1. Call Meeting to Order

2. Roll Call

3. Approval of Minutes - April 13, 1994

4. Public Comment

5. President's Report
   a. Barbecue
   b. Dr. Nancy Fitch - Health Services
   c. Bill Moos - Athletics
   d. Faculty Senate Delegates
   e. General Announcements

6. Vice President's Report
   a. ASUM Renovations
   b. Dean Hollmann
   c. Announcements

7. Business Manager's Report

8. Committee Reports

9. Unfinished Business
   a. SB143 Resolution to Change Budgeting Schedule
   b. SB147 Resolution to Dissolve the Position of Communications Intern
   c. SB148 Resolution for Elections Reform
   d. SB149 Resolution to Change Item 6.6 of Current Fiscal Policy
   e. SB150 Resolution to Approve Renovation Budget

10. New Business

11. Comments

12. Adjournment
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Chair Hoffman called the meeting to order at 6:04 p.m. Present: Flanigan (6:22), Crowe (6:13), Hoffman, J. Arnold, S. Arnold, Bear Don't Walk, Brown, Deines, Gregory (6:16), Hammond, Katzman (6:20), Kuntz, Lindsay, Mather, Panasuk, Redenius, Reed, Rogers, Schlosser, Tomazeli (6:14) and Yellow Robe. Excused was Farooqui.

Public Comment

Sarah Akhtar, Trinity Ballie (write-in) and Tripp Chenault introduced themselves as senatorial candidates.

President's Report

a. A barbecue will be held this Friday in conjunction with Earth Week. Senators were asked to sign up to help out.

Committee Reports

a. Redenius reported on the resolution to put athletic fee choice on the ballot.

Vice-President's Report

a. The UC architects presented the latest renovation plans for ASUM offices. Senate passed SB150 Resolution to Approve Renovation Budget amended by adding "plus a 15% contingency fee" at the end (Exhibit A).

b. Dean Hollmann discussed incidental fees and tuition (Exhibit B) and announced that there will be a conference call with the Board of Regents tomorrow morning to discuss basic tuition increases.

Five-minute break

President's Report (continued)

b. Nancy Fitch, Director of Health Services, discussed a proposal to expand the current SHS facility (Exhibit C). An ASUM committee will be considering the proposal.

c. Bill Moos, Athletic Director, was unable to attend.

d. Flanigan requested volunteers to be Faculty Senate delegates.

e. Spring '93 Senate Minutes are missing. Flanigan requested that Senators help in locating them.

Business Manager's Report

a. Hoffmann reported that proposed Fiscal Policy changes will be in the mail boxes tomorrow for discussion/vote next week at Senate.

Committee Reports (continued)

b. Panasuk reported that UC Board approved $10,000 for an information board. See her for details.

c. Lindsay reported that UTU negotiations have not been finalized.

d. Tomazeli reported that ASCRC is working on an English test to determine student proficiency at writing, etc.

e. Katzman requested input on the Health Service expansion proposal.
f. Gregory announced a Family Housing Planning Committee meeting on April 27, at 4 p.m. in Turner Hall and an open meeting the same day from 6-8 p.m. to discuss site and drawing.
g. Flanigan announced that an interview committee selected Danna Jackson as the University of Montana candidate for student regent.
h. Brown reported on CDC. University Affairs will meet next Tuesday at 6 p.m. in the Copper Commons.
i. Mather received Senate approval of the ballot for the upcoming General Elections. Executives and senators will be elected, and four constitutional amendments will be on the ballot for consideration. Mather asked for Senate help at 6:45 p.m. Monday in putting up signs to help get out the vote.
j. Deines reported that questionnaires have been returned by most senatorial candidates and will be displayed. Fast will be attending the conference call regarding tuition tomorrow morning as SPA representative.
k. Hammond asked for Senate help in making reminder calls to voters on Monday night in the ASUM office.

Unfinished Business

a. SB143 Resolution to Change Budgeting Schedule - in committee
b. SB147 Resolution to Dissolve the Position of Communications Intern - tabled
c. SB148 Resolution for Elections Reform - in committee. A motion by Katzman-Brown to pull from committee failed.
d. SB149 Resolution to Change Item 6.6 of Fiscal Policy - in committee
e. SB150 Resolution to Approve Renovation Budget was passed under the Vice President’s Report.
f. SB151 Resolution for Referendum to Amend Article 4, Section 1 of the ASUM Constitution (Exhibit D). A motion by Reed-Tomazeli to table failed. An amendment by Katzman-J. Arnold to delete the reference to House Rules and add a sentence "Meetings missed due to religious observance, ASUM business, death in the family, or verifiable illness shall not count towards this total" combined with a friendly amendment by Mather failed. A previous question call by Hammond-Reed passed. Upon immediate vote, the resolution failed.

New Business

a. Resolution to oppose change in flat fee tuition
b. Resolution to support change in athletic division designation
c. Resolution for Senate dress code
d. Resolution to approve 10-year plan for Health Services expansion

Comments

The meeting adjourned at 9:24 p.m.

Carol Hayes
ASUM Office Manager
ITEM 83-101-C0494  AY 1995 Incidental Fees and Tuition, The University of Montana

RESOLVED That, the Board of Regents of the Montana University System authorizes the campuses of The University of Montana, including the Colleges/Division of Technology and the three four-year institutions, to establish AY 1995 semester incidental fees/tuition rates as attached.

NOTE: Prior to AY1989-90, the incidental fee and tuition rates within the Montana University System assumed a flat spot from 12 to 18 credit hours. The proposed change in the flat spot for the campuses of The University of Montana represents an effort to increase carrying loads - and therefore graduation rates - for students on the Missoula, Butte, Dillon and Helena campuses of The University of Montana.
## AY 1995 INCIDENTAL FEES AND TUITION
### The University of Montana

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13-Apr-94 vpaf
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**PROPOSED INCIDENTAL FEE RATES**

**Full-Time Students**

**The University of Montana**

(Excludes College of Technology)

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| **INCIDENTAL FEES AS A PERCENT OF COST OF EDUCATION** | | | |
| **Undergraduate** | | | |
| Resident | 24.69% | 29.20% | 28.06% |
| Western Undergraduate Exchange | 37.03% | 43.59% | 42.20% |
| Non-Resident | 95.44% | 104.19% | 100.07% |
| **Graduate** | | | |
| Resident | 29.52% | 34.95% | 33.72% |
| Non-Resident | 100.27% | 109.94% | 105.73% |
Dear ASUM Senator:

Student Health Services (SHS), with the endorsement of the Student Health Advisory Committee, is advancing a proposal for the expansion of the current SHS facility. This expansion would entail removing the current SHS Counseling and Psychological Services house located west of the SHS building and replacing it with a 9000 sq. ft. expansion.

This expansion would require a fee from students. SHS is proposing a SHS Development fee that would cease to exist once the expansion bond was paid off. Please review the attached information for more specific details.

I am requesting that you review this proposal. If you have additional questions or need clarification, please do not hesitate to call me at 243-2820.

It is the belief of SHS and SHAC that this project will provide direct benefits to students for years to come. I hope that after reviewing this material that you will be able to support this proposal.

Thank you for your consideration of this matter.

Sincerely,

Rick Curtis,
SHS Business Manager
PROPOSAL
Student Health Services (SHS) proposes that an expansion of the current SHS building be undertaken by using funds from the Blue Cross and Blue Shield of Montana (BCBS) student insurance rate stabilization reserve, along with funds from the Auxiliary Services capital reserve pool, and establishing a fixed-term student fee for the purpose of constructing an addition to the current SHS building.

It is the opinion of SHS management that lack of space within the SHS building, aggravated by both the merger of the Counseling Center into SHS in 1991 and the increased student enrollment, has lead to the SHS inability to adequately meet the health needs of the growing campus population.

UTILIZATION ASSESSMENT
In FY 1985, enrollment at The University of Montana was approximately 8,900 headcount per term decreasing to a headcount of approximately 8,200 in FY 1988 and then experiencing a steady rise to the approximately 10,700 headcount in FY 1993 (appendix A). During this same time period, SHS has averaged approximately 40,000 patient visits per year (appendix B).

With the increase in enrollment coupled with the finite capacity of SHS, average SHS visits per year per student has dropped from a high of 4.5 in FY 1988 to a low of 3.5 in FY 1993 (appendix C). It has become clear over the past few years that SHS can not adequately address the needs of an expanding, more diverse student population without addressing the stagnated capacity of SHS. The number one obstacle facing SHS is that of adequate space.

FACILITY SERVICES PROJECT ESTIMATE
During November, 1993, UM Facility Services provided to SHS an estimate for the expansion of the SHS building. In the brief time Facility Services had to prepare the estimate, they determined an estimate of $1,800,000 for the building and $250,000 for non-fixed furnishings for a total of $2,050,000 (appendix D).

RATE STABILIZATION RESERVE (RSR)
During both FY 1989 and FY 1990, SHS along with the Student Health Advisory Committee (SHAC), explored the option of changing the student insurance program from a private provider to a self-funded insurance program. A request for proposal (RFP) was drafted for third-party administrative services for a self-funded insurance program. Upon review of the RFP, it was determined that potential amount of insurance risk that The University of Montana would be liable for was unacceptable.

After the self-funded insurance proposal was discontinue, a RSR fund was established with BCBS in 1991 (FY 1992) for the purpose of stabilizing the escalating insurance premium rates. When the RSR was established, on the advice of BCBS, a target goal of $500,000 was set as the goal for a viable RSR.
At the end of the FY 1992 the RSR had a balance of $339,552 (appendix E). The primary reasons for the rapid growth during this time period were the increase in student participation in the BCBS insurance plan along with a stable paid claims experience.

During FY 1993, the BCBS student insurance premium did not increase and the RSR increased by $249,321 to a balance of $588,873 (appendix F). Once again there was an increase in student participation with only a moderate increase in paid claims.

RATE STABILIZATION RESERVE UTILIZATION

Being that the RSR was now at the initial target goal, SHS began to evaluate ways in which excesses above the target goal, if they should exist, could be used to insure a stabilized premium. Some of the ways to insure premium rate stability include "buying" part of the premium increase from the RSR, "buying" additional services (i.e lower deductible, different co-payment, lower stop-loss level) from the RSR, or investing in in-house services that would allow students to be seen at SHS instead of at private care providers.

During this evaluation, BCBS revised their estimate on what they deemed to be a viable RSR to between $100,000 and $200,000. This revision was based upon the previous three years claims experience, coupled with an increase in participation.

While speaking with BCBS in March, 1994, it is estimated (not confirmed) that at the end of December, 1993, the RSR balance would be $842,788 (appendix G). At the beginning of April, 1994, BCBS confirmed a balance of $962,582.

With a decrease in the target goal necessary to maintain a viable RSR, coupled with stabilized paid claims, there is a potential surplus in the RSR of $762,000 to $862,000.

FIXED TERM FEE

Students would pay a fee for the expansion of the SHS building. This fee would be dedicated to paying off the expansion bond and would be retired when the bond was paid off (same as the UC Development fee) and cannot be redirected for other purposes. SHS is looking to bond for $1,000,000-$1,200,000, for a term of 10 years. Depending on interest rates at bonding time, the fee would be between $3.00 and $5.00 per semester per student.

Because bonding requires a known source of revenue, the RSR can not be used for bonding purposes. If the RSR should continue to experience positive funding, funds above those required to maintain a stable insurance premium would be used to retire the bond early, thus ending the SHS expansion fee.

CAPITAL RESERVE POOL

During the budgeting process for FY 1995, SHS proposed that $250,000 be designated from the auxiliary services capital reserve pool, each year for four years, for the purpose of establishing a building expansion fund for SHS. Auxiliary Services directors endorsed designating $250,00 from the capital pool for FY 1995 to begin this building expansion fund. The FY 1995 auxiliary services capital plan was then approved by President George Dennison. This fund would be reviewed every year to determine if funds were available
to increase this pool on an annual basis.

**SUMMARY**

Based upon decreasing the RSR viability target to $150,000, a RSR of $962,582 and a capital reserve of $250,000, SHS would have approximately $1,062,582 available to fund an expansion of the SHS building.

Using the Facility Services estimate of $2,050,000 to expand the SHS building, SHS would need to finance approximately $1,000,000.
STUDENT HEALTH SERVICES

# visits per year

Visits (Thousands)


Fiscal Year

□ patient visits
STUDENT HEALTH SERVICES
Ave. visits per student/year

# of visits

3.4  3.5  3.6  3.7  3.8  3.9  4.0  4.1  4.2  4.3  4.4  4.5  4.6
## STUDENT HEALTH SERVICES
Expansion Project Estimates
provided by UM Facility Services

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction cost</td>
<td>$990,000</td>
</tr>
<tr>
<td>Architect/Engineering</td>
<td>100,000</td>
</tr>
<tr>
<td>Fixed Furnishings</td>
<td>485,000</td>
</tr>
<tr>
<td>Equipment</td>
<td>0</td>
</tr>
<tr>
<td>Site Acquisition (Move House)</td>
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</tr>
<tr>
<td>Site Preparation</td>
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<tr>
<td>Utilities</td>
<td>50,000</td>
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<tr>
<td>Contingency</td>
<td>100,000</td>
</tr>
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</table>

**Construction Sub-total** $1,800,000

**Non-Fixed Furnishings** 250,000

**TOTAL COST** $2,050,000
Attached is the experience accounting for the above group, for the period 9/22/91 through 9/30/92. The next accounting period will be 10/1/92 through 9/30/93, as we are unable to account for a 9/22 through 9/21 time period.

Please let me know if you have any questions.

Student Health Service

634 Indian

Missoula, MT 59812
EXPERIENCE ACCOUNTING  
22-Sep-91 To 30-Sep-92  
University of Montana Student Body  
04-8758  

INCOME $1,290,162  
ALLOWED PAYMENTS  
  Less Other Party Liability 723,909  
  Less Provider Savings 0  
  Total Savings = 0.0% or 0  

NET PAID CLAIMS 723,909  
ESTIMATED UNREPORTED CLAIMS AS OF  
  22-Sep-91 177,408  
  30-Sep-92 150,814  
INCURRED CLAIMS 697,315  
OPERATING EXPENSE 20.00% 258,032  
TOTAL EXPENSE 955,347  
GAIN OR (LOSS) 334,814  
LOSS RATIO 74.0%  

RESERVE STATUS  
CALCULATED RESERVE AS OF  
  22-Sep-91 $0  
  30-Sep-92 334,814  
(excluding interest)  
INTEREST RATE * 2.83%  
INTEREST GAIN (LOSS) 4,738  
FINAL CALCULATED RESERVE AS OF 30-Sep-92 339,552  

* represents the average 13 week treasury bill rate during above time period, less one percent
29 November 1993

Rick Curtis
Student Health Center
University of Montana
634 Eddy
Missoula, MT 59812

Re: University of Montana Student Health Plan

Dear Rick,

Attached is the University of Montana Student Plan's Annual Experience Accounting and Reserve Status report through August 1993.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Michael P. Nadalin
District Marketing Manager
ANNUAL
EXPERIENCE ACCOUNTING
01-Oct-92 To 31-Aug-93

UNIVERSITY OF MONTANA STUDENT BODY
04-6758

INCOME $1,351,851

NET PAID CLAIMS 807,949

ESTIMATED UNREPORTED CLAIMS AS OF
01-Oct-92 150,814
ESTIMATED UNREPORTED CLAIMS AS OF
31-Aug-93 183,625

INCURRED CLAIMS 840,760

RISK CHARGE AND 20.00%
OPERATING EXPENSE 270,370

TOTAL EXPENSE 1,111,130

GAIN OR (LOSS) 240,721

LOSS RATIO 82.2%

RESERVE STATUS

CALCULATED RESERVE AS OF 01-Oct-92 $339,552
CALCULATED RESERVE AS OF 31-Aug-93 580,273
(excluding interest)

INTEREST RATE * 2.04%

INTEREST GAIN (LOSS) 8,600

FINAL CALCULATED RESERVE AS OF 31-Aug-93 588,873

* represents the average 13 week treasury bill rate during above
time period, less one percent
University of Montana Student Plan

Currently the RSR balance as of 9/1/93 was $588,873 which they can use 80% of. Carol gives an estimated but not confirmed balance of $842,788 for the end of December.

The projected rate for UM is somewhere between 5-10% and if the current levels of usage hold steady then the rate could be 0-5%.

There is an BCBS ad that is being published in the Kamin the weeks of 2/25, 3/11&25, 4/1 with Jim Dovers info on it.

We can give continuity from that other schools that are a part to the University system but we will have to devise a way for this information to be on the registration form so that Anna can make sure that it is in the records. Also should have a list of the Schools that qualify as U of M.
## APPENDIX I

**STUDENT HEALTH SERVICES**

Proposed building expansion project: Actuarial/Student Fee information

<table>
<thead>
<tr>
<th></th>
<th>PRINCIPLE $1,000,000</th>
<th>PRINCIPLE $1,000,000</th>
<th>PRINCIPLE $1,000,000</th>
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</thead>
<tbody>
<tr>
<td><strong>TERM/YRS</strong></td>
<td>5</td>
<td>7</td>
<td>10</td>
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<tr>
<td><strong>PAYMENTS/YR</strong></td>
<td>2</td>
<td>2</td>
<td>2</td>
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<tr>
<td><strong>INTEREST RATE</strong></td>
<td>7.50%</td>
<td>7.50%</td>
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<td><strong>PAYMENT</strong></td>
<td>$121,761</td>
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<td><strong>ANNUAL PYMNT</strong></td>
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<td>$143,924</td>
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<tr>
<td><strong>INTEREST</strong></td>
<td>$217,613</td>
<td>$303,584</td>
<td>$439,242</td>
</tr>
<tr>
<td><strong>TOTAL (P+I)</strong></td>
<td>$1,217,613</td>
<td>$1,303,584</td>
<td>$1,439,242</td>
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</table>

<table>
<thead>
<tr>
<th></th>
<th>SEM. STUD. FEE</th>
<th>ANNL STUD. FEE</th>
<th>SHS CAPITAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SEM. STUD. FEE</strong></td>
<td>$8.25</td>
<td>$16.50</td>
<td>$70,000</td>
</tr>
<tr>
<td><strong>ANNL STUD. FEE</strong></td>
<td>$5.75</td>
<td>$11.50</td>
<td>$70,000</td>
</tr>
<tr>
<td><strong>TOTAL FEE</strong></td>
<td>$173,250</td>
<td>$120,750</td>
<td>$143,500</td>
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<tr>
<td><strong>SHS CAPITAL</strong></td>
<td>$70,000</td>
<td>$70,000</td>
<td>$70,000</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>$243,250</td>
<td>$190,750</td>
<td>$143,500</td>
</tr>
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</table>

**BASE ASSUMPTION**

This financial information is based upon a 10,500 student head count per semester, a bond principle of $1,000,000, and interest rate of 7.50%, and a contribution from the SHS capital reserve of $70,000 annually.
Constitutional Amendment of Article 4, Section 2

Reads now: A Senator may also be removed by a two-thirds (2/3) vote of the ASUM Senate only upon unexcused absence from three or more regular meetings per quarter/semester.

Change to: A Senator may also be removed by a two-thirds (2/3) vote of the ASUM Senate upon absence from three or more regular meetings, per semester.

House Rules amendment of Article 1, Section 3A,2 reads now: Any officer or member of the Senate may be impeached for: 2. failing to attend three or more regularly scheduled Senate meetings, per semester, without an approved excuse from the chair.

Change to: Any officer or member of the Senate may be impeached for: 2. failing to attend three or more regularly scheduled Senate meetings per semester.

Whereas the definition of unexcused has been overused and overindulged by nice chairs, and
Whereas the unexcused definition of the ASUM Senate is left to the discretion of the chair and,
Whereas the ASUM Senate has 52 absences this year and,
Whereas the discretion of unexcused is quite ambiguous and can be interpreted differently for every person,
Whereas attendance at Senate meetings requires dedication and commitment to the constituency that demands representation, and
Whereas absences have been taken advantage of and need to be enforced more emphatically,

Therefore be it resolved that the ASUM Senate include in the General Election a referendum to amend Article 4, Section 1 of the ASUM Constitution. Further be it resolved that the ASUM Senate amend House Rules Article 1, Section 3A,2 as noted above. The ballot shall contain the current reading of the Constitution, the proposed change and the following:

I favor the amendment
I do not favor the amendment

Authored by Alison Redenius