1-16-1919

Minutes from the meeting of the University of Montana Faculty, 1919

State University of Montana (Missoula, Mont.). Faculty
which was presented to the faculty at its meet-
ing on December 2nd, was brought up for discussion. A motion made by F.O. Smith was unanimously adopt-
ed that the faculty refer this matter to a committee of five for consideration and recommenda-
tions to the faculty.

Note: The President subsequently appointed the following persons members of the Committee on Faculty Tenure: Whitlock, Coffman, Elrod, Farmer, Jameson.

January 16, 1919

A meeting of the faculty was held at the call of the President at 4:10 P.M. Vice President Scheuch presided.

The following members responded to roll call: Aber, Bateman, Buckhous, Carey, Coffman, Corbin, Daughters, Farmer, Penaka, Gardner, Graff, Greenburg, Howard, Hughes, Jesse, Jones, Kirkwood, Lansing, Leyda, Mollet, Orbeck, Robinson, Scheuch, Schwalm, Stone, Teagarden, Underwood, Valentine, Wilson.

The following members were accounted for: Burleigh, Coburn, Jameson, Levine, Lussky, Pope, Schreiber, Sisson, F.O. Smith, Swenson, Thompson, Whitcomb, Whitlock.

The following members came into the meeting after roll call: Bonner, Elrod, Lennes, Phillips, DeLoss Smith, VanDeusen.

The following members were recorded as absent without leave: Casey, Denfeld, M. Elrod, Trexler, Wirth.

The minutes of the meeting held on December 13th were approved.

Petitions from the following students were received and acted upon as indicated:

Hodson, J.W.: That the faculty requirement of physical education for graduation be satisfied by taking courses in physical education during the winter and spring quarters. Petition recommended by Committee on Admission and Registration. -Petition granted.

Hill, J.H.: Petition for substitution of credits in other subjects for the restricted electives "Philosophy
and Literature," and "History and Economics"; referred to the faculty by the Committee on Admission and Registration without recommendation. Referred to Curriculum Committee and chairman of Committee on Admission and Registration with power to act.

Wonda, M.J.L.: Petition to substitute credits in other subjects for the restricted electives in language other than English, and "Literature and Philosophy"; referred to faculty by Committee on Admission and Registration without recommendation. Referred to Curriculum Committee and Chairman of Committee on Admission and Registration with power to act.

A petition from the Pan-Hellenic organization of sororities having been made and referred to the Committee on Student Life, the Committee recommended that the following rule be adopted:

Section one of the rules concerning the eligibility of initiation into a fraternity or sorority (pages 26 to 27, Student Handbook) be modified, for the year 1918-19 only, to read as follows: "Section 1: a student who during the winter quarter has earned 12 credits in this University may be initiated on or after April 5th."

The following rules concerning continuous courses, recommended by the Committee on Admission and Registration, were adopted:

"Continuous Courses shall be of three kinds:

"(A) Courses granting no completed credit until the entire course shall have been finished and which admit of no interim without examination or review of the work already covered. (Action on this section postponed until a later meeting.)"

"(B) Continuous courses admitting of an interim without examination or repetition of the portion already covered, but giving no credit toward graduation until finished. Such courses should be designated by the same number for the entire course, with the addition of the letter a, b, or c, as the case may be, for each quarter's work, and S llb, S llc should be made the designation if any component part be given in the summer quarter. "n" should be attached to the grade for each quarter save the last of the course when recorded.

"(C) Continuous courses giving completed credit. Such courses may be given in any quarter of the year and should be designated by the same number for the entire course. The letters a, b, and c should be attached to the number to designate the work of each quarter, but "n" should not be attached to the grade recorded for any quarter. When a component part of the course is given in the summer quarter, it should be designated thus: Sllb, etc."

President Sisson explained to the members of the faculty the financial conditions of the University which make necessary extreme care in expenditures during the remainder of the biennium.
The faculty unanimously adopted a recommendation from the Curriculum Committee disapproving the request of the Medical School of the University of Oregon that the State University of Montana grant the baccalaureate degree after three years residence in the State University of Montana and the successful completion of the first year's work in the Medical School of the University of Oregon.

A motion was adopted that regular meetings of the faculty be held at 4:10 P.M. on the second Tuesday of each month.

Mr. Carey, chairman of the Schedule Committee, brought up for discussion the difficulty of students in arranging programs of studies. A motion was adopted that a committee of seven be appointed by the President to consider the whole subject of the schedule, and that representatives of the Committees on Admission and Registration, Curriculum, Schedule, and Scholarship, the Department of Education, and a department offering restricted electives be included on this committee.

The President later appointed the following persons members of the Committee: Carey, (Chairman), Daughters, Pensak, Hughes, Jesse, Kirkwood, Phillips.

The following recommendation from the Committee on Athletics was presented by Physical Director Schreiber, and unanimously adopted:

"Eligibility Rules of Pacific Coast Conference as adopted by the Northwest Conference at the meeting December 14, 1916. (Replacing the prior rules 6-7-8.)"

"No person shall participate in any intercollegiate sport.
1. Unless he is a bona fide student during at least 12 hours work in a regular or special course as defined in the curriculum of his school or college.
2. Unless he shall have passed eleven hours of work for the semester or quarter of residence previous to participation. If the normal amount of work required in his course is more than 16 hours he must have passed in 11/16 of the normal amount, provided however, that a fractional portion of an hour shall not be regarded in declaring eligibility.
3. Unless one week before the first Conference game he shall be carrying eleven hours satisfactorily or 11/16 in accordance with section 2. All members of the squad found eligible at this time shall be declared scholastically eligible for the season in question.
4. No student shall represent his institution in any intercollegiate game or contest who has total failures on his previous record in that institution as follows, Sophomore 8 hours; Junior 12 hours; Senior 16 hours. For the purposes of this rule it is understood that previous record shall be interpreted as meaning the student's entire previous record in that institution."

A recommendation from the Committee on Athletics concerning the Administration of Athletics
in the University was presented by Physical Director, Schreiber. A motion was adopted that copies of the recommendation be distributed and consideration be deferred until the next meeting.

Mr. Kirkwood called the attention of the faculty to the fact that the particular excellence for which the 1904 Class Prize for the current year was to be awarded had not been named by a member of the class, and that in accordance with the rules of this prize the faculty should name the particular excellence. A motion was adopted that the matter be referred to the Scholarship Committee with power to act.

Meeting adjourned.

Secretary

January 30, 1919

Correction to minutes of the Faculty meeting held January 16th.

By direction of the faculty in the meeting of January 30th the following statement of the action of the faculty concerning continuous courses is substituted for the statement previously reported:

"The Committee on Admission and Registration recommended that the following rules concerning continuous courses be adopted by the faculty:

'Continuous courses shall be of three kinds:

*(a) Courses granting no credit toward graduation until the entire course shall have been finished and which admit of no interim without examination or review of the work already covered. Such courses should be designated by one number only, and should not be offered in the summer quarter unless carried over from the 3rd quarter or continued into the first quarter of the ensuing year, or entirely completed in the summer quarter. In the catalogue description of such courses it should be stated that no credit will be allowed unless completed in the year given. Upon the record "n" should be attached to the grade of every quarter save the last.*

*(b) Continuous courses admitting of an interim without examination or repetition of the portion already covered, but giving no credit toward graduation until finished. Such courses should be designated by the same number for the entire course, with the addition of the letter a, b, or c, as the case may be, for each quarter's work, and S I, S II, or S III should be made the designation if any component part be given in the summer quarter. N should
be attached to the grade for each quarter save the last of the course when recorded.

'(c) Continuous courses giving completed credit. Such courses may be given in any quarter of the year and should be designated by the same number for the entire course. The letters a, b, and c, should be attached to the number to designate the work of each quarter, but "n" should not be attached to the grade recorded for any quarter. When a component part of the course is given in the summer quarter, it should be designated thus: S lib, etc.'

The faculty adopted sections (b) and (c) of the above recommendation; action on section (a) was postponed until a later meeting."

*This correction to the minutes adds that part of the report of the Committee between the points indicated by (*), action on which was deferred.

January 30, 1919

A meeting of the faculty was held on the call of the President at 4:10 P.M.


The following members were accounted for: Bonner, Burleigh, Coburn, Hughes, Jones, Schwalm, Swenson, Valentine.

The following members came into the meeting after roll call: Buckhous, Carey, Casey, Coffman, Leyda, Mollet, Orbeck, Schreiber, Stone, Trexler, Underwood, Wilson.

The following members were reported as absent without leave: Aber, Bateman, Denfeld, Levine, Pope, DeLoss Smith, Thompson.

The minutes of the meeting of January 16th were corrected and approved.

The Committee on Admission and Registration recommended that the following rule concerning the admission of returned soldiers, authorized by the Chancellor at the request of the Commissioner of Education, be entered on the minutes of the faculty, as follows:
"a. A personal interview of every candidate by the officer (or by one of the members of the committee), the purpose of which would be to determine the character of the applicant's schooling and experience and his general qualifications for the college work he wishes to undertake.

"b. The army intelligence test (the so-called Alpha test.)

"c. In the case of candidates desiring to enter courses of study which by their professional nature require advanced and technical preparation, the giving of such examinations as will satisfy the institutional officers of the applicant's fitness to pursue such courses."

The following recommendation from the Committee on Admission and Registration was read:

"Resolved: That the minimum age limit for special students (except in the school of Music and the short course in Forestry) be fixed at 20 years, unless said students present fifteen entrance credits for admission to the State University; provided (1) that students under that age, who present fifteen entrance credits for admission, may, for weighty reasons to be passed upon by the deans, be admitted as special students; and provided (2) that this shall not be construed to restrict the admission of returned soldiers who are known as "War Specials."

A motion was made and seconded to adopt the above recommendation. After discussion a substitute motion was made and adopted that the recommendation of the committee be mimeographed and placed in the hands of the members of the faculty in advance of the next faculty meeting.

Upon the recommendation of the Curriculum Committee the following courses were approved by the faculty:

I. English:
129 Non-dramatic Literature of the English Renaissance 1 qr. 4 cr.
26 History of the English Language 1 qr. 2 cr.
20 Introduction to Literature 1 qr. 4 cr.
30 Essentials of Public Speaking 1 qr. 3 cr.
(These courses are substituted for the following, the number of hours, 13, remaining the same.)
20a, b. Introduction to Literature 6 cr.
30 Essentials of Public Speaking 5 cr.

II. Physics:
2 Household Physics 1 qr. 4 cr.

III. History:
25 Modern France 1 qr. 3 cr.
26 American Colonies, Second summer quarter 2 cr.

IV. Sociology:
165 The Family 1 qr. 3 cr.
169 Women in Industry 1 qr. 3 cr.
The Curriculum Committee recommended that the following courses in Physical Education be approved:

- Anatomy: 3 qr., 9 cr.
- Health Education: 1 qr., 4 cr.

and the following courses to be credited toward graduation in the Department of Physical Education only, be also approved:

- Dancing: 3 qr., 3 cr.
- Pageants: 1 cr.
- Physical Diagnosis: 1 qr., 2 cr.
- School Gymnastics: 1 qr., 4 cr.

and that the entire course outlined for graduation with Physical Education as a major be approved by the faculty. After discussion a motion was adopted that the recommendation of the Committee concerning new courses in the Department of Physical Education and the entire course for graduation with Physical Education as a major be put in manuscript form and distributed to members of the faculty in advance of the next faculty meeting.

A motion was adopted that the election of the faculty representative on the executive committee of the A.S.U.M. be held at the next meeting of the faculty.

A motion was made by Mr. Daughters that the faculty notify the Montana members of Congress that the faculty approves the bill before Congress authorizing a federal department of education with a separate cabinet officer. The motion was adopted and the President appointed Mr. Daughters, Mr. Kirkwood, and the Secretary to draft an appropriate resolution and transmit the same to the members of the Montana delegation in Congress.

A motion was made by Mr. Elrod that it be the sense of the faculty that the time for beginning classes should be 8:00 A.M. instead of 8:30 A.M. The motion was lost.

The President announced that Mr. Phillips had been appointed chairman of a committee on the summer quarter. Mr. Phillips announced the policy of the committee concerning double courses and asked that members who wished to make changes in the announcements of courses as previously submitted should confer with him.

Mr. Stone reminded members of the faculty that copy for the catalog should be submitted to him not later than February 1st.

Meeting adjourned.

[Signature]

Secretary
February 11, 1919

The regular monthly meeting of the faculty was held at 4:00 P.M. in room 10, University Hall.


The following members came into the meeting after roll call: Aber, Carey, Coffman, Elrod, Jameson, Mollet, Orbeck, Pope, Schreiber, F.O. Smith, Vandeusen, Whitlock.

The following members were accounted for: Burleigh, Coburn, Jones, Lansing, Leyde, Robinson, Swenson, Valentine.

The following members were recorded as absent without leave: Corbin, Stone.

The minutes of the meeting of January 30th were approved.

Mr. Daughters presented the following recommendation from the Committee on Admission and Registration:

"Recommended change in age at which special students may be admitted to the State University.

The Committee on Admission and Registration recommends that the minimum age for the admission of Special Students to the College of Arts and Sciences and all schools of the State University shall be changed from 21 years to 20 years, with the following exceptions:

"(1) Returned soldiers may be admitted under that age if able to do the work for which they register as shown (a) by personal interviews, (b) army intelligence tests, and (c) special examinations for admission to particular courses.

"(2) Students in the short course in Forestry known as the Forest Rangers' Course may be admitted under that age.

"(3) Music Specials who, under 20 years of age and without entrance requirements, may take private lessons and register in courses not carrying credit toward a degree or certificate.

"(4) Summer quarter students who, without entrance requirements and at the age of 15 years, may enter teachers' certificate courses which carry no credit toward degree."

The above recommendation was adopted.
Moved by Bonner and seconded by Farmer that students under 20 and over 18 years of age not having the necessary entrance qualifications may be admitted to certain Forestry courses, for which they will receive no credit, upon the recommendation of the faculty of the Forest School and approval of the Committee on Admission and Registration in each individual case. The motion was adopted.

The following recommendation from the Committee on Admission and Registration was presented by Mr. Daughters and unanimously adopted:

"Recommendations to Chancellor for action by University Organization concerning residence and transfer requirements for students coming to the State University from other units of the University of Montana.

(a) Residence.
A student transferring from the State College, State Normal College, or School of Mines, may satisfy the residence requirements for the Bachelor's degree by one quarter and one summer term, or three summer terms, of attendance in actual residence, provided, (1) that the student carries a full normal schedule of work (15 hours) and his scholarship record in such work entitles him to a place on the honor roll (grades not lower than B in at least 12 credits and no grade lower than C); provided, (2) that such residence work shall be the last college residence work done by the candidate prior to the granting of said degree by the State University; and provided (3) that he shall have met the requirements for the degree as announced in the State University catalog.

No student shall be considered qualified to receive this modification of the usual residence requirement of one academic year from the State University, unless he shall have previously spent a minimum of two quarters as a residence student in either the State College, the State Normal College, or the State School of Mines, and shall have been honorably discharged therefrom.

(b) Transfer of Credit.
Credits of college rank brought to the State University from the other component units of the University of Montana will be accepted year for year, and pro rata for fractions thereof, provided (1) students shall have carried the normal amount of work in the years when such credits were accumulated, provided (2) that in the aggregate of credits brought to the State University and made at the State University the requirements for the degree from the State University must be satisfied before the degree is granted; and provided (3) that the student transferring from another component part of the University of Montana to the State University shall have met all regular college entrance requirements prior to receiving the college credits which he wishes accredited at the State University.

It is understood that students taking the three-year and the four-year courses at the State Normal College begin their work of college rank in the second year of said courses. Hence, stu-
The following courses were recommended by the Curriculum Committee and were approved:

I Psychology:
Psychology 24, Introduction to Physiological and Experimental Psychology, 1 qr. 5 hrs. 3 cr.
This is a restoration of an old course, the present course "16 Ethical Theory", being dropped to make a place for it.

Psychology 102, Problems in Psychology, 1 qr. 3 cr.

II Botany:
Botany 12, Elementary Plant Structure and Physiology, 1 qr. 3 cr.

III Home Economics:
11b. Survey of Home Economics, 1 qr. 1 cr.
12 Color and design, 1 qr. 3 cr.
26 Food Seminar, Summer qr. 3 cr.
31 Clothing Seminar, " 3 cr.
23 Health Education, 1 qr. 4 cr.
28 Clothing Demonstration, 1 qr. 2 cr.
29 Food Demonstration, 1 qr. 1 cr.
36 Buying, 1 qr. 2 cr.
32ab. Millinery, 2 qr. 1, 2 cr.
33ab. Institutional management, 2 qr. 10 cr.
37 Nutrition Seminar, 1 qr. 4 cr.
35 Institutional Cookery, 1 qr. 5 cr.

IV. Physical Education
Anatomy, 3 qr. 9 cr.
Laws of Growth and development, 1 qr. 3 cr.
Health Education, 1 qr. 4 cr.
Systems of Physical Education, 1 qr. 1 cr.
and the following courses, to be credited only toward graduation in the department of Physical Education:
Orthopedics, 1 qr. 2 cr.
Dancing, 3 qr. 3 cr.
Pageants, 1 cr.
Physical Diagnosis, 1 qr. 2 cr.
School Gymnastics, 1 qr. 4 cr.

The President ruled that a curriculum required by a major department does not need approval of the faculty provided such curriculum complies with all faculty regulations concerning registration, required courses, restricted electives, major department requirements, and degrees.

President Sisson was called from the room and Vice President Scheuch took the chair at this point in the meeting.

The following recommendation from the Scholarship Committee was presented by Mr. Kirkwood and unanimously adopted:

"The following recommendations are excerpts from the Report on Honors and Prizes by the Scholarship Committee and are proposed for adoption by the faculty.
"I ADMINISTRATION:

"The Scholarship Committee in conference with the President is authorized to administer all matters connected with prizes and scholarships subject to the condition of gift and any actions by the Faculty.

"Where the award of a prize is conditioned upon performance in, or in relation to, the work of a department of the University the award shall be made by the committee upon recommendation of the department concerned.

"A prize of $50.00 given annually by John W. Keith shall be awarded to one of the high school debaters chosen by the President of the University in consultation with the President of the High School Debating League from representatives in the final district championship teams of the League. Each championship high school is entitled to submit one application.

"The Annie Lewis Joyce Memorial Prize shall be awarded upon recommendation of the English Department. The proceeds of the Joyce endowment of $200.00 shall be bestowed in the form of a medal or otherwise at the option of the winner.

"A book shall be awarded upon recommendation of the several departments in the colleges of Arts and Sciences to one student distinguished for scholarship in each of these departments.

"At the same time that the student is named to the committee the Department shall also indicate the book that is to be given.

"At some time earlier than six weeks before commencement the committee shall notify the various departments as to the equal portion of the fund available for each and shall also notify the librarian of the total amount of the fund available.

"Nominations from the various departments must be in the hands of the committee not later than the 4th week preceding commencement. The department failing to respond within the specified time shall forfeit its privilege for that year.

"Where the award is not conditioned upon performance in, or in relation to any one department of the University specific regulations shall apply as may be determined by the donor, or by the faculty or by the administrative officers.

"The Bonner Scholarship is awarded to a college student at the end of his Freshman year to be held by him for three years, unless forfeited as specified hereafter. In case the use of the scholarship is forfeited, it is awarded to another student in the usual manner for a period of three years.

"To be eligible as a candidate for the Bonner Scholarship a student must not have obtained more than 20 hours credit in this or any other University (including advanced standing for work in secondary school) prior to the year of his candidacy and must have earned at least forty-five (45) hours credit in this University during this same year.
"The Bonner Scholarship shall be awarded to a student ranking among the highest in scholarship. In making the award the committee shall take into consideration:

(a) The scholarship and the moral qualities of the candidate.
(b) The conditions under which the candidate's work has been done.
(c) The probable future usefulness of the candidate.
(d) The probable difference which the scholarship will make in the life of the recipient.

"The purpose of the Bonner Scholarship is to aid a student of fine mental and moral qualities to obtain a University education who might otherwise find it highly difficult, if not impossible to do so.

"The Bonner Scholarship shall be awarded by a Committee consisting of five members, of which the dean of men and the dean of women shall be ex-officio members. The other three members shall be appointed by the President of the University. This shall be a permanent committee, and its members shall hold office until their successors are appointed.

"The Scholarship may be forfeited by essential change in any of those conditions which made the candidate eligible for it. Absence from the University due to any cause whatsoever, which makes it apparent that the student cannot finish the undergraduate course in three years from the time the scholarship was awarded, shall cause forfeiture of the scholarship. The awarding committee shall decide whether or not the scholarship has been forfeited for any reason whatsoever.

"All contests for prizes shall be concluded not later than four weeks preceding Commencement Day.

"Recommendations from departments to the committee in the matter of awards shall be made not later than the third week preceding Commencement Day, unless otherwise specified herein.

"No student may be eligible for an honor or prize awarded in the University who at any time during the same year has been placed upon probation, and any scholarship previously bestowed as an honor or prize shall be forfeited whenever the student holding the same enters upon probationary status.

Moved by F.O. Smith that the State Board of Education be requested to transmit to the Faculty of the State University at an early date a report of the findings of the Service Committee in the case of the suspension of Dr. Levine. The motion was seconded by Wilson and unanimously adopted.

The following resolution was offered by Mr. Lenesz:

"Be it resolved by the faculty that section 8 of the rules governing tenure of office as contained in Administrative Memorandum 100 should be amended to contain the following provisions:
"(1) That in case of suspension the person suspended shall be furnished by the Chancellor with a detailed written statement of the reasons for his suspension and that the suspension shall not take effect before such statement has had reasonable time to reach the person to be suspended.

"(2) That insubordination shall be interpreted to arise only from official acts of the person charged with the same."

Moved by Lennes and seconded by F.O. Smith that the first clause of the above resolution be adopted. The motion was adopted by a viva voce vote without dissent.

Moved by Underwood and seconded by F.O. Smith that the second clause of the above resolution be adopted. The motion was adopted by a viva voce vote without dissent.

Moved by Elrod and seconded by Daughters that a committee consisting of Lennes, Kirkwood and Whitlock be appointed to draft an amendment to that portion of Memorandum 100, relative to announcing proposed dismissal three months prior to time of ending of contract, so as to give notice earlier, said amendment to be presented at a later meeting, for proposal to the State Board of Education. The motion was adopted without dissent by a viva voce vote.

There being no further business before the faculty the meeting adjourned.

Secretary

March 11, 1919

The regular monthly meeting of the Faculty was called to order at 4:10 P.M. by President Sisson.

The minutes of the meeting held on February 11th were approved.

The following members responded to roll call:
A motion was adopted that the faculty proceed to the election by ballot of the faculty representative on the Student Council, and that a plurality of votes cast should elect. A substitute motion was adopted that the Secretary be instructed to cast the ballot for Professor Elrod.

The following recommendation from the Committee on Admission and Registration was unanimously adopted:

"Students will be classified according to the following definitions of the four University classes:

Freshman - A student who is entitled to regular or conditional admission, with college credit less than the amount required for sophomore standing.

Sophomore - A student having regular entrance standing who has earned not less than 40 quarter credits.

Junior - A student having regular entrance standing who has earned not less than 93 quarter credits.

Senior - A student having regular standing who has earned not less than 135 quarter credits."

The following recommendations of the Schedule Committee were presented by Mr. Carey:

"To meet unforseen difficulties that have come about in the change from the semester to the quarter plan of operation the Schedule Committee offer the following recommendations to the faculty for approval:

1. It is recommended that all departments in the college of arts and sciences other than the science departments offering laboratory courses be asked to offer for freshmen and sophomores one or more three hour courses. It seems to the committee especially important that such courses be offered in mathematics and in those subjects which are normal
sophomore restricted electives, namely: History, economics, literature, psychology, and the sophomore courses in language.

2. It is recommended that the faculty by vote instruct the committee on Admission and Registration to limit the normal schedule of freshmen in the college of arts and sciences to 16 hours exclusive of the required courses in Physical education.

3. It is recommended that the faculty instruct the curriculum committee together with the various departments and schools to revise the present list of courses so as to eliminate as far as possible one, two, four and six hour courses (except the required courses in physical education, military drill, college education, and the elementary courses in the laboratory sciences) unless there are unusual and compelling reasons in specific cases for maintaining such courses."

A motion was made by Carey and seconded to adopt the above recommendations. After discussion a motion was made by F.O. Smith and seconded that the recommendations be referred to the Schedule and Curriculum Committees with the understanding that any member of the faculty interested might have the opportunity to participate in the discussions of these committees concerning the above recommendations. The motion was unanimously adopted. The President then requested members of the faculty to put their suggestions concerning the above recommendations in writing for the benefit of the committees.

President Sisson having an appointment at this time, Vice President Scheuch took the chair.

The following recommendation by the President and Deans of Men and Women concerning the course in College Education was adopted:

"1. Students who have attended this course regularly may be released from further registration in it without taking examination, but in such case shall receive no credit.
2. Students who desire credit must take examination.
3. Students who fail of proper attendance will be required to register again.

The subject of Personality Grading was informally presented by Professor Kirkwood, Chairman of the Scholarship Committee, and a general discussion followed.

A motion was made by Coffman, and seconded, that it was the sense of the faculty that final examinations begin Monday, March 24th and close Thursday noon, March 27th. A substitute motion was made by F.O. Smith and seconded by Elrod that the examination schedule be eliminated and that class instruction and Thursday noon, March 27th. The substitute motion was lost and the original motion adopted.

The following resolution was offered by Lennes and on motion of F.O. Smith was adopted.

...
"A committee shall be designated by the faculty whose duty it shall be to consider any matter or project of interest to the University which any member of the faculty may desire to bring before it.

"This committee shall make such reports and recommendations to the President and Chancellor of the University as the Committee may deem proper, and shall report to the Faculty on such matters as they may desire, provided the person bringing the matter before the committee is willing to have such report made."

Moved by Elrod and seconded by F.O. Smith that the Welfare Committee be designated as such Committee. The motion was adopted.

The following resolution was offered by F.O. Smith and adopted:

"Chairman, State Board of Education: We, the members of the Faculty of the State University of Montana respectfully request that our warrants be sent to Missoula in time to be delivered to us on the first day of the month. Individuals frequently suffer inconvenience and sometimes embarrassment because of the delay in sending the warrants."

A motion made by Coffman that a Committee of three be appointed to take whatever action which might be necessary to expedite delivery of warrants was adopted.

There being no further business before the faculty the meeting adjourned.

April 8, 1919.

The regular meeting of the faculty was called to order at 4:10 P.M. by President Sisson.

The minutes of the meeting held on February 11th were approved.

The following members responded to roll call:
The following members came into the meeting after roll call: Casey, Daughters, Elrod, Penska, Hughes, Jameson, Lennes, Leyda, Schreiber, Thompson, Spaulding.

The following members were accounted for: Bonner, Burleigh, Coburn, Farmer, Swenson, Whitcomb.

The following members were recorded as absent without leave: Aber, Bateman, Lansing, Pope, Robinson, Whitlock, Wirth.

The following resolution was moved by Lennes and seconded by Kirkwood:

"Whereas in the years past coercion has been used to force students to work on the campus on Aber day, be it resolved:

"That it is the sense of this faculty that no student should be forced to work on the campus on Aber day against his will, and that the infliction of any physical punishment, such as "tubbing", or any kind of hazing, for refusing so to do, should be prevented by all means at the disposal of this faculty and the executives of this University."

Moved by F. O. Smith and seconded by Kirkwood to amend the above resolution by the addition of the following clause:

"That working on the campus be voluntary with the faculty and entirely free from any intimation of coercion."

The amendment was lost and the original motion unanimously adopted.

Following an inquiry by Kirkwood concerning the vacancy on the Welfare Committee caused by the absence of Mr. Coffman during the Spring quarter, the President asked for the pleasure of the faculty in regard to filling the vacancy during Mr. Coffman's absence.

Moved by F. O. Smith that the faculty proceed to the election of a member of the Committee to fill the vacancy. The motion was adopted and the President asked that the election be held after disposal of other business.

Moved by Elrod and seconded that a committee of three be appointed to co-operate with the Chamber of Commerce, the local high school, the city schools and other organizations in an endeavor to have Pacific time used during the period of operation of the "daylight saving law." The motion was unanimously adopted and the President appointed Elrod, Carey, and Jameson, members of the committee.

It being necessary for President Sisson to leave the meeting at this point Vice President Sconce took the chair.

Moved by Kirkwood and seconded that Lennes be nominated to fill the vacancy on the Welfare

Committee.
Committee. A substitute motion was made by Casey and seconded to nominate by ballot and that the person receiving the three highest numbers of votes be considered as candidates, and that each member of the faculty vote for one candidate. An amendment to the substitute motion was made by Phillips and unanimously adopted that in case a member of the faculty should receive a majority of the votes cast on a nominating ballot such person should be declared elected. The substitute motion as amended was then unanimously adopted.

President Sisson returned to the meeting at this point and took the chair.

The President stated that the Welfare Committee affects every member of the instructional staff and, therefore, he ruled that all members of the faculty with the rank of instructor or above should be entitled to vote for members of the Welfare Committee.

The tellers reported the following result of the nominating ballot: Mr. Lennes and Miss Hughes received the two highest numbers; Miss Buckhou, Mr. Jesse and Mr. Underwood tied for third place. After two ballots were taken the tellers announced the election of Mr. Lennes as member of the Welfare Committee to fill the vacancy caused by the absence of Mr. Coffman during the spring quarter.

The President stated that he had not yet transmitted to the State Board of Education the action of the faculty of February 11th, in requesting the State Board of Education "to transmit to the Faculty of the State University at an early date a report of the findings of the Service Committee in the case of the suspension of Dr. Levine." The President stated that the report of this Service Committee was made in accordance with the provisions of Administrative Memorandum #100, that the publication of similar reports might in certain cases be a grievous error, that the transmission of such a report to a faculty of this size would be tantamount to its publication, and that he was of the opinion that the transmission of a report of this kind at the time the action was taken by the faculty would prejudice the interests of the members of the faculty. The President further stated that he would not transmit the action of the faculty on February 11th in this matter unless specifically requested by the faculty to do so.

The President stated that he had not yet transmitted to the chairman of the State Board of Education the resolution of the faculty of March 11th concerning salary warrants. He explained that recent delays in delivery of salary warrants had been due to absence of the staff of the State Auditor's office on account of influenza and the heavy pressure of business during the recent legislative session; that everything possible had been done to secure early delivery of salary warrants, and that further difficulties of this nature were not likely to happen again.

There being no further business before the meeting the faculty adjourned.
A meeting of the faculty was held upon the call of the President, at 11:40 A. M.

The President brought to the attention of the faculty the matter of discontinuing classes during the interscholastic Meet. A motion was made by Carey that classes be discontinued from Wednesday noon until Friday night. The motion was adopted with one dissenting vote.

The faculty adjourned to meet at 4:10 P. M. on May 14th.

A meeting of the faculty was held at 4:10 P. M. pursuant to adjournment.


The minutes of the meeting of April 8, 1919 were approved. The minutes of the meeting of May 12, 1919 were read and approved.

A petition from C. L. Baldwin that he be allowed to substitute three quarter credits in other subjects for required Physical Education, recommended by Committee on Admission and Registration, was approved.

The President called the attention of the faculty to the agreement of the Presidents' Conference, of April 16th, that faculties are to be asked to offer any amendments that they may desire to the regulations in Administrative Memorandum No. 100, concerning tenure of office, etc. Moved by Lennes and seconded by Kirkwood that the faculty dismiss the committee consisting of Lennes, Kirkwood, and Whitlock, selected at the meeting of the faculty held on February 11th, to draft an amendment to Administrative Memorandum No. 100. The motion was unanimously adopted with the understanding that this committee was requested to transmit any recommendation it might have to the Service Committee. Moved by Underwood, and unanimously adopted, that members of the faculty be requested to transmit in writing to the Service Committee, their views concerning proposals for amendments to the regulations.
in Administrative Memorandum No. 100, and that the Service Committee be requested to make to the faculty recommendations concerning proposed amendments on this subject.

The following recommendation from the Committee on Bonner Scholarship was on motion of Kirkwood unanimously adopted: "In view of the interruption of the college year by the influenza during the autumn quarter and the consequent inability of the students to gain normally more than 30 credits, the Committee on the Bonner Scholarship recommends that the requirement of 45 hours credit for the award of the Scholarship be reduced to 30, for the present year, provided that this concession shall apply only to those who enrolled in the fall quarter."

Moved by Kirkwood and unanimously adopted "That all participants in university plays be subject to the rules of eligibility which now apply only to those taking a leading part."

Moved by Daughters that the Dunniway Scholarship Books be not awarded this year if not more than $1.50 is available for each prize book. The motion carried by a vote of 14 to 8.

The report of the special committee appointed to confer with business men and organizations in Missoula to make an attempt to change from Mountain time to Pacific time was read. Moved by Daughters, and seconded by F. O. Smith, that the present committee appointed to secure cooperation with the city in changing back to Pacific time be requested to fix a date for the change, and, when a majority of the business and other interests of the city shall have signed up and agreed upon the date for the change in time, to recommend to the President that the change in time be made.

The President asked for an informal expression of preference concerning the time: 24 voted for Pacific time, and one for the present Mountain time.

Miss Buckhous stated that the "faculty wives" were planning on a picnic for the faculty. Moved by Elrod and unanimously adopted that the sum of $19.00 be appropriated from the faculty funds for the picnic.

There being no further business before the meeting, the faculty adjourned to meet at 4:10 P. M. on Tuesday, May 27th.
May 27, 1919.

A meeting of the faculty was held at 4:10 P. M., pursuant to adjournment.

The following members were present: Bateman, Buckhous, Carey, Casey, Corbin, Daughters, Denfield, Eldred, Fenske, Gardner, Gillem, Greenburg, Howard, Jameson, Jesse, Kirkwood, Lansing, Levine, Leyde, Lusky, Orbeck, Robinson, Scheuch, Schwalm, Sisson, F. O. Smith, Stone, Teagarden, Thompson, Underwood, Van Deusen, Whitcomb, White, Wilson, Luck.

The minutes of the meeting of May 14th were approved.

Recommendations from the Committee on Admission and Registration, concerning entrance and advanced standing credits by examination, were presented. Moved by Daughters and seconded by Kirkwood that the recommendations be adopted. An amendment was moved by Eldred and seconded by Casey to omit the section of the recommendations providing that examination papers and questions shall be filed with the registrar at the time the credit and grade are reported. The amendment was lost. The recommendations were adopted as follows:

1. Examinations for entrance and advanced standing credit must be in writing, except in subjects in which it is impossible to give written examinations. The written examination may be supplemented by oral questions and answers.

2. Entrance and advanced standing credits by examination must be approved by the Committee on Admission and Registration.

3. The examination papers and questions shall be filed with the registrar at the time the credit and grade are reported.

4. No credit on examination for advanced standing may be given until the student has been in residence at least one quarter, and has received an average grade of "C" or above for that period.

5. These rules shall apply to credits given for war service except that credit for Military Science and Physical Education may be granted without written examination.

The President read a statement which he had prepared, concerning the eligibility of Hazel Baird for participation in intercollegiate debate, and recommendations concerning eligibility rules. On motion of Eldred, the recommendations were referred to the Scholarship Committee with request to make recommendation at the next meeting of the faculty.
A meeting of the faculty was held at 4:10 P. M.

The following members were present: Aber, Bateman, Buckhous, Carey, Casey, Corbin, Denfeld, Elrod, Graff, Greenburg, Howard, Hughes, Jamison, Jesse, Lennes, Levine, Leyda, Lusky, Mollet, Orbeck, Phillips, Robinson, Scheuch, Schwalm, Gisson, F. C. Smith, Trexler, VanDeusen, White, Whitcomb, Whitlock, Wilson, Zuck.

The minutes of the meeting of May 27th were approved.

Mr. Carey submitted a financial report of the Committee on Faculty Affairs. The report was accepted and ordered filed.

In view of apparent misunderstandings in adopting the rule concerning the percentage of "D" grades which might be counted toward graduation, a motion was made by Bateman, and unanimously adopted, that not more than 25% of "D" grades may be counted toward graduation, the rule to read as follows:

"Of the credit hours required after the first of October, 1919, not more than 25% of "D" grades can be counted toward graduation."

The Registrar read the recommendation of the Committee on Admission and Registration concerning degrees and certificates. Moved by Elrod and seconded by Lennes that the recommendations of the Committee on Admission and
Registration be approved, and that the candidates therein named be recommended to the State Board of Education for the degrees and certificates as indicated, provided passing grades, in accordance with the rules of the faculty, for courses in which the candidates are enrolled, are reported at the Registrar's office Monday noon, June 16th. (The list of candidates as finally prepared in the Registrar's office and approved by the President and Committee on Admission and Registration is appended hereto.)

Moved by Hirsh and unanimously adopted, that the faculty authorize the Committee on Admission and Registration and the President to approve candidates for Certificate of Qualification to Teach.

A petition from certain members of the senior class that seniors be excused from examinations was, on motion, laid on the table.

A petition from certain members of the senior class that all seniors graduating during the succeeding summer quarter be permitted to take part in the graduation exercises and receive blank diplomas was, on motion, unanimously denied.

A request from the Executive Committee of the Woman's Self Government Association that the faculty grant permission to change the rule requiring girls to leave for home at 4:30 to a rule requiring all girls to be in their respective houses by ten o'clock on Monday, Tuesday, Wednesday and Thursday nights was, on motion of Lennes, referred to the Committee on Student Life with power to act.

The President announced that all instructors for the summer quarter should be present on June 15th for the registration of students.

The President announced a meeting of department chairmen and chairmen of the schedule, scholarship, and admission and registration committees to be held Monday, June 15th, at 4:10 p.m., in room 10, for the purpose of discussing a report concerning the freshman schedule.

There being no further business before the faculty, the meeting adjourned.

Candidates for Degrees and Certificates, June 18, 1919.

For the Degree of Bachelor of Arts: Major Credits Total in Major Credits

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Major</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderson, Virginia Pearl</td>
<td>Fine Arts</td>
<td>49</td>
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<tr>
<td>Baird, Hazel H</td>
<td>English</td>
<td>52</td>
</tr>
<tr>
<td>Barnett, Donald A</td>
<td>Economics</td>
<td>50</td>
</tr>
<tr>
<td>Benson, Florence</td>
<td>English</td>
<td>44</td>
</tr>
<tr>
<td>Booth, Myrna Elizabeth</td>
<td>English</td>
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<tr>
<td>Cook, Clarence Daniel</td>
<td>Economics</td>
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<td></td>
<td></td>
<td>188</td>
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<tr>
<td>Name</td>
<td>Major</td>
<td>Credits in Major</td>
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<tr>
<td>-----------------------</td>
<td>------------------------------</td>
<td>------------------</td>
</tr>
<tr>
<td>Davis, Ruth Maxwell</td>
<td>English</td>
<td>69</td>
</tr>
<tr>
<td>Fraser, Barbara</td>
<td>English</td>
<td>60</td>
</tr>
<tr>
<td>Gillette, Hellen May</td>
<td>Home Economics</td>
<td>49</td>
</tr>
<tr>
<td>Hudson, Lyane R</td>
<td>Geology</td>
<td>56</td>
</tr>
<tr>
<td>Holley, Horae</td>
<td>Economics</td>
<td>59</td>
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<tr>
<td>Inch, Beatrice Elizabeth</td>
<td>English</td>
<td>66</td>
</tr>
<tr>
<td>Jameson, William J., Jr.</td>
<td>Business Administration</td>
<td>55</td>
</tr>
<tr>
<td>Johnson, Charline</td>
<td>Mathematics</td>
<td>46</td>
</tr>
<tr>
<td>Johnson, Elsie May</td>
<td>Literary Science</td>
<td>44</td>
</tr>
<tr>
<td>Johnson, Khea Marna</td>
<td>Home Economics</td>
<td>56</td>
</tr>
<tr>
<td>Rain, Hazel Mary</td>
<td>History</td>
<td>37</td>
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<tr>
<td>*Kelley, Elizabeth Agnes</td>
<td>Journalism</td>
<td>70</td>
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<tr>
<td>McLeod, M. Evelyn</td>
<td>English</td>
<td>59</td>
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<tr>
<td>McHaffie, Ruth</td>
<td>Chemistry</td>
<td>64</td>
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<tr>
<td>Montgomery, Edna M</td>
<td>Economics</td>
<td>86</td>
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<tr>
<td>Orr, Conrad O</td>
<td>English</td>
<td>61</td>
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<td>Pew, Mary Elizabeth</td>
<td>Mathematics</td>
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<td>Rutledge, Sessie Maurine</td>
<td>English</td>
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<tr>
<td>Seastak, Minnie</td>
<td>Chemistry</td>
<td>64</td>
</tr>
<tr>
<td>Shepherd, Jean Charlotte</td>
<td>History</td>
<td>58</td>
</tr>
<tr>
<td>Spuhler, Jeanette Hilda</td>
<td>Chemistry</td>
<td>73</td>
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<tr>
<td>Turcott, George L</td>
<td>English</td>
<td>51</td>
</tr>
<tr>
<td>Wilson, Frances Hollub</td>
<td>Business Administration</td>
<td>65</td>
</tr>
</tbody>
</table>

For the degree of Bachelor of Science in Forestry:

*Hayes, Henry Francis

For the degree of Bachelor of Laws:

May, Rex

For the degree of Pharmaceutical Chemist:

*Duve, William Henry
Young, Harold C

For the Certificate of Completion of Course in Law:

Anderson, William Mathew
Lester, George Anthony

For the University Certificate of Qualification to Teach:

Anderson, Virginia Pearl
Coffee, Myrna Elizabeth
Davis, Ruth Maxwell
Fraser, Barbara
Inch, Beatrice Elizabeth
Johnson, Charline
Rain, Hazel Mary
Kelley, Elizabeth Agnes
McHaffie, Ruth
Pew, Mary Elizabeth
Seastak, Minnie
Spuhler, Jeanette Hilda

For the University Certificate of Supervisor of Music:

Stone, Mason

*Requirements complied with at end of Winter quarter, 1919.
A meeting of the faculty was held at 4:10 P. M., President Sisson presiding.

The following members were present: Batson, Packard, Carey, Elrod, Graff, Hare, Sisson, Jesser, Leyda, Lusky, Mallot, Oberk, Phillips, Schwalm, Sisson, Spaulding, Stone, Thompson, Van Deusen, White, Zuck.

The minutes of the meeting of June 12th together with appendix containing list of candidates for degrees and certificates, June 18, 1919, were approved.

Mr. Phillips, Chairman of the Summer Quarter Committee, explained to the faculty that the rules would not permit the giving of examinations for credit unless students had been regularly enrolled in classes. Mr. Phillips also requested weekly reports concerning scholarship and attendance. He called attention to the necessity of giving final grades in teachers' certificate courses in percentage as well as the official grade marks. The Registrar then explained that the following should be, for this purpose, the percentage value of grade marks: A, 90-100; B, 80-89; C, 70-79; D, 60-69; E and F, below 60, not passing.

There being no further business before the faculty, the meeting adjourned.

A special meeting of the faculty was held at 4:10 P. M. on the call of Vice-president Schenck, who presided.

The following members were present: Batson, Carey, Baum, Lennes, Leyda, Phillips, Schenck, Schreiber, Van Deusen.

The minutes of the meeting of July 9th were read and approved.

The Committee on Admission and Registration (Professor Coffman, Chairman) recommended to the faculty that the following candidates for graduation be recommended to the State Board of Education upon completion of their courses of the present term for the degrees indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Major</th>
<th>Credits</th>
<th>Degree</th>
<th>Total Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abbott</td>
<td>Business Adm.</td>
<td>64</td>
<td>B.A.</td>
<td>162</td>
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<tr>
<td>Armstrong</td>
<td>Science</td>
<td>54</td>
<td>B.A.</td>
<td>184</td>
</tr>
<tr>
<td>Baldwin</td>
<td>Chemistry</td>
<td>66</td>
<td>B.A.</td>
<td>187</td>
</tr>
<tr>
<td>Hill</td>
<td>Chemistry</td>
<td>66</td>
<td>B.A.</td>
<td>205</td>
</tr>
<tr>
<td>Kennedy</td>
<td>History</td>
<td>43½</td>
<td>B.A.</td>
<td>164</td>
</tr>
</tbody>
</table>
Maerdian, Edith Adele
Mathematics
50 B.A. 187½

Theis, Frances Welliver
Modern Languages
59½ B.A. 166½

On motion of Phillips, seconded by Carey, the recommendation was unanimously adopted.

Professor Daughters of the Department of Education recommended that the following candidates be recommended to the State Board of Education for the University Certificate to Teach:

Armstrong, Grace E.
Black, Martha Ann
Gillette, Helen May
Maerdian, Edith Adele
McLeod, M. Evelyn

On motion of Lennes, seconded by Carey, the recommendation was unanimously adopted.

There being no further business before the faculty, the meeting adjourned.

Secretary.

August 29, 1919.

A special meeting of the Faculty was held at 4:10 P. M. on the call of Vice-president Scheuch who presided.

The following members were present: Carey, Daughters of the Department of Education, Lennes, Leyda, Phillips, Scheuch, Schreiber, O. O. Smith, Thompson.

The minutes of the meeting of August 28th were read and approved.

The Chairman stated that the special order of business was the consideration of the candidacy of Mr. W. R. Wyatt for the degree of Bachelor of Arts at the end of the summer quarter.

The Registrar read a statement concerning Mr. Wyatt's record, among other things stating that the Committee on Admission and Registration had accepted his credits as fulfilling all the requirements for the degree, and the only question concerning his fulfillment of all requirements was his residence.

The following motion was made by O. O. Smith and seconded by Schreiber:

Inasmuch as the Committee on Admission and Registration accepted Mr. Wyatt's credits as satisfying all requirements except that of residence, and it further appearing that Mr. Wyatt is a graduate of the State Normal College and further that he will have earned in this institution at the end of the present summer quarter a total number of credits
(27\% quarter credits) in excess of the number required (22\% quarter credits) by this faculty for students transferring from the other institutions of the University of Montana in satisfaction of residence requirements, therefore the faculty recommends to the State Board of Education that the Degree of Bachelor of Arts be granted to

Name: Wyatt, William R.
Major: Education
Total Credits: 169\%

The motion was unanimously adopted.

There being no further business before the faculty, the meeting adjourned.

September 24, 1919.

The first meeting of the Faculty for the college year 1919-20 was held at 10:00 A. M., upon the call of President Sisson, who presided.

The following members were present:

Ames
Bateman
Bierman
Carey
Christensen
Clark
Coon
Daughters
Freeman
Hayley
Howard
Jameson
Lennes
Leapheart
Levine
Levy
Lussky
Merrian
Merrill
Hyde
Orbeck
Phillips
Robinson
Rowe
Scheefer
Schreiher
Schwalb
Skeels
Smith, De Less
Smith, E. G.
Sparling
Stone
Thompson
Underwood
Urey
Van Dusen
Weisberg
Whitcomb
Simes

The President made introductory remarks reviewing the work of the preceding year and the progress made in preparing for the opening of the present quarter.

Petitions were received from the following students:

Fuson, R. C., to substitute four quarter credits in other subjects for required Physical Education - recommended by Physical Director and Committee on Admission and Registration. Granted.

Clark, Frances W., to substitute two quarter credits in other subjects for required physical education - recommended by Physical Director and Committee on Admission and Registration. Granted.

The Registrar called the attention of the Faculty to the procedure for registration and to the rules and regu-
lations which should be observed in advising students.

Mr. Carey, Chairman of the Schedule Committee, asked for corrections in the schedule, proofs of which were distributed to members of the Faculty.

A motion was made by Stone, seconded by Carey, that the Faculty appoint a special committee to arrange, in co-operation with students and alumni, a memorial for the late Professor William M. Aber. The motion was unanimously adopted and the President appointed Scheuch, Elrod and Stone as members of the committee.

There being no further business, before the Faculty, the meeting adjourned.

October 14, 1919.

The regular monthly meeting of the Faculty was held October 14, 1919 at 4:10 P. M., with President Sisoon presiding.

Members present at opening: Ames, Bateman, Carey, Christensen, Clarke, Dexter, Dietrich, Gardner, Graff, Howard, Hyde, James, Jesse, Leaphart, Loyda, Lusky, Merrill, Miller, Mollet, Owen, Phillips, Schaefer, Simon, Sisson, F. Q. Smith, Spaulding, Stone, Thompson, Underwood, Urey, Van Deusen, Zuck.

Accounted for: Berry, Bierman, Corbin, Cron, Rowe, Weisburg.

Case after meeting was called to order: Bevans, Coon, Daughters, Daum, Elrod, Fenska, Freeman, Geyer, Lampe, Merrill, Orbeck, Ormbee, Scheuch, Schwalm, Skeels, DeLos Smith.


The President stated that the time fixed for the regular meetings of the Faculty, the second Tuesday of each month at 4:10 P. M., would be followed during the present year unless a change was desired by the Faculty.

At the request of the President, the Secretary read excerpts from the minutes of the meetings of the Faculty held September 19, 1918 and December 8, 1918, concerning qualifications to vote, to the effect that all members of the rank of instructor who are serving a second year or more in the University and all members above the rank of instructor are qualified to vote.

The Registrar stated that the President and Dean called for reports of scholarship deficiencies on Saturday, October 26 at 9:00 A. M., and that reports received after 10:30 A. M. of that date could not be used in the regular channels of notifying students. The President then made a statement concerning the purpose and use of reports of scholarship deficiencies.

At the request of the President, the Secretary read a communication from the Chancellor, dated October 6, 1919, stating that he had reappointed Professor Phillips as a member of the Service Committee and asking the President to name a member of the commit-tee, and also requesting the Faculty to elect its representative, all in accordance with Section 8, Administrative Memorandum No. 100. The President stated that he had reappointed Professor W. L
Pope as member of the Service Committee. A motion was made by Bateman, seconded and unanimously adopted that Professor Elrod be re-elected as the representative of the Faculty on the Service Committee. The President instructed the Secretary to notify the Chancellor of this action of the Faculty.

The Secretary presented petitions from the following students and actions were taken as follows:

Beckwith, Lawton A., to substitute 2½ quarter credits for required Physical Education. Recommended by Committee on Admission and Registration. Granted.

Lutrell, Dorothy A., to substitute 3 quarter credits for required Physical Education. Recommended by Committee on Admission and Registration. Granted.

The President ruled that all applications for exemption of courses required by the Faculty of candidates for degrees should receive the approval of the Faculty, unless provision is made by the Faculty for some other method of making exemptions to required courses; this rule not applying, however, to postponement of required courses. The President requested that the Committee on Admission and Registration investigate the matter of exemptions from required courses with a view toward making it unnecessary to present individual cases to the Faculty for action.

A request was received from Dean Stone, School of Journalism, asking for formal approval for a course to be known as "Field Work", open only to juniors and seniors as an elective course with fifteen quarter credits for one quarter. A motion was made by Skeels and seconded to approve the request. Moved by Thompson and seconded to refer the request to the Curriculum Committee, including the Deans of the various schools and the President. The motion to refer was adopted. Moved by Carey and seconded by Elrod that this committee have power to act in one individual case coming under the proposed rule. The motion was lost.

In response to an inquiry, the President stated that the Curriculum Committee has power to recommend to the Faculty only in the matter of approval of new courses.

In behalf of the Committee on Student Life, the President brought to the attention of the Faculty the matter of social affairs and requested the Faculty to avoid arranging social affairs where students are concerned on Monday, Tuesday, Wednesday and Thursday evenings. Faculty representatives of departments in which there were departmental societies were requested to hand to Dean Jameson a statement of the plan and needs of the meetings of departmental societies. The President also referred to conduct at University dances.

Mr. Carey and Mr. Elrod brought to the attention of the Faculty the purpose of the Faculty Club, stating that it had been the practice of the members of the Faculty to contribute one tenth of one percent of their salaries to a fund which was used for acts of courtesy performed by the committee on behalf of the whole faculty; that no expenditure in excess of $5.00 could be made by the committee without authorization of the Faculty; that the balance in the fund is now between $40.00 and $45.00. Moved by Kollet and seconded that the Faculty continue this plan and that the present committee, consisting of Carey, Corbin, and Elrod, be reappointed. The motion was unanimously adopted.

Mr. Stone stated that copy for the War History of the University would close on Friday and asked that all members of the Faculty submit statements about their war service record.
Mr. F. O. Smith explained plans for giving the Thornäke psychological tests to the students. A motion was made that the Scholarship Committee and Professor Smith be given power to fix times of the tests and the method to be used in imposing penalties on students for failure to take these tests.

There being no further business before the Faculty, the meeting adjourned.

November 10, 1919.

1. The regular monthly meeting of the Faculty was held at 4:10 P. M., with President Sisson presiding.


Accounted for: Berry, Bierman, Jameson, Pope, Weisberg, Whitley.

Came after meeting was called to order: Lansing, Leyda, Skeels, De Loss Smith, Spaulding, Van Deusen.


3. The minutes of the meeting of September 34 and October 14th were approved.

4. The Registrar stated that the President and Deans called for reports of unsatisfactory scholarship on Friday, November 21, at 12:00 o'clock noon; the attention of the Faculty was also called to the suggestions concerning reports on unsatisfactory scholarship dated October 20th; and that these suggestions were the latest regulations concerning these reports.

The following recommendations from the Committee on Admission and Registration were presented:

5. "Applications to substitute credits in other courses for required Physical Education on account of permanent physical disability may be granted by the Committee on Admission and Registration provided such applications are approved by the head of the Department of Physical Education."

Adopted.

6. "1. All vocational courses (i.e., non-resident field work) shall be approved in the usual manner, i.e., prior to the beginning of the course and by the department chairman, the Curriculum Committee, Faculty, President and Chancellor."

"2. Students shall register for vocational courses in the same manner as in other courses. Final grade report shall be made at the end of the quarter; the student cannot obtain a larger number of credits than he is registered for, but a smaller number may be completed and obtained."
"3. The work should be carried on under the supervision and direction of regularly appointed members of the instructional staff. Written examinations should be given in such subjects as lead themselves to examinations, and a detailed written report of the work done in the course should be filed with the head of the department concerned."

The Committee on Admission and Registration suggests that the question of the number of credits per given period of time (a quarter), and pre-requisites and qualifications of students permitted to earn vocational credit be referred to the Curriculum Committee for consideration.

Adopted.

7. Stone, Jack B., Petition to substitute other credits for required language other than English. Recommended by adviser, Dean of Men and Committee on Admission and Registration. Granted.

8. A recommendation for a course in the School of Journalism entitled: "Field Work (No. 35)", 10 quarter credits, recommended by the Curriculum Committee, was presented. Adopted.

9. Mr. Carey, chairman of the Schedule Committee, asked that notice of courses for the winter quarter be submitted at a date to be announced later.

10. At the request of the President, the Secretary read the following codification of the present Faculty rules concerning military drill:

"All resident male students, citizens of the United States, of freshman and sophomore standing shall be required to enroll for and regularly attend classes in Military Drill offered by the A. O. T. C., except:

1. Students who have reached the age of 27 years at the beginning of the quarter.
2. Students enrolled for less than eight (8) quarter credit hours.
3. Students who have been in residence in this institution for not less than six quarters (summer quarters not counted) carrying not less than twelve (12) hours per quarter and who have received 75 quarter credits (but who have not as yet full junior standing).
4. Students granted permission to postpone Military Drill or substitute other courses, because of physical disability.
5. Students who have completed two (2) years training under P. M. S. & T. at some other institution for which credit has been given by this institution."

"The requirement of the military drill for special and unclassified students will be subject to the direction of the Committee on Admission and Registration when not otherwise covered by the above rules."

11. The Committee on Military Affairs, Lt. Col. Cron, chairman, recommended that students who had been engaged in military or naval service be exempted from military drill.

On motion of Elrod, the recommendation was unanimously adopted.

12. Moved by Rowe to refer the whole question of Military Drill to the Committee on Military Affairs with a request to investigate and make a report at a meeting of the Faculty to be held the following Thursday at 4:10 P. M., with such recommendations
as the committee might desire.

The motion was unanimously adopted.

13. A questionnaire of a special Faculty Committee on Salaries was presented by Professor Coon, Secretary of the committee.

14. The President announced that University classes would be suspended Tuesday afternoon, November 11th, on account of Armistice Day.

15. The committee in charge of the psychological tests announced plans for giving the examinations.

16. There being no further business before the Faculty, the meeting adjourned to Thursday, November 13, at 4:10 P.M.

November 12, 1919.

1. A meeting of the faculty was held, pursuant to adjournment, at 4:10 P.M., on November 13, with President Sisson presiding.


Members who came after meeting was called to order:

Stone, Urey.

3. A report from the Committee on Military Affairs was the special order of business.

The Committee recommended "that the R. O. T. C. course be continued in the University on its present basis."

On motion of Elrod, seconded by Carey, the motion was unanimously carried.

4. An announcement was made by the Registrar that data for the Service Reports would be sent out during the next few days and requested that members of the faculty return their service report two days after receipt of the data.

5. The President announced that the State Board of Education would hold a meeting at the State University during the first week in December and that committees to be appointed in connection with the meeting would be announced later.

6. There being no further business before the faculty, the meeting adjourned.

Secretary.
December 9, 1919.

1. The regular monthly meeting of the faculty was held at 4:10 P. M., with President Sisson presiding.


Members accounted for: Berry, Coon, Daum, Pope, Stone, Weisberg, Whitcomb, Whitlock.

3. The minutes of the meetings on November 10 and 13 were approved.

4. The Secretary read an announcement that the Women's Faculty Club would give a Christmas party to all members of the faculty at Craig Hall, Saturday evening, December 27.

5. The Secretary stated that the Registrar's office requested members of the faculty to hand in grade reports as soon as completed and in no case later than Monday morning, December 22.

6. The Committee on Admission and Registration recommended that the names of students who withdrew from the University to enter war service, and to whom the "War Certificate" was granted in accordance with the action of the Faculty of May 21, 1918, be spread upon the Minutes.

Granted June 12, 1918:

Abbott, George H.
Adams, Harry Franks
Adamson, James E.
Anderson, Jennings B.
Austin, Carl R.
Baldwin, Charles C.
Bastin, Charles F. D.
Barnett, Donald R.
Bell, Ralph Wallace
Berg, David T.
Bienz, Thomas M.
Black, Howard B.
Blomquist, Louis Earl
Booc, Frank
Borland, Merrill Clark
Boyd, Andrew, Jr.
Brechbill, Charles C.
Briess, Ian Albert
Brown, Robert Keith
Brown, Winfield L.
Burrell, Fayette Owen
Butler, Hal Charles
Burkin, Arthur Joseph
Carlson, Martin
Cerver, Dwight Leslie
Chaffin, Glenn W.
Christensena, Earle Arthur
Clark, Earl F.
Cook, Samuel
Crow, John T.
Cullman, Nicholas C.
Dehberg, Harry William
Dana, Edwin Morris
Davis, Walter H.
Dawson, Edward
Dolliver, William Stafford
Donohue, Mortimer
Zehart, Floyd J.
Dietz, John Jay
Farrell, Richard Henry
Fitzgerald, Harold Edward
Fitzgerald, James Conrad
Fredericks, Robert T.
Fries, Earl Robert
Gault, John McPherson
Gault, Frank Pressby
Goble, Ward
Goldman, Jacob
Coraline, Symour E.
Gosman, Frank
Granted January 2, 1919:

Allen, Roy F.  
Brachbill, Calvin E.  
Brown, MALdy  
Chilton, Rex W.  
Crone, George B.  
Darat, Albert J.  
Davis, Clarence G.  
Davies, Ervin L.  
deMera, Lambert L.  
Doherty, Emmett E.  
Dowd, Clarence  
Dyll, Louis M.  
Ehoy, William George  
Gesner, Barnhart F.  
Gray, Ernest R.  
Hale, Richard  
Harris, James O.  
Harry, Arthur E.  
Herring, Nottin V.  
Hill, John H.  
kirkendall, Len B.  
Johnson, Lester James  
Larkin, William Roger  
Lester, George A.  
McManus, Hugh  
Malone, Earl W.  
Phillips, George A.  
Rohrer, Clarence F.  
Smith, George  
Thomson, Mable C.  
Turcott, George L.  
Vennhorn, Thomas Boyd  
Vogler, Ralph  
Wirth, Morton

The following is the form of the certificate used:
This is to certify that is a member of this University and that his studies have been interrupted by his entry into the war service of the United States.

The University wishes to record its deep appreciation of his patriotic spirit and its earnest hope of his return for the completion of his college course.

Sealed and dated at Missoula, Montana this day of 19

Chancellor

President

Recommendation adopted.

7. The Committee on Admission and Registration recommended that the statement in a letter from the Chancellor’s office, dated November 25, 1919, to the effect that “The Presidents’ Conference approved the scheme of transfer of credits recommended to the Chancellor by the State University Faculty (Feb. 11, 1919, p. 55 Faculty Minutes) making it general for the whole system” be spread upon the minutes of the faculty.

Recommendation adopted.

8. Professor Phillips, Chairman of Committee on Admission and Registration, requested the co-operation of the Major Department Chairmen in the use of a new form for making record of election of majors.

9. The Committee on Admission and Registration recommended to President and Faculty that a special committee be appointed to consider the quarter system, the limitation of courses of freshmen and sophomores and the schedule in general. The Committee also reported that it went on record as favoring the continuation of the quarter system if the quarter method of limitation of courses to three 5-hour courses for freshmen and sophomores could be put into effect.

Motion to adopt the recommendation for the appointment of a special committee was carried, it being understood that the committee should hold open meetings for discussion.

10. The Curriculum Committee recommended the approval of the following courses.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Economics, 22. Dietetics</td>
<td>1 qr., 2 cr.</td>
</tr>
<tr>
<td>English 16, Creative Writing</td>
<td>3 qr., 6 cr.</td>
</tr>
<tr>
<td>English 153, Social Thought of Literary Men</td>
<td>1 qr., 4 cr.</td>
</tr>
<tr>
<td>English 20 a b c, General Literature</td>
<td>3 qr., 9 cr.</td>
</tr>
<tr>
<td>English 23 b, Practice Debate</td>
<td>1 qr., 2 cr.</td>
</tr>
<tr>
<td>History 27a 27b, Constitutional History of England</td>
<td>2 qr., 6 cr.</td>
</tr>
</tbody>
</table>

New Courses

Motion to adopt the recommendation was carried.

11. Mr. Carey, Chairman of the Schedule Committee, asked for corrections to the proof of schedule of classes for the winter quarter.

12. Mr. Jesse, Chairman of Student Life Committee, reported that the Committee, in response to a petition from the men’s fraternities, recommended to change the rule requiring 24 quarter credits to 12 quarter credits earned in
this university as a requirement for initiation.

Moved by Jesse and seconded by Lennihan to adopt the recommendation of the Committee. The rule requiring 10 days advance notice of proposed faculty action was invoked by Elrod. The President sustained the point made by Elrod and ruled that the suspension of the ten day rule required two-thirds majority. Moved by Elrod and seconded by Carey to suspend the 10 day rule. The motion to suspend the rule was lost and the chair stated that there was no motion before the meeting.

13. A motion was made by Phillips and seconded by Daughters to begin classes during the winter quarter only, at 8:30 and that the entire schedule should be accordingly one-half hour later. A motion was made by Jesse and seconded by Simes to refer the matter to the Schedule Committee with power to act. The motion was lost. The original motion was then adopted.

14. There being no further business before the faculty, the meeting adjourned.

December 13, 1919.

1. A special meeting of the faculty was held at 10 o'clock, December 13, 1919, on the call of President Sisson, who presided.

2. The following members were present: Ames, Batesman, Bevan, Brothers, Casey, Christensen, Clarke, Daughters, Baum, Matrioch, Geyer, Graff, Hyde, Jesse, Lennihan, Lomen, Loyda, Merrill, Miller, Orback, Owen, Poe, Schaefer, Schuch, Schreiber, Simes, Sisson, De Loss Smith, F. G. Smith, Spaulding, Stone, Underwood, Van Deusen.

3. Referring to the action of the faculty at its previous meeting concerning the schedule (paragraph 13), the President stated that the fixing of the schedule was an administrative matter, but that it was appropriate for the faculty to take advisory action. The President stated that owing to difficulties which did not appear at the previous meeting of the faculty, he would refer the fixing of the time of beginning classes to a committee composed of the members of the Schedule Committee and the Deans.

4. The President called the attention of the faculty to the faculty rule concerning the distribution of grades. He stated that the faculty had adopted this system, that wide departure from the provisions of the plan resulted in grades losing their significance as defined in the rule, that grave injustice resulted from failure to comply with the rule, and, therefore, he requested the faculty to adhere to it with reasonable closeness in their grades for the fall quarter.

5. The President spoke about the change of examination schedule, and the necessity for fuel conservation.

6. The President read a communication from the Secretary of the Board of Trustees of the American University Union in Europe, requesting the appointment of a represent...
tative of this University to co-operate in the educational and intellectual rapprochement between France and the United States. The President nominated Dean Skeels as our representative and the Faculty approved the nomination.

7. The Registrar asked the members of the instructional staff to observe carefully the request to report grades on all students properly registered for courses during the fall quarter, these reports to be handed in not later than Monday morning, December 22.

8. There being no further business before the faculty, the meeting adjourned.

January 13, 1920.

1. The regular monthly meeting of the Faculty was held on the call of Acting President Scheuch at 4:10 P. M. In response to the request of the Acting President, who was absent, Professor M. J. Elrod acted as chairman.


Accounted for: Bateman, Bierman, Clarke, Pone, Scheuch, De Loss Smith, Spaulding, Stone, Weisberg, Whitlock.

Came after meeting was called to order: Carey, Merriam, Skeels, SUCHY, Zuck.


3. The minutes of the meetings of December 9 and 13 were approved.

4. The Committee on Admission and Registration recommended the following candidates for the degrees and certificates indicated:

<table>
<thead>
<tr>
<th>Name and Residence</th>
<th>Major</th>
<th>Credits in Major</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>For Degree of Bachelor of Arts:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gault, Frank Presbay, Great Falls</td>
<td>Law (96 cr. cr. in Arts and Sci.)</td>
<td>129</td>
<td>227½</td>
</tr>
<tr>
<td>Purcell, James, Billings</td>
<td>English</td>
<td>64½</td>
<td>183½</td>
</tr>
<tr>
<td>Shull, Zona, Missoula</td>
<td>English</td>
<td>47½</td>
<td>183½</td>
</tr>
<tr>
<td>Streit, Clarence K.</td>
<td>Journalism</td>
<td>62½</td>
<td>186½</td>
</tr>
</tbody>
</table>