

Fall 9-1-2018

AHMS 144.50: Medical Terminology

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COURSE NUMBER AND TITLE: AHMS 144.50 MEDICAL TERMINOLOGY

SEMESTER: Fall 2018

SEMESTER CREDITS: 3

FACULTY:

Mary McHugh, Pharm.D., R.Ph.

REQUIRED TEXT:

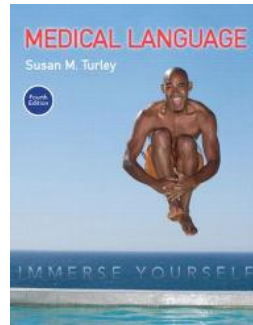
Medical Language

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Work Phone: 406-243-7813

Office Location: 319

Office Hours: *Online



*Email is the best means of communicating with me. Often times when problems arise for a number of students, I address those issues by posting an announcement or sending an email to the entire class. I will do my very best to respond to your questions in a timely manner.

COURSE DESCRIPTION:

This course introduces a medical word building system using Greek and Latin word roots, combining forms, suffixes and prefixes. We will be exploring a systematic approach to medical word building that incorporates common pathologies of body systems, abbreviations, special procedures including integumentary, cardiovascular, pulmonary, gastrointestinal, urinary, endocrine, musculoskeletal, reproductive, and the special senses.

COURSE OBJECTIVE:

Upon completion of the course the successful student will be able to:

Pronounce, spell and define word roots, combining forms, prefixes and suffixes related to specific body system anatomy and physiology.

2. Pronounce, spell and define word parts/terms related to system pathology.
3. Define, spell and pronounce terms related to surgical and diagnostic procedures.
4. Locate information, spell, define and pronounce pharmacologic terms
5. Write and define abbreviations pertinent to specific body systems.

METHOD OF INSTRUCTIONS:

The course is accessed online through Moodle and Pearson Labs.

REQUIRED TEXT:

Medical Language 4th ed or 5th ed, Susan Turley, Pearson Publishing.

Books are available for purchase at the UM Book Store. You may purchase new (with Pearson Access Code) or used (you purchase the Pearson Access Code separately as instructed in Moodle). You may use 4th or 5th editions. Several texts are on reserve in the Missoula College library for your use as well.

GRADING:

Your grade for the course will be determined by the online quizzes and tests you complete. There are approximately two to three multiple choice/true or false quizzes each week (a detailed schedule can be viewed below). You will also be assigned 2 homework assignments through Pearson MyLabs, accessible through Moodle. The letter grades you receive will result from the percentage of points you earn compared with the total points possible. You can view your quiz/test and homework scores at any time by clicking on the Gradebook link under the course menu.

Quizzes and homework assignments will be available on Monday the week they are assigned and due on the following Monday at 7:00 PM.

Final Grade Scoring

GRADING SCALE:

90-100 A

80-89 B

70-79 C

60-69 D

COURSE OUTLINE: WEEKLY PLAN

Week of	Lesson	Due Date
Week 1 *Quizzes within Lesson 1 may be taken twice.	Lesson 1: Chapter 1 Introduction to Medical Terminology	Monday, September 3, 2018 by 7:00 PM

Week 2	Lesson 2: Chapter 7 Dermatology	Monday, September 10, 2018 by 7:00 PM
Week 3	Lesson 3: Chapter 8 Orthopedics – Skeletal system	Monday, September 17, 2018 by 7:00 PM
Week 4	Lesson 4: Chapter 9 Orthopedics – Muscle system	Monday, September 24, 2018 by 7:00 PM
Week 5	Lesson 5: Chapter 10 Nervous system	Monday, October 1, 2018 by 7:00 PM
Week 6	Test 1 (Covers Previous Five Lessons AND includes Ch. 7: Dermatology)	Monday, October 8, 2018 by 7:00 pm
Week 7	Lesson 6: Chapter 14 Endocrine System	Monday, October 15, 2018 by 7:00 PM
Week 8	Lesson 7: Chapter 6 Hematology and Immunology	Monday, October 22, 2018 by 7:00 PM
Week 9	Lesson 8: Chapters 18 and Chapter 19 Cancer, Radiology and Nuclear Medicine	Monday, October 29, 2018 by 7:00 PM
Week 10	Lesson 9: Chapter 4 Pulmonary	Monday, November 5, 2018 by 7:00 PM
Week 11	Lesson 10: Chapter 5 Cardiology	Monday, November 12, 2018 by 7:00 PM
Week 12	Lesson 11: Chapter 3 Gastrointestinal System	Monday, November 19, 2018 by 7:00 PM
Week 13	Lesson 12: Chapter 11 Urinary System	Monday, November 26, 2018 by 7:00 PM
Week 14	Lesson 13: Chapter 12 Male reproductive system	Monday, December 3, 2018 by 7:00 PM
Week 15	Lesson 14: Chapter 13 Gynecology and Obstetrics	Monday, December 10, 2018 by 7:00 PM
Week 16 Finals Week	Test 2 (Covers Lessons 6, 7, 8, 9, 10, 11, and 12; Lesson 13 is extra credit and therefore omitted from testable material and we just completed Lesson 14)	Thursday, December 13, 2018 by 7:00 PM

LESSONS:

Each week focuses on one or two chapters out of the text. The lessons are meant to be completed in a comprehensive manner in which the student engages in the assigned readings, text exercises and assigned homework in MyLabs. You will be required to take only 2 of the available assignments in My Labs, the Guided Lecture and Speak and Spell. You are welcome to play with any of the others to help you learn. **The graded items are the quizzes, tests on Moodle and the assigned homework in MyLab.**

To allow for you to become familiar with the course, Lesson 1 quizzes may be taken **TWO TIMES** if you so choose and the highest completed grade will be recorded. **The remainder of assignments, however, may only be attempted once.** Therefore, it's very important to have reviewed the materials sufficiently. Text books may be utilized when taking quizzes. Once you open a quiz you must complete it within the allotted time (40 minutes). Yes, they are timed. **All quizzes will open at 7:00 AM on the Monday that they are assigned and they will close on the following Monday at 7:00PM. Therefore, they are open 24 hours per day for 7 days.**

Also, completed MyLabs assignments must be submitted by the **DUE DATE listed in the syllabus.** You may complete assignments in advance, they will be open from the beginning of the semester however, they will close on the date in the syllabus.

Please think of this as a work week and schedule your study time efficiently. Don't wait until the weekend or the last day to attempt read the text, do the homework and take the quiz.

TESTS:

Tests are completed in the same fashion as the quizzes. Follow the same directions to begin a test as you would for a quiz. Test 1 will cover the first five lessons PLUS one other chapter in the book (Chapter 7) and Test 2 will cover the last six lessons. Please note that Test 2 does not include materials from Lesson 12 or 14. Tests include 100 questions and, therefore worth 100 points each. Tests will not be made available until Monday of the scheduled week.

MAKE-UP POLICY:

Students who do not communicate the need for an extension prior to the due date are seldom granted that opportunity. However, if you make an attempt to reach me concerning some issue that is preventing you from completing an assignment on time, I may be willing to offer an extension. It doesn't hurt to ask.

ACADEMIC CONDUCT:

All students must practice academic honesty. Academic misconduct is subject to an academic penalty by the course instructor and/or disciplinary sanction by the University. All students need to be familiar with the Student Conduct Code. The Code is available online at <https://www.umt.edu/safety/policies/default.php>

STUDENTS WITH DISABILITIES

Students with disabilities may request reasonable modifications by contacting me. The University of Montana assures equal access to instruction through collaboration between students with disabilities, instructors, and Disability Services for Students (DSS). “Reasonable” means the University permits no fundamental alterations of academic standards or retroactive modifications. For more information, please consult <http://www.umt.edu/disability>.