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MONTANA CONSTITUTIONAL CONVENTION

STATE CAPITOL • HELENA, MONTANA 59601 • TELEPHONE 406/449-3750

PUBLIC INFORMATION COMMITTEE

Place of Meeting:

Date Meeting Held: 1-28-72
Hour Meeting Held:

Committee Chairman: John H. Toole
Margaret Warden

MINUTES

Roll Call:

John H. Toole
Margaret S. Warden
Bruce M. Brown
M. Lynn Sparks
Robert Vermillion
Richard J. Champoux
Fred J. Martin
Catherine Pemberton
Robert F. Woodmansey
Carl M. Davis
Katie Payne
Daphne Bugbee
Betty Babcock

✓
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✓

Subcommittee Chairmen:

TV & Radio

Robert Vermillion, Chairman
Carl Davis

Newspapers

Fred Martin, Chairman
Lynn Sparks

Convention Visitors

Betty Babcock, Chairman
Robert Woodmansey
Catherine Pemberton

Citizen Involvement

Daphne Bugbee, Chairman
Richard Champoux
Bruce Brown

Special Projects

Margaret Warden
Katie Payne

Committee of the whole

Date Meeting Held:
Hour Meeting Held:

Subcommittee

PUBLIC INFORMATION COMMITTEE

January 28, 1972 - Room 431

The meeting was called to order by Vice Chairman Margaret Warden in the absence of Mr. Toole.

Mrs. Babcock reported what had been done with relation to the tours. Each letter is answered with a schedule enclosed.. She is now writing the script for the slides but would like to know who to contact.. On motion of Mrs. Warden and seconded ~~that~~ the Public Information Director ^{was instructed to} ~~make~~ all the arrangements necessary for taping the tours in consultation with Mrs. Babcock. Carried.

Miss Cheryl Hutchingson was asked to appear before the committee at this time to explain the extent of the information being supplied to the Montana schools by the Department of Public Instruction. First, all County Superintendents were contacted for names to mail directly to. As of this date 800 Con Con Packets have been mailed to Elementary, Junior and ^{Senior} High Schools in Montana. Each Constitutional Convention Delegate was also sent a "Packet" with a form enclosed to be returned to request further ~~supplemental~~ information. The material is not sent to anyone without ^{their} first requesting it. A total of 2,000 copies has been printed. She is relying on the ^{P.I. Committee} ~~delegates~~ ~~as~~ as to suggestions of what might be of interest to include in the "Packet". Several suggestions were discussed and it was decided Mr. Martin and Miss Sparks would bring to the Committee for their consideration things to be included in the mailing to students. It was not decided how the necessary copies would be ~~made~~ because of limited funds.

Something here about having Mr. Toole get up in the Assembly and call on Subcommittee Chairmen to report what each Committee is doing and expects to do.

Mr. Toole called the meeting to order and said he felt the first thing on the Agenda should be a discussion of the matter of priorities - how the Director should

Mrs. Warden - talk about priorities and establish a period every week for each subcommittee chairman to talk to the Director to know what he is responsible for. Five subcommittee chairmen, one a day for 15 minutes with Elizabeth. Also ~~for~~ have the public info secy get from each of the 5 chairmen a resume and report this to the whole committee.

On motion of Mr. Martin establish priority No.1, the news media for the Director (services to the media)

Motion Warden - on the daily summary sheet give to the research analyst

Subcommittee

Public Information - January 28, 1972

To begin with, the subcommittee talked about priorities and the Director explained that was sorta what was intended by the Public Information Program Status Report No. 1. On motion of Mr. Martin and seconded, Service to Media was established as number one priority. Carried.

Mrs. Warden suggested that as a priority each subcommittee chairman ~~establish~~ have a meeting with Elizabeth Harrison one at a time, every morning in her office to determine the responsibilities for the week. Then they would report *verbally* in full committee ~~what~~ ^{taken by} (to be dictated to the Secretary) what has transpired the previous week so that everyone will be abreast of what each committee is doing. *also what for future plans*
committee

Miss Harrison asked how the ~~delegates~~ feels about having ~~a~~ professional help with writing the delegates columns for news releases. Mrs. Warden responded that she felt Mr. Martin could ~~give~~ some helpful hints .
dictate

unmarked
Meeting adjourned, out of time, to be continued.