9-2002

BADM 100.02: Introduction to Business

Jerry L. Furniss  
*University of Montana - Missoula, jerry.furniss@umontana.edu*

Jack K. Morton  
*University of Montana - Missoula, jack.morton@umontana.edu*

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Mission
The faculty and staff of the School of Business Administration at The University of Montana-Missoula are committed to excellence in innovative experiential learning and professional growth through research and service.

Catalog Description: Nature of business enterprise; role of business in society; problems confronting; business management; career opportunities in business.

Text: Contemporary Business 2003, Boone & Kurtz

Professors: Prof. Jerry Furniss and Prof. Jack Morton

Office: Prof. Furniss - GBB 319, Prof. Morton - GBB 324

Phone: Prof. Furniss - 243-2062 (office), 728-5349 (home) (jerry.furniss@business.umt.edu) Prof. Morton - 243-6717 (office), 728-4354 (home) (jack.morton@business.umt.edu)

Office Hours: Professor Furniss' Office Hours: Tuesday and Thursday 10:00 -11:00. I am also generally available at other times each day. Stop by at your convenience. Regardless of whether you have questions, please stop by my office or Professor Morton's office any time. Feel free to call us at our homes or our offices or email us.

Exams: Three objective (multiple choice/true-false) examinations will be given. Each exam will be worth a possible 100 points. The exams will not be cumulative. The examinations may cover lectures, class discussions, the text, videos, and any handouts or assignments. Any exam missed will be made up on Tuesday, December 17th at 12:00 pm in GBB 106. You need not let me know that you missed an exam- just show up and I will have a makeup exam available for you on that date.

Exam #1 Tuesday, October 15th (Hand back exam on Thursday, October 17th)
Exam #2 Tuesday, November 19th (Hand back exam on Thursday, November 21st)
Exam #3 Thursday, December 12th (all makeup exams will be

given on Tuesday, December 17th @ 12:00
in GBB 106)

* (Make-up exams for any missed exam will be
given on Tuesday, December 17th at 12:00 pm. in
GBB 106)

Assignments: Assignments may receive a
maximum total of 50 points. For full credit,
assignments must be turned in during class on the
announced dates. A DETAILED ASSIGNMENT
SHEET WILL BE FORTHCOMING and Posted on
the web at www.business.umt.edu/faculty/furniss

Unannounced Quizzes: There will be 10
attendance quizzes throughout the semester. Each
attendance quiz will be given at the end of the
lecture and will count 5 points. I will count only 8 of
the 10 quizzes for a total of 40(8 x 5 points each)
possible points. Official absences will be excused.

Total Possible Course Points:
Exam 1 -----------------------------------100 points possible
Exam 2 -----------------------------------100 points possible
Exam 3 -----------------------------------100 points possible
Attendance Quizzes ---------------40 points possible
Online Registration -----------10 points possible
(to receive the points, you must register no later than
September 15th)
Assignments --------------------- 50 points possible
Total Possible: -------------------300 points (the
lower of the first 2 exam scores will be dropped)

Dropping the Lowest Test Score: Total possible
points are 300. For Final Grade purposes, I will not
count the lower score of Exam 1 or Exam 2. NOTE:
Exam 3 is Mandatory!

Grades: The final course grade will be determined
by applying the University Catalog Grading Standard
(A for excellent performance, B for above-average
performance, etc.). At the end of the semester, we
will determine the semester grade by assuming that
those students who correctly answered the most
questions will receive A's, those who miss
approximately the class average number of
questions will receive C's, etc.

MANDATORY ONLINE REGISTRATION: All
scores (quizzes, assignments, tests and final
letter grades) will be emailed to you as soon as
they are entered. Grades will not be posted. In
order to receive your scores, you must go to:
http://www.business.umt.edu/faculty/facultyresources/Email/email.asp
and register your email address and other
pertinent information. Registering no later than
September 15th is worth 10 points.