dropping and Adding Courses or Changing Sections, Grading or Credit Status

University Policy for dropping courses or requesting grading/credit status changes can be found in the catalog: 
http://www.umt.edu/catalog/acad/acadpolicy/default.html

Students should become familiar with all academic policies found in the catalog.

Disability Accommodations:
Eligible students with disabilities will receive appropriate accommodations in this course when requested in a timely way. Please contact me if you will be requesting an accommodation. Please be prepared to provide a letter from your DSS Coordinator. For more information, visit the Disability Services website at http://www.umt.edu/dss or call/text 406.243.2243.

Notes for Online Students
We will utilize two Learning Management System (LMS) software packages for the course: Moodle (UMOnline) and MyITLab (Pearson-textbook publisher). Moodle is the official LMS for the course content, grades, schedules, lessons, etc. The MyITLab LMS software platform is used for homework exercises, chapter assessments, and the final exam.

All homework, assessments, and unit projects have a due date. You are expected to have submitted your assignment on-time. Submission of assignments or projects will not be accepted unless there are extenuating circumstances. Acceptance of late submissions is at the discretion of the instructor. Please have a very good reason for your request.

The final exam will be comprehensive. It will assess knowledge and concepts rather than skills. Final exam date will be determined later in the semester.

How to Succeed in This Class
“Wow a section on how to succeed in the class? What a great idea. I’ll be sure to pay close attention” states the non-assuming, enthusiastic student 😊

Here’s a short list of tips from your instructor:

1. COMPLETE THE INTERACTIVE VIDEO TUTORIAL FOUND IN MYITLAB: These provide a great introduction to the material and demonstrate the skills and knowledge required to complete homework exercises.

2. READ THE BOOK. We have a great textbook which clearly explains topics involving spreadsheets and databases. It is available in a hard copy form from the UM bookstore and in an electronic format through MyITLab. Book readings are assigned to assist you in developing vocabulary and understanding concepts. Students will be assessed on this knowledge through a comprehensive final exam given at the end of the semester.

3. COMPLETE ALL THE HOMEWORK, ASSESSMENTS, and UNIT PROJECTS. These homework exercises and assessments are found in MyITLab. Unit Projects are found in Moodle. CSCI 172 is a project-based course. Completion of these activities account for 80% of your final grade! There are 27 graded activities. Complete all of them!

4. CHOP WOOD. This is a computer class. What does this mean? Well, chop wood is simply a metaphor for doing the work. Due dates for activities are posted in the syllabus. These will be reinforced in the Moodle LMS. Follow the schedule. Don’t put it off to the weekend. Chop the wood and get your work done as prescribed and you’ll have a great experience!

Good luck this semester and I hope you enjoy the course!
Proposed Topic Outline (subject to revision)

1. Introduction to Course and Office Fundamentals

2. Introduction to Spreadsheets: Basics and Formulas

3. Functions: Aggregate Functions; Logic Lookup, & Financial Functions; and Range Names

4. Data Visualization: Introduction to Charting, Chart Design, Chart Layout, & Sparklines

5. Managing Large Volumes of Data: Large Datasets and Data Tables; Table Manipulation and Aggregation; and Conditional Formatting

6. Data Analysis I: Outlines and Subtotals; PivotTables and PivotCharts

7. Data Analysis II: What-If Analysis; Qualitative Data Sets; and Quantitative Data Sets

8. Introduction to Databases: Filters and Sorts; Multiple Table Databases; and Relationships

9. Queries and the Relational Model

10. Calculations; Expression Building; and Aggregate Functions

11. Forms and Reports

Assignment Due Dates - Autumn Term 2013
(August 23, 2013 – subject to revision)

<table>
<thead>
<tr>
<th>Week</th>
<th>Activity</th>
<th>Monday</th>
<th>Wednesday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>26-Aug</td>
<td>1 Introduction</td>
<td>Introduction to Course – Asn1.1 Discussion Forum</td>
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<tr>
<td>2-Sep</td>
<td>Excel - Ch. 1</td>
<td>Labor Day: Holiday</td>
<td>Office HW</td>
<td>Office Assess</td>
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<tr>
<td>9-Sep</td>
<td>Excel - Ch. 2</td>
<td>Excel Ch. 1 HW</td>
<td>Excel Ch. 1 Assess</td>
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<tr>
<td>16-Sep</td>
<td>Excel - Ch. 3</td>
<td>Excel Ch. 2 HW</td>
<td>Excel Ch. 2 Assess</td>
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<td>23-Sep</td>
<td></td>
<td>Unit Project 1</td>
<td>Excel Ch. 3 HW</td>
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<td>30-Sep</td>
<td>Excel - Ch. 4</td>
<td>Excel Ch. 3 Assess</td>
<td>Excel Ch. 4 HW</td>
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<td>7-Oct</td>
<td>Excel - Ch. 5</td>
<td>Excel Ch. 4 Assess</td>
<td>Unit Project 2</td>
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<td>14-Oct</td>
<td>Excel - Ch. 6</td>
<td>Excel Ch. 5 HW</td>
<td>Excel Ch. 5 Assess</td>
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<td>21-Oct</td>
<td></td>
<td>Excel Ch. 6 HW</td>
<td>Excel Ch. 6 HW</td>
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<tr>
<td>28-Oct</td>
<td>Access - Ch. 1</td>
<td>Unit Project 3</td>
<td>Access Ch. 1 HW</td>
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<td>4-Nov</td>
<td>Access - Ch. 2</td>
<td>Access Ch. 1 Assess</td>
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<td>11-Nov</td>
<td></td>
<td>Veteran's Day Holiday</td>
<td>Access Ch. 2 HW</td>
<td>Access Ch. 2 Assess</td>
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<td>18-Nov</td>
<td>Access - Ch. 3</td>
<td>Unit Project 4</td>
<td>Access Ch. 3 HW</td>
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<td>25-Nov</td>
<td>Access - Ch. 4</td>
<td>Access Ch. 3 Assess</td>
<td>Thanksgiving Holiday - No Class</td>
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<td>2-Dec</td>
<td></td>
<td>Access Ch. 4 HW</td>
<td>Access Ch. 4 HW</td>
<td>Access Ch. 4 Assess</td>
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<tr>
<td>9-Dec</td>
<td></td>
<td>Final Exam Week</td>
<td></td>
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