3-2-1945

Minutes from the meeting of the University of Montana Faculty, 1945

Montana State University (Missoula, Mont.). Faculty

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March 2, 1945

A meeting of the faculty was held at 4:10 p.m. on the call of President Melby, who presided.


The minutes of the meeting of December 14, 1944 were approved.

The following announcements were made.

By the Faculty Affairs Committee, Arnoldson, Chairman:
Acknowledgements by members of the staff, of flowers sent by the Committee, were read. Payment of delinquent dues was also requested.

By the Schedule Committee, Brown, Chairman:
The examination schedule for the winter quarter has been moved up to March 19-22, Monday through Thursday.

By Red Cross Drive Committee, W. F. Clark, Chairman:
Contributions by members of the University staff for the forthcoming Red Cross Drive should be credited to the University group.

By the Public Exercises Committee, Freeman, Chairman:
Requests were made for suggestions for celebration of victory-in-Europe. It was informally agreed that the Committee should exercise its discretion.

Following a discussion of the interval of time between classes, Brown, moved that the faculty recommend to the President an interval of seven minutes, effective beginning with Spring Quarter. The motion was seconded by W. F. Clark, and lost by vote of the faculty. Moved by Jesse, and seconded by Merrills that there be a ten minute interval every day of the school week the motion was adopted without dissenting vote.

A recommendation relative to credit by examination for service in the Armed Forces by the Veterans Education Committee was submitted by Miller, Chairman.
The original recommendation was amended on motion of Jesse that "unassigned" credit for service in the Armed Forces be included in the recommendations of the Committee. The original recommendation was also amended on motion of Atkinson that final action on granting of credit be taken by the Committee on Admission and Graduation. The original recommendation as amended was then adopted as follows:

"Testing will be under the supervision of the Testing Committee in consultation with the Registrar's Office, the Committee on Admission and Graduation, and the Veterans Education Committee and when questions of departmental requirements or of course prerequisites are involved, with the chairman of the department or Dean of the School concerned. Final decision on types of credit and amount shall be decided upon by the Committee on Admission and Graduation. Wherever possible the USAF tests and norms will be used as well as the statistical norms from other colleges and universities. Where the USAF has no tests which seem to meet the conditions; other standardized tests or tests prepared by the department or school in this institution may be substituted at the discretion of the Testing Committee."

No examination will be given unless proof has been established that the field in which the examination has been requested has been studied in some service or Armed Forces training school course. No credit by examination will be given in a field or fields which are duplications or show overlapping of work already completed.
Wherever credit has been obtained through enrollment in regularly accredited correspondence courses through the United States Armed Forces Institute, evaluation of credit will be carried out in the same manner as with other correspondence courses. In no instance should the amount of credit earned through war service by examination and/or correspondence exceed half the total credit requirement for graduation. This does not supersede the regular residence requirement that 35 of the last 45 credits must be earned in residence at Montana State University.

6. President Melby reviewed the legislative appropriations for 1945-47 and other actions of the Legislature affecting the University.

7. There being no further business before the faculty, the meeting adjourned.

March 8, 1945

1. A meeting of the faculty was held at 4:10 p.m. on the call of President Ernest O. Melby, who presided.


2. The minutes of the meeting of March 2 were approved.

3. A report of the Special Curriculum Committee entitled "A Proposed Experimental Program in Basic Studies for University Freshmen" was presented by the chairman of the Committee. President Melby stated that few, if any, recommendations of the 1943 Governor's Committee on Re-organization and Economy, relative to curricula of higher education had been adopted; that the Special Curriculum Committee had continued the studies of curricula problems. Explanations of the report were made by Dean Anderson, Professor Merriam, vice chairman of the Committee, presided at the general discussion which followed.

4. The faculty adjourned to continue consideration of the proposal at a later meeting.

March 16, 1945

1. A meeting of the faculty was held at 4:10 p.m. on the call of President Ernest O. Melby, who presided.


Announcements were made by the following people:

(a) By Dean Jesse:

Dean Jesse announced that grades for the Winter Quarter are due in the Registrar's Office at 4:00 p.m. on Saturday, March 24. He also called to the attention of staff members the fact that registration for new students and classes for Spring Quarter both take place on March 26. He requested that all staff members remain in their offices during all free hours on that day.

(b) By Dr. Browman:

Dr. Browman stated that some members of the staff had questioned him regarding the possibility of starting classes on the hour and ending them at ten minutes before the hour. Objection was raised because this does not coincide with the bus schedule. It was moved and seconded that there be no change at present in the time of class meetings.

(c) By Professor Redford:

Mr. Redford requested that faculty members fill in and return the slips which were put in their boxes giving suggestions regarding possible radio programs for the coming quarter.

(d) By Dr. W. P. Clark:

Dr. Clark reported on funds for the Red Cross Drive and stated that the faculty had met the original quota set for the campus (later reduced) and commended the faculty and maintenance staff for its generous contribution.

(e) By Dr. Wright:

Dr. Wright reminded the faculty of the AAUP questionnaires on compulsory military service. He asked that those interested in returning the questionnaires do so no later than Monday morning, March 19, since the report must be returned at that time.

The following Report of Completion of Requirements for Degrees and Certificates as certified by the Registrar was made:

By Committee on Admission and Graduation, Ames, Chairman:

All candidates on List No. 22 accepted at the meeting of the faculty held on December 14, 1944 have completed requirements for their respective degrees.

Dr. Jesse called attention to the report of the Committee on Admission and Graduation Enlarged for Administrative Action:

The Committee on Admission and Graduation Enlarged for Administrative Action reports the following exceptions to faculty rules granted during the Winter Quarter, 1945:

1. Re: Margaret Thraillkill Leigh. Mrs. Leigh petitioned to be allowed to count toward graduation 3 credits for work earned by correspondence in addition to the 10 credits regularly permitted of the last 145 applied on a degree. Mrs. Leigh requests this exception because of a family emergency which will not permit her attendance during the Spring Quarter. She completed 116 credits in residence and is registered for the current quarter. Her request was unanimously approved.

2. Re: Adale Aramahel Norris. Mrs. Norris petitioned to be allowed to count toward graduation 5 credits for work earned by correspondence in addition to the 10 credits regularly permitted of the last 145 applied on a degree. Mrs. Norris completed 77 1/2 credits in residence at Montana State University (97 1/2 at Carleton College). Since she has found it necessary to leave several times to be with her husband who is in the service, her petition was unanimously approved.

3. Re: Abraham Jerome Wall. Mr. Wall petitioned to be allowed to offer 11 1/2 credits in laboratory science instead of the 12 normally required for the degree. Because Mr. Wall, while in the Navy, completed a course in radio technology which included extensive work in laboratory science, but for which no specific credit was granted, and because this waiver of 1/2 credit of science will allow him to graduate at the end of the Spring Quarter, his petition was unanimously approved.
6. The following Candidates for Degrees and Certificates (List No. 23) at the close of Winter Quarter, March 22, 1945 were submitted to Faculty, subject to provision that all requirements for the respective degrees and certificates be completed in accordance with faculty rules, and unanimously approved by the faculty:

**RECOMMENDED BY COMMITTEE ON ADMISSION AND GRADUATION, Ames, Chairman:**

<table>
<thead>
<tr>
<th>I. For the degree of Bachelor of Arts:</th>
<th>Credits in</th>
<th>Major Subject</th>
<th>Total Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CHEMISTRY</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>H. Margrethe Nielsen</td>
<td>51</td>
<td></td>
<td>196</td>
</tr>
<tr>
<td><strong>ECONOMICS AND SOCIOLOGY</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phyllis Jeanne Hunt</td>
<td>73\frac{1}{2}</td>
<td></td>
<td>220 \frac{3}{4}</td>
</tr>
<tr>
<td><strong>HISTORY AND POLITICAL SCIENCE</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vivian Ruth Manning</td>
<td>64</td>
<td></td>
<td>189</td>
</tr>
<tr>
<td>Harold Kenneth Nelson</td>
<td>58</td>
<td></td>
<td>185</td>
</tr>
<tr>
<td><strong>HOME ECONOMICS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ennola Campbell Baggenstoss</td>
<td>64</td>
<td></td>
<td>187</td>
</tr>
<tr>
<td>Frances Elizabeth Bailey</td>
<td>65</td>
<td></td>
<td>186</td>
</tr>
<tr>
<td>Joan P. Frame</td>
<td>61</td>
<td></td>
<td>207</td>
</tr>
<tr>
<td>Natalie Leelah Grochow</td>
<td>62</td>
<td></td>
<td>187</td>
</tr>
<tr>
<td><strong>PHYSICAL EDUCATION</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ruby Plummer Strong</td>
<td>58</td>
<td></td>
<td>186</td>
</tr>
</tbody>
</table>

| II. For the degree of Bachelor of Arts in Business Administration:       |            |               |               |
| Mary Jane Gorr                                                          | 59         |               | 186           |

| III. For the degree of Bachelor of Arts in Education:                    |            |               |               |
| Frederica Renner                                                        | 41         |               | 183           |

| IV. For the degree of Bachelor of Arts in Journalism:                    |            |               |               |
| Elaine May Nausted                                                       | 75         |               | 188           |

| V. For the Secondary State Certificate to Teach:                         |            |               |               |
| Name                                                                    | Major       | Minors        |               |
| Mary Jane Gorr                                                          | Business Admin. |               |               |
| Frederica Renner                                                        | Education |               |               |

The Committee on Admission and Graduation, Ames, Chairman, recommends that the following candidate for the Bachelor's degree be graduated with honors, since she was certified by the Registrar as having a "B" average at the beginning of the last quarter of residence and was recommended by the chairman of her major department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Major Department</th>
<th>Grade received in senior examination</th>
<th>Scholarship index to Winter 1945</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ennola Campbell Baggenstoss</td>
<td>Home Economics</td>
<td>A-</td>
<td>2.70</td>
</tr>
</tbody>
</table>

7. Dr. Castle presented a recommendation for the Budget and Policy Committee regarding a candidate for the honorary Doctor of Laws degree, Josiah John Moore, pathologist of Chicago, Illinois. The Faculty voted unanimously that the name of Dr. Moore be presented to the State Board of Education for its approval. In this connection Dr. Malby mentioned that he had avoided actual participation in the selection of candidates for the honorary degree, since he feels that it is a faculty matter and that he is proud of the people who have been selected by the faculty for this honor. Dr. Malby then read the reminder that no honorary degree may be conferred without the approval of the State Board of Education and that in order to avoid embarrassment, no publicity of any kind should be given until the approval has been received from the State Board.

Dr. Jesse then called to the attention of Dr. Malby the fact that the State Board has failed to keep this information confidential on a previous occasion and he asked Dr. to remind the State Board not to release any information regarding the conferring of the degree.

8. Dr. Merriam then began the discussion of the Pacific Northwest Conference on the Arts and Sciences held November 17-19, 1944 on the Washington State College campus. The following members of the staff had participated in the conference and reported brief on the activities of the sections of the meeting which they had attended: Dr. Jepsen Natural Sciences; Dr. Clark, Humanities and Extra-Curricular Activities; Dr. Brown, Curriculum. In addition to summarizing the meeting, Dr. Merriam spoke on the social
A meeting of the faculty was held at 4:10 p.m. on the call of President Ernest O. Melby, who presided.


The minutes of the meeting of March 16 were approved.

On motion of Dr. Arnoldson, Chairman Faculty Affairs Committee, who reported that on request no flowers were sent on the recent death of Dean Emeritus Arthur L. Stone, the faculty unanimously authorized appointment by the President of a special committee to prepare appropriate resolutions. (The following committee was subsequently appointed: Arnoldson, Freeman, Spaulding.)

The President presented as unfinished business the proposed "Experimental Program in Basic Studies for University Freshmen" and a general discussion followed. The President then proposed a re-study and revision of the plan by the Special Curriculum Committee. After further discussion, Leaphart seconded by Spaulding moved to refer the plan to the Curriculum Committee. Jesse moved a substitute motion, which was accepted, that the plan be referred to the Special Curriculum Committee and the President, and that the plan with revisions, if any, then be referred by the President to the Curriculum Committee. The substitute motion was unanimously adopted. The Chairman of the Curriculum Committee, Jesse, then extended an invitation to all members of the Special Curriculum Committee to attend the proposed meeting of the Curriculum Committee. (Subsequent date set for the meeting is Friday, April 6 at 4:00 p.m. in Low 202.)

Here being no further business before the faculty, the meeting adjourned.

April 16, 1945

Meeting of the faculty was held, for the purpose of electing members to the Budget and Policy Committee, Service Committee, and consideration of reports from the Curriculum Committee, at 4:10 p.m. on the call of President Ernest O. Melby, who presided.


2. The minutes of the meeting of March 27th were approved.

3. The following announcements were made:

(1) By the President:
   (a) The State Board of Education has approved the recommendation of the faculty at the meeting of March 16 that the honorary degree of Doctor of Laws be conferred on Dr. Josiah John Moore (B.S. 1907), and Dr. Moore has accepted an invitation to deliver the commencement address on June 4.

   (b) Regulations concerning staff appointments on the 12 months service plan have been adopted by the State Board of Education, with a few modifications in the regulations recently discussed by the faculty; copies will be distributed at an early date.

   (c) The President announced the organization of a Deans' Council, consisting of the President, Vice-President, deans of schools, chairman of divisions (Humanities, Social Sciences, Biological Sciences, Physical Sciences), Director Extension and Public Service, Director Veterans Education, Registrar, Controller, President's Secretary. He also pointed out that divisional chairmen would have more administrative responsibility than they have had in the past. He stated that this council was primarily an administrative group, organized for the better integration of educational activities and concerned with the curriculum, organization, special service problems, etc., and methods of achieving administrative decisions. The President also stated that the function of the executive Budget and Policy Committee was consideration of broader educational policies, that this committee was free to call meetings either on or without the request of the President, who might or might not be invited to be present at its meetings; that the appointment of the Deans' Council did not encroach upon these responsibilities of the Budget and Policy Committee.

In a discussion that followed, Castle, Chairman Budget and Policy Committee, suggested the advisability of the faculty making members of the Deans' Council ineligible for membership on the Budget and Policy Committee, and Browman suggested that division chairmen be ineligible for appointment as department chairmen. Jesse expressed the opinion that such disqualification were a "slap in the face of democracy", that members of the faculty are, and should be, free to vote for members of the Budget and Policy Committee who are or who are not members of the Deans' Council.

(2) By Waters, Vice-Chairman Commencement Committee:

The Prizes and Awards Convocation will be held June 1st at 11:00 a.m. Members of the faculty are requested to notify the Assistant Registrar concerning nominations for prizes and awards and to withhold announcement of the nominations pending the convocation.

(3) By Freeman, Chairman Public Exercises Committee:

A special convocation will be held from 10:30 until noon, Monday, April 2, on the theme of the United Nations Peace Conference at San Francisco, beginning April 25th. Following a discussion, a motion was made by Baty, seconded by Line, that a committee be appointed to investigate and make plans for a more extensive program on the subject of the San Francisco Conference; the motion was lost, but the President asked the Public Exercises Committee to consider the advisability of further programs on the subject, as proposed in the motion of Mr. Baty.

4. The following recommendations of the Curriculum Committee relative to changes in 1945-46 were presented by Jesse, Chairman, and unanimously approved by the faculty:

"CATALOG FOR 1944-45 AND PROPOSED CATALOG CHANGES, 1945-46."

The following changes, recommended to the Curriculum Committee by the various divisions, departments, and schools for the catalog for 1944-45 with announcements for 1945-46, were approved by the Committee and are presented to the faculty as a seconded motion:

For inclusion on page 46, under information on "Course Numbering System" the statement "Courses numbered from 1 to 99 are offered for undergraduate credit only; those numbered from 100 to 199 are offered for credit to undergraduates of junior and senior standing and to graduates; those numbered from 200 to 299 are offered for graduate credit only." (Statement now carried reads "Courses numbered from 1 to 99 are offered to undergraduates only; those numbered from 100 to 199 are offered to both undergraduates and graduates; those numbered 200 to 299 are offered to graduates only.")
inclusion under general information regarding Graduate Work "Students who begin work for a Master's degree are expected to complete the various requirements within period of six years. If the degree requirements are not completed within six years from the date of the first graduate work, those credits shall be outlawed and not be applied on the degree."

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reinstating of the Bachelor of Arts Degree with a major in Biology, which was dropped several years ago when the departments of Bacteriology and Zoology were parated. The requirements for this major are set up primarily to prepare students who wish to teach biology in the secondary schools.

Major Requirements: A minimum of 45 credits including Bacteriology 19; Botany 4, 12; Zoology 11ab, 12 (3 cr.), 24, 129 (2 cr.).

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**DEPARTMENTS AND SCHOOLS**

tany

p. 54. 126, Evolution. Prerequisite changed from Zoology 125 to "Botany 11ab, 12 and Zoology 11ab and 12".

Wellness Administration

p. 58. 15, Introduction to Business and 15, Office Management "Open to two-year secretarial students" inserted for both courses.


asical Languages

p. 62. Courses 101, Pliny and Martial and 107, Horace, changed back to 17ab, making them lower division courses.

omics and Sociology

p. 65. Former course 104, Taxation and Public Finance to be changed to 104ab, 2 Q., 4 cr. each Qtr. To be given in alternate years, 104a in 1945-46; 104b in 1946-47. 113, Labor Economics to be changed to 113ab, 2 Q., 3 cr. each Qtr. To be given in alternate years, 113a in 1945-46; 113b in 1946-47.

p. 66. Economics 190, "course 118" deleted from prerequisite.

uation

p. 70. 18, Principles of Education, 19, Educational Psychology, 22, The High School. Numbers changed to:

25a, Educational Psychology. 1 Q. Autumn. Spring. 4 cr. Prerequisite, junior standing and Psychology 11; sophomores may enroll in their third quarter.

25b, Principles of Education. 1 Q. Autumn. Winter. 4 cr. Prerequisite, junior standing and Psychology 11; Education 19 (or 25a) recommended.

25c, Secondary School Teaching Procedures. 1 Q. Winter. Spring. 4 cr. Prerequisite, junior standing and Education 18 and 19 (or 25ab).

66, History of American Education changed to 166, History of Education.

p. 71. 152, Educational Measurements. To be given Spring Qtr. (was Winter).

lish

p. 73. 30ab, Composition. 30a is to be offered both Autumn and Winter Qtr.

ology

p. 91. 10, World Geography. To be given Autumn and Winter Qtr. (Formerly given Spring also.)

story & Political Science

p. 95. 20ab, Europe in the 19th Century. "Students may enter either quarter" inserted.

113ab, Russia and the Near East. "Not given 1945-46." inserted.

113c, Recent American History. 1 Q. Spring. 4 cr. and 122, Contemporary European History. 1 Q. Winter. 4 cr. (both summer courses) to be given during regular year.

p. 97. 120, American Foreign Relations. To be given Winter Qtr. (was Autumn).

Economics

p. 98. 24, Elementary Foods and Nutrition. Deleted from course offering.

ralism

p. 102. 23abc, Rural Journalism to be changed to 23ab, 2 cr. (was 3). Autumn and Winter.

24, Newspaper Management. 1 Q. Spring. 3 cr. To replace 55, 9 cr.

Journalistic Specialties. 1 Q. Autumn. 3 cr. (was formerly 35abc,
Journalistic Specialties for Women. 9 cr.
27. Law of Journalism. 1 q. Winter. 3 cr. New course; heretofore partially covered in 30abc.
49. History of Journalism. 1 q. Spring. 3 cr. New course; heretofore partially covered in 10abc.

Law p. 104 Admission requirements rewritten to show adjustments made for veteran giving credit for Military Service, study while in the armed forces, and specialized training programs.

p. 105 Agency and Partnership. 3 qtr. 3 cr. each qtr. (Was Agency. 2 cr. qtr.) Corporations. 3 qtr. 2 cr. each qtr. These two courses are rearrangement of subject matter formerly taken up in Business Organizations.

p. 106 Business Organizations, Insurance, Mortgages taken out of offerings for academic year (to be given in summer session).

Modern Languages p. 113, 114, 115. French, German and Spanish
117. Grammar, Composition, Conversation. Number changed to 117. Spanish to be given Winter and Spring Qtrs. (was Autumn and Winter).
118. (Spanish) changed to 128. To be given Autumn Qtr. (was Winter).

p. 118 119. Commercial Spanish. To be given Spring Qtr. (was Winter).

Pharmacy p. 127 22. Name of course changed to "Pharmaceutical Analysis" (was Drug Analysis).
23abe. Materia Medica deleted from offerings.
40. Name of course changed to "History of Pharmacy" (was Evolution of Pharmacy).
62. Advanced Analysis. Course number changed to 165.

Physical Education p. 130. Courses deleted from offerings; some of materials incorporated in 32 and 137:
139, Laws of Growth and Development
146, Massage
202, Health Education
New course: 153, Health Education. 1 q. Spring. 4 cr.

Psychology p. 135 14. Social Psychology. To be given Autumn qtr. (was Winter).
19, Educational Psychology. Number changed to 25a (see School of Education).

p. 136 104. Systematic Psychology. To be given Winter qtr. (was Autumn).

Courses presented to Chairman of the Committee for approval during the year:

Mathematics A, Elementary Algebra. 1 q. Spring. 0 credit.

Modern Languages
122, The Picaresque Novel. 1 q. Spring. 3 cr.
124, 19th Century Spanish Drama. 1 q. Spring. 3 cr. These two courses will be given in alternate years.

Music 12abc, Voice in Class. 3 q. 1 cr. each qtr.

Religion 208, Basic Values in Religion. 1 q. Any Qtr. 5 cr.

Zoology 12, Field Zoology. 1 q. Spring. 2-3 cr.

Courses presented to the Chairman of the Committee for approval for the coming Summer Session:

Education S175, Education and the Contemporary Scene. 3 cr.

History S126, Economic History of the U.S. 4 cr.

Law Domestic Relations. 3 cr.
Labor Law. 4 cr.
A report from the Curriculum Committee relative to the "Proposed Experimental Program in Basic Studies for University Freshmen" was presented by Jesse, who stated that the Curriculum Committee, after a joint session and discussion with the Special Curriculum Committee, voted 9 to 7 against recommending to the faculty the adoption of the proposed experimental program, and that the Curriculum Committee therefore recommended that the faculty adopt the report of the Committee (i.e., disapprove the proposal). A motion by Browman that the vote be taken by ballot was approved by a vote of 33 to 27, by show of hands. The Secretary presented to the chair votes of three absent members of the faculty and advised that it is customary to accept such votes, which was done.

Merrim, seconded by Mollott, moved a substitute motion that the faculty do not approve the proposed experimental program at this time under present conditions. The chair ruled the substitute motion out-of-order. An amendment to the motion to adopt the report of the committee including the provision that the program be "not approved for 1945-46," was moved by W. F. Clark, seconded by Shallenberger, and adopted.

On motion of Willer, the faculty voted unanimously that the ballot should stipulate either "for" or "against" the proposed program. Krug and Dubisch were appointed tellers, the vote was taken by ballot, counted and the chair announced the vote as 19 "for" and 46 "against" the approval of the proposed program for 1945-46.

The President announced the President's re-appointment of Professor J. H. Toelle for 1945-46 to the Service Committee, and requested the faculty to proceed to the election of its appointee. A motion by Merrim that the faculty cast its unanimous ballot for the re-election of W. F. Clark was unanimously approved.

The President then requested the faculty to proceed to the election of the chairman of the Budget and Policy Committee, and to follow the procedure of previous years in first casting a nominating ballot with the provision that a majority vote would elect; otherwise, a vote would be taken on the two highest. Wright and Chatland were appointed tellers, and the nominating ballot was taken. The tellers reported that Professor Castle received 38 votes, a majority of the total 59 votes cast, whereupon the chair announced that Professor Castle was elected Chairman of the Budget and Policy Committee for 1945-46.

The faculty then adjourned to their respective divisions and the following elections as members, for terms of two years, of members of the Budget and Policy Committee, were subsequently reported to the Secretary:

Arts Group: Ely (holdover member, Marvin)

Science Group: Jeppesen (holdover member, Severy)

Professional Schools Group: Cogswell (holdover member, Ames)

There being no further business before the faculty, the meeting adjourned.

May 17, 1945

A meeting of the faculty was held at 4:10 p.m. on the call of President Ernest O. Melby, who presided.


2. The minutes of the meeting of April 16th were approved.

3. The following announcements were made:

(a) By Schedule Committee, Browman, Chairman:

Examination questions and memoranda are due in the Clerical Service Divi
tion not later than noon, Tuesday, May 22.

4. A proposal for formation of a countywide teacher's council was presented by
Professor Briggs. On motion of Mirrieles, seconded by Browman, the faculty
voted to participate in the plan and on motion of Browman voted that the three
representatives from the faculty on the Council should be elected by the Budget
and Policy Committee.

5. On the recommendation of the Graduate Study Committee, Waters, Chairman and
motion of Leaphart, seconded by Gleason, the faculty voted unanimously to
participate experimentally for at least two years in the graduate record
examination sponsored by the Carnegie Foundation, these examinations to supple-
ment the regular class examinations and given at the discretion of the depart-
ments concerned.

6. A proposal that the spring quarter examinations be held before Commencement
was made by Professor Thomas, and, after discussion referred on motion of
Browman, to the Budget and Policy Committee for consideration and recommenda-
tion to the faculty.

7. The candidates for degrees and certificates (List No. 24) at close of Spring
Quarter, June 4, 1945 were submitted to the faculty, subject to provision that
all requirements for the respective degrees and certificates be completed in
accordance with faculty rules, and the recommendations were approved unanimous-
as follows:

RECOMMENDED BY COMMITTEE ON ADMISSION AND GRADUATION, AMSS, CHAIRMAN
I. For the degree of Bachelor of Arts:

<table>
<thead>
<tr>
<th>Major Subject</th>
<th>Credits in Major Subject</th>
<th>Total Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BACTERIOLOGY AND HYGIENE</td>
<td>40</td>
<td>241</td>
</tr>
<tr>
<td>Thomas Stephen Duffy, Jr.</td>
<td>(Also major in Zoology)</td>
<td></td>
</tr>
<tr>
<td>Conlyn Olita Scoyen</td>
<td>41</td>
<td>199</td>
</tr>
<tr>
<td>CHEMISTRY</td>
<td>57</td>
<td>186</td>
</tr>
<tr>
<td>Peggy Lee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ECONOMICS AND SOCIOLOGY</td>
<td>60</td>
<td>188</td>
</tr>
<tr>
<td>Irene Mae Caras</td>
<td>61</td>
<td>186</td>
</tr>
<tr>
<td>Ruth Elizabeth Chandler</td>
<td>72</td>
<td>203</td>
</tr>
<tr>
<td>Margaret Sanders Gerhardt</td>
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</tr>
<tr>
<td>Anna Jean Hanson</td>
<td>61</td>
<td>186</td>
</tr>
<tr>
<td>Ellsworth Ward Jones</td>
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<td>Patricia Dee Kennedy</td>
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<td>Marian Houts Miloglav</td>
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<td>188</td>
</tr>
<tr>
<td>Pam Rombauer Saubert</td>
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<td>180</td>
</tr>
<tr>
<td>ENGLISH</td>
<td>57</td>
<td>188</td>
</tr>
<tr>
<td>Joan Katherine Ford</td>
<td>51</td>
<td>188</td>
</tr>
<tr>
<td>Catherine Marie Leonard</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FINE ARTS</td>
<td>62</td>
<td>184</td>
</tr>
<tr>
<td>Lorraine Evelyn Thompson</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FRENCH</td>
<td>36</td>
<td>186</td>
</tr>
<tr>
<td>Dolores Haas Larsen</td>
<td>41</td>
<td>194</td>
</tr>
<tr>
<td>Lois Agnes Schafer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HISTORY AND POLITICAL SCIENCE</td>
<td>65</td>
<td>192</td>
</tr>
<tr>
<td>Harriet Louise Dillavou</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lois Lorraine Hodges</td>
<td>59</td>
<td>189</td>
</tr>
<tr>
<td>Bette Kennett</td>
<td>66</td>
<td>210</td>
</tr>
<tr>
<td>Marvin Lewis</td>
<td>52</td>
<td>182</td>
</tr>
<tr>
<td>Marjorie Loraine MacKenzie</td>
<td></td>
<td>186</td>
</tr>
<tr>
<td>HOME ECONOMICS</td>
<td>64</td>
<td>192</td>
</tr>
<tr>
<td>Beverly Gibson Arke</td>
<td>64</td>
<td>188</td>
</tr>
<tr>
<td>Mary Jo Flaherty</td>
<td>65</td>
<td>186</td>
</tr>
<tr>
<td>Virginia Sue Mackey</td>
<td>54</td>
<td>204</td>
</tr>
<tr>
<td>Lutie Weedman</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
LAW
Dorothy Catherine Lamey 66 188

MATHEMATICS
Phyllis Anne Biddle 65 203
(Also major in Physics)

PHYSICAL EDUCATION
Betty Louise Nakeman 62 195

PHYSICS
Phyllis Anne Biddle 51 203
(Also major in Mathematics)

PRE-MEDICAL SCIENCES
Albert E. Wilkinson 90 190

SPANISH
Jane Van Cleve Abbott 46 182.5
Catherine Virginia Cowell 49 185
Margaret Thrallkill Leigh 56 186
(Also major in Journalism)
Betty Jeane Madison 55 195
Leslie Geraldine Manning 51 186
Elizabeth Ann Watering 54 202
(Also major in Business Administration)

ZOOLOGY
Thomas Stephen Duffy, Jr. 42 241
(Also major in Bacteriology and Hygiene)
George A. Santisteban 46 189.5

II. For the degree of Bachelor of Arts in Business Administration:

Jeannette Anne Bakke 65 187
Thomas F. Briscoe 63 186
Jean Focht Elliott 58 188
Francis William Fiedler 73 195
Mary Margaret Ford 53 187
Mary Elizabeth Jenkin 58 188
Margaret Roellen Kerr 55 186
Bertha Ann Mc Kee 58 192
Mabel Ellen Manix 62 187
Mary Lou Harris 55 194
Jean Holden Richards 56 197
Elizabeth Ann Watering 53 202
(Also major in Spanish)
Vivian Margaret Stephenson 61 198
Pauline Marie Sterrett 55 189

III. For the degree of Bachelor of Arts in Education:

Beverly Regis McDougal 40.5 191
Carol L. Reed 42.5 200

IV. For the degree of Bachelor of Science in Forestry:

Richard L. Lavine 98.5 180

V. For the degree of Bachelor of Arts in Journalism:

Lorraine Elsie Griffith 79 192
Karma Rae Johnson 79 191
Margaret Thrallkill Leigh 63 186
(Also major in Spanish)
Gerald Thomas Lester 73 183
Patricia Perry 78 193
Shirley Jean Scott 69 188
Virginia Rose Sikonia 67 191

VI. For the degree of Bachelor of Music:

Martha Clark Gasser 124 187
Robert Herschel James 111 186
Harriet Elizabeth Pullian 139 227

VII. For the degree of Bachelor of Science in Pharmacy:

Jean Genevieve Galbraith 94 191
VII. For the degree of Bachelor of Science in Pharmacy (Cont'd):

<table>
<thead>
<tr>
<th>Name</th>
<th>Major</th>
<th>Minor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathleen Edith Hubbard</td>
<td>92</td>
<td>187</td>
</tr>
<tr>
<td>Mary Dana LeValley</td>
<td>88</td>
<td>200</td>
</tr>
<tr>
<td>Frances Pauline Morgan</td>
<td>92</td>
<td>196</td>
</tr>
<tr>
<td>Evelyn May Rasmussen</td>
<td>84</td>
<td>191</td>
</tr>
<tr>
<td>Carley Jean Wass</td>
<td>96</td>
<td>201</td>
</tr>
</tbody>
</table>

VIII. For the degree of Bachelor of Laws:

<table>
<thead>
<tr>
<th>Name</th>
<th>Grade</th>
<th>Scholarship</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cecil Nester Brown</td>
<td>126</td>
<td>236</td>
</tr>
<tr>
<td>L. Paul Jewell</td>
<td>127</td>
<td>223</td>
</tr>
<tr>
<td>Betty Ann Sias</td>
<td>126</td>
<td>217</td>
</tr>
</tbody>
</table>

IX. For the Secondary State Certificate to Teach:

<table>
<thead>
<tr>
<th>Name</th>
<th>Major</th>
<th>Minor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beverly G. Burke</td>
<td>Home Economics</td>
<td>Spanish; Chemistry</td>
</tr>
<tr>
<td>Jean Katherine Ford</td>
<td>English</td>
<td>French; Bus. Admin.</td>
</tr>
<tr>
<td>Mary Margaret Ford</td>
<td>Business Admin.</td>
<td>Spanish; English</td>
</tr>
<tr>
<td>Lois Lorraine Hodges</td>
<td>Hist. &amp; Pol. Sci.</td>
<td>English</td>
</tr>
<tr>
<td>Mary Elizabeth Jenkins</td>
<td>Business Admin.</td>
<td></td>
</tr>
<tr>
<td>Bette Kennett</td>
<td>Hist. &amp; Pol. Sci.</td>
<td></td>
</tr>
<tr>
<td>Catherine Marie Leonard</td>
<td>English</td>
<td></td>
</tr>
<tr>
<td>Beverly Regis McDonal</td>
<td>Education</td>
<td></td>
</tr>
<tr>
<td>Bertha Ann McKee</td>
<td>Business Admin.</td>
<td></td>
</tr>
<tr>
<td>Betty Jeanne Madison</td>
<td>Spanish</td>
<td></td>
</tr>
<tr>
<td>Mary Lou Marris</td>
<td>Business Admin.</td>
<td></td>
</tr>
<tr>
<td>Harriet Elizabeth Fullman</td>
<td>Music</td>
<td></td>
</tr>
<tr>
<td>Betty Louise Rakeman</td>
<td>Physical Educ.</td>
<td></td>
</tr>
<tr>
<td>Carol M. Reed</td>
<td>Education</td>
<td></td>
</tr>
<tr>
<td>Lois Agnes Schafer</td>
<td>French</td>
<td></td>
</tr>
<tr>
<td>Vivian Margaret Stephenson</td>
<td>Business Admin.</td>
<td></td>
</tr>
<tr>
<td>Pauline Marie Sterrett</td>
<td>Business Admin.</td>
<td></td>
</tr>
</tbody>
</table>

The Committee on Admission and Graduation, Ames, Chairman, recommends that the following candidates for the Bachelor's degree be graduated with honor since they were certified by the Registrar as having a "B" average at the beginning of the last quarter of residence and were recommended by the chairman of their major departments:

<table>
<thead>
<tr>
<th>Name</th>
<th>Major</th>
<th>Grade received in senior examination</th>
<th>Scholarship index to Spring, 19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phyllis Anne Biddle</td>
<td>Physics</td>
<td>B</td>
<td>2.38</td>
</tr>
<tr>
<td>Cecil Nester Brown</td>
<td>Law</td>
<td>B</td>
<td>2.51</td>
</tr>
<tr>
<td>Mary Jo Flaherty</td>
<td>Home Economics</td>
<td>B</td>
<td>2.17</td>
</tr>
<tr>
<td>Mary Margaret Ford</td>
<td>Business Admin.</td>
<td>B</td>
<td>2.50</td>
</tr>
<tr>
<td>Martha Clark Gasser</td>
<td>Music</td>
<td>B</td>
<td>2.73</td>
</tr>
<tr>
<td>Margaret Sanders Gerhardt</td>
<td>Economics &amp; Soc.</td>
<td>A</td>
<td>2.19</td>
</tr>
<tr>
<td>Lorraine Elsie Griffith</td>
<td>Journalism</td>
<td>B</td>
<td>2.19</td>
</tr>
<tr>
<td>Kathleen Edith Hubbard</td>
<td>Pharmacy</td>
<td>A</td>
<td>2.35</td>
</tr>
<tr>
<td>Margaret Thrallkill Leigh</td>
<td>Spanish</td>
<td>B</td>
<td>2.68</td>
</tr>
<tr>
<td>Mary Dana LeValley</td>
<td>Hist. &amp; Pol. Sci.</td>
<td>B</td>
<td>2.20</td>
</tr>
<tr>
<td>Marjorie Lorraine Mackenzie</td>
<td>English</td>
<td>B</td>
<td>2.00</td>
</tr>
<tr>
<td>Betty Jeanne Madison</td>
<td>Spanish</td>
<td>B</td>
<td>2.04</td>
</tr>
<tr>
<td>Leslie Geraldine Manning</td>
<td>Journalism</td>
<td>B</td>
<td>2.34</td>
</tr>
<tr>
<td>Patricia Perry</td>
<td>Physical Educ.</td>
<td>A</td>
<td>2.17</td>
</tr>
<tr>
<td>Betty Louise Rakeman</td>
<td>Education</td>
<td>A</td>
<td>2.48</td>
</tr>
<tr>
<td>Carol M. Reed</td>
<td>Spanish</td>
<td>B</td>
<td>2.64</td>
</tr>
<tr>
<td>Elizabeth Ann Retering</td>
<td>Business Admin.</td>
<td>A</td>
<td>2.64</td>
</tr>
<tr>
<td>George A. Santistean</td>
<td>Zoology</td>
<td>B</td>
<td>2.11</td>
</tr>
<tr>
<td>Virginia Rose Siskonina</td>
<td>Journalism</td>
<td>B</td>
<td>2.34</td>
</tr>
</tbody>
</table>

RECOMMENDED BY COMMITTEE ON GRADUATE STUDY, WATERS, CHAIRMAN

1. For the degree of Master of Arts:

<table>
<thead>
<tr>
<th>Name</th>
<th>Total Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>John B. Darling</td>
<td>45</td>
</tr>
<tr>
<td>B. A. in Education, South Dakota Northern Normal and Industrial School, 1922</td>
<td></td>
</tr>
</tbody>
</table>

Thesis: The Picaresque Elements in the Criollista Literature.
Board of Examiners:
Thomas, Chairman
Coleman
Hoffman
Index 2.64

There being no further business before the faculty the meeting adjourned.

Secretary

June 1, 1945

1. A meeting of the faculty was held at 4:10 p.m. on the call of President Ernest O. Malby, who presided.


2. The minutes of the meeting of May 17th were approved.

3. The Committee on Admission and Graduation, Ames, Chairman, and the Committee on Graduation Study, Waters Chairman, reported that all candidates for degrees and certificates approved by the faculty on May 17, 1945 (List No. 2d) had been certified by the Registrar as having complied with all requirements for their respective degrees and certificates except:

I. For the degree of Bachelor of Arts

<table>
<thead>
<tr>
<th>Name</th>
<th>Major</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jane Van Cleve Abbott</td>
<td>Spanish</td>
</tr>
</tbody>
</table>

4. The Budget and Policy Committee, Castle, Chairman, reported that in accordance with action of the faculty at the previous meeting:

(1) The following had been elected representatives from the faculty to the county-wide teachers' council:

- Walter A. Anderson, to serve one year
- J. N. Howard, to serve two years
- Lucia B. Mirrieles, to serve three years

(2) Recommended that each representative serve a period of three years after the initial period of service.

(3) Recommended that replacements on the council be elected by the faculty each spring at the same time as elections for the Budget and Policy Committee are held; and members may succeed themselves.

5. The following announcements were made:

(a) By Faculty Affairs Committee, Arnoldson, Chairman:
All bills of the Committee are paid and a normally adequate balance on hand.

(b) By War Bond Committee, Bennett, Chairman:
A campaign covering University employees is underway for the 7th War Loan, and appreciation of cooperation in the drive was expressed.

6. The President discussed the campus land acquisition problems, that legislative appropriation of $29,021,800 for land now used for campus purposes would be available July 1st from which acquisitions of land, to which title was held
by the Alumni Challenge Athletic Field Corporation, would be completed; that these transactions would enable the corporation to pay off its indebtedness for loans, made for purchase by it of various properties, to all creditors including student organizations, banks and private parties; that all properties (except the gold course site) to which titles were held by the corporation, would be conveyed to the State for the use and benefit of the State University; that several of these transfers were made possible by recent gifts of the Missoula Mercantile Company; that two lots within the Residence Halls area, at corner of University and Arthur Avenues, had recently been purchased from Residence Hall funds; and that other negotiations for rental of essential campus properties were pending. The President also expressed appreciation of the efforts of those who organized the Alumni Challenge Athletic Field Corporation, that the University and the State were indebted to them for a substantial public spirited effort; that this corporation perhaps somewhat modified, might be a very useful agency for further development of the campus.

7. The President discussed the budget situation; that he had considered the salary situation the most urgent budget problem, with which some of his colleagues were not always wholly in accord; that developments during recent weeks had convinced him that the salary problem was more urgent than he had anticipated; that funds used for increased salary rates restricted increases in numbers of the staff; that a policy of going outside for new staff members at higher than present salary rates was essential and a justifiable means of securing higher salary levels.

8. Browman, chairman of Schedule Committee, moved, seconded by Thomas, that a committee of three (3) be selected to study and make recommendations about (1) problems concerning final examination procedures on this campus, and (2) the advisability of abolishing or modifying final examination week, one member to be appointed by the President and two members elected by the faculty, and that this committee should present its recommendations to the faculty and administration not later than October, 1945.

A ballot was taken and after the report of tellers the chair announced the election of Brown and Thomas. (The President subsequently appointed Dr. C. R. Jepnesen as a member of the Committee)

Freeman, Chairman of Public Exercises Committee asked that 11 o'clock Friday, with shortened periods, be retained as the regular convocation hour.

9. President Melby, preliminary to his announcement of his decision to present his resignation as president effective September 1, 1945, and acceptance of the position of Dean of the School of Education of New York University said that:

So much of our lives are lived with the help of others, and this was his experience during his four years at Montana State University; no faculty could be more cooperative; that these had been four wonderful years in spite of the difficulties of the position of President, and of Chancellor, which position he had held for one year. "There is no better place in the United States than Montana to learn things." This decision was his to make, and it was a tremendous conflict, both in mind and heart. Friends had advised him when he came to Montana that he was primarily a teacher, although he had always had administrative duties, with rare exceptions, in his professional life. But he had a growing feeling, that his interests were working directly with people, man to man, and not remotely as is required of a University president. His decision therefore depended upon what is the best thing to do for education with whatever abilities he had; that salary was not of much personal importance; there was no better place to live than Missoula.

That teacher education, his field of specialization, is of great importance, and New York University offered a great opportunity in this field.

That he had had conferences with the State Board of Education relative to his decision; that he could leave Montana State University with the feeling that it was in good hands; that the board will be guided with the welfare of the institution as a whole in mind, and without politics as such; that the faculty should have full confidence in the attitude of the board.

The remarks were concluded by an expression of appreciation to each member of the staff in behalf of himself and Mrs. Melby.

10. The meeting then adjourned.

Secretary

rk
June 12, 1945

A meeting of the summer session faculty was held at 4:10 p.m. on Tuesday, June 12, in a call of Summer Session Director, Anderson, who presided.


Accounted for: Atkinson.

The only order of business was the introduction of the new members of the summer session faculty by Dean Anderson. He also made an announcement regarding convocation later.

Here being no further business, the meeting adjourned.

August 17, 1945

A meeting of the faculty was held at 4:10 p.m. on the call of Dean Walter A. Anderson, who presided.


Accounted for: Armsby, Hovee, MacArthur.

The candidates for degrees and certificates (List no. 25) at close of Summer Session, August 17, 1945 were submitted to the faculty, subject to provision that all requirements for the respective degrees and certificates be completed in accordance with faculty rules, as follows:

COMMENDED BY COMMITTEE ON ADMISSION AND GRADUATION, AMES, CHAIRMAN

For the degree of Bachelor of Arts:

<table>
<thead>
<tr>
<th>Major Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FINE ARTS</td>
<td>63</td>
</tr>
<tr>
<td>HISTORY AND POLITICAL SCIENCE</td>
<td>90</td>
</tr>
<tr>
<td>Virginia Catherine Doyle</td>
<td>61</td>
</tr>
<tr>
<td>Arnold C. Hartpence</td>
<td>61</td>
</tr>
<tr>
<td>HOME ECONOMICS</td>
<td>60</td>
</tr>
<tr>
<td>Patricia Gertrude Elder</td>
<td>60</td>
</tr>
<tr>
<td>Nancy Buntin Johnson</td>
<td>62</td>
</tr>
<tr>
<td>LAW</td>
<td>85</td>
</tr>
<tr>
<td>Frank Orville Gray</td>
<td>65</td>
</tr>
<tr>
<td>MATHMATICS</td>
<td>40</td>
</tr>
<tr>
<td>John S. Groene</td>
<td>40</td>
</tr>
<tr>
<td>PSYCHOLOGY</td>
<td>56</td>
</tr>
<tr>
<td>Lucille Ann Roholt</td>
<td>56</td>
</tr>
<tr>
<td>ZOOLOGY</td>
<td>47</td>
</tr>
<tr>
<td>Maxwell J. Wilcomb</td>
<td>47</td>
</tr>
</tbody>
</table>

For the degree of Bachelor of Arts in Business Administration:

<table>
<thead>
<tr>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Margaret Helen Mitchell</td>
</tr>
<tr>
<td>Anne Marie Murphy</td>
</tr>
</tbody>
</table>

For the degree of Bachelor of Arts in Education:

<table>
<thead>
<tr>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cecilia Ann Kirchner</td>
</tr>
<tr>
<td>Theodora Arline Markson</td>
</tr>
<tr>
<td>Abraham Jerome Wall</td>
</tr>
</tbody>
</table>

Credits in Total

Major Subject Credits

63 190
61 195
60 190
62 191
85 207
45 194
56 185
47 189
54 186
61 186
43 183
51 182

Credits in Total

Margaret Helen Mitchell | 54 |
Anne Marie Murphy | 61 |
Cecilia Ann Kirchner | 44 |
Theodora Arline Markson | 43 |
Abraham Jerome Wall | 51 |
The Committee on Admission and Graduation, Ames, Chairman, recommends that the following candidate for the Bachelor's degree be graduated with honors, since she was certified by the Registrar as having a "B" average at the beginning of the last quarter of residence and was recommended by the chairman of her major department:

**Beverly Priess**

**Major**

Music

**Grade received**

A

**Scholars' index to senior examination**

2.33

**RECOMMENDED BY COMMITTEE ON GRADUATE STUDY, WATERS, CHAIRMAN**

**I. For the degree of Master of Education:**

**Harold B. Austin**

B.E., Montana State Normal College, 1939

Board of Examiners:

- Anderson, Chairman
- Nutterville
- Ames

Index: 2.00

**Thorwald H. Brekke**

B.E., Montana State Normal College, 1936

Board of Examiners:

- Ames, Chairman
- Anderson
- McLaughlin

Index: 2.70

**Harry H. Cloke**

B.E., Montana State Normal College, 1935

Board of Examiners:

- Anderson, Chairman
- Nutterville
- Ames

Index: 2.24

**John Raymond Culver**

B.A., Simpson College, 1911

Board of Examiners:

- Ames, Chairman
- Anderson
- Fox

Index: 2.15

* Part of credits on old basis
The Committee on Admission and Graduation Enlarged for Administrative Action presented a report of the exceptions to faculty rules granted during the summer session, 1945, which was approved by the faculty as follows:

Re: Helen Grilley. Mrs. Grilley petitioned to be allowed to count ½ credit for work earned by correspondence in addition to the 10 credits regularly permitted of the last 45 applied on a degree. Mrs. Grilley requests this exception because it will be necessary for her to enroll at the University of Washington for an English Literature course not offered here during the summer. This course is offered for more credits there. Her request was unanimously approved.

The following announcements were made:

Earl William Erickson
B.A. in Bus. Admin., Montana State University, 1932

Board of Examiners:
Anderson, Chairman
Ames
Smith
Index: 2.18

William Richard Evans
B.A. in Educ., Montana State University, 1939

Board of Examiners:
Ames, Chairman
Anderson
McLaughlin
Index: 2.40

Edwin Theodore Johnson
B.S. in Ed., North Dakota Agriculture College, 1926

Board of Examiners:
Anderson, Chairman
Nutterville
Ames
Index: 1.90

Ralph S. Kneeland
B.S. in Ed., Northeast Missouri State Teachers College, 1929

Board of Examiners:
Ames, Chairman
Anderson
McLaughlin
Index: 2.70

If Bennett Mekvold
B.A. in Ed., Dickinson State Teachers College, 1932

Board of Examiners:
Ames, Chairman
Anderson
Woodard
Index: 2.22

Aile Albert Miller
B.A. in Ed., Great Falls College of Education, 1939

Board of Examiners:
Anderson, Chairman
McLaughlin
Ames
Index: 2.73

Rice B. Mortensen
B.A., University of Oregon, 1930

Board of Examiners:
Anderson, Chairman
McLaughlin
Ames
Index: 2.59

Ray W. Spencer
B.A., Montana State University, 1921

Board of Examiners:
Anderson, Chairman
Ames
McLaughlin
Index: 2.65

Part of credits on old basis

The following announcements were made:
(a) By Schedule Committee, Marble, Chairman:

Deans of Schools and Heads of Departments should see Mr. Marble to discuss any questions they might have concerning scheduling or office assignments.

(b) By Dean Anderson:

Dean Anderson announced the completion of various pamphlets or guides bulletins concerning curriculum planning for the various high school teaching fields. This material was assembled and completed through the efforts of the Curriculum Workshop and is to be tried out in the high schools of Montana this year. This material is not yet ready for distribution. Dean Anderson stated that it is recommended that another curriculum revision center be organized next year for the purpose of polishing this material, using the experience of the schools, and making the information ready for publication.

Dean Anderson also announced that Mr. Fox's report of the evaluation of the Workshop in Education is available to the faculty.

(c) Grades are due in the Registrar's Office at 4:00, Monday, August 20.

5. Dean Anderson thanked the faculty for its excellent cooperation during the last three years and for its help in making Summer Session programs a success.

6. There being no further business before the faculty, the meeting adjourned.

9/24/45

September 26, 1945

1. The first meeting of the faculty for the academic year 1945-46 was held at 4:00 p.m. on the call of Vice-President Richard H. Jesse, who introduced President James A. McCain. President McCain presided.


Accounted for: Clapp, Dahlgren, Flint, Hathaway, Hovee, Jacobs, Mirrielees, Moore, Suchy, Toelle.

2. The minutes of the meetings of June 1 and August 17 were approved.

3. The following announcements were made:

a. By the President:

1) Introduction of new members of the faculty.

2) Assistance of the faculty was requested in helping to find living quarters for any new members of the faculty who were not located.

3) The faculty was reminded that all faculty members and their husbands and wives were invited to the picnic supper and to the social and recreational program following the faculty meeting.

4) A report on registration at the first freshman meeting was made and comparative figures for previous years were given:

<table>
<thead>
<tr>
<th>Year</th>
<th>Men</th>
<th>Women</th>
</tr>
</thead>
<tbody>
<tr>
<td>1945</td>
<td>437</td>
<td>268</td>
</tr>
<tr>
<td>1944</td>
<td>297</td>
<td></td>
</tr>
<tr>
<td>1943</td>
<td>247</td>
<td></td>
</tr>
<tr>
<td>1942</td>
<td>339</td>
<td></td>
</tr>
<tr>
<td>1941</td>
<td>375</td>
<td></td>
</tr>
<tr>
<td>1940</td>
<td>450</td>
<td></td>
</tr>
</tbody>
</table>

5) Deans and department chairmen were asked to see Dr. Jesse about needed adjustments in size of staff.

6) Faculty members who were speaking at MEA meetings were requested to file their travel applications as early as possible.

7) A visit of the Postwar Planning and Construction Commission, headed by Governor Ford, was announced for Wednesday, October 3 to investigate
investigate our physical plant needs.

b. By the Secretary:
A meeting of the Board of Advisers is to be held Thursday at 4:00 p.m. to
discuss registration problems.

c. By the Vice-President:
A committee consisting of Atkinson, Armsby, Cogswell, Platt was appointed
to make plans for Inauguration.

d. By the Controller:
No announcements.

e. By Professor Arnoldson for Faculty Affairs Committee:
The annual dues are $1.00; report of balance in the fund will be made at
a later date.

f. By Dr. Merrill:
(1) We now have approximately 150 veterans registered.
(2) The assignment of regular academic advisers to veterans has been made
to facilitate their absorption into the regular student body.
(3) Class cards of veterans will be identified by rubber stamp to enable
instructors to report absences and approximate grades periodically as
required by the Veterans' Administration. It was suggested that those
instructors finding it impractical to account for absences should report
absences of veterans as nearly correct as possible.
(4) Attention was called to the fact that veterans have been away from
academic life for years and that they will require considerable personal
help to adjust themselves. Consultation on these problems will take place,
and the opinion of the faculty should be rendered.

g. By Dr. Jesse:
The problem of "lost students" was reiterated. The opinion was expressed
that instructors should know at all times what students are absent from
classes.

a. President James A. McCain outlined a program which requires some attention
from all members of the faculty if Montana State University is to meet
the postwar problems. The program for consideration consists of the follow-
ing points:
(1) Streamlining of administration.
(2) Development of a more effective program of public information and
governmental relations.
(3) Improvement of student welfare through an expanded program of coun-
seling and personnel work.
(4) Re-examination of our University Curricula and attention to the
adaptability of those curricula to modern needs with particular
attention to needs as they have changed through the technological
progress of the last two or three years.
(5) Consideration of a program for necessary new buildings and for repairs
and alterations to existing plant.
(6) Establishment of adequate financial support for the University.
(7) Provision of an adequate retirement system.
(8) Improved facilities for veterans' education.

b. The president emphasized the obligation of a University executive for
responsibility in the following broad areas:
(1) Public relations.
(2) Administration of personnel, both faculty and student.
(3) Educational leadership.
(4) Financial administration, including physical plant.

5. There being no further business before the faculty the meeting adjourned.

E. G. Marble, Secretary
1. A meeting of the faculty was held at 4:15 p.m. on the call of President James A. McCain, who presided.


2. The minutes of the meeting of September 26 were approved.

3. The following announcements were made:

a. By the President:

(1) Introduction of new members of the faculty.
(2) The proposed program for special student personnel services was described and the announcement was made that Mr. J.B. Gillingham had accepted the appointment to head up these services. 
(3) The committee structure is being given consideration and the problems involved will be discussed with the Budget and Policy Committee. It is hoped that as many as six committees may be absorbed by the new personnel program.
(4) Announcement was made of the appointment of Dr. Richard H. Jesse to serve as chairman of the Division of Physical Sciences until Dr. Shallenberger return from leave of absence.
(5) Expression of opinion was requested from the faculty on the suggestion that the Thanksgiving holiday extend from Wednesday noon to Monday morning. A brief discussion the suggestion was adopted by the faculty.

b. By the Secretary:

Members of the faculty were requested to report to the Registrar any changes in courses, sections, time, and place of meeting or instructor from the autumn quarter schedule as printed.

c. By Dr. Jesse:

(1) Dr. Jesse stated that he had been directed by the president to arrange for all members of the faculty who have attended conventions and conferences to give a brief report to the faculty on their trip. Dr. Castle inquired whether or not reports would be expected covering attendance of various learned societies and similar meetings of a highly technical nature. President McCain stated that items of a general interest should be reported in such cases and that in some instances the reports might be mimeographed.

(2) In the absence of Dr. Ames, Dr. Jesse read the following announcement:

The Committee on Admission and Graduation, Ames, Chairman, and the Committee on Graduate Study, Waters, Chairman, reports that all candidates for degrees and certificates approved by the faculty on August 17, 1945 (List no. 25) had been certified by the Registrar as having complied with all requirements for their respective degrees and certificates except:

I. For the degree of Bachelor of Arts in Business Administration:

Name
Margaret Helen Mitchell

d. By Dr. Castle:

The election by the Budget and Policy Committee of Dr. Ames to fill Dean Anderson's unexpired term on the Missoula Educational Council was announced and approved by the faculty.
The date of the Inauguration has been set for December 17 in order for the members of the State Board of Education to be able to attend. Academic costume will not be required.

The report of the Special Final Examination Committee was postponed until the next faculty meeting, at which it will be the first order of business.

President McCain introduced Mr. Harry A. Norton, State Supervisor of Visual Education, who spoke on the Montana State Film Library, which now has a catalog listing approximately 1500 films available for visual instruction. There is no charge for the use of these films, but new film may be purchased and deposited with the State Library in lieu of rentals.

There being no further business before the faculty, the meeting adjourned.

E. G. Marble, Secretary

November 6, 1945

A meeting of the faculty was held at 4:00 p.m. on the call of President James A. McCain, who presided.


The minutes of the meeting of October 18 were approved.

The following announcements were made:

a. By the President:

(1) Major William S. Kelly and Mr. Ronald Bel Stiffler were introduced as new members of the faculty.

(2) The appointment of Dr. James William Wauker as Dean of the School of Education was announced.

(3) The serious budgetary problems to be faced during the second year of the present biennium were described. With only $5,000 more provided for the second year than for this year, with no reserve fund to draw on, with the increased enrollment, with larger overhead and with approximately nineteen members of the staff scheduled to return, it is possible that we may be $100,000 or more in the red next year. This may possibly be reduced to half that amount if we are permitted to utilize the tuition to be received for veterans to meet this increased cost.

The situation has been discussed in detail with the governor and the attorney general and the president has been given assurance of every possible assistance in meeting this crisis.

b. By the Secretary:

Winter quarter schedule copy has been sent out for correction and should be returned by November 12th.
4. Dr. Ludvig G. Browman presented the report of the Special Final Examination Committee which had been postponed from the meeting of October 18.

a. The history of faculty action and committee study on the subject of final examinations was outlined as follows:

(1) Dec. 1, 1925 - Faculty adopted recommendation of Curriculum Committee providing for a system of centralized proctoring of examinations except for departmenconducting examinations on the honor system (Law School).

(2) March 12, 1942 - Faculty considered abolition of centralized examinations and President Melby appointed Freeman, Jesse, and Castle to study the problem.

(3) Nov. 24, 1942 - Faculty adopted recommendation of the special committee to hold centralized examinations for fall quarter, hold classroom examination in winter quarter, poll students for their preference and base final action on this experience and reaction.

(4) May 19, 1943 - Faculty adopted classroom examinations.

(5) June 11, 1945 - Faculty adopted motion providing for a committee of three study final examination procedures, to consider advisability of abolishing modifying final examination week and to report to the Faculty not later than October, 1945. Browman and Thomas elected by faculty, Jeppesen appointed by President Melby.

b. The special committee recommended that the faculty act favorably on one of the following proposals:

Proposal I:
Quarterly final examinations are not generally required. Each individual instructor may decide whether he will or will not give final examinations in his courses excepting that the various sections of a given course must be handled as one course during the final examination period.

Final examinations may be held during the last regularly scheduled class or laboratory hours of the last week of the quarter. If no final examination is given, each instructor is expected to meet his class during all regularly scheduled class hours including the last one of the last week of the academic quarter.

Proposal II:
Quarterly final examinations are required for all courses of 2 or more credits, and for all such courses with more than 5 students, excepting thesis or seminar courses. For courses offering less than 2 credits, or for any course with 5 or fewer students each instructor may use his judgment about requiring final examinations.

A final examination schedule shall be prepared by the schedule committee, and examinations must be given during the last week of each quarter at the time designated in the final copy of the final examination schedule released to the faculty. Exceptions to this schedule may be made only with the approval of both the departmental chairman and the schedule committee. Two hour examination periods are provided in the examination schedule for all courses giving final examinations.

Proposal III:
Final examinations shall be required in all courses, excepting thesis and seminar courses.

A quarterly examinations committee with full power to act shall schedule all examinations, must investigate all departures from this schedule, and follow up deviations from the schedule with appropriate action.

c. During the discussion which followed Dr. Jesse pointed out that leaving the decision as to final examinations to individual instructors might endanger accreditation and would mean that the dean or department chairman would have no control over the matter. He also pointed out that elimination from examination of courses with less than five students would exclude a great many courses in all departments and exempt them. He recommended that the question of courses to be exempt from final examination be decided between the dean or department chairman, the instructor, and the registrar.
Before voting on the three proposals submitted, a motion by Dean Crowder was adopted to permit consideration of a fourth proposal calling for no change in the present practice with regard to final examinations. Miss Mirrieles called attention to the time and moved that the voting on the four proposals be taken in reverse order. This motion was adopted, whereupon proposal IV was voted on and adopted by the faculty.

Conference reports by Professors Marvin and Freeman were postponed until the next meeting, and the meeting was adjourned.

E. G. Marble
Secretary

11/12/45

November 16, 1945

A meeting of the faculty was held at 4:10 p.m. on call of President James A. McCain, who presided.


The minutes of the meeting of November 6 were approved.

Professor E. L. Marvin made a report on the Buceen Conference, mimeographed reports of his report having been distributed at the meeting of November 6.

In connection with the subject of personnel problems, President McCain mentioned increasing evidence of the need for assisting veterans with such problems as vocational choice and marital relations. He states that an effort would be made to provide adequate counseling services in connection with these problems.

Professor E. L. Freeman made a report on the Humanities Conference which he had attended.

Dr. Castle reported for the Budget and Policy Committee on the subject of final examinations with relation to commencement. He reported that the committee had asked Dr. Thomas and Dr. Atkinson to appear before it in connection with this problem and that, after due consideration, it wished to recommend that the present arrangement of final examinations following commencement be retained.

On motion duly made and seconded, this recommendation was adopted by the faculty.

Dr. Castle further reported that the Budget and Policy Committee wished to go on record as approving President McCain's proposal with regard to the securing of a Publicity Director.

President McCain stated that it was his intention to mimeograph and distribute to the faculty in the near future copies of proposals considered by the Budget and Policy Committee.

Dr. Ames made a report for the Retirement of Insurance Committee describing, for the benefit of new faculty members, the Blue Cross Hospitalization Plan, group insurance and teachers retirement. With regard to questions about the relative merits or the possibility of optional coverage under the two state retirement plans, President McCain stated that he would see that information on this subject would be made available by the next faculty meeting.

Dr. Merrill described the need of beginning science courses for veterans entering at the beginning of the winter quarter and described Veterans Administration requirements with regard to change of major by veterans.
10. There being no further business before the faculty, the meeting adjourned.

E. G. Marble, Secretary

December 4, 1945

1. A meeting of the faculty was held at 4:10 p.m. on call of President James A. McCain, who presided.


2. The minutes of the meeting of November 16 were approved.

3. The following announcements were made by the President:

a. The purpose of the change in location of faculty meetings was to bring the group closer together and provide a better atmosphere for discussion.

b. Information was given about the 26 pre-fabricated houses which will be released and are to be set up for rental to veterans. The plan to attempt to finance purchase and installation of the houses by making a statewide offering of certificates of indebtedness was described.

c. A telegram to Washington, D.C., signed jointly by a group of educational institutions including Montana State University, and proposing substitution of civilian education for compulsory military training was read.

4. The President read his proposal to the Budget and Policy Committee for their consideration of the following changes in committee structure:

a. Elimination of the following committees upon the establishment of a coordinating student personnel program:

   Advisers               New Students and High School Relations
   Cooperative Housing   Student Loan
   Counseling            Testing
   Freshman Week

b. Elimination of the following committees and the assignment of their function to the individual staff members indicated:

   Calendar - Dean of Women
   Schedule - Registrar
   Veterans Education - Director of Veterans Education, Dean of Men, and Student Personnel Officer
   Archives - Librarian
   Campus Development - Combine with the Planning Committee into a single campus Planning and Development Committee.
   Defense Problems Committee - Abolish.

c. Discharge of the following committees upon completion of their specific missions:

   Phi Beta Kappa
   Special Curriculum
   War Bonds
   Extension and Public Service (functions to be assumed by Public Relations Program as established.
   Special Salary and Rank Research
   Research and Graduate Work (functions to be assumed by a graduate school organization under dean or director.)
d. Listing of the following as standing committees of the University faculty:

Deans Council
Curriculum
Admission and Graduation
Budget and Policy
Athletics
Certified Public Accountancy
Courtesy (new name for Faculty Affairs)
Retirement and Insurance
Interscholastic
Campus Planning and Development

Public Exercises
Service
Student Union Executive
Commencement
Library
Health

President McCain stated his desire that each of the standing committees draw up a statement of mission, tasks, and standards of performance and said that he hoped the Budget and Policy Committee would be the first one to so as an example to the others.

Upon the request of the President for a report from the Budget and Policy Committee on these proposals, Dr. Gordon Castle stated that the committee was in favor of the proposals but was interested in considering the proposed statements as to mission, tasks, and standards of performance with the thought that there may still be some overlapping which may be eliminated.

Dr. Castle stated that copies of regulations pertaining to 12 months service contracts were distributed to faculty members and that the Budget and Policy Committee was starting a study to work out problems in connection with these contracts. He stated that a similar study was being undertaken at Montana State College and that ideas would be exchanged between the two schools.

President McCain stated that consideration should be given to such problems as compensation for correspondence study instruction, and he hoped that a plan could be worked out so that faculty members could be encouraged to accept assignments in their particular fields when it did not interfere with their regular work.

As there was not sufficient time left for Professor Toelle's report on the state employees' retirement system, that report was deferred until the next meeting, and the meeting was adjourned.

E. G. Marble, Secretary

December 14, 1945

A meeting of the faculty was held at 4:10 p.m. on call of President James A. McCain, who presided.


The minutes of the meeting of December 4 were approved.

The following announcements were made by the President:

a. The arrival of Mr. Gillingham on the campus was announced.

b. Information was given on Veterans' Housing that twenty-five trailer houses would be secured from Great Falls, which would ease the housing situation,
and somewhat reduce costs because of the shorter distance to move them.

c. In order that members of the teaching staff may be easily reached during the Christmas holidays, they are asked to leave their addresses in the President's office when they leave town. No formal request for leave is required of the teaching staff after grades are turned in. However, members of the administration staff who plan to be away during the holidays are asked to file the usual request for leave of absence in the president's office.

4. The following reports were made by various committees:

a. Mr. Atkinson gave directions for the procedure at inauguration.

b. Miss Platt announced the reception following the inauguration and urged everyone to attend.

c. Dr. Waters, Chairman of the Committee on Graduate Study presented a report on the candidate for a Master of Arts degree to the faculty, subject to provision that all requirements be completed in accordance with faculty rules, as follows:

I. For the degree of Master of Arts:

Spanish

Thora A. Sorenson
B.A., Montana State University
Thesis: "Las Mujeres," a translation of "The Woman" by Clare Boothe Luce with introduction.
Board of Examiners:
Dr. Bart E. Thomas, Chairman
Dr. Wesley P. Clark
Mr. Paul A. Bischoff
Index: 2.81

5. The following list of Candidates for Degrees and Certificates (List No. 26) at the close of Autumn Quarter, December 20, 1945, was submitted to the faculty subject to provision that all requirements for the respective degrees and certificates be completed in accordance with faculty rules. The candidates were unanimously approved by the faculty.

RECOMMENDED BY COMMITTEE ON ADMISSION AND GRADUATION, Ames, Chairman

I. For the degree of Bachelor of Arts:

<table>
<thead>
<tr>
<th>Major Subject</th>
<th>Credits in Total Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECONOMICS AND SOCIOLOGY</td>
<td></td>
</tr>
<tr>
<td>Weed, William Lane</td>
<td>54</td>
</tr>
<tr>
<td>HISTORY AND POLITICAL SCIENCE</td>
<td></td>
</tr>
<tr>
<td>Kelly, Thomas Patrick</td>
<td>54½</td>
</tr>
<tr>
<td>HOME ECONOMICS</td>
<td></td>
</tr>
<tr>
<td>Mittelstaedt, Ruth Gladys</td>
<td>62</td>
</tr>
<tr>
<td>SPANISH</td>
<td></td>
</tr>
<tr>
<td>Kreitzberg, Jane Kinkade</td>
<td>54</td>
</tr>
</tbody>
</table>

II. For the degree of Bachelor of Science in Forestry:

<table>
<thead>
<tr>
<th></th>
<th>Credits in Total Credits</th>
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</thead>
<tbody>
<tr>
<td>Bottomly, Raymond V., Jr.</td>
<td>95</td>
</tr>
<tr>
<td>Fallis, Willard R.</td>
<td>70</td>
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</tbody>
</table>

III. For the degree of Bachelor of Science in Medical Technology:

<table>
<thead>
<tr>
<th></th>
<th>Credits in Total Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harrington, Audrey Mary</td>
<td>130</td>
</tr>
</tbody>
</table>

IV. For the Secondary State Certificate to Teach:

<table>
<thead>
<tr>
<th>Major</th>
<th>Minor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kreitzberg, Jane Kinkade</td>
<td>Spanish</td>
</tr>
</tbody>
</table>
The Committee on Admission and Graduation Enlarged for Administrative Action presented a report of the exceptions to faculty rules granted during the autumn quarter, 1945, which was approved by the faculty as follows:

1. Re: William Lane Weed. Mr. Weed petitioned to be allowed to include 18 credits not earned at Montana State University in addition to the 10 credits regularly permitted in the last 45 credits offered for graduation. Twenty-five and one-half of these credits were earned in the V-12 program at Western Michigan College of Education and 24 credits were granted as war service credits.

2. Re: Sam William Clutton. Mr. Clutton petitioned to be allowed to offer courses in Geography and Physiology taken at Montana State Normal College in satisfaction of his remaining 2 credit restricted elective requirement in science or mathematics.

3. Re: George K. Ericksen. Mr. Ericksen petitioned to be allowed to offer 5 credits earned at Indiana University in addition to the 10 credits regularly permitted in the last 45 credits required for graduation.

President McCain presented budgetary figures to faculty concerning the eminence deficit in the financial situation of the University for the second year of the bi-ennium of 1946-47. He stated that we should present as soon as possible to the State Board of Education an estimate of the budgetary needs in summary form in the event we are threatened with a deficit. The previous estimate of Mr. Speer as to our revenue was $685,578. The President and Dr. Jesse after serious consideration reached the decision that the minimum needs of the university for the second year would be $825,892.33, leaving an approximate deficit of $140,000. The President said there would be a meeting of the Executive Committee to go over the budget and hoped that we would be able to indicate to the Board that this represents our minimum financial need for the second year of the bi-ennium.

President McCain announced that the attorney general had ruled that the tuition which we collect from the Veterans Administration for the ex-servicemen enrolled in the University must not be turned into the general fund, but may be set up in a trust or revolving fund and spent by the University. There will be an estimated $50,000 in this fund, which reduces to $90,000 the estimated $140,000 deficit which is expected.

Dr. Freeman asked if it was possible to have an explanation for the difference in cost of education here and at Montana State College. President McCain gave several reasons for the difference. Montana State College receives revenue from the Federal Government for their experiment station, a part of which funds assist the educational program; we have more administrative offices with administrative salaries; we have an older faculty with a larger cluster in full professor and associate-professor ranks; Montana State College staff was practically all already on a 12 month basis at the time we went on the 12 month basis.

Professor J. H. Toelle gave a report on the state employees' retirement system and the status of teachers in this system. His report was mainly a comparison of the Public Employees' Retirement Act and the State Teachers' Retirement System. He suggested that a canvass of the situation should be made whether the faculty members would rather remain with the Teacher Retirement System or go in with the Public Employees Retirement System. He recommended that faculty members make a decision on this matter, so the administration can have a basis for action. He thought a copy of the act should be mimeographed so that members of the faculty could study it.

Dr. Ames felt the safest plan was to let the Teachers' Retirement System operate as it stands, until we find out how it is working, so that we would have a basis for comparison with the Public Employees' Retirement System. President McCain announced that Mr. Harper had consented to come to the University to discuss this matter further, if it was the faculty's desire that he do so. It was generally agreed that Mr. Harper should be invited to a future meeting to discuss the State Employees' Retirement System.

There being no further business to come before the Faculty, the meeting was adjourned.

E. G. Marble, Secretary
By Margaret McGuire

2/46