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Fall 9-2004

## AASC 195T.01: Mentor Program

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#### **Recommended Citation**

Freimund, Tammy and Gallagher, Cecilia, "AASC 195T.01: Mentor Program" (2004). *University of Montana Course Syllabi*. 4353.

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#### **Mentor Program**

*AASC 195T* 

#### The University of Montana College of Technology

Mentors help new students become adapted to The College of Technology community and the academic process by sharing information and resources for success.

**Instructors:** Tammy Freimund

Missoula County Adult Basic and Literacy Education

406-542-4015

Email: tammy.freimund@mso.umt.edu

Dr. Cec Gallagher College Of Technology

406-243-7878

Email: galcd@selway.umt.edu

### **Course Description:**

This class provides orientation and training for College of Technology peer mentors. Mentors will learn valuable leadership skills, establish a network within the college community, and develop advocacy skills while learning how to guide a student mentee through the transition period of adjusting to college life and rigorous academics. Each class will include skills training and discussion of mentor and mentee progress and activities.

Traditional Letter Grade.

#### **Course Expectations:**

- Mentors must maintain a 2.5 GPA
- Prior to mentor training: submit the Mentor application and obtain 2 references on the form provided.
- Complete the Mentor Agreement.
- Attend all training sessions.
- Complete a mid-semester and final program evaluation
- Maintain the Mentoring Plan and Log of Activities, and review during class time with instructors.

#### **Policies:**

- Eligible students with disabilities will receive appropriate accommodations in this
  course when requested. Please be prepared to provide a letter from your DDS
  Coordinator. Early notification is the best assurance that accommodations can be
  provided in a timely way.
- 2. Attendance is expected for all classes.
- 3. All course activities are governed by the <u>Student Conduct Code</u>, which embodies the ideals of academic honesty, integrity, human rights, and responsible citizenship.

## **Course Schedule:**

Week	Topics	Activity
September 15, 2004	Organizational Meeting	
September 22 Tammy	<ul> <li>Needs of 1<sup>st</sup> year students—what are their issues and concerns</li> <li>Assignment of mentees</li> <li>Syllabus review</li> <li>Mentor and Mentee expectations</li> <li>Confidentiality</li> </ul>	<ul> <li>Complete mentor contracts</li> <li>Discuss mentor plan and log of activities</li> </ul>
September 29	Discussion of initial contacts and issues	Review Log
Tammy	<ul><li>Mentor Do's and Don'ts</li><li>Activities to do with your mentee</li></ul>	
October 6	Leadership	Review Log
Tammy		
October 13 Cec	<ul> <li>Basic Study Skills to share with your mentee</li> <li>Cultural Awareness</li> <li>Learning Styles</li> </ul>	Review Log
October 27 Cec	<ul> <li>College resources</li> <li>Retention: How to help</li> <li>Establishing communications with faculty and staff</li> <li>Midterm evaluation</li> </ul>	Review Log
November 10	Discussion—closing a mentor relationship	Review Log
Tammy and Cec	retationship	
December 1	Discussion	Review Log
Tammy and Cec		
Meeting time du	ring finals week to be determined—final e	valuation, planning for the future

Sept. 2004