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### SUR 203T.01: Lab Practicum I

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THE UNIVERSITY OF MONTANA-MISSOULA  
COLLEGE OF TECHNOLOGY  
SURGICAL TECHNOLOGY

COURSE SYLLABUS  
Fall 2006

**COURSE NUMBER AND TITLE:** SUR 203T LAB PRACTICUM I

**COURSE DEVELOPED BY:** Debbie Fillmore

<b>CREDIT AND TIME ALLOTMENT:</b>	Contact hours per semester	108
	Clinical hours per week	18
	Credits	4

**PREREQUISITES:** SUR 101T, SUR 102T, SUR 154T, SUR 202T, and concurrent enrollment in SUR 200T and SUR 201T

<b>INSTRUCTOR NAME:</b>	Linda Strelnik	<b><u>Adjunct Faculty</u></b>
	Debbie Fillmore	Lynnette Walker-Missoula
		Rob Wright-Missoula
		Kristi Bailey-Butte
		Megan Brophy-Billings

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	Debbie Fillmore	243-7860	
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	Megan Brophy	252-1091	c-670-0834
	SPH Surgery Desk	329-5860	
	CMC Surgery Desk	327-4224	
	St James Surgery	723-2676	
	St Vincent Hospital	237-4400	
	Billings Deaconess	657-4165	
	Yellowstone Surgery	237-5905	

**OFFICE LOCATION:** Missoula College of Technology, AD 07

<b>OFFICE HOURS:</b>	Linda Strelnik	By appointment
	Debbie Fillmore	By appointment

## **RELATIONSHIP TO PROGRAM:**

Upon completion of this introductory clinical course, the student will be able to demonstrate proficient surgical technologist skills which enable them to perform safely and efficiently in the first scrub role during minor procedures and matriculate to more complex skills and concepts.

## **COURSE DESCRIPTION:**

This course is a supervised clinical experience in local hospital surgical settings focusing on gaining surgical technologist experience on minor surgical procedures and fulfilling the weekly objectives.

## **STUDENT PERFORMANCE OUTCOMES:**

The desired outcome for the learner is to demonstrate clinical proficiency to an employment-acceptable level in minor surgical procedures. The learner is not expected to be clinically proficient in the more complex procedures. Emphasis will be on the surgical technologist role, but the learner will also have experience with the patient care role and the second assistant circulator role.

Upon completion of SUR 203T, the student will be able to:

1. Progress from the second scrub role on minor procedures to the first scrub role on minor procedures in a variety of specialty areas.
2. Progress from observation to second circulating on minor procedures (in accordance with hospital policy regarding circulating personnel).
3. Demonstrate proficiency, efficiency, aseptic technique, and safety in the first scrub role during a minor procedure.
4. Document supervised circulating and scrubbing clinical experiences in minor surgical areas using the Clinical Procedure Log, the Scrub Role Duty Form and Weekly Log
5. Critique each clinical performance objectively and realistically. Complete the required Case Study Forms.

## **STUDENT PERFORMANCE ASSESSMENT METHODS AND GRADING PROCEDURE:**

1. Weekly evaluations by clinical instructor of student using the Fall Clinical Evaluation Form or Circulating Clinical Competency Performance Evaluation and instructor/staff observation of supervised clinical practice with an oral evaluation.

2. Procedure performance checklist by staff in various areas adjacent to operating room
  - a. Scheduling Desk (if applicable)
  - b. HCA-Experience paper due for this rotation
  - c. Surgery Core
  - d. Endoscopy-Experience paper due for this rotation
  - e. Central Processing Department
3. Required written work for each assigned case due upon arrival at the scheduled clinical site (pre-operative sections of the Case Study Forms)
4. Required written work for each assigned case due by the following Tuesday at 8:10 am. (completed Case Study Forms, Weekly Log, Fall Clinical Evaluation)  
Online students will arrange a time to submit work to their clinical instructor.
5. There is a maximum of two Case Study Forms per clinical day required.
6. **Daily** updates of Weekly Log and Clinical Procedure Log
7. Case Study Forms, Weekly Logs, and Prep Diagrams can be downloaded from Blackboard.

Weekly Clinical Evaluation of student performance by instructor	55%
Completed written work to include:	40%
a. Case Study Forms	
b. Weekly Log	
c. Clinical Procedure Log	
d. Completed Scrub Evaluation	
Professionalism Grade	5%

There will be a one percent reduction from the final grade average for each absence and/or tardy occurrence.

Each completed Case Study has a point total of 230 points. Approximately 3 Case Studies from each week will be graded and the scores averaged to obtain 40% of that week's grade.

A Grade = 93-100%  
 B Grade = 86-92%  
 C Grade = 80-85%

**Any final score less than 80% will result in failure of the course.**

A final evaluation will be conducted at the conclusion of the clinical rotation during final week. Evaluations will be conducted during an individual meeting with your clinical instructors. Scheduling for this evaluation will be announced.

## **COURSE OUTLINE:**

Case observation records (Weekly Log and Clinical Procedure Log) must be completed for all procedures with emphasis on the following specialties:

1. General Surgery-Minor Procedures
2. Endoscopic/Diagnostic Procedures
3. Gastro-Intestinal/Rectal Procedures
4. Otorhinolaryngologic Procedures
5. Plastic, Reconstructive, & Maxillofacial Procedures
6. Laser Procedures and Radiation Safety
7. Genitourinary Procedures
8. Obstetric/Gynecologic Procedures

## **REQUIREMENTS:**

All required immunizations/exams must be completed and verification on file prior to a student's admission to the clinical area. The requirements are as follows:

1. CPR for the Health Care Provider
2. Baseline Retinal Exam
3. PPD for Tuberculosis
4. Proof of Health Insurance
5. Hepatitis B Series (HBV)
6. MMR if born after 1956

## **DAILY CASE ASSIGNMENTS:**

The clinical instructors will design the clinical schedules and assignments. During SUR 203T Lab Practicum I the student will be in the clinical setting three days per week for a six hour shift each day. Missoula students will be in the clinical setting on Wednesday, Thursday, and Friday. The day shift schedule at St. Patrick Hospital and Community Medical Center will be from 0630-1300. There is an afternoon shift at SPH from 1230-1900. Students in the Endoscopy Department or working with an HCA will work from 0800-1430.

During these clinical hours, students will be assigned a specific "line" of cases. The student will work with a CST and other team members with the same assignment. The exception to this is when a student is assigned to work in the CORE, ENDO, or with an HCA.

Clinical days and times for Butte and Billings students will be arranged with their instructor.

Specific student assignments will be made a day in advance when possible. This will allow the student time to research and prepare for each case. It is the student's responsibility to obtain their next day's assignment prior to leaving the clinical site. The location of the posted clinical assignments will be determined on the first clinical day.

## **ATTENDANCE POLICY:**

It is impossible to make up clinical experiences. Therefore, **repeated absences or tardiness may result in failure of course SUR 203T.** Instructor discretion will determine if the student is meeting course objectives.

**Both your instructor and scheduled clinical site must be notified 30 minutes prior to the start of each scheduled clinical shift in the event of an absence or tardiness.**

A written medical excuse is required for each clinical day missed. In the case of an ill child, a written medical excuse is encouraged. A job interview, routine doctor appointment, car repairs, etc. are NOT acceptable reasons to miss clinical time.

The student is encouraged to meet with instructors if he/she is having problems meeting the requirements of attendance in the clinical rotation. It is understood that emergencies arise in people's lives; situations will be approached on a one to one basis in order to best meet the needs of the student and the program. Attendance and punctuality are factors in your clinical evaluation. Communication is of the utmost importance if the student is having difficulties in meeting the clinical objective in regard to attendance or punctuality.

## **ATTIRE AND HYGIENE:**

Students are to arrive at the hospital wearing appropriate attire. Sloppy or inappropriate dress will be grounds for dismissal from the clinical site that day, which will be treated like an absence. Proper surgical attire must be worn by all students. The scrub clothing is hospital property and must remain at the facility for proper laundering. Attire will include:

1. Disposable surgical hat-please do not wear the cloth hats that may be available.
2. Scrub Top
3. Scrub Pants
4. Nametag identifying you as a COT student
5. Shoes designated for the OR only
6. Shoe covers (optional)
7. Protective eyewear

Avoid wearing jewelry in the OR. One pierced earring (small) per ear is allowed, but not recommended. No earrings that dangle are allowed. NO other visual piercings are permitted. If there are any questions regarding this policy, please see your instructor. Specific facilities may have policies regarding visible tattoos.

Bathe daily and wear deodorant or antiperspirant. Do not use products that are perfumed, as these can be offensive to patients or others around you. Fragrances such as perfumes, colognes, or shaving lotions may not be worn. Men must be clean shaven during the clinical rotation, or cover facial hair with a hood.

Nail polish or acrylic nails are not allowed in the OR. Nails should be kept short and clean.

### **STANDARD PRECAUTIONS:**

Students are expected to adhere to Standard Precautions at all times during their clinical experience. All students will wear two pairs of gloves, (double glove) *and* protective eyewear for all cases. In the event that a student is not following Standard Precautions, the student, at the discretion of the instructor may be sent home and given an unexcused absence for the day.

Any student experiencing a blood-borne pathogen exposure incident should immediately report to the clinical instructor. Missoula students will be sent to Curry Health Center. Online students in Butte will then report to the ER of St James Hospital. Billings students will report to the Occupational Health Department of their clinical site.

### **BREAKS:**

Breaks may be taken at a time when the care of your patient is not interrupted. During a six hour shift, you are entitled to a 15 minute break. You may be asked to take your break out of the surgical department or in the cafeteria. Staff lounges need to be available for hospital personnel. Please make sure that the staff member with whom you are working is aware that you are leaving for a break, and that it is an appropriate time in regard to patient care and room flow.

Also be aware that you must remain on the hospital campus during breaks. The hospitals are non-smoking facilities, and you must smoke only in designated areas. Do not smoke outside the main entrance. Be mindful of the fact that cigarette odors may linger on your clothing and you may need to change your scrubs after smoking.

### **HOSPITAL POLICY AND PROCEDURES:**

Policy and procedures vary from facility to facility. Students must abide by the policies and procedures of a particular clinical site. Become familiar with the location of the manuals at each facility that you visit. When you have free time, please feel free to peruse these manuals for valuable detailed information.

## **CONFIDENTIALITY:**

Patient confidentiality is essential at all times. Any student who discusses patient information, cases or hospital information in a public place will be dismissed from the program. This policy is taken very seriously and there is zero tolerance for breaks in confidentiality!

## **PARKING:**

When parking at a clinical site as a student, you will need to park in designated areas. Online students will be advised by their clinical instructors on where to park. At SPH, you may park on the streets in the vicinity of the hospital. DO NOT park in the lots designated for employees, the parking garage, or the hospital parking lot. If you park in the Safeway lot, you will be towed. At CMC, you may park in any of the lots designated for employees.

## **REQUIRED TEXTBOOKS:**

### Surgical Technology for the Surgical Technologist

Author: Caruthers, et al

Publisher: Delmar

### Surgical Technology for the Surgical Technologist Study Guide

Author: Caruthers, et al

Publisher: Delmar

### Alexander's Care of the Patient in Surgery

Author: Gruedemann

Publisher: Mosby

### Introduction to Operating Room Techniques

Author: Berry/Kohn

Publisher: Mosby

### AORN Standards of Care

Author: AORN

Publisher: AORN

### Instrumentation for the Operating Room

Author: Brooks

Publisher: Mosby

### Pathophysiology for the Health Related Professions

Author: Gould

Publisher: Saunders

Instrument Pocket Guide

Author: Wells  
Publisher: Saunders

Pocket Guide to the Operating Room

Author: Goldman  
Publisher: Davis

**SUGGESTED REFERENCE MATERIALS:**

Subscription to the Association of Surgical Technologists (AST) publication.

**SUPPLIES:**

1. Protective eyewear
2. Comfortable shoes for surgery only
3. Student nametag
4. Large three ring binder (3") with divided sections
5. Small spiral notebook/pen

**CONDUCT:**

**STUDENTS ARE TO BE FAMILIAR WITH AND FOLLOW “THE UNIVERSITY OF MONTANA STUDENT CONDUCT CODE” AND “THE STUDENT CONDUCT CODE FOR SURGICAL TECHNOLOGY”. STUDENTS ARE TO CONDUCT THEMSELVES IN A MATURE, PROFESSIONAL MANNER AT ALL TIMES. PLAGIARISM, COPYING OF ANY SECTIONS OF THE CASE STUDY FORM FROM ANOTHER STUDENT OR MISREPRESENTATION OF CASES PARTICIPATED IN WILL RESULT IN FAILURE OF THIS COURSE.**

**All students must practice academic honesty. Academic misconduct is subject to an academic penalty by the course instructor and/or disciplinary sanction by the University. All students need to be familiar with the Student Conduct Code. The Code is available for review online at**

**<http://www.umt.edu/SA/VPSA/index.cfm/page/1321>**

Remember that students are guests of the clinical sites. Avoid visiting in large groups, as this can create traffic barriers and distractions. Keep noise to a bare minimum. Do not create extra work for the staff. If you remove something, replace it when finished. Be courteous and take the time each day to thank those on your team for their guidance and assistance.

Students will demonstrate a safe level of practice and knowledge of surgical techniques at all times, or will be removed from the clinical setting. If a student's performance, written assignments or clinical practice prove to be unsatisfactory, a student contract will be completed. Patient safety and care is of the utmost importance and will not be compromised.

Syllabus Acknowledgement  
SUR 203T  
Lab Practicum I

I have read the course syllabus and packet material for SUR 203T Lab Practicum I. I understand the course content, course requirements, necessary written work, grading scale, professionalism grade, Student Conduct Code and attendance policy.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please submit to Linda Strelnik no later than Monday, October 30, 2006.