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ARTZ 507.01: Beyond Art School

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Beyond Art School**Professor: Julia Galloway**

My office hours are 3:30 – 5:30 on Wednesdays, and by appointment in AA 128. My office telephone number is 585 368 8096 – text is best, email: julia.galloway@umontana.edu. Note: I check my mailbox in the art office once a week *only, on Wednesdays*. Class time is 6:00-8:00 Wednesday and we will mostly meet in the Resource Center, FA 305.

Course Description:

Introduction to professional practices and standards in the visual arts, including portfolio development, presentation, exhibition opportunities and resources, approaching galleries, developing a web presence, grant writing and artist residencies. Additional topics will cover transition and progression from graduate study into the workforce. Topics will include; career opportunities, resume development, CAA, preparation of job applications, interviewing and public speaking.

Students will spend the first portion of the term covering such topics as approaching galleries, entering juried exhibitions, contracts, crating/shipping, gallery packets, documenting artwork, websites, presentation concerns and resources.

The second half of the term will discuss professional development for those interested in pursuing a career in teaching. Topics will include; job application packets, resume development, CAA, job related resources, interviewing and public speaking. Students will develop full application packets, conduct mock interviews, and present artist lectures on their work.

Course work:

Specific projects will be detailed on a weekly basis; the attached calendar will give an idea of the pacing and project expectations. Projects cannot be completed satisfactorily during class time alone. To be successful in this class, each student must: Attend and participate in all scheduled classes. Actively participate in discussions (sitting silent and still is not participation). Complete all assignments on time.

Course Objectives:

- Professional development for visual artists.
- How to develop a professional packet for applying for exhibitions, galleries, museums, grants etc.
- Professional Portfolio development.
- Professional development for those pursuing teaching in the arts.
- Develop professional application packets.
- Develop Interviewing and public speaking skills.

Text(s)/Materials:

Handouts, assigned research and art periodicals.

Attendance:

Attendance at all classes is mandatory. After two absences your grade will drop by one letter grade per absence, up to five absences when a failing grade is issued automatically. (Being sick does not count as an excused absence). Come to class ready to work, students are not to leave class to purchase supplies. Lectures missed will not be repeated for the absent student. If you are absent from class it is YOUR responsibility to get any missed information from another student, and you will be required to meet any deadlines set. Showing up late or leaving early from class will also affect your grade in a negative manner.

Cell Phones:

Cell phones are not to be turned on or used during class. If your cell phone goes off during class, you will be counted absent for that day.

Grading Policy:

The course grade awarded at the end of the term will reflect the students overall attendance and performance both in and out of class. It is your responsibility to consult with the Instructor throughout the term to insure that your progress is satisfactory. Grades will be based on your attendance, class participation, professionalism and completion of all course requirements, writing skills, and the final project. Attendance will be factored in and can affect the grade only by lowering it.

Assignment Deadlines:

All assigned work must be ready at the appropriate deadline for each assignment. **NO LATE WORK WILL BE ACCEPTED FOR THIS COURSE.** An absence on a assignment day will count as a zero with no chance to redo the assignment.

Work handed in incomplete cannot be redone for a better grade. Completed work handed in on time can be redone as many times as you want to try to improve your grade, with only the highest grade being recorded. This means you cannot hand in the previous assignment for extra credit. ***NOTE: All papers handed in must be typed. I will NOT accept any hand written papers or assignments. All assignment must be emailed to me unless I ask for them as a physical copy. On occasion I will ask you to bring a hard copy to class – please plan ahead for this.**

Access/Special Needs:

If there are any students with disabilities that may have special needs please see the professor after class.

Academic Misconduct:

All students must practice academic honesty. Academic misconduct is subject to an academic penalty by the course instructor and/or a disciplinary sanction by the University. All students need to be familiar with the Student Conduct Code. The Code is available for review online at <http://www.umt.edu/SA/VPSA/index.cfm/page/1321>.

NOTE: I expect you to check your University email Monday, Tuesday, Wednesday, Thursday, Friday and Sunday. If I send you an email, it is your responsibility to read it as soon as possible. You are accountable for this method of communication.