I. Call meeting to order

II. Last week's minutes

III. President's Report

   Board of Regents

IV. Business Manager's Report

   Line Item Change - University Choir

V. Old Business

   Fiscal Policy

VI. New Business

   Annual Library Banquet

VII. Meeting adjourned
<table>
<thead>
<tr>
<th>Name</th>
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<td>Scott Alexander</td>
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<td>David Bjornson</td>
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<td>Tim Dwire</td>
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<td>John Fitzgerald</td>
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<td>Jeff Gray</td>
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<td>Larry Gursky</td>
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<td>Susan Heald</td>
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<td>Cary Holmquist</td>
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<td>Glenn Johnson</td>
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<td>Tim Long</td>
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<td>Mat Matlock</td>
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<td>Sonja Megee</td>
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<td>Kelly Miller</td>
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<td>Cynthia Redman</td>
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<td>Kathleen Royland</td>
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<td>Kimberly Spear</td>
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<td>Greg Henderson</td>
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<td>Dean Mansfield</td>
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<td>Steve Huntington</td>
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<td>Dr. Wicks</td>
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**April 13, 1977**

**YES**

**NO**

**ABSTAINED**
The meeting was called to order by ASUM President Greg Henderson at 7:05 p.m. in the Montana Rooms.

Last Week's Minutes. The minutes were approved as they stand.

PRESIDENT'S REPORT

Bulletin Board. The bulletin board in the ASUM Offices next to Dean Mansfield's office should be checked frequently by Central Board members as new material will be posted as it is received that may be of interest to members.

Board of Regents Meeting. The situation at UM isn't very good with regards to appropriations. Though the Regents were sympathetic, they couldn't do anything about it. Loans will be down next year, and the appropriations for work/study won't be known until about May.

ASUM Administrative Budget. Next week the ASUM Administrative budget will be looked at and Henderson requested CB members to study it and bring any ideas they may have regarding it to him, Mansfield, or Huntington.

BUSINESS MANAGER'S REPORT

Line Item Change. The University Choir requested a line item change of $100 from In-State Travel (625) to Advertising (681). This money will be used to advertise the introductory program in the Montana Festival of the Arts.

OLD BUSINESS

Fiscal Policy. Many Central Board members contacted Steve Huntington during the past week, and, consequently, the revised version of the fiscal policy was drawn up. MOVED BY FITZGERALD, SECONDED BY OLIPHANT, TO APPROVE THE FISCAL POLICY. Dr. Wicks objected to item #4 regarding line items. He wondered whether Central Board should be the arbitrary body in determining exactly how much should be spent under each line item. He thought the entire budget of each group should be considered and if cuts are made, the group itself should re-line-item it and return to Central Board with its new budget for their approval. Huntington said that this may be the way in which the budgeting will be handled. MOTION CARRIED.

NEW BUSINESS

Annual Library Banquet. The Friends of the Library will be putting on the Annual Library Banquet on April 21 at 7:00 p.m. in the Gold Oak Room. As many of the Central Board members campaigned on the issue of improving the library, Holquist thought this would be a good way in which to make good campaign promises to support the library. The speaker at the banquet will be Dr. Lindsey, UM Professor of History, and the Ladna Folk Dance Ensemble will perform. Old and new ways of raising money for the library will be discussed. A notice will be posted in the ASUM Offices to remind members of this banquet. (The cost of tickets is $5.)

MOVED AND SECONDED TO ADJOURN MEETING. MOTION CARRIED. The meeting was adjourned at 7:20 p.m.

Pat Hill, ASUM Secretary

Absent: Johnson, Matlock.
In order to insure equity, fairness, and consistency in the allocation of the Student Activity Fee, a set of guidelines must be adopted and adhered to throughout the budgetary process and all financial matters during the year. This fiscal policy is recommended by the Business Manager and ratified by Central Board.

It is essential to remember that budget requests this year far exceed the amount of expected income. Because of this, Central Board must exercise the greatest amount of care and discretion possible in deciding on a final budget. As elected representatives, delegates must responsibly and thoughtfully decide which organizations and programs are most beneficial, first to the students, second to the University itself, and also to the city and state.

Along with the above general guidelines, the following criteria must also be used:

*Allocations must be consistent with the ASUM constitution and by-laws.

*Budgeting is to be done on the basis of what a group offers in the coming year. Costs and benefits must be related among the groups on a comparative basis, selecting those with the greatest potential for benefitting the students in relation to money spent.

*Efforts must be made to determine the possibilities of alternate funding for groups requesting ASUM funds.

*Close attention must be paid to funds allocated under each line item to avoid waste and insure efficient combinations of these line items in making up the entire budget.

*Differentiation must be made between organizations whose activities affect students outside the organization to a greater degree than those within it, giving priority to those with the greatest benefit to all students.

*Student Activity Fees are not to be allocated for purposes which are solely academic in character, such as funding for equipment, supplies and activities which are used for academic credit and are the responsibility of the University administration.

*Student Activity Fees are not to be allocated for activities that are predominantly festive in nature, that is, ASUM will not appropriate money for parties.

*If travel is determined to be necessary for maximization of student benefit, the following will apply as maximum levels of funding:

Requesting organizations are classified in two general categories: "representative" and "participatory" groups.

To be classified as "representative," an organization's member must be:

1. Traveling to be involved in conference or meeting situations for the purpose of decision or policy making, or
2. Traveling as ambassadors for the students of the University of Montana in representation of those students, or
3. Traveling to workshop situations that will provide knowledge and experience benefitting the students as a whole.
"Participatory" groups are those whose members are traveling for direct participation in events which will be symbolically representative of the University.

Two classifications of "representative" groups are according to size.

Small groups of one to four persons are to be funded as follows:
1. $9.00 per day for meals
2. 10¢ per mile in private cars
3. Moderate lodging accommodations will be provided with the clearance of the Business Manager on each trip.

Large groups of five to eight persons are to be funded as follows:
1. $5.00 per day for meals
2. 10¢ per mile in private cars
3. Moderate lodging accommodations will be provided with the clearance of the Business Manager on each trip.

Participatory groups will be funded on the basis of 10¢ per mile per car considering four persons per car. Should there be one person over a multiple of four traveling, that person will be funded on the basis of one quarter car. Should there be two or more persons over a multiple of four traveling, the trip will be funded on the basis of an additional car.

Participatory groups requiring transportation by charter bus or needing transportation for equipment will be provided funds to meet the transportation costs only. This includes whatever expenses are necessary to operate vehicles and complete the trip.

Additional travel criteria are:

* Any group traveling with more than eight persons will be considered participatory unless other arrangements are made through the Budget and Finance Committee.

* Participation of outstanding individuals in national events are to be funded special allocations with travel scale recommended by the Budget and Finance Committee.

* Arrangements for state vehicles will be made and cleared through the Budget and Finance Committee.

* Appeals for reclassification of groups and events relating to travel can be made through the Budget and Finance Committee.

These review and recommending capacities of the Budget and Finance Committee are established to serve as additional means for assuring proper expenditures by groups and as a check on the Business Manager. All recommendations of the committee are subject to approval and/or rejection by Central Board.

Rules regarding Special Allocations:

* All of the above criteria for allocation of the Student Activity Fee will apply in special allocations.

* Central Board will make no decision on a special allocation until a week has elapsed since the original presentation of the request unless Central Board, by a 2/3 vote decides immediate action is necessary.

* Special allocation requests must be turned into the Business Manager by 5:00 p.m. Tuesday if they are to be considered at Central Board the following Wednesday.