

Fall 11-2-2016

## SB34-16/17: Resolution Drafting a Pay Raise Policy for the Off-Campus Renter Center

Chase Greenfield

Mary O'Malley

Let us know how access to this document benefits you.

Follow this and additional works at: [https://scholarworks.umt.edu/asum\\_resolutions](https://scholarworks.umt.edu/asum_resolutions)

---

### Recommended Citation

Greenfield, Chase and O'Malley, Mary, "SB34-16/17: Resolution Drafting a Pay Raise Policy for the Off-Campus Renter Center" (2016). *Resolutions, 2007-Present*. 566.

[https://scholarworks.umt.edu/asum\\_resolutions/566](https://scholarworks.umt.edu/asum_resolutions/566)

This Institutional Document is brought to you for free and open access by the Associated Students of the University of Montana (ASUM) at ScholarWorks at University of Montana. It has been accepted for inclusion in Resolutions, 2007-Present by an authorized administrator of ScholarWorks at University of Montana. For more information, please contact [scholarworks@mso.umt.edu](mailto:scholarworks@mso.umt.edu).

1                                   **The Associated Students of the University of Montana**  
2                                   **Resolution Drafting a Pay Raise Policy for the Off-Campus Renter Center**  
3                                   **October 18th, 2016**

4                                   **SB34-16/17**

5                                   **Authored by: Chase Greenfield, ASUM Business Manager; Mary O'Malley, ASUM Off-**  
6                                   **Campus Renter Center Director;**

7                                   **Sponsored by:**

8  
9                                   Whereas, The Associated Students of the University of Montana (ASUM) is bound by its  
10                                   Personnel Policy;

11  
12                                   Whereas, the ASUM Off-Campus Renter Center (OCRC) employs five (5) Neighborhood  
13                                   Ambassadors, one (1) Neighborhood Ambassador Program Manager, and one (1) Outreach  
14                                   Coordinator;

15  
16                                   Whereas, the Outreach Coordinator position has not been added to ASUM Personnel Policy;

17  
18                                   Whereas, the ASUM OCRC has traditionally given these employees a \$0.10 per hour pay raise  
19                                   each year they return to their position as an incentive to continue work with the OCRC;

20  
21                                   Whereas, this compensation is meant to retain employees who have gone through extensive  
22                                   training and have experience in their positions;

23  
24                                   Whereas, the ASUM OCRC did not hire an Off-Campus Eco-Representative this year, as two  
25                                   Neighborhood Ambassadors will be taking on the responsibilities of this position. ASUM  
26                                   budgeted \$1275 for this position;

27  
28                                   Whereas, the number of years for returning employees totals 11 years, and the adjusted increase  
29                                   in hourly wages totals an additional \$238.60 in expenditures for the fiscal year;

30  
31                                   Whereas, the Off-Campus Eco-Representative position funding more than covers the amount  
32                                   needed to apply this pay raise for the fiscal year;

33  
34                                   Therefore, Let It Be Resolved, that Section 4.83 of ASUM Personnel Policy be created with the  
35                                   following language:

36                                   ***4.83 OCRC Outreach Coordinator***

37                                   ***The Outreach Coordinator will research and provide the UM campus with agency***  
38                                   ***information, support renter education campaigns, design marketing materials and other***  
39                                   ***activities as needed. Duties may include designing marketing materials and distributing said***  
40                                   ***materials to the campus community; maintaining and updating social networking sites; hosting***  
41                                   ***an OCRC table at UM and community outreach events; general documentation and reporting on***  
42                                   ***OCRC outreach efforts; and attending other outreach activities as directed by the OCRC***  
43                                   ***Director or the ASUM Housing Board.***  
44

45 Therefore, Let It Be Further Resolved, that the Off-Campus Renter Center portion of Section 3.0  
46 of ASUM Personnel Policy be amended to include the position of “Outreach Coordinator” at the  
47 base rate of \$8.50 with no more than 32 hours per month;

48  
49 Therefore, Let It Further Be Resolved, Section 4.84 of ASUM Personnel Policy be created with  
50 the following language:

51 *4.84 Annual Pay Raise*

52 *Each year that a student employee of the ASUM Off-Campus Renter Center returns to*  
53 *their position they will receive a \$0.10 per hour pay raise, pending approval of the OCRC*  
54 *Director and the ASUM Housing Board. A student’s pay may not be increased more than \$0.60*  
55 *per hour without approval from the ASUM Senate.*

56  
57 Therefore, Let It Further Be Resolved, that the pay for each of the Off-Campus Renter Center  
58 student employees be increased by \$0.10 per hour for each year that they have held their  
59 position;

60  
61 Therefore, Let It Further Be Resolved, that a copy of this resolution be sent to Mary O’Malley,  
62 ASUM Off-Campus Renter Center Interim Director and Marlene Hendrickson, ASUM  
63 Accountant.

64

65 Passed by Committee (B&F): October 24<sup>th</sup>, 2016

66

67 Passed by Committee (Housing): October 28<sup>th</sup>, 2016

68

69 Passed by ASUM Senate: \_\_\_\_\_, 2016

70

71

72

73

74

75 \_\_\_\_\_  
76 Kimberly Lamar  
77 Chair of the Housing Board

75 \_\_\_\_\_  
76 Chase Greenfield  
77 Chair of the Board on Budget and Finance

78

79

80

\_\_\_\_\_  
Elizabeth Engebretson  
Chair of the Senate