

Spring 2009

SB39-08/09: Updating ASUM Bylaws Articles 4 and 7

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1 **The Associated Students of The University of Montana**
2 **Resolution Updating ASUM Bylaws Articles 4 and 7**
 February 4, 2009
 Senate Bill SB39-08/09

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3
4 Whereas ASUM Bylaws are inconsistent, vague, or confusing in places and are in need of
5 general revision, clarification, and update;

6
7 Therefore, Let It Be Resolved that ASUM amends Bylaws Articles 4 and 7 in the following
8 ways;

9
10 **ARTICLE IV - COMMITTEES AND BOARDS**

11 **Section 1. General**

12 A. Each committee shall have general jurisdiction over its assigned function.

13 B. Members of all boards and committees shall be appointed at the beginning of Fall Semester,
14 although additional appointments may be made at any time.

15 C. Each standing committee and board, as enumerated in the Constitution and/or Bylaws, shall
16 have the option to adopt rules of procedure for its own actions, as an aid to the Constitution and
17 Bylaws, and shall be applicable only to the committee or board that adopts them. Individual rules
18 of procedure shall have no effect when being considered by the Senate, unless the Senate has
19 also adopted the rule or procedure.

20 D. Any committee member absent from three (3) or more meetings of one committee per
21 semester without an excuse from either the committee chair or the Vice President shall be
22 deemed to have resigned from that committee or board.

23 E. The Senate may remove the chair or member of any committee by a two-thirds (2/3) majority
24 vote.

25 F. The President may establish new committees upon simple majority approval of the Senate.

26 G. All chairs and members of committees and boards shall be recommended by the President, in
27 consultation with the Vice President, and confirmed by the Senate by a two-thirds (2/3) majority
28 vote.

29 H. A quorum for all committee meetings shall be defined as a simple majority of the members of
30 that committee currently holding positions on that committee.

31 I. Committee Chairs are responsible for setting the order of business and running their committee
32 meetings. Unless their vote is needed to maintain a quorum, or is otherwise precluded in ASUM
33 policies, committee chairs may vote only in case of a tie.

34 J. All approved actions of the *University Center Board*, *Relations and Affairs*, *Student Political*
35 *Action*, and *Board on Budget and Finance* may be forwarded to the next ASUM Senate meeting
36 as a seconded motion, a seconded motion meaning that a resolution need not be submitted under
37 New Business and after one week be debated under Old Business.

38 K. All ASUM committees shall meet at least once every four weeks of the academic year unless
39 exempted by the Vice-President. The chair of the committee is responsible for contacting
40 members of the committee, establishing a meeting time and location. The only committee

41 exceptions to this are Constitutional Review Board, Elections Committee, *Personnel Supervision*
42 *Committee*, and Interview Committee, which shall meet on an "as needed" basis.

43 **Section 2.** Relations and Affairs Committee:

44 A. The Relations and Affairs Committee shall be composed of nine (9) members, four (4) of
45 which shall be Senators.

46 ~~B. The Relations and Affairs Committee shall be responsible for recommending all changes to~~
47 *All Changes to the ASUM Bylaws, ASUM Personnel Policy, ASUM House Rules, or any*
48 *resolution not coming from the University Center Board, Student Political Action, or the Board*
49 *on Budget and Finance must be presented to the Relations and Affairs Committee prior to going*
50 *to the Senate.*

51 *1. The Relations and Affairs Committee can choose to forward resolutions to the Senate with a*
52 *do pass, do not pass, or no recommendation at all.*

53 *2. The Relations and Affairs Committee may choose not to forward a resolution to the Senate in*
54 *accordance with procedure in Roberts Rules of Order.*

55 C. The Relations and Affairs Committee shall work on unbiased projects, ideas, or campaigns
56 intended to increase student involvement in and student awareness of ASUM government in
57 general or any particular issue(s) pertaining to ASUM.

58 D. The Relations and Affairs Committee shall be responsible for all activities occurring on the
59 University campus that affect ASUM and students. These activities include, but are not limited
60 to: auxiliary service fees and operations, campus development plans, campus security,
61 environmental health, insurance, parking, university athletics, computer fees, academic issues,
62 library operations, long-range building plans, international student affairs, student health service,
63 drug and alcohol policy, and building and equipment fees.

64 ~~E. The Barbara Hollmann Administrator of the Year Award~~

65 ~~1. At the last meeting of the outgoing ASUM Senate, this honor shall be presented to the~~
66 ~~recipient.~~

67 ~~2. The recipient shall be chosen by the Relations and Affairs Committee through a nomination~~
68 ~~and discussion of potential recipients.~~

69 ~~3. The recipient shall be judged on his/her ability to champion student issues.~~

70 ~~4. The recipient must show a willingness to include students throughout the entire decision-~~
71 ~~making process on campus wide issues.~~

72 ~~5. The recipient must also show a willingness to listen to students with the goal of understanding~~
73 ~~concerns.~~

74 ~~F. The Relations and Affairs Committee shall enforce and oversee the execution of Article III,~~
75 ~~Section 2E of the ASUM Bylaws. Therefore, a motion passed by a two-thirds majority vote in~~
76 ~~the Relations and Affairs Committee can and will result in an unexcused absence for an ASUM~~
77 ~~Senator failing to accord with Article III, Section 2E of the ASUM Bylaws. Such decisions of the~~
78 ~~Relations and Affairs Committee may be repealed by a simple majority vote of the ASUM~~
79 ~~Senate.~~

80 ~~E. G. The Relations and Affairs Committee shall also oversee the functions of the ASUM~~
81 ~~Administration. The Chair of the Relations and Affairs Committee is responsible for organizing a~~
82 ~~review of all ASUM Agency activity, excluding personnel issues, and presenting a report to the~~
83 ~~Senate at least once per semester.~~

84 ~~H. Student directors may be removed from office as stipulated by University of Montana policy~~
85 ~~and ASUM Personnel Policy.~~

86 **Section 3.** Board on Budget and Finance:

87 A. The Board on Budget and Finance shall be composed of seven (7) members, with the
88 Business Manager as Chair, at least one (1) but no more than two (2) Senators, and the remainder
89 at-large students.

90 B. The Chair may vote only in case of a tie, unless his/her vote is required to maintain a quorum
91 on the Board.

92 C. A quorum shall normally consist of four (4) members of the Board.

93 D. The Board shall be primarily responsible for the oversight, management, and allocation of
94 ASUM appropriate funds generated through the student activity fee. The Board shall also be
95 responsible for ASUM Fiscal Policy.

96 E. Further responsibilities of the Board are outlined in ASUM Fiscal Policy.

97 **Section 4. Board on Member Organizations:**

98 A. The Board shall be composed of five (5) members, of whom *one (1) but not more than two*
99 *(2) ~~three (3)~~* shall be members of the Senate *and the remainder ~~two (2)~~* shall be students-at-large.

100 B. The Board on Member Organizations shall review all applications for groups and
101 organizations that wish to register with ASUM and/or receive ASUM funding. Groups meeting
102 recognition requirements will be forwarded to the ASUM Senate to be approved by a two-thirds
103 (2/3) majority vote. This process shall occur after the second week of Fall Semester and continue
104 throughout the school year. Recognition by ASUM will be valid, after recommendation by the
105 Board on Member Organizations and subsequent two-thirds (2/3) vote of the ASUM Senate,
106 until the beginning of the next Fall Semester. At that time, all groups must re-submit their
107 recognition files to register with ASUM. Those groups, which were budgeted funds during the
108 previous year, will continue to be allowed access to these funds during the recognition process
109 unless their recognition is suspended or revoked. Any budgeted groups who do not re-register for
110 ASUM recognition will not be allowed access to their ASUM account funds.

111 1. All groups requesting to participate in ASUM budgeting must return their fully completed
112 recognition files to the Board on Member Organizations by the first Friday of Spring Semester to
113 be considered for budgeting. Any group having discrepancies in their file that would prevent
114 recognition must correct the problems completely before the third Friday of Spring Semester to
115 still be eligible for ASUM budgeting.

116 2. All groups requesting to participate in ASUM budgeting are subject to The University of
117 Montana's Policy ~~regarding~~ *prohibiting* off-campus accounts, unless otherwise required or
118 authorized by law, or unless explicitly authorized in a written agreement between the
119 organization and The University of Montana. No group violating the policy regarding off-
120 campus accounts will be allowed to register with ASUM or participate in ASUM budgeting until
121 that group is in compliance with the policy.

122 3. No group returning its recognition file after the first Friday of Spring Semester will be allowed
123 to participate in ASUM budgeting that school year.

124 C. If the Board has evidence that a group has failed to comply with the stated criteria necessary
125 for ASUM recognition or has failed to meet all the responsibilities stipulated by ASUM, the
126 Board has the option of sending a warning notice to the group specifying reasons for the warning
127 and the corrective steps that must be taken within a period of no more than one month. The
128 group shall have the opportunity within one week to have an informal hearing with the Board on
129 Member Organizations. If the group fails to act, or the Board feels that the matter has not been
130 resolved, the Board on Member Organizations shall have the option of issuing a second and final
131 warning letter or recommending to the Senate that the group's recognition be revoked. The Board
132 may choose to move directly to recommending to the Senate that the group's recognition be
133 revoked without a warning letter if an infraction or negligence is viewed as substantial.

134 D. For any group whose registration is suspended or any group that is suspended, or any group
135 that the Board has determined should have its recognition revoked, there shall be an appeals
136 process. The process shall be as follows:

137 1. The group shall be given a hearing by the Board within one week of the notice of impending
138 loss of ASUM recognition.

139 2. After the hearing, if the Board does not rescind its decision, the group may present its case to
140 the Senate during the Vice President's report.

141 3. The Senate, by a two-thirds (2/3) majority vote, shall have the opportunity to overturn a
142 Board's recommendation to remove group recognition.

143 E. The general policy of ASUM is to require membership lists of its recognized organizations to
144 be available and open for inspection by the public. This policy is to promote openness and to
145 ensure that recognized groups and organizations are composed of ASUM members. Since
146 ASUM recognized groups and organizations receive access to various University facilities and
147 have the ability to apply for ASUM funding, verification of membership for ASUM groups is
148 required. Any group not providing a list of membership will not be recognized by ASUM.

149 F. Any group seeking ASUM recognition that desires the confidentiality of its membership must
150 apply to the Board on Member Organizations for confidentiality approval. The application
151 should contain an explanation of the purpose of the group and the need for confidentiality. If the
152 Board on Member Organizations approve the request, the group must accomplish the following:

153 1. A copy of a membership list must be provided to the ASUM Office Manager. This list must be
154 kept confidential.

155 2. The Office Manager shall confirm ~~with the Registrar~~ that the membership list is composed of
156 at least 15 eligible members. Upon confirmation, the Office Manager will shred the list.

157 G. Presentation of a falsified list to an advisor or to the Board shall be grounds for removal or
158 denial of ASUM recognition. Re-recognition may occur only on approval of the Board and upon
159 such additional conditions that the Board may set.

160 H. A group containing non-members may achieve recognition so long as its total membership is
161 at least 85% ASUM members.

162 I. Officers of organizations seeking ASUM recognition must be ASUM activity fee-paying
163 students.

164 J. Each student group may review and make necessary updates to their governing document each
165 year, and any changes must be submitted to ASUM. This document must be included with the
166 application of first-time applicants to receive ASUM recognition.

167 **Section 5.** Constitutional Review Board:

168 A. The Constitutional Review Board shall be composed of five (5) students, none of whom may
169 be members of the ASUM Senate.

170 B. The Constitutional Review Board shall be responsible for recommending amendments to the
171 ASUM Constitution, as well as interpreting its meaning. The Constitutional Review Board shall
172 be the final arbiter of any controversies concerning the ASUM Constitution.

173 **Section 6.** Elections Committee:

174 A. The Elections Committee, as appointed by the President and approved by the Senate, shall
175 hold, monitor, and arrange the yearly elections for the offices of President, Vice President,
176 Business Manager, and Senators, and shall conduct referendums. In addition, the Elections
177 Committee shall conduct special elections as required. The Elections Committee shall be
178 conducted according to the rules contained in the current edition of Robert's Rules of Order .

179 B. The Elections Committee shall be composed of twelve (12) members, of which four (4) shall
180 be members of the Senate, seven (7) shall be students at large, with the ASUM Student
181 Resolution Officer acting as an ex-officio member..

182 C. No member of the Elections Committee shall be seeking an elected position within ASUM.

183 D. Elections Procedures shall be enumerated in ASUM Bylaws, Article V.

184 **Section 7. Interview Committee:**

185 A. The ASUM Interview Committee shall be composed of five (5) ASUM Senators and two (2)
186 students at large, and an ASUM Senator shall serve as Chair of the Committee.

187 B. The Committee shall be responsible for interviewing and recommending individuals *to the*
188 *ASUM President* for positions within ASUM. This may include vacant Senate seats, *Student*
189 *Regent nominees, the ASUM Lobbyist, and the ASUM SPA Director and agency directorships,*
190 ~~classified positions, and any other positions that the Senate may approve to be within the scope~~
191 ~~of the Committee.~~

192 *C. The ASUM President may request the Interview Committee to convene to interview and*
193 *recommend any other positions within ASUM except classified staff.*

194 **Section 8. Publications Board:**

195 A. The Publications Board will consist of seven (7) voting members, chaired by the ASUM
196 Business manager. The Pub Board will include one (1) ASUM Senator and one (1) student-at-
197 large position, the Kaimin Editor, Business Manager, and Faculty Advisor, and a Business
198 School faculty member appointed by the Dean of the Business School, who will be voting
199 members of the Board. The ASUM Office Accountant shall serve as an ex-officio, non-voting
200 member on the Publications Board.

201 B. The Board shall be responsible for appointing the Editor and Business Manager of the
202 Montana Kaimin.

203 C. The Board shall oversee the general operations of ASUM-funded publications, without
204 infringing on First Amendment rights.

205 D. The Publications Board, upon request to the Montana Kaimin Business Manager, shall review
206 the financial budget(s) of the Montana Kaimin operations. The Publications Board shall conduct
207 a financial review at least once a month during the academic year.

208 **Section 9. Student Political Action Committee (SPA):**

209 A. The Student Political Action Committee shall consist of *twelve* (12) members, of whom five
210 (5) shall be members of the ASUM Senate, and six (6) shall be students-at-large. The other
211 position shall be occupied by the SPA Director. The Committee shall be chaired by an ASUM
212 Senator.

213 B. The ASUM Office of Student Political Action shall be composed of one (1) SPA Director,
214 *with the option of hiring volunteer interns as deemed necessary by the SPA Director.*

215 C. The SPA Director and the ASUM Lobbyist shall be appointed by the President and approved
216 by the Senate by a two-thirds (2/3) majority vote.

217 D. The SPA Committee shall serve as an advisory board to the SPA Director, providing guidance
218 and supervision.

219 **Section 10. University Center Board**

220 A. University Center Board shall consist of nine (9) members; three (3) members who shall be
221 subject to appointment by the President of the University, each serving three-year (3) rotating
222 terms, and five (5) members who shall be recommended for appointment by the ASUM
223 President, subject to a two-thirds (2/3) vote of the Senate. Of the five (5) Board members

224 appointed by ASUM, two (2) shall be ASUM Senators serving one-year terms. The three (3)
225 student-at-large positions shall serve two-year rotating terms. The University Center Director or
226 his/her designee shall serve as an ex-officio non-voting member of the UC Board. An ASUM
227 Senator shall chair the Committee.

228 B. A quorum shall normally consist of five (5) members of the Board.

229 C. The Chair shall act for the Board in its absence, subject to its review.

230 D. Special meetings may be called by the Chair or by two (2) or more members.

231 E. Duties and functions of University Center Board shall include:

232 1. To provide advice and oversight about University Center policies, activities, and staffing;

233 2. Annually review, according to the UC Board Strategic Planning Budget Guidelines, the
234 University Center budgets and fees, including, but not limited to, the Annual Operating Budget,
235 Auxiliary Capital Fund, and UC Repair and Replacement account;

236 a. University Center budgets shall consist of the three (3) years' previous actual figures with
237 itemized line items for each expense and revenue.

238 b. University Center budgets shall also include proposed figures of the current academic year.

239 c. University Center budgets shall also contain the proposed figures of the upcoming academic
240 year.

241 d. The University Center Board shall receive the budgets by December 1 for adequate time to
242 analyze the budget.

243 3. Ensure that student, faculty, and staff interests are considered in deciding policies and other
244 administrative matters involving the UC by helping the UC Administration to decide on these
245 matters;

246 4. In consultation with the UC Administration, develop long-range planning goals and funding
247 sources for UC development and use.

248 **Section 11.** Information Technology Committee:

249 A. The Information Technology Committee shall consist of two (2) Senators and four (4)
250 students-at-large. The Committee will conduct twice monthly meetings, once per month with the
251 Director of ~~Computing and Information Services (CIS)~~ *Information Technology* or his/her
252 designee. At least one of the Committee members shall sit on the Student Computer User Fee
253 Committee. An ASUM Senator shall chair the Committee.

254 **Section 12.** Personnel Supervision Committee

255 A. The Personnel Supervision Committee shall consist of 6 members; the ASUM President, the
256 ASUM Vice-President, and four members who shall be recommended for appointment by the
257 ASUM President, subject to a two-thirds (2/3) vote of the Senate. Of the four Board members
258 appointed by ASUM, two shall be ASUM Senators serving a one-year term. The two student-at-
259 large positions shall serve rotating two-year terms. The ASUM Faculty Advisor, the Vice
260 President for Student Affairs (or his or her designee), and one director level ASUM classified
261 employee appointed by the ASUM President (this member may be reappointed annually at the
262 discretion of the ASUM President).

263 B. A quorum shall normally consist of four members of the Board.

264 C. The ASUM President shall chair this committee.

265 D. The Chair shall act for the Board in its absence, subject to its review.

266 E. Special meetings may be called by the Chair or by two or more members.

267 F. Duties and functions of the Personnel Supervision Board shall include:

268 1. Oversight of the supervision of ASUM Classified Employees by the Personnel Supervisor.

269 2. To provide regular reviews of the Personnel Supervisor's activities and progress in dealing

270 with ASUM personnel matters, including employee morale, productivity and progress in
271 maintain and improving service to students within all ASUM programs.
272 a. A written report shall be submitted each year in November and April to the Vice-President of
273 Student Affairs and his or her designee. The purpose of this report is to assist the Vice-President
274 of student affairs and his or her designee in providing any performance reviews required by
275 University personnel policies and procedures.
276 b. To make recommendations to the Vice-President of Student Affairs regarding pay raises and
277 incentive pay increases for the Personnel Supervisor.
278 c. To keep the ASUM Senate informed of important personnel matters involving ASUM
279 classified employee, such as expected vacancies in key positions.
280 3. Ensure that student and staff interests are considered in administering and modifying the
281 ASUM Personnel policy;
282 4. To develop long-range planning goals and funding sources for development of classified
283 employees, improving morale among classified employees and assuring the seamless integration
284 of classified and student staff within ASUM's working environment.
285 5. The Committee shall also oversee the functions of the following ASUM executive agencies, in
286 accordance with ASUM Personnel Policy:
287 a. UM Productions. ~~The UM Productions Director shall be appointed by the President and~~
288 ~~approved by the Senate by a two-thirds (2/3) majority vote.~~
289 b. ASUM Legal Services ~~—Relations and Affairs shall act as a board of directors to oversee the~~
290 ~~Legal Services Director and its program.~~

291 **Section 13. Student Radio Board Station:**

292 A. The Radio Board shall be composed of seven members, chaired by an at-large student, who
293 may make or break a tie. The other six members shall consist of the General Manager of the
294 Student radio station, a faculty member of the Radio Television Department chosen by the chair
295 of the Department, ~~a two (2) students at-large, one DJ elected annually by the DJs,~~ an ASUM
296 Senator, and the Director of the Department of Information and Technology or designee.
297 Students shall be appointed and serve pursuant to the ASUM Constitution and Policies.
298 B. A quorum shall normally consist of four (4) members of the Board.
299 C. The Board shall be responsible for the yearly appointment of the General Manager. The Board
300 shall also be responsible for approving the General Manager's recommendations for positions
301 listed in Item 4.60 of Personnel Policy.
302 D. The Board shall oversee the general operations of the student radio station. This shall include
303 approval of all major format or structural changes, as well as approval of the student radio
304 budget to be submitted by the General Manager on a yearly basis.

305 **Section 14. Transportation Board:**

306 A. The transportation Board shall be composed of ~~no fewer than eight (8)~~ *seven (7)* voting
307 members, of which three (3) will be members of the ASUM Senate, ~~three (3)~~ *four (4)* will be
308 students-at-large, ~~one (1) will be a resident life representative,~~ and ~~one (1) will be the~~
309 ~~ASUMOT Director will serve as an ex-officio non-voting member. The Transportation Advisory~~
310 ~~Board will consist of transportation oriented groups, agencies, and individuals. The ASUM~~
311 ~~Transportation Board will meet a minimum of twice (2) monthly. The Advisory Board will meet~~
312 ~~with the Transportation Board at two of these meetings per year. Committees will be made up~~
313 ~~with members from either the Transportation Board and/or the Advisory Board.~~
314 B. The committee shall be chaired by ~~the ASUMOT Director~~ *an (1) ASUM Senator or a (1)*
315 *student-at-large, agreed upon by the ASUM President and the ASUMOT Director,* who shall
316 vote only in the case of a tie.

317 C. Quorum shall consist of a simple majority of those members currently holding positions. This
318 committee shall meet and have quorum two (2) times a month during the academic year.

319 D. Duties and functions of the Transportation Board include:

320 1. Annually reviewing the ASUMOT budget, the transportation fee, and the performance of the
321 ASUMOT Director;

322 2. Giving a binding vote on projects amounting to 2% or more of the ASUMOT budget;

323 3. Submitting for approval to the ASUM Senate any project which a) amounts to 6% or more of
324 the annual ASUMOT budget, and b) is approved in committee by anything less than a
325 unanimous decision of all members present.

326 4. Developing a short term (one year or less) plan to be decided at the first meeting of each
327 academic year. A long range (five or more years) planning goals is to be decided upon at the first
328 meeting of this committee. Both plans may be amended at any point with a two-thirds (2/3)
329 majority.

330 **Section 15. Sports Organization Union:**

331 A. The Sports Organization Union shall be composed of one (1) member from every ASUM
332 recognized sports group. Four (4) members shall be elected as President, Vice President,
333 Treasurer, and Secretary.

334 B. The Sports Organization Executive Board shall be composed of:

335 1. Three (3) members shall be members of the ASUM Senate, appointed by the ASUM President
336 and subject to a *two-thirds* majority (2/3) approval of the Senate. A chair will be appointed from
337 among these members.

338 2. Each sports group shall be allowed one (1) voting representative to sit on the Sports
339 Organization Union Executive Board.

340 3. The ASUM Business Manager and the Campus Recreation director shall be ex-officio
341 members of the committee.

342 C. The Board shall oversee the operation of the Sports Organization Union. The Board shall
343 apply to the ASUM Senate directly for funding. Each member organization shall be responsible
344 for maintaining direct contact with the Board regarding activities, coaching, fund-raising efforts
345 and safety, as well as submitting line item requests for preliminary approval and assessment by
346 the Board.

347 D. The Chair of the Sports Organization Union is responsible for providing a committee report to
348 the Associated Student of The University of Montana (ASUM) Senate meeting following a
349 meeting of the Sports Organization Union.

350 **Section 16. Music organization union:**

351 A. The Music Organization Union shall be composed of all ASUM recognized music groups.

352 B. The Music Organization Union Board shall be composed of one (1) ASUM Senator and one
353 (1) representative from each recognized Union group. Five (5) group members shall be elected as
354 President, Vice President, Treasurer, Secretary, and President Elect. An ASUM Senator will
355 chair the committee. The Chair of the Music Department will serve as an ex-officio, non-voting
356 member.

357 C. The Board shall oversee the operation of music organizations, coordinate activities, and
358 maintain relationships with the University and the community. The Board shall apply to the
359 ASUM Senate directly for funding on behalf of member organizations and for administrative
360 purposes.

361 D. Each member organization shall be responsible for maintaining direct contact with the Board
362 through their representative with regard to activities. Each group will also be responsible for
363 submitting line item budget requests to the Board for preliminary approval and assessment.

364 *E. The Chair of the Music Organization Union is responsible for providing a committee report to*
365 *the Associated Student of The University of Montana (ASUM) Senate meeting following a*
366 *meeting of the Music Organization Union.*

367 **Section 17. Board on Off-Campus Housing and Neighborhood Outreach:**

368 ~~A. The Board on Off-Campus Housing and Neighborhood Outreach shall be composed of 11~~
369 ~~voting members, of which two (2) shall be members of the ASUM Senate; four (4) shall be~~
370 ~~students at large; one (1) shall be from the Office of the Vice President for Student Affairs; one~~
371 ~~(1) shall be designated by the Director of Residence Life; one (1) shall be a representative from~~
372 ~~the Office of Greek Life; one (1) shall be the University representative to the University~~
373 ~~Neighborhood Council; and one (1) shall be a representative from ASUM Legal Services. The~~
374 ~~Housing Coordinator shall serve as an ex-officio member of the Board.~~

375 ~~B. The committee shall be chaired by an ASUM Senator.~~

376 ~~C. Quorum shall consist of a simple majority of those members currently holding positions. This~~
377 ~~committee shall meet and have quorum one (1) time a month during the academic year.~~

378 ~~D. Duties and functions of the Board on Off-Campus Housing and Neighborhood Outreach will~~
379 ~~include:~~

380 ~~1. Hiring and firing of the Housing Coordinator and other positions as needed.~~

381 ~~2. Establishing and maintaining a performance evaluation policy for the Housing Coordinator~~
382 ~~and other employees.~~

383 ~~3. Annually reviewing and Office of Off-Campus Housing and Neighborhood Outreach budget.~~

384 ~~4. Giving a binding vote on expenditures of \$100 or more from the Office's budget.~~

385 ~~5. Submitting for approval to the ASUM Senate any project which a) amounts to \$500 or more~~
386 ~~from the Office's annual budget, and b) is approved in committee by anything less than a~~
387 ~~unanimous decision of all members present.~~

388 ~~6. Developing a short term (one year or less) plan to be decided at the first meeting of each~~
389 ~~academic year. The plan may be amended at any point with a two-thirds (2/3) majority.~~

390 **Section 18 17. College of Technology Affairs Committee (CTA)**

391 A. The COT Affairs Committee shall be composed of seven (7) members, of which at least one
392 (1) shall be a member of the Senate and at least two (2) shall be students at-large from the COT.
393 Any student may be a non-voting advisory member of the Committee.

394 1. The committee shall be structured so that COT students-at-large will maintain majority of
395 voting membership.

396 B. A (1) COT student-at-large or an (1) ASUM Senator shall chair the committee.

397 C. The Committee shall be responsible for all activities occurring on the College of Technology
398 campuses that affect the ASUM.

399 D. The Committee shall review the ASUM governing documents and recommend changes as
400 necessary to meet the representation needs of students attending the College of Technology.

401 E. The Committee shall meet on the College of Technology campuses.

402 **Section 19 18. ASUM Childcare Oversight Committee**

403 A. The ASUM Childcare Oversight Committee shall be composed of eight (8) voting members,
404 of which three (3) shall be ASUM Senators, two (2) shall be Students-At-Large, one (1) shall be

405 a parent of a child currently enrolled in ASUM Childcare and two (2) shall be members of
406 ASUM Childcare classified staff.

407 B. The Director of ASUM Childcare, and the President and Vice President of ASUM shall be ex-
408 officio non-voting members.

409 C. The ASUM Childcare Oversight Committee shall be chaired by an ASUM Senator.

410 D. Quorum shall consist of a simple majority of those members currently holding positions. This
411 committee shall meet and have quorum at least one (1) time a month during the academic year,
412 or when appropriate.

413 E. Duties and functions of the ASUM Childcare Oversight Committee will include:

414 1. Examining the budget of ASUM Childcare each spring prior to the ASUM budgeting session.

415 2. Communicating issues within ASUM Childcare to the ASUM Senate when appropriate.

416 3. Working in conjunction with the ASUM Childcare director on issues related to ASUM
417 Childcare and its operations.

418 4. General oversight of day-to-day business within ASUM Childcare where appropriate.

419 **Section 20 19.** Student Housing Board

420 A. Student Housing Board

421 1. The Student Housing Board shall be composed of eight (8) members, of which three (3) shall
422 be ASUM Senators, four (4) shall be students-at-large. The Director of the Off-Campus Renter
423 Center (OCRC) shall serve as an ex-officio, non-voting member of the Board.

424 2. An ASUM Senator shall chair the Board.

425 3. The Board shall meet a minimum of one (1) time per month during the academic year.

426 4. The Chair shall act for the Board in its absence, subject to its review.

427 5. The Board shall assist in the annual personnel review of the ~~Housing Coordinator~~ *ASUM Off-*
428 *Campus Renter Center Director.*

429 6. The Board shall approve OCRC budget and approve expenditures of ~~\$200.00~~ *\$500.00* or more
430 from the budget.

431 B. Housing Advisory Board

432 1. The Housing Advisory Board shall consist of the Student Housing Board, the Vice President
433 for Student Affairs, a designee from Residence Life, Greek Life, and Legal Services, and the
434 University representative to the University Neighborhood Council.

435 2. The Board shall be chaired by the same ASUM Senator chairing the Student Housing Board.

436 3. The Board shall meet at the discretion of the Chair with a minimum of once (1) per academic
437 year.

438 4. The Board shall review the mission and direction of the OCRC in order to help give direction
439 for the year.

440 **Section 21 20.** Campus Recreation and Sports Board

441 A. Campus Recreation and Sports Board shall consist of *ten* (10) members, three (3) of whom
442 shall be subject to appointment by the President of the University, each serving two-year (2)
443 rotating terms; and five (5) members who shall be recommended for appointment by the ASUM
444 President, subject to a two-thirds *majority* (2/3) vote of the Senate. Of the five (5) Board
445 members appointed by ASUM, two (2) shall be ASUM Senators serving one-year terms. The
446 three (3) student-at-large positions shall serve two-year (2) rotating terms. The Campus
447 Recreation and Sports Director or his/her designee shall serve as an ex-officio, non-voting

448 member of the CRS Board. An ASUM Senator shall chair the Committee.
449 B. A quorum shall normally consist of five (5) members of the Board.
450 C. The Chair shall act for the Board in its absence, subject to its review.
451 D. Special meetings may be called by the Chair or by two (2) or more members.
452 E. Duties and function of Campus Recreation and Sports Board shall include:
453 1. Provide advice and oversight about Campus Recreation and Sports policies, activities, and
454 staffing;
455 2. Annually review, according to the CRS Board Strategic Planning Budget Guidelines, the CRS
456 budgets and fees, including, but no limited to, the Annual Operating Budget, and Auxiliary
457 Capital Fund.

458

459 **ARTICLE VII - APPENDIX**

460 **Section 1.**

461 These Bylaws shall supersede and make null all previous Bylaws.

462 **Section 2.**

463 In all cases, the Constitution shall supersede these Bylaws.

464 **Section 3.**

465 In the event that these Bylaws or any ASUM operation or procedure conflicts with Montana or
466 U.S. law, they shall be deemed null and void. In the event that ASUM policy or procedure does
467 not clearly specify what action should be taken in a given situation, Montana law may be
468 substituted or used as a guide.

469 **Section 4.**

470 These Bylaws shall go into effect immediately upon their approval by a two-thirds (2/3) majority
471 vote of the Senate.

472 **Section 5.**

473 Bylaws are not suspendable.

474 **Section 6.**

475 All amendments to the Bylaws require a *two-thirds majority* (2/3) vote of the Senate. All
476 amendments to the Bylaws shall receive the prior approval of the ASUM *Relations and Affairs*
477 Committee before being presented to the full Senate.

478

479

Passed by Committee: _____, 2009

Passed by Senate: _____, 2009

480 _____
481 Andrew Dusek,
Relations and Affairs Chair

Siri Smillie,
Chair of the Senate