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## SB17-15/16: Proposing Website Upkeep Committee

Chase Greenfield

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1                                   **The Associated Students of The University of Montana**  
2                                   **Resolution Proposing Website Upkeep Committee**  
3                                   **October 21<sup>st</sup>, 2015**  
4                                   **SB17-15/16**

5                   **Authored by: Chase Greenfield, ASUM Senator; Mackenzie Lombardi, ASUM Secretary;**  
6                                   **Sponsored by:**  
7

8           Whereas, The Associated Students of the University of Montana (ASUM) is bound by its  
9           Constitution;

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11           Whereas, Article 5: Committees, Section 1 of the ASUM Constitution, reads as follows:

12                                   *The affairs and activities of ASUM shall be handled through such standing committees as*  
13                                   *enumerated in the Bylaws and any other committee which the ASUM Senate shall deem*  
14                                   *necessary for the administration of ASUM;*  
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17           Whereas, the ASUM Web Developer is responsible for the upkeep, revision, and oversight of the  
18           ASUM Website;

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20           Whereas, the ASUM Secretary is responsible for posting Senate documents to the ASUM  
21           Website;

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23           Whereas, no one is officially responsible for the upkeep, revision, and oversight of the ASUM  
24           Website in the absence of the ASUM Web Developer;

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26           Whereas, the ASUM Website is in need of upkeep, revision, and oversight even in the absence of  
27           the ASUM Web Developer;

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29           Whereas, the lack of upkeep, revision, and oversight of the ASUM Website in the absence of the  
30           ASUM Web Developer has a direct effect on the ASUM Government, ASUM Agencies, ASUM  
31           Student Groups, and ASUM website visitors;

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33           Whereas, the upkeep, revision, and oversight of the ASUM Website should fall upon the relevant  
34           members of the Association in the absence of an ASUM Web Developer, including the ASUM  
35           Senate and Executives;

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37           Whereas, the upkeep, revision, and oversight of the ASUM Website should not be the  
38           responsibility of one unpaid person not specifically assigned to the management of the Website;

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40           Whereas, a formal committee to decide the direction, upkeep, revision, and oversight would be a  
41           useful method to ensure that the intent, content, and review of the ASUM website is coherent  
42           with the ideas and values of the governing body in the absence of an ASUM Web Developer;

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44           Therefore, Let It Be Resolved, that ASUM shall create an oversight committee to maintain the  
45           content of the ASUM Website in order to alleviate the aforementioned problems in the absence of  
46           an ASUM Web Developer;

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48           Therefore, Let It Further Be Resolved, that this oversight committee be responsible for the  
49           upkeep, revision, and development of the ASUM Website in the absence of an ASUM Web  
50           Developer;

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52 Therefore, Let It Further Be Resolved, that this committee shall give four updates to ASUM on  
53 the revision and upkeep of the ASUM Website: one report shall be given at the start of the fall  
54 semester that shall be approved by the ASUM Senate, another report shall be given at the end of  
55 the fall semester, another report shall be given at the beginning of the spring semester that shall  
56 be approved by the ASUM Senate, and a final comprehensive report shall be given at the end of  
57 the academic year;

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59 Therefore Let It Further Be Resolved, that Article IV- Committees and Boards of the ASUM  
60 bylaws be updated to reflect these changes by adding the following language:

61 **Section 26. ASUM Website Upkeep Committee**

62 *A. The ASUM Website Upkeep Committee shall be composed of five (5) voting members,*  
63 *of which two will be ASUM Senators, two will be Students at Large, and one will be the*  
64 *ASUM Secretary. There shall be one non-voting member of the committee who will be an*  
65 *ASUM Senator, who will serve as chair of the committee. The ASUM Website Upkeep*  
66 *Committee shall meet a minimum of twice per semester in the absence of an ASUM Web*  
67 *Developer. Sub-committees will be created as deemed necessary by the committee.*

68 *B. The ASUM Website Upkeep Committee shall be chaired by an ASUM Senator. The*  
69 *Chair shall preside at all meetings of the committee as a non-voting member and will*  
70 *only vote in the case of a tie. The Chair or her/his designee notifies the Committee*  
71 *members of meetings, coordinates and approves meeting agendas with the committee*  
72 *members. The Chair will act as facilitator and mediator during the committee meetings*  
73 *and will be responsible for holding meetings to the agenda in a timely fashion.*

74 *C. A quorum of simple majority of the committee members must be present in order to*  
75 *vote on official matters including approval of projects, allocation of funds, and changing*  
76 *of Bylaws.*

77 *D. Duties and functions of the ASUM Website Upkeep Committee will include:*

78 *1. Maintenance of the ASUM Website in the absence of an ASUM Web*  
79 *Developer.*

80 *2. Updating all outdated information, photographs, and text found on the ASUM*  
81 *Website.*

82 *3. Adding or removing sections to the ASUM Website as deemed necessary by the*  
83 *committee.*

84 *4. Working with either the ASUM Secretary or one of the ASUM student*  
85 *receptionists, to be determined by the ASUM President and the ASUM Office*  
86 *Manager.*

87 *5. Any other duties determined necessary to the upkeep and development of the*  
88 *ASUM Website implemented by the committee with a simple majority of voting*  
89 *members.*

90 *E. The ASUM Website Development Committee will present to ASUM the changes they*  
91 *have made or plan to make twice per semester to inform the Senate on the progression*  
92 *and upkeep of the Website. The initial report at the start of each semester will be a list of*  
93 *recommended changes to the ASUM Website that will be approved by the ASUM Senate*  
94 *before the first Wednesday of October in the fall, and before the first Wednesday of*  
95 *March in the spring. The end of the fall semester report will be given at or before the*  
96 *final ASUM meeting before winter break. The end of the academic year report will*  
97 *include a comprehensive list of all changes made and will include a section that outlines*  
98 *areas that will need to be changed during the upcoming academic year for the*  
99 *subsequent committee to utilize. This end of the academic year report will also be given*  
100 *to the ASUM Senate at or before the last meeting before the summer break.*

101 *F. In semesters where an ASUM Website Developer has been hired, this committee is*  
102 *temporarily exempt from meeting as well as its duties and functions, unless it is so*

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*convened by the ASUM President.*

Passed by Committee: \_\_\_\_\_, 2015

Passed by ASUM Senate: \_\_\_\_\_, 2015

\_\_\_\_\_  
Kaitlin Hopingardner  
Relations and Affairs Chair

\_\_\_\_\_  
Betsy Story,  
Chair of the Senate