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University of Montana Staff Senate Meeting
Minutes

University of Montana Staff Senate

6-8-2022

Documents from the June 8, 2022 meeting of the University of Montana Staff Senate

University of Montana -- Missoula. Staff Senate

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June 2022 Agenda

Wednesday, June 8, 2022

10 am - 12 pm

UC 225

1. Welcome – Call to Order
 - a. UM Minute
 - b. Roll Call
 - c. Quorum Present
 - d. Welcome Guests

2. Business
 - a. Approval of Minutes (#*)
 - i. May

3. University Updates
 - a. University Committees
 - b. Search Committees
 - c. Montana University System Staff Association
 - d. Strategic Enrollment Planning
 - e. Academic Planning Group
 - f. Others?

4. New Senator Welcome

5. Executive Officer Elections

6. Board of Regents Recap

7. Sub-committee Discussion/Breakout (as time allows)
 - a. Scholarship
 - b. Bylaws
 - c. Campus Visibility and Communication
 - d. Data
 - e. Professional Development
 - f. New and ad-hoc committees

8. Public Comment

9. Adjourn



June 2022 Minutes

Wednesday, June 8, 2022

10 am - 12 pm

UC 225

1. Welcome – Call to Order

- a. Call @ 10:02am
- b. UM Minute
 - i. Biggest student event happening on campus on 6/11
 - ii. Dining hired new Associate director, and three sous chefs
- c. Roll Call
 - i. Present: Carson, Andrews, Hudson, Jensen, Kurien, Erasmus-Tronson, Carroll, Starkey, McClintok, Schwertfeger, Schroeder, Kanwischer, Crawford, Domitrovich
 - ii. Absent: Rasmussen, Anderlik, Curtin, Helms, Hyslop, Magnuson, Minnick, Pleasant, Wedding, Zeller
 - iii. Excused:
- d. Quorum Present- yes
- e. Welcome Guests- none

2. Business

- a. Approval of Minutes (#*)
 - i. May (<https://umt.app.box.com/file/956367924122>)
 - ii. Motion: Kurien
 - iii. Second: Andrews

3. University Updates

- a. University Committees- number of different committees across campus, not specific to UMSS
 - i. Many are temporary, but some are standard: Budget, Basic Needs
 - ii. Want to make sure committees have representation from staff
 - iii. Trying to get a list of all the committees on campus- Maggie Angle in Presidents office is working to get a formal list and what their tasks are
- b. Search Committees
 - i. Director of OOLD- approved to move forward with on-campus interviews
 - ii. TRIO director- interviewing four candidates
 1. Completed two out of four so far
 2. Looking to have them hired and on campus this month (June)
- c. Montana University System Staff Association
 - i. BOR presentation in May
- d. Strategic Enrollment Planning
 - i. Update: over the course of the whole last year- different strategies and proposals brought to committee
 - ii. About improving the student experience
 - iii. A lot of these proposals have proved a return on investment- impact could be substantial
 - iv. Moving towards more of Strategic planning versus focusing on enrollment
- e. Academic Planning Group
- f. Others?

4. New Senator Welcome

- a. New Senators: Aimee Elliott, Teri Bales, Jackson Theibes, Ana Kiley, Nicole (Coco) Ponce, Glenn Kneebone, Bobbie Callenberg, Carrie Elensky, Erin Knapp, Laura Davy, Sarah Colenso
- b. Rundown of UMSS meetings- what they typically look like, when they are, guests, etc.
- c. Any questions?
 - i. Voting- can you vote in advance if not able to attend?
 - ii. Proposals- what kind of proposals are there?
 1. Basic overview of shared governance- faculty senate has control over curriculum; ASUM has
 2. Power of proposals- basically recommendations
 - iii. Election process:
 1. Changed over the years
 2. Election window
 3. Either nominated or nominated yourself
 4. Qualtrics survey sent to all Staff- voting on for your own classification
 5. A few years ago, increased cap from 30 to 40- shouldn't be any barriers to being a senator
 - a. Not a competitive process any longer
 6. XO elections happen in June meeting
 - iv. What happens when you hit cap?
 1. Would need to start designating seats, and making sure there are correct classification amounts on the senate
 - v. Terms?
 1. Each term is two years, and then can re-nominate oneself
 2. Serve three terms
 - vi. Information from the meetings?
 1. Meetings are public- nothing talked about here is prohibited from being heard outside of this meeting
 2. Information dissemination is expected from UMSS meetings to departments- if pertain to campus as a whole
 - a. Hard thing to enforce
 3. Restrictions on what sort of mass emails can be sent to the whole campus
 - a. Mostly 'Care Share' requests & notices about elections
 - vii. Committees & committee assignments
 1. Five committees- senators are required to be part of at least one
 2. Scholarship- we have a scholarship we give out to dependents on campus; committee is responsible for getting funds and choosing winner
 3. Bylaws- adjusting bylaws as needed, or giving info on bylaws when needed
 4. CVC- dedicated to managing website, organizing events (fire pit gatherings, pint nights)
 5. Data- responsible for generating and evaluating different surveys we send out
 6. Professional Development- address different professional development opportunities on campus; works closely with OOLD
 7. Will be decided in July
 - viii. Shared Governance meetings?
 1. XOs from each governance meets a few times
 2. Has representation on Cabinet
 3. Sometimes leaders will present at UMSS meetings
 - ix. Outreach with unions?

1. Violet Hopkins is the President of MFPE- regularly in XO meetings and shared governance meetings
2. Other reps- don't have as much communication with
3. Proposals that were presented with BOR were shared with Union reps
4. Carson- going into legislation year and will be advocating with for what we need

5. Executive Officer Elections

- a. Three positions to vote on
 - i. Financial Officer- was vacant this past year, but decided to fill it again; new senators are eligible
 1. Duties: management and operations of the budget (2 indices)
 2. Might see room rental fees, travel for BOR
 3. Can get you UMDW access
 4. Nominations:
 - a. Carrie Elensky nominated herself
 - b. Tom McClintok nominated
 - ii. Secretary- takes notes during larger UMSS meetings; meets bi-monthly with the other XOs
 1. Nominations
 - a. Coco – experience as a secretary; interested in UACC
 - b. Meghann
 - c. Tom McClintok
 - iii. Vice Chair- takes over as chair; great opportunity to be a part of the larger university; a larger time commitment; great opportunity; needs to be at the start of the term but also needs to have one term under belt
 1. Nominations:
 - a. McClintok
- b. VOTES:
 - i. Financial Officer: Carrie Elensky: 21
 - ii. Secretary: Meghann: 21
 - iii. Vice Chair: Tom: 21

6. Board of Regents Recap

- a. Background:
 - i. MUSSA- Montana University System Staff Association: representation of 8 institutions
 1. Not every institution has a senate
 2. Report to the Commissioner and Board of Regents
 - ii. MUSFAR- faculty representation from every institution
 - iii. ASUMS- student association from every institution
 - iv. BOR meetings happen four times a year- when big decisions are made; rotate campuses
- b. MUSSA gets dedicated time with BOR during larger meetings
- c. Schwetferger presented about Staff retention in May
 - i. Helpful that May was focused on staff and raising wages in general
 - ii. There is a commitment to solving these issues swiftly
 - iii. Bring up wages with Cabinet frequently- told wages are a BOR decision
 - iv. There will be a request to increase wages and tuition on campuses
 1. Union contracts need to be negotiated- 13 to 15 unions represented across the campus
 - a. MFPE is the largest

- v. Data from staff survey was presented

7. Sub-committee Discussion/Breakout (as time allows)

- a. Scholarship
 - i. Applications close on Friday (6/10)
 - ii. Applications will be reviewed after this
 - iii. Meeting with Financial Aid- making sure things that are set up in portal are correct
 - iv. 2 qualified applicants at the moment
- b. Bylaws
 - i. Bylaws is responsible for helping keep UMSS moving
 - ii. Any proposals or resolutions go through bylaws
 - iii. Need a chair for this as well
- c. Campus Visibility and Communication
 - i. Losing chair
- d. Data
 - i. Project was to take data from OOLD staff satisfaction survey but data was never received
- e. Professional Development
 - i. Past Chair just left for a different University
 - ii. Holding pattern at the moment due to changes happening in OOLD
- f. New and ad-hoc committees

8. Public Comment

9. Adjourn

- a. Motion: Eramus tronson
- b. Second: Colenso