Fall 9-1-2005

BUS 243T.01: Psychology of Management and Supervision

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Course Number and Title: BUS 243T Psychology of Management & Supervision

Date Revised: Fall 2005

Semester Credits: 4

Contact Hours: 60

Prerequisites: None

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Course Description: Management theory, research and the practice of management. Topics include leadership styles and techniques, effective communication approaches, time management, decision making, delegation, and the basic functions of supervisory skills.

Course Objectives: This course will provide the students the knowledge and skills required to effectively manage organizations and human resources.

Students Will:

1. Demonstrate their ability to apply the concepts discussed in class.

2. Communicate effectively using written and oral techniques.

3. Participate in experiential learning exercises.

4. Discuss often conflicting messages in business ethics and the need for social responsibility.

5. Understand the need for balancing a concern for output and a concern for the people who perform the work.

Course Outline

1. Planning & Control
   a. Exercising control over people and processes
   b. Managing information and solving problems