THE UNIVERSITY OF MONTANA-MISSOULA
Institutional Review Board (IRB)
for the Protection of Human Subjects in Research
APPLICATION FOR IRB REVIEW

At the University of Montana (UM), the Institutional Review Board (IRB) is the institutional review body responsible for oversight of all research activities involving human subjects as outlined in the U.S. Department of Health and Human Services’ Office of Human Research Protection and the National Institutes of Health, Inclusion of Children Policy Implementation.

Instructions: A separate application must be submitted for each project. IRB proposals are approved for no longer than one year and must be continued annually (unless Exempt). Faculty and students may email the completed form as a Word document to IRB@umontana.edu or submit a hardcopy (no staples) to the Office of the Vice President for Research in University Hall 116. Student applications must be accompanied by email authorization by the supervising faculty member or a signed hard copy. All fields must be completed. If an item does not apply to this project, write in: N/A. Questions? Call the IRB office at 243-6672.

1. Administrative Information

Project Title: A Qualitative Analysis of Belonging in Communities of Practice: Exploring Transformative Organizational Elements within the Choral Arts

Principal Investigator: Aubrielle Holly
Department: Communication Studies
Work Phone: (208) 571-8744

UM Position: Graduate Student
Office Location: Liberal Arts 339
Cell Phone: (208) 571-8744

2. Human Subjects Protection Training (All researchers, including faculty supervisors for student projects, must have completed a self-study course on protection of human research subjects within the last three years and be able to supply the “Certificate(s) of Completion” upon request. If you need to add rows for more people, use the Additional Researchers Addendum.)

<table>
<thead>
<tr>
<th>Name</th>
<th>PI</th>
<th>CO-PI</th>
<th>Faculty Supervisor</th>
<th>Research Assistant</th>
<th>DATE COMPLETED IRB-approved Course mm/dd/yyyy</th>
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<tbody>
<tr>
<td>Aubrielle Holly</td>
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<td></td>
<td>2/27/2015</td>
</tr>
<tr>
<td>Betsy Bach</td>
<td></td>
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3. Project Funding (If federally funded, you must submit a copy of the abstract or Statement of Work.)

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<tr>
<th>Agency</th>
<th>Grant No.</th>
<th>Start Date</th>
<th>End Date</th>
<th>PI on grant</th>
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IRB Determination:

Not Human Subjects Research
Approved by Exempt Review, Category # (see memo)
Approved by Expedited Review, Category # (see Note to PI)
Full IRB Determination
_____ Approved (see Note to PI)
_____ Conditional Approval (see memo) - IRB Chair Signature/Date:
    Conditions Met (see Note to PI)
_____ Resubmit Proposal (see memo)
_____ Disapproved (see memo)

Final Approval by IRB Chair/Manager:

Note to PI: Non-exempt studies are approved for one year only. Use any attached IRB-approved forms (signed/dated) as "masters" when preparing copies. If continuing beyond the expiration date, a continuation report must be submitted. Notify the IRB if any significant changes or unanticipated events occur. When the study is completed, a closure report must be submitted. Failure to follow these directions constitutes non-compliance with UM policy.

Risk Level: Minimal

Date: 12/11/2015 Expires: N/A
SUBJECT INFORMATION AND INFORMED CONSENT

Study Title: A Qualitative Analysis of Belonging in Communities of Practice: Exploring Transformative Organizational Elements within the Choral Arts

Investigator: Aubrielle Holly, University of Montana, aubrielle.holly@umontana.edu

Inclusion Criteria:
- Currently participating in the community choir

Purpose:
This qualitative study presents an examination of belonging in communities of practice. The context of a community choir was chosen for its unique characteristics of voluntary organizational membership and the communal nature of the art form. The study’s major themes include the discussion of supporting theoretical constructs, such as social learning theory and organizational identification, the unique experiences of individuals participating in community choir, the use of qualitative research interviewing and field observation, and the broader implications for belonging as a catalyst for civic engagement.

Procedures:
If you agree to take part in the interview process of the research study, you will be given an opportunity to discuss your experience in this community choir. You will be asked a few questions about your decision to join a choir, your reasons for choosing a particular group, and your experience in that group thus far. The interview session will last for 30 minutes to an hour.

Risks/Discomforts:
There is no anticipated discomfort for those contributing to this study, so risk to participants is minimal. Mild discomfort may result from discussing unpleasant experiences in the choir. Answering the questions may cause you to think about feelings that make you sad or upset. You are not required to disclose any information that makes you uncomfortable.

Benefits:
Your participation in this study will further the work on communities of practice as an organizational framework, as well as assisting the researcher in the completion of a master’s thesis. The data gather from interviews will also foster understanding of experiencing belonging in communities of practice, assisting in the engagement of its challenges and exploration of its specific benefits.

Confidentiality:
Your records will be kept confidential and will not be released without your consent except as required by law. Your identity will remain private. If the results of this study are written in a scientific journal or presented at a conference, your name will not be used. Your responses will be associated with a pseudonym of your choice for the analysis of data and presentation of research. The data will be stored on a secure, personal

The University of Montana IRB
Expiration Date: None
Date Approved: 12-11-2015
Chair/Admin:
computer. Your signed consent form will be stored in a secured file separate from the data. The interview recording will be transcribed without any information that could identity you. The recording will be deleted upon completion of the research process.

Voluntary Participation/Withdrawal:
Your decision to take part in the interview process of this research study is entirely voluntary. You may refuse to take part in or you may withdraw from the study at any time. You are free to share or withhold any information from the researcher during the interview process.

Questions:
If you have any questions about the research now or at any time during the study, please contact:
Aubrielle Holly at aubrielle.holly@umontana.edu
You can also contact my advisor, Dr. Betsy Bach at betsy.bach@umontana.edu
If you have any questions regarding your rights as a research subject, you may contact the UM Institutional Review Board (IRB) at (406) 243-6672.

Statement of Your Consent:
I have read the above description of this research study. I have been informed of the risks and benefits involved, and all my questions have been answered to my satisfaction. Furthermore, I have been assured that any future questions I may have will also be answered by a member of the research team. I voluntarily agree to take part in this study. I understand I will receive a copy of this consent form.

Printed Name of Subject

Subject’s Signature

Date