ASUM CENTRAL BOARD AGENDA
Mount Sentinel Room
March 9, 1988
6:00 p.m.

1. Call Meeting to Order
2. Roll Call
3. Approval of March 2, 1988 Minutes
4. President's Report
   a. General Announcements
5. Vice President's Report
   a. Bylaw Amendments
6. Business Manager's Report
   a. Budget and Finance Committee Report
   b. Fiscal Policy Amendments
7. Committee Reports
8. Public Comment Period
9. Old Business
10. New Business
11. Comments
12. Adjournment
### ASUM CENTRAL BOARD TALLY SHEET

**Roll Call:**

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<td><strong>Montana Kaimin</strong></td>
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**Date:** 3/9
The ASUM Central Board meeting was called to order by Snelson, ASUM President. Members present were Bell, Breidenbach, Dare, Deschamps (arrived 6:05), Flynn, Harmon, Henderson, Helland, Hiett, Hurlbut, Oumar (arrived 6:10), Palmer (arrived 6:25), Shultz (arrived 6:25), Williams (arrived 6:05), Wimmer, Mathison, Fickler, and Chaloupka. Isern, Johnson, and Mutch were unexcused.

1. The minutes of March 2, 1988, were approved as written.

PRESIDENT'S REPORT

2. Snelson reported that he recently received a letter from Commissioner Carroll Krause suggesting that students consider a mandatory library tuition fee of $1/credit. Snelson commented that students should oppose this increase and added that if the Regents want to increase tuition they should say they are doing that and not hide the increase behind a library fee.

VICE PRESIDENT'S REPORT

3. Mathison presented the Board with the remaining results of the opinion poll that was conducted during the ASUM Constitution ballot voting.

4. Mathison - Fickler motioned to suspend the Bylaws for an immediate vote on proposed Bylaws' amendments. Upon vote, motion to suspend passed.

BUSINESS MANAGER'S REPORT

5. Fickler reported that the Budget and Finance Committee approved line-item changes for Panhellenic and Rugby Club and denied a line-item change from the Hockey Club.

6. Fickler presented to the Board, as a seconded motion from the Budget and Finance Committee, the approval of a $2,700 special allocation request from the Montana Kaimin. The money would be used to hire a part-time classified faculty to act as a professional assistant for the Kaimin. Upon vote, the Board overrode Budget and Finance and denied the request.

7. The amendments to the Fiscal Policy, that Fickler presented to the Board last week, were approved as written. (Appendix B)

COMMITTEE REPORTS

8. Deschamps, Dean of Arts and Sciences Search Committee, reported that the Committee has now received 92 applications for the position. The Committee is working toward and June 1 deadline for filling the position.
OLD BUSINESS

9. Mathison - Hiett motioned to remove the proposed Student Health/Dental Service $4 increase from the table. Upon vote, motion to remove from the table passed. Upon vote, motion to approve the $4 increase passed.

ADJOURNMENT

10. Mathison - Pickler motioned to adjourn at 7:20. Upon vote, motion to adjourn passed.

Respectfully submitted,

[Signature]

Pamla Grier
ASUM Central Board Recording Secretary
DATE: March 9, 1988
TO: ASUM Senate
FROM: Michael Mathison, ASUM Vice President
SUBJECT: Constitutional Voting Poll Results

The remaining questions were tallied from the poll ballots cast earlier this quarter.

Responding to question three, which reads:

Which of the following businesses would you prefer in the University Center Mall project?

The tally of votes for each option is as follows:

- 425 for Student Services (i.e., copy shop, barbershop)
- 174 for Fast Food Outlets
- 270 for Convenience Store
- 158 for Other.*

* Comments under the "Other" category request in large number a tavern/bar; followed by a rival bookstore; no mall project; an outdoor shop/rental; a video and music store; among others.

Responding to question four, 433 of those polled said they were registered in Missoula County. 239 of those polled said they were not registered for a wide variety of reasons.

Responding to question five, students were asked to rate the current ASUM Administration. The tallies appear next to the rating option:

19 Poor
122 Fair
69 Don't Care
366 Good
46 Excellent

Finally, responding to question six, which asked what issues should ASUM and SAC be addressing, the tallies are as follows:

- 460 Student Services
- 172 Freshman Dorm Policy
- 186 Residence Halls Food Service Policy
- 428 Parking
- 251 Parking Violations
- 75 Other
ASUM BYLAWS

DIVISION I - MEMBERSHIP

ARTICLE I

All students of the University of Montana who are registered at the University of Montana and have paid the student activity fee as designated by the Board of Regents for the current quarter are active members of ASUM.

ARTICLE II

The student activity fee is assessed during autumn, winter, and spring quarters. A reduced student activity fee is assessed during summer quarter.

ARTICLE III

Active members of ASUM continue as such until the beginning of the next following quarter during which the student activity fee is assessed.

ARTICLE IV

Summer quarter students who were not students during spring quarter are active members of ASUM until the beginning of fall quarter.

ARTICLE V

Students who have arranged with the University business office for temporary deferment of their student activity fee are active members of ASUM, so long as their fee status is satisfactory to the business office.
DIVISION II - QUALIFICATIONS AND DUTIES OF OFFICERS AND CENTRAL BOARD DELEGATES

ARTICLE I

THE PRESIDENT

Section 1. Qualifications. The President must be a student for his/her entire term of office.

Section 2. Duties. The President shall carry out his/her duties as outlined in the Constitution, and may sit as a non-voting, ex-officio member on all boards and committees when he/she so desires. He/she shall appoint a secretary or secretaries for ASUM.

ARTICLE II

THE VICE PRESIDENT

Section 1. Qualifications. The Vice President must have the same qualifications as the President.

Section 2. Duties. In addition to carrying out those duties specifically delegated to him/her by the President, the Vice President may sit as a non-voting, ex-officio member on all boards and committees when he/she desires and shall assist the President in every possible and practical way. He/she shall preside over Central Board in the absence of the President. Duties delegated by the President to the Vice President shall be done within the first full month of taking office. Exceptions shall be made for special projects and emergencies.

Section 3. Committee Coordinator. The Vice President shall:

(a) act as committee whip to oversee all student-related committees and make recommendations to the President,

(b) act as liaison between the President and ASUM committee chairpersons, and

(c) act as a committee whip to oversee student committees and to make recommendations to committee chairpersons and the ASUM President about appointments and removal of the committee members.

Section 2. The Vice President shall carry out his/her duties as outlined in the Constitution.
ARTICLE III

THE BUSINESS MANAGER

Section 1. Qualifications. The Business Manager must have the same qualifications as the President.

Section 2. Duties. The Business Manager shall carry out his/her duties as outlined in the Constitution and shall keep accurate records of the accounts of ASUM and all organizations receiving funds from ASUM. He/she shall preside over Central Board in the absence of the President and Vice President.

Section 3. Business Manager will be the loan officer. The loan officer shall be required to handle all loan applications from University of Montana activity fee paying students.

ARTICLE IV

ASUM Senate Members

CENTRAL BOARD DELEGATES

Section 1. Qualifications. All Central Board delegates must be students at the time of their election and for their entire term of office.

Section 2. Duties. All Central Board delegates shall have the duties as outlined in the Constitution. All Central Board delegates shall have the duty to attend all Central Board meetings, unless excused (as stated in Division III, Article V, Section 1 (b), and to serve on all board and committees to which they are appointed.

Section 3. All Central Board delegates shall serve on at least two boards or committees unless specifically exempted by the ASUM President.

Section 4. All Central Board delegates shall be held accountable to the constituencies from which they are respectively elected.

Section 5. Any appointments made vacant to Central Board shall be approved by a two-thirds (2/3) vote of Central Board.

ARTICLE V

In the absence of all officers, the senior faculty representative shall preside over Central Board until a temporary chairman from its membership.
DIVISION III - ASUM PROCEDURES

ARTICLE I

ACADEMIC BUDGETS

Section 1. The President shall call for Fiscal Year budget requests by January 3. They shall be due by February 7.

Section 2. The President and any staff he/she may delegate shall review and summarize the requests. The Business Manager shall be responsible for providing any financial and non-financial information necessary to make budgeting decisions. He/she shall collect and summarize this information throughout this term of office.

Section 3. The President shall present to Central Board all the requests he/she called for, a summary of those requests, the information the Business Manager complies, and a summary of this information.

Section 4. The President shall present to Central Board a budget within one week of budget request deadline.

Section 5. The administration shall use any ethical information gathering means necessary to prepare a budget. Such means may include surveys of student opinion and need, personal interviews with requesting groups, and questionnaires requesting information about groups' activities.

Section 6. Central Board shall hear testimony from any group with a budget request desiring to testify prior to making final budgeting decisions.

Section 7. So far as practicable, Central Board shall prepare, within four weeks of the time the President submits his budget, a complete budget and list of appropriations for the coming fiscal year.

ARTICLE II

SPECIAL ACCOUNTS

Section 1. A special allocations account shall be established by fiscal policy.

Section 2. A permanent reserve fund shall be established by fiscal policy.

Section 3. An ASUM loan fund shall be established by fiscal policy.
ARTICLE III

ASUM ACCOUNTANT

Section 1. The Office. The position of ASUM Accountant is established to provide for proper handling and recording of all funds for which ASUM is responsible.

Section 2. Selection. There shall be a selection committee consisting of the ASUM officers, the Budget and Finance Committee, and the University Controller. The choice of the committee shall be made with the consultation of the Office of the Vice President for Fiscal Affairs of the University of Montana.

Section 3. Appointment. The Accountant shall be appointed by a majority vote of the selection committee, subject to the approval of Central Board.

Section 4. Duties. The duties and responsibilities of the Accountant shall be established by the Budget and Finance Committee under the Business Manager with the consultation of the Controller. These duties and responsibilities shall be consonant with fiscal policy as it is determined by Central Board. The Accountant will be required to compile and keep current a procedures manual. This manual will assure continuity and uniformity in the office as it is assumed by different individuals. ASUM Accountant shall report any discrepancies in profit or loss column from ASUM Programming activities to Programming Director and ASUM Business Manager.

ARTICLE V

Section 1. Supervision and Grievance. Supervision of the Accountant shall be the responsibility of the Budget and Finance Committee under the Business Manager. Supervision shall be accomplished in consideration of request by the Controller and the ASUM officers in consonance with established duties and responsibilities. The Budget and Finance Committee shall act as a grievance board for the review of complaints made by parties dealing with or affected by the Accountant. In the case of minor or readily solvable grievances, the Committee shall enact whatever disciplines or other actions it deems necessary. If serious or continuous grievances occur, the Budget and Finance Committee with the consultation of the Controller and the Vice President for Fiscal Affairs, may request authorization from Central Board to carry out the most severe disciplinary measures as outlined in the NBPA contract governing the ASUM Accountant. Central Board can approve these actions by a majority vote, after which the matter will be turned over to the Business Manager for his/her to appropriately handle and carry out the procedures to their completion.

Section 2. Any member of Central Board may introduce a motion of impeachment at any meeting, but impeachment may not be completed at the same meeting. At least one week must elapse between the introduction of the original motion of impeachment and the vote on that motion.

Section 3. No member of Central Board may vote upon his/her own impeachment.

Section 4. If a motion of impeachment is brought against the President of Central Board, the officer next in line shall preside over the impeachment.

Section 5. Any member of Central Board who is impeached shall, upon conviction, immediately be transferred from his/her office or seat and of responsibilities thereof, after a concurring vote of the ASUM membership as described in the Constitution.
DIVISION IV - ELECTIONS

ARTICLE I

ELECTIONS COMMITTEE

The Elections Committee, as appointed by the ASUM President and ratified by the Central Board, shall hold, monitor, and arrange the yearly elections for the offices of ASUM President and Vice President, ASUM Business Manager, and Central Board Delegates, and shall conduct referendums. In addition, the Elections Committee shall reelect Central Board seats each year and conduct special elections as required. The Elections Committee shall be governed by standard parliamentary rules of order.

ARTICLE II

ELIGIBILITY

Students may seek office within these guidelines:

Section 1. Any active ASUM member as defined in Article I, Section 2, of the Constitution is eligible to run for any ASUM officer or delegate position, provided he meets the qualifications for such positions as stated in Division II of the Bylaws.

Section 2. A candidate must file a petition with the Elections Committee for a specific office or for a specific Central Board district. Petitions are available from the Elections Committee, and must consist of the signatures, ID numbers, and local addresses and telephone numbers of one percent of the activity fee-paying students registered during the Winter Quarter of the Election. A student political party may present a slate of candidates for any or all elective positions upon petition of five percent of the activity fee-paying students registered during the Winter Quarter of the Election. The names of all candidates who are members of parties must be named on the petitions for that party. Candidates for President must run with a candidate for Vice-President, and each must complete a petition, unless they are part of a party slate.

Section 3. The names of all candidates shall be published in The Kaimin immediately after the validation of petitions by the Elections Committee. The names of the winners of a primary election, if one is held, shall be published immediately following said election. Notices of special elections shall be conspicuously printed in The Kaimin at least four times before the elections, including the two issues immediately preceding the election.
ARTICLE III

CAMPAIGNING

Campaigning is defined as any activity which, directly or indirectly, promotes one's candidacy for an ASUM office. This includes, but is not necessarily limited to, posting advertisements, distributing literature, publishing advertisements, or lobbying any voter.

Section 1. There will be no campaigning allowed before the start of the official campaigning period. No campaigning is allowed on the days of the election, and all posters must be removed before midnight of the day immediately preceding the first day of balloting.

Section 2. The Elections Committee will sponsor two forums: one for Central Board candidates, and one for officer candidates. Other groups may sponsor official forums or debates, but they must be approved by the Elections Committee to ensure fairness.

Section 3. No door-to-door soliciting is permitted in the Residence Halls. Soliciting is permitted elsewhere on campus.

Section 4. Posters may be placed on campus in accordance with these rules:

(a) General Buildings—Posters may be placed in any building on campus only on appropriate bulletin boards.

(b) Residence Halls—Posters may be placed in any Residence Hall on campus only on appropriate bulletin boards. All posters must be stamped as approved by the Residence Hall office.

(c) University Center—Posters and banners need to be approved by the University Center office. Light-weight mobiles may be hung with the approval of the University Center director and the assistance of a custodian. Posters may be placed only on bulletin boards and interior glass surfaces.

(d) Outdoors—Posters may be placed outdoors only on kiosks.

Section 5. Campaign expenditures by each candidate to President/Vice President team and their supporters shall be limited to these amounts:

(a) President/Vice-President team—the maximum amount of expenditure allowed is $150. If a Primary Election is needed, the total amount allowed is $175.

(b) Business Manager—the maximum amount of expenditure allowed is $100. If a Primary Election is needed, the total amount allowed is $125.
(c) **Central Board**—the maximum amount of expenditure allowed is $75. If a Primary Election is needed, this amount remains unchanged. For parties consisting of three or more candidates, the maximum amount of expenditure allowed is $200.

(d) **Write-In Candidates**—Any candidate running as a write-in candidate is subject to the same financial restrictions as registered candidates.

(e) **Documentation**—Each candidate or candidate team must document their expenditures for the Election Committee by filing the appropriate forms, complete with receipts, by 3:00 p.m. of the day immediately preceding the General Election.

(f) **Violation**—Failure to abide by these rules shall result in the candidate being ineligible for election.

**ARTICLE IV**

**ELECTIONS**

One voting area only shall be set up, to be located in the University Center, and shielded from traffic. The polls for the general election shall be open for two days: a Wednesday and the immediately following Thursday. The polls will be staffed by a non-University organization, with a member of the Elections Committee in attendance at all times.

Section 1. A primary election shall be held for each officer position having more than two candidates. If a primary election is held, the two candidates for each position with the highest number of primary votes will enter the general election. The polls shall be open for one day, on a Wednesday.

Section 2. The ballots for a primary election will consist of the names of the candidates for the two officer races consisting of more than two candidates or teams of candidates.

Section 3. The ballots for a general election will consist of two sections: one for the officer races, and one for the Central Board candidates. There will be separate Central Board ballots each of the different precincts, and students are allowed to vote for Central Board delegates from the district of their choice.

Section 4. To vote, a student must present a validated ID card and sign their name on a roster of students. Any other form of identification will not be accepted under any circumstances. Students may vote for only one candidate for each position, with the exception of the Senate races. Central Board delegates, in which case they may vote once for each seat in that district. in which case they may vote for up to 20 members.
Section 5. The polls shall be open for at least fourteen hours over the two-day voting period.

Section 6. Absentee ballots will be available from the Elections Committee one week before the election date, and must be immediately completed, and then sealed in an envelope signed by the voter across the seal.

Section 7. No group shall be allowed to share the polling facilities set up by the Elections Committee for the ASUM elections.

ARTICLE V
COUNTING

After the first day of voting, the ballots shall be locked in a safe, and may not be examined in any manner until the close of the polls on the second day of voting. Upon the closure of the polls on the second day, the Elections Committee shall supervise the counting of the ballots, to be done in the presence of the faculty advisor. No candidate, or any supporter is allowed to assist with or view the counting of the ballots.

Section 1. Write-in votes need not be spelled correctly if the intent of the voter is clear.

Section 2. Any ballot which has been improperly completed and which the Elections Committee decides is improper shall not be accepted.

Section 3. If the number of votes received by a winning candidate is only 3% (or less) greater than that received by a losing candidate, a recount of that race shall be made.

Section 4. A tie vote in a primary election shall cause the names of those candidates involved to be included on the general election ballot, provided that the number of votes cast would qualify each tying candidate in the absence of a tie. No candidate shall qualify for a general election as the result of a tie between other candidates receiving a greater number of votes.

Section 5. A tie vote in a general election shall result in the Elections Committee providing a special election to determine a winner, provided that tie results in a position not being filled.

Section 6. It shall require a plurality of the votes cast for all eligible candidates for a given position to elect any candidate.

Section 7. The results shall be approved with the signatures of the Election Committee chair, the ASUM President, and the faculty advisor, or their designees.
Section 8. The results shall be published in The Kaimin on the Friday immediately following the election.

Section 9. The decisions of the Elections Committee shall be final.

Section 10. Ballots shall be kept at ASUM for a period of two weeks, at which time they shall be destroyed.

ARTICLE VI

SUSPENSION OF CANDIDACY

Any candidate who violates any of these rules may be, at the discretion of the Elections Committee, be barred from participating in the election and denied from taking office.

ARTICLE VII

GRIEVANCES

Any candidate who disagrees with any ruling of the Elections Committee or who wishes to lodge a complaint concerning any action connected with the operation of the election including, but not limited to, rules violated by other candidates, voting discrepancies, and improper procedures, may appeal to the Elections Committee within forty-eight hours after the results have been released.

Section 1. The Elections Committee will examine the complaint and decide what, if any, action is warranted.

Section 2. The Elections Committee may invalidate the results of the election or any race thereof and demand a new election, but it must do so before the first Central Board meeting following the election, and such a motion must be approved by the Central Board.

ARTICLE VIII

CALENDAR

Section 1. Deadlines and dates shall be set according to the following schedule, which the Elections Committee may change as needed:

Petitions Available: Second Monday of Winter Quarter
Petitions Due: Friday after fourth Monday by 5:00 p.m.
Informational Meeting: Tuesday after fifth Monday
Campaigning Begins: Wednesday after fifth Monday
Central Board Forum: Wednesday after sixth Monday
Officer Forum: Thursday after sixth Monday
Primary Election: Wednesday after seventh Monday
Presidential Debate: Thursday after seventh Monday
General Election: Wednesday and Thursday after eighth Monday
Grievances Due: Saturday after eighth Monday.
ARTICLE I

GENERAL

Section 1. The President shall appoint all ASUM committee members, except as elsewhere provided in Division V.

Section 2. Advertising of, interviewing of, and selection of committee members shall be done before the end of the first full month of fall quarter. A list of all potential committee members and chairs shall be submitted to the Central Board and necessary approval obtained.

Section 3. Each committee shall have general jurisdiction over its assigned functions.

Section 4. Any action of any committee may be accepted, rejected, or overruled by majority vote of the Central Board, with the exception of the Publication's Board, whose action can be rejected, amended, or overruled only by a 2/3 vote of the Central Board.

Section 5. Each standing committee, as enumerated in the ASUM Bylaws, shall have the power to adopt bylaws for its own governance as an aid to its proper function. These committee bylaws shall be subordinate to the ASUM Constitution and Bylaws and shall be applicable only to the committee which adopts them.

Section 6. Committee bylaws may be adopted by a committee without reference to the Central Board. If any committee bylaw is referred to the Central Board, it shall have no effect while being considered by the Central Board.

Section 7. Any committee bylaw may at any time be rejected or voided by majority vote of the Central Board, with the exception of the Publication's Board, whose bylaws may be rejected, voided, or amended only by a 2/3 vote of the Central Board.

Section 8. Unless otherwise provided in this Division, the chairperson of any board or committee shall be included in the manner of members provided by laws.

Section 9. Any committee member who is absent from three (3) or more consecutive meetings of one committee without an excuse from his committee chairperson or from the President shall be deemed to have resigned.
ARTICLE II
PUBLICATIONS BOARD

Section 1. Membership.

(A) Publications Board shall be composed of the following members:

(1) chairperson, whose responsibilities are enumerated in Section 2 below;

(2) two Central Board members appointed by the ASUM President with majority approval of Central Board;

(3) Montana Kaimin editor and Montana Kaimin business manager;

(4) faculty advisor who will not have voting rights, appointed by the ASUM President with majority approval of Central Board; and

(5) Five Members from the student body who are not directly affiliated with ASUM Administration or the Montana Kaimin.

(b) The selection process for new members will be open to all personnel who are interested. The selection committee will be composed of the following:

(1) all active Publication's Board members and

(2) Publication's Board faculty advisor.

Section 2. Chairperson.

(a) The Chairperson must be one of the five (5) "at large" members.

(b) The term as chairperson shall be one (1) calendar year. No person shall serve more than two years as chairperson.

DELETE
(c) The chairperson shall call meetings, make recommendations, appoint subcommittees, enter into discussion, and preside over meetings.

(d) The chairperson may be removed by vote of seven (7) voting members of Publication's Board. If the membership is below nine (9), no such action can be taken until the Board has been restored to nine (9). Central Board may overrule such a removal by a 2/3 (two-thirds) vote of Central Board. Should this occur, Publication's Board, through a vote of seven voting members, may choose to appeal the Central Board decision at the next regularly scheduled Central Board meeting.

(e) In the event the Publication's Board business will continue during summer quarter and the chairperson will be absent, the ASUM President shall appoint a summer Publication's Board chairperson from Publication's Board, subject to majority approval of Central Board.

Section 3. Meetings.

(a) Publication's Board shall meet at least monthly at a time convenient to the members or at the call of the chairperson or upon request of three or more voting members.

(b) A quorum shall consist of 2/3 (two-thirds) of the active members.

(c) If Publication's Board business will continue during summer quarter, the Board shall arrange to continue operations without regard to parts (a) and (b) of this section, if necessary.

(d) All meetings Publication's Board shall be open to the public except as consistent with the laws of the State of Montana. Executive sessions shall require approval of 2/3 (two-thirds) of the members present.

Section 4. Function.

(a) Publication's Board shall examine and handle, as it deems necessary, all complaints about any ASUM publication.

(b) Publication's Board shall accept, examine, amend, and approve or disapprove budget requests from ASUM publications and shall submit those budget requests it approves as a single Publication's Board budget to Central Board, in accordance with ASUM guidelines.

(c) Publication's Board shall have authority to request line item changes in each publication budget but may not create new line items without Central Board approval. If Publication's Board shifts funds among line items, it must report the shifts to Central Board. Publication's Board may not shift funds from any one publication to another without approval of Central Board.
(d) Publication's Board shall select the editor and business manager for each publication under its jurisdiction and shall appoint them to terms not to exceed one calendar year. Such appointments shall require at least six affirmative votes.

(e) No individual may serve more than one term as editor or two terms as business manager of the Kaimin. No editor or business manager of any literary publication may serve more than two terms.

(f) Publication's Board may remove the editor or business manager of the Kaimin by seven affirmative votes. Written charges will be provided to the employee in question, all ASUM publication, and Central Board one week before Publication's Board may take action. Irresponsibility and/or negligence in the performance of their duties as editors or business managers shall be the general basis for possible removal of any editor or business manager.

(g) ASUM publications shall be defined as any publications referred to Publication's Board to Central Board.

ARTICLE III
STORE BOARD

Section 1. Membership. The student membership of the Board of Directors of the Associated Students Store shall be selected as provided in the Articles of Incorporation and the Bylaws of the Associated Students Store.

Section 2. Function. The Board of Directors of the Associated Students Store shall carry out their duties as provided in the Articles of Incorporation and the Bylaws of the Associated Students Store.

Section 3. ASUM shall cooperate with the Associated Students Store and with its Board of Directors to the benefit of the membership of the Associated Students Store, as that membership is defined in the Articles of Incorporation of the Associated Students' Store.

STUDENT UNION BOARD

Section 1. Student Union Board shall consist of six (6) students (five full voting members and one alternate member). The alternate shall vote in absence of a voting member. The Board shall not be bound to re-appoint the alternate to a full position. The alternate shall be appointed fall quarter.

Section 2. All terms shall be for one year. There shall be three (3) members appointed during the spring quarter and two (2) members appointed during the fall quarter. The chairperson may be appointed for a two-year term and shall be ratified by Central Board. The Senate
quarter. The chairperson shall act for the Board in its absence, subject to its review. The chairperson shall be ratified by majority vote of Central Board. The chairperson (or any other member of Student Union Board) may be removed by 2/3 (two-thirds) majority vote of Central Board. A quorum shall consist of four voting members. Emergency meetings may be called by the chairperson or by two or more members.

Section 3. Ex-officio non-voting members of Student Union Board shall be the ASUM Vice President and the University Center Director or his designate.

Section 4. The functions of Student Union Board shall be:

(a) Student Union Board shall consider complaints from students about the University Center; and

(b) Student Union Board may at least once a year review the budgets pertaining to both the University Center and each of its individual departments. Each voting member of Student Union Board may take a department and study its system of operation and make a report to the Board about the particular department during budgetary review.

(c) Student Union Board shall insure that student interests are reconsidered in deciding policies and other similar administrative matters pertaining to the University Center. It shall do so by helping the University Center administration on an equal basis decide those matters important to student interest.

(d) Register and recognize student organizations and set policy regarding those organizations.

Article IV

Board on BUDGET AND FINANCE COMMITTEE

Section 1. Membership. The Budget and Finance Committee shall:

(a) establish a job description for the ASUM Accountant;

(b) review all financial statements and special reports regarding the financial concerns of ASUM;

(c) see that semiannual inventories of all capital equipment owned by ASUM are conducted by the ASUM accounting office;

(d) review line item changes and determine the fate of fund balances; and
(e) decide whether special or supplemental allocations be brought before Central Board; act as an appeals board for the ASUM short-term loan fund, as described in the rules governing the loan fund; decide other policy or initiate any other projects concerning ASUM's financial matters as it deems necessary; and the ASUM Business Manager shall give a weekly committee report to Central Board.

LEGAL SERVICES COMMITTEE

Section 1. Membership. The Legal Services Committee shall be composed of seven members, four (4) of which shall be students of the University of Montana. All terms shall be for one (1) year.

Section 2. Function. The Legal Services Committee shall act as a board of directors to oversee the implementation of the legal services program.

Section 3. Policy. All policy concerning the legal services program shall be governed by the Bylaws, to be determined by the Legal Services Committee. The Director of the legal services program shall be directly responsible to the Legal Services Committee.

STUDENT BARGAINING

Section 1. Student Bargaining Representative.

(a) There shall be a student chosen to represent University of Montana students in University of Montana faculty-management collective bargaining as provided by Montana statute.

(b) The ASUM President shall appoint a committee consisting of himself/herself or his/her designee, the student bargaining representative, one assistant to the student bargaining representative, one Central Board member, and one student at large.

(c) The committee shall bring to the attention of the student bargaining representative any proposals desired by the student interest by Central Board.

CONSTITUTIONAL REVIEW BOARD

Central Board may overturn any decision made by Constitutional Review Board by 2/3 majority vote.

ARTICLE XI

AUXILIARY SERVICES ADVISORY COMMITTEE

This committee's role is to explore all facets of Auxiliary Services, e.g., planning, expenditures, programs, etc. It will have the assistance of the Auxiliary Services staff and director and will make recommendations to them regarding any auxiliary topic. The representatives may be removed by a 2/3 vote of Central Board. Committee members will be ratified for one year terms and are eligible to serve a total of two years. Ratifications will occur annually during Spring Quarter or upon nominations to vacancies as they occur.

The committee structure is as follows:

1 member currently serving on Campus Recreation Committee
1 member currently serving on Student Health Committee
1 member currently serving on Student Union Board
1 Dorm President, nominated by the ASUM President from a list of 3 submitted by the Director of Housing, and ratified by Central Board
1 Central Board Member, nominated by ASUM President, and ratified by Central Board
2 at-large student representatives, nominated by the ASUM President, and ratified by Central Board
1 family housing member, residing in family housing, nominated by the ASUM President, with the consultation of a family housing representative, and ultimately ratified by Central Board.

ARTICLE XII

BOARD ON MEMBER ORGANIZATIONS

Section 1. Membership. The student membership for the Committee on Member Organizations shall consist of 5 members of which two shall be current Central Board members, two at-large students and the student-body Vice President. All members, except the student-body Vice President are subject to Central Board confirmation.

Section 2. Function. The function of the Committee on Member Organizations is to review all applications for groups which wish to register with ASUM and/or receive funding from ASUM. This process shall take place after the fourth week of Fall quarter and as needed throughout the year. The Committee on Member Organizations will also review all re-registrations by previously recognized student groups. The committee shall also set criteria and responsibilities regarding member organizations subject to majority approval by Central Board. The Committee will additionally oversee all ASUM committees and suggest changes or additions from the current structure to Central Board requiring majority approval by Central Board. The Committee on Member Organizations will also assist the ASUM Vice President in filling committee positions and maintaining student members on both ASUM and University Committees.
Section 3. Appeals Process. If the [Committee] on Member Organizations has evidence that a group failed to comply with the stated criteria or failed to meet all the responsibilities stipulated by ASUM, the [Committee] has the option of sending a warning notice to the group specifying the reasons for the warning and the corrective steps which must be taken within a period of no more than one month. The group shall have an opportunity within one week's time, to have an informal hearing with the [Committee] on Member Organizations. If the group fails to act, or the [Committee] does not feel the matter has been resolved, the [Committee] on Member Organizations shall then have the choice of issuing another warning letter or taking steps to revoke the group's registration with ASUM. The [Committee] may choose to move directly to revoking a group registration without a warning notice, if the infraction or negligence is viewed as substantial.

For any groups whose registration is suspended, or any group is suspended, or any group whose recognition the [Committee] on Member Organizations has determined should be revoked, there shall be the option of an appeal. This grievance process shall be as follows: First, the group will be given a hearing by the [Committee] on Member Organizations within one week of the notice of impending loss of ASUM recognition. After the hearing, if the [Committee] on Member Organizations does not rescind its decision, the group may present its case to the Central Board during the Vice President's report. Central Board will then have the opportunity to overturn the decision of the [Committee] only by a majority vote.
DIVISION VI - PROGRAMMING

ARTICLE I

The sole objective of Programming shall be to create, direct, and maintain a balanced program of extracurricular activities which should include art, recreation, films, lectures, and performing artists appropriate to the educational goals of the University of Montana, the Associated Students of the University of Montana, and higher education in general.

ARTICLE II

Section 1. The Programming Committee shall consist of the Programming Director, the Area Coordinators, Programming Business Manager, the University Center Consultant, the Programming Advisor, and ASUM Business Manager. Hereafter referred to as Programming.

Section 2. Programming Director.

(a) The Programming Director shall be appointed by the incoming President and confirmed by the new Central Board by a majority vote before May 16. The Programming Director may be removed from office only by a 2/3 vote of the Central Board.

(b) The Programming Director shall prepare and present the annual budget to the ASUM President.

(c) The Programming Director shall approve the Area Coordinators' event budgets and transfer this information to the ASUM Accountant. The ASUM Accountant shall define the Area Coordinators' responsibilities when they are not defined specifically in the Bylaws. These responsibilities must be in writing. The Director's relations to the Area Coordinators' programming will be defined in the Programming Director job description sheet.

(d) The Programming Director shall review all contracts, determine ticket prices for each event, determine complimentary tickets, and settle with each artist. In conjunction with the University Center Consultant the Programming Director shall evaluate each event/series of events and complete financial settlement.
(e) Any complaint concerning the operation transactions of the Programming Director shall be directed to the ASUM President who will investigate and issue a reprimand if he determines negligence or failure to meet responsibilities.

(f) Shall coordinate advertising and promotion efforts of Area Coordinators with communications media to provide the best possible program coverage.

(g) Shall be responsible for the hiring of a Stage Manager and House Manager to run the arts' series and concert productions.

Section 3. The University Center Consultant.

(a) The University Center Consultant (Director, Programming Services) shall be responsible for the orientation of Programming officers in the implementation of sound operational procedures in Programming.

(b) Consultant shall insure that the necessary copyright license fees are paid and reported monthly to the Association of Composers, Artists, and Publishers (ASCAP) and procedures in Programming.

(c) The Programming Consultant shall be appointed by the University Center Director with selection based upon the recommendation of the Student Union Board and the Programming Director.

(d) The Programming Consultant shall be responsible for box office procedures and income from ticket sales. He may employ a box office manager to handle this accounting.

(e) The Programming Consultant shall be responsible for proper security/safety measures taken for each event.

(f) The Consultant, in conjunction with Programming Director, shall evaluate each event/series of events.

(g) Shall insure that the necessary artist performance reports are forwarded to the appropriate national education organization [National Association for Campus Activities (NACA), Association of College University and Community Arts Administrators (ACUCAA)] after each event.

(h) Shall insure that each Programming Coordinator has submitted a budget sheet for each event proposed and that such budget sheets have been duly recorded within the operation ledgers.

(i) The Programming University Center Consultant shall review proposed budgets with the actual budgets as reported in the ASUM monthly account reports.
The Programming University Center Consultant shall make financial statements on Programming operations with copies to the ASUM Business Manager, Programming Director, and Programming Consultant.

Section 5. The Area Coordinators. The Area Coordinators shall be appointed by the Programming Director and confirmed by the Central Board. Any Area Coordinator may be removed from office by the Programming Director. An Area Coordinator may appeal his dismissal to the Programming Committee, in this instance, chaired by the ASUM Vice President. The salary for each Area Coordinator shall be determined by the Programming Director and approved by the Central Board.

Area Coordinators shall be assigned one each to the areas of (1) popular concerts, (2) lectures, (3) performing arts, (4) films, and (5) coffeehouses.

The area coordinator shall prepare his area budgets, select the artists for his programming and negotiate the contract. All advertising is the responsibility of the individual Area Coordinator, except when the performer is paid $750 or more. The Business Manager shall implement advertising upon direction of an Area Coordinator. Relations between the Programming Director and the Area Coordinators shall be defined in the Programming Director's job description manual.

ARTICLE III
FINANCIAL

Section 1. The funding of Programming activities shall be derived from five sources:

(a) annual allocations from the Central Board;
(b) annual allocations from the University Center;
(c) gate receipts derived from Programming events;
(d) donations, and
(e) federal and state grants.

Section 2. The Programming Director shall prepare the Programming budget and present it to the ASUM Programming.

Section 3. Profit Distribution. At the beginning of each quarter, the Programming Director, Programming Business Manager, and the ASUM Business Manager shall meet and budget projected profits in each area. During the quarter, the Programming Committee and ASUM Business Manager shall meet to determine distribution of excess profits. If at any time profits exceed the budgeted limit, the amount exceeding the limit shall not be used until the Programming Committee meets.
Section 4. Programming shall establish a reserve fund of $15,000 from its allocation.

Section 5. The ASUM Accountant shall conduct an audit of ticket sales before the final settlement of a contract.

Section 6. The ASUM Accountant shall conduct and prepare final Programming audit with the assistance from Programming business manager and consultant.

ARTICLE IV
CONTRACTS

Section 1. All contracts are to be negotiated by the Area Coordinators. All contracts entered into on behalf of ASUM Programming must bear the signature of the Programming Director. All contracts for any professional services must bear the initials of the University Center Programming consultant. All contracts for any professional services must bear the signature of the ASUM Accountant, who will sign for budgetary approval.

Section 2. In the absence of the Programming Director due to death or severe illness, the President or his designate may sign contracts in the place of the Director. In the absence of the University Center Program Coordinator due to death or severe illness, the University Center Director or his designate may sign contracts in the place of the Coordinator.

Section 3. Programming shall be given 48 hours notice in writing before any motion to cancel a programming event is made by Central Board. If this notice is not given, then such a motion shall be tabled for 48 hours. Events must have a 2/3 vote of Central Board before they can be canceled.
DIVISION VII - STUDENT ACTION CENTER

ARTICLE I

Student Action Center is the service and advocacy branch of ASUM. SAC provides services to students on campus and represents them in various community and state issues. SAC serves as a vehicle for the application of student energies by organizing projects and activities relevant to both academic training and social responsibility.

This is a state university, and it is the philosophy of SAC that student are members of the community in which they live and that they have responsibilities to this community.

The long-range goal and underlying purpose of SAC is to become significantly involved in the community to the extent that members of the community may call on SAC, confident that they will deal with concerned, informed, participating student representatives.

The governing goals of SAC are:

(a) to represent students in pertinent community issues and affairs,
(b) to work on students behalf in pertinent campus issues and affairs,
(c) to solicit student input on SAC activities, and
(d) to maintain the affiliations SAC has with various citizen organizations across the state.

ARTICLE II

MEMBERSHIP AND ORGANIZATION

Section 1. The Student Action Center Steering Committee. The SAC Steering Committee shall consist of the SAC director, one SAC staff member, the University Center consultant, two advisors from UM faculty, and one Central Board delegate.

Section 2. Student Action Center Director.

(a) The Student Action Center director shall be appointed by the incoming President and confirmed by the new Central Board, which takes office in the spring by a majority vote within two weeks after the spring elections. The new appointee shall become the director-elect at the same time the new Central Board comes into power. The new director shall take office April 30. The length of term of office of the director shall not be in excess of one year. The Student Action Center director may be removed from office only by a 2/3 vote of the Central Board.
(b) The Student Action director shall review all contracts and prepare all financial statements and reports, with all contracts subject to the approval of the ASUM accountant.

(c) The Student Action director will prepare up-to-date reports on the Center's current activities and finances for review by the Steering Committee at their meetings.

(d) Any complaint concerning the financial transactions of the Student Action Center director shall be directed to the ASUM Business Manager who shall investigate and issue a reprimand if he determines negligence or failure to meet responsibilities.

Section 3. Student Action Center Staff. The employees of the Student Action Center shall be hired by the director, with majority consent of the present staff. Present staff shall be included in the interviewing of prospective employees. Any employee may be removed by the director for not fulfilling his assigned responsibilities given to him/her when hired. An employee may appeal his/her dismissal to the Steering Committee, in this instance chaired by the faculty advisor. The salary for each employee shall be determined by the Student Action Center director and approved by Central Board.

Section 4. The Student Action Center Faculty Advisor. The faculty advisor shall serve on the Steering Committee as previously outlined. He shall assist and advise the Center as an additional resource to projects. If at all possible, this position should be appointed only every two years, unless otherwise requested by the Center, so as to provide continuity for the overall program. The faculty advisor shall be appointed by the Executive Committee of the Faculty Senate following recommendation of the Student Action Center director.

ARTICLE III

FINANCIAL

Section 1. The funding of Student Action Center activities shall be derived from annual allocations from Central Board plus other appropriate sources.

Section 2. The Student Action Center director shall prepare the Student Action Center budget and present it to the ASUM President and Central Board.
DIVISION VIII - STUDENT LEGISLATIVE ACTION

ARTICLE I
ROLE AND SCOPE

The ASUM office of Student Legislative Action shall communicate with, monitor, and lobby local, state, and federal governmental bodies and regulatory agencies regarding any action that affects the University of Montana and its student population.

As a student organization, the Student Legislative Action shall act as a representative of student interests, both academic and economic, before the various governmental bodies that affect student life. As a student organization, the Student Legislative Action shall provide valuable academic, political, and social experience for all students who participate in Student Legislative Action activities.

ARTICLE II
STUDENT LEGISLATIVE ACTION ORGANIZATION AND STAFF

Section 1. The Student Legislative Action Director.

(a) The Student Legislative Action Director shall be appointed by the ASUM President and shall be confirmed by a simple majority vote of the ASUM Central Board. The Student Legislative Action Director shall remain in said position for a term of one year, the successive terms reappointed by the President and approved by the Central Board.

(b) The Student Legislative Action Director shall:

(1) design with the assistance of the ASUM President and the Student Legislative Action staff specific goals and strategies for ASUM governmental lobbying efforts. General Student Legislative Action goals and strategies shall be presented to the Central Board at least three months before the efforts are scheduled to begin.

(2) coordinate and be responsible for the business and activity of the Student Legislative Action;

(3) maintain a Student Legislative Action staff.

(4) prepare and present an annual Student Legislative Action budget to the ASUM President;
(5) chair the ASUM Montana Legislative Lobbyist Selection Committee. The Lobbyist Selection Committee shall consist of the ASUM President, the Student Legislative Action Director, one Central Board member (appointed by the President), and two individuals (appointed by the Student Legislative Action Director) with knowledge of the Montana Legislative process.

The ASUM Lobbyist shall be selected by a simple majority vote of the Selection Committee and ratified by a simple majority vote of the Central Board; and

(6) be present at the University of Montana during the Montana Legislative session; and

(7) upon the completion of the Director's tenure in office, file a written report with the ASUM President narrating the Student Legislative Action's efforts during his/her term. The report shall also contain recommendations for future Student Legislative Action activity.

Section 2. The Student Legislative Action Staff.

(a) The Student Legislative Action Director shall select and be responsible for a Student Legislative Action staff consisting of the following positions: the Montana Legislative Action Coordinator, the Missoula City Council Representative, the ASUM Legislative Activities and Volunteer Coordinator, and the Student Legislative Action Administrative Assistant. The Student Legislative Action Director may at any time remove a Student Legislative Action employee for not satisfying assigned duties or responsibilities.

(b) The Montana Legislative Coordinator shall:

(1) be familiar with Montana governmental processes, politics, and history;

(2) be knowledgeable of University of Montana administrative processes, politics, and history;

(3) work with the Student Legislative Action Policy Committee and the Student Legislative Action Director in designing Student Legislative Action activities;

(4) organize the ASUM Lobbyist selection process;

(5) brief and assist the ASUM Lobbyist before and during the Legislative session; and
(6) be present at the University of Montana during the Legislative session.

(c) The Missoula City Council Representative shall:

(1) be familiar with Missoula's city government and politics;

(2) attend the weekly Missoula City Council meetings; and

(3) report to and work with the Student Legislative Action Director concerning all issues before the City Council that may affect the University of Montana.

(d) The ASUM Legislative Activities and Volunteer Coordinator shall:

(1) maintain an active Student Legislative Action volunteer list of at least 25 students; and

(2) organize and carry out any Student Legislative Action activities; such as, Student Lobby Day, legislative receptions, and phone and letter lobbying efforts.

(e) The Student Legislative Action Administrative Assistant shall:

(1) maintain and manage any and all financial, office and budget matters for the Student Legislative Action; and

(2) assist the Student Legislative Action Director in preparing an annual budget for the Student Legislative Action.

ARTICLE III - FINANCIAL

Section 1. Funding. The Student Legislative Action funding shall be derived from annual student activity fee allocations from the ASUM Central Board.

Section 2. Student Legislative Action Budget. The Student Legislative Action Director, assisted by the Student Legislative Action Administrative Assistant, shall prepare and present the annual budget to the ASUM President. The Student Legislative Action Director shall be responsible for maintaining a balanced Student Legislative Action budget.
DIVISION IX - JUDICIAL SYSTEM

ARTICLE I

The following procedure shall govern in all cases in which the University institutes disciplinary proceedings against students for misconduct.

ARTICLE II

DEFINITIONS

Section 1. "Dean's Office" means the Dean of Students or a person authorized to act for him.

Section 2. "Disciplinary Action" may include any or all of the following:

(a) "Warning," an official written reprimand.

(b) "Disciplinary Probation," a probationary student status imposed for a specified period of time, during which time the student may be denied the right to participate as a representative of the University in any University sponsored or approved extracurricular activity, the right to operate an automobile on campus, the right to hold office in any University organization (denial of the right to hold office shall include removal from any office then held in any University organization) or any combination of the above.

(c) "Suspension," a termination of student status for a definite or indefinite period of time. During the period of suspension, the fact of suspension will be affixed to the student's transcript.

(d) "Restitution," money payment to compensate for damages or destroyed property; repair or replacement of damages or destroyed property; renovation of disturbed, cluttered, or contaminated areas.

(e) "Parental Notification," notice to the student's parents of his probationary or suspended status. (Parental notification may be used only in the case of unmarried minors).
STUDENT COURT - CREATION, COMPOSITION, SELECTION, AND TENURE

There is hereby created a Student Court. The members of the Student Court shall be selected in the following manner: two undergraduate students appointed by ASUM; one graduate student appointed by the President of the University from a list of five graduate students submitted by ASUM; and one faculty member appointed by the President of the University. A chairperson shall be selected from among its members. The chairperson so selected shall serve for one year. New members of the student Court shall be selected by June 1 of each year and shall take office on September 1 of the year selected. Undergraduate and graduate students shall be appointed for one year. Faculty members shall be appointed for two years except the faculty member first appointed by the President shall serve for one year. No member shall serve more than two consecutive terms.

ARTICLE IV

NOTICE OF CHARGES

Section 1. Disciplinary proceedings shall be instituted by the Dean's Office by sending by registered mail to the student's last reported Missoula address or personally delivering a notice of charges to the student against whom disciplinary proceedings are initiated. The notice shall inform the student of the rule or regulation claimed to have been violated and a statement of the reported circumstances of the alleged violation.

Section 2. The notice of charges shall request the student to appear in the Dean's Office and shall specify the time and place for the appearance and inform the student that he may bring a parent, guardian, or counsel to the appearance before the Dean. The time specified shall not be less than five (5) days and no more than ten (10) days following the mailing date or delivery of the notice. Any student may request an earlier appearance, which may be granted or denied at the discretion of the Dean.

Section 3. The notice of charges shall further advise the student that he may elect to have the case transferred directly to the Student Court by notifying the Dean's Office of such election on or before the time specified for his appearance in the Dean's Office.

ARTICLE V

FAILURE TO RESPOND

After receiving a notice of charges, if the student fails or refuses to appear in the Dean's Office and if he has not requested to have the case transferred to the Student Court, the Dean's Office may delete
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dismiss the charges, impose any disciplinary action specified by this

code in Section 2 (b), or transfer the case to the Student Court. The
Dean's Office shall notify the student of the action taken. Such action
shall not be subject to appeal. To avoid unfairness, the Dean's Office
may extend or reschedule the time to enable the student to respond to
the charges.

ARTICLE VI

RESPONSE TO CHARGES

Section 1. If the student appears in response to the notice of
charges, the Dean's Office shall advise him of the facts concerning the
alleged charges and the names and addresses of witnesses then known to
the Dean's Office. The student shall also be advised that he is not
required to make any response, that any statement made by him may be
used against him, that if he remains silent his silence will not be
taken as an admission against him, and that he may advise the Dean's
Office of any witnesses or evidence supporting his position. A parent,
guardian, or counsel of the student may be present during the discussion
between the Dean's Office and the student.

Section 2. After the discussion with the student and such further
investigation as the Dean's Office deems necessary, the Dean's Office
shall proceed as follows:

(a) If the Dean's Office determines that the violation
alleged is not supported by the evidence, the charges will be
dismissed and the student notified.

(b) If the Dean's Office determines that the violation
occurred as alleged, it may impose any disciplinary action
specified by the code in Article II Section 2. The Dean's Office
shall notify the student of its determination including the
disciplinary action to be imposed. The student may appeal the
determination made by the Dean's Office by requesting a hearing
before the Student Court. The request shall be made in writing and
signed by the student. It shall be delivered to the Dean's Office
no later than the tenth day following the date on which the notice
of the determination and disciplinary action was received by the
student as determined by the date on the registration receipt, if
mailed, or the date delivered to the student, if personally
delivered. If no written request is received by the Dean's Office
within the ten-day period, the disciplinary action imposed by the
Dean's Office shall become effective; and such action shall be
final and not subject to further hearing and appeal. If the
student makes a timely request for appeal, the Dean's Office shall
transfer the case for hearing.

DELETE
ARTICLE VII

STUDENT COURT HEARING

Section 1. Original hearings, appeals from the Dean's Office, and appeals from a living unit court shall be identical de novo hearings.

Section 2. Whenever a case is transferred for hearing, the Dean's Office shall notify the Student Court and transmit to the chairperson of the Court a copy of the notice of charges. The chairperson of the Court shall promptly give notice to the student of the time, date, and place of the hearing which shall be held not less than five days and, whenever practicable, not more than ten days after the date of such notice. The notice shall advise the student that if he intends to be represented by legal counsel he must file a statement of such intention with the Dean's Office at least 72 hours before the time scheduled for the hearing. The notice shall advise the student that the hearing will be closed to the public unless he files with the Dean's Office a written, signed request at least 72 hours before the hearing requesting the hearing to be open to the public.

Section 3. Conduct of Hearing. The student is entitled to be present at the hearing and to be accompanied by advisors of his choice, including legal counsel. The University shall be represented by the Dean's Office or by counsel appointed by the Dean's Office. The University, through its authorized representative, shall state the case against the student and may present evidence and witnesses in support thereof. The student shall have the right to confront and cross-examine witnesses and to present witnesses and evidence in his behalf. At the hearing, the burden of proving the student guilty of the alleged violation shall be on the University. The hearing shall be closed to the public unless the student shall request that the hearing be open to the public. Such request shall be made in writing, signed, and delivered to the Dean's Office no later than 72 hours before the time scheduled for the hearing. An official verbatim record shall be made by means of tape recording or stenographic report. The Dean's Office shall keep the official record or a transcription thereof for at least one year from the date of the final disposition of the case. Upon request by the student, the official record shall be transcribed and a copy furnished to him. If the student requests a copy of the official record, he shall pay the cost of transcription. The Student Court may prescribe additional rules covering the conduct of hearings not inconsistent with this code. Within five days after the conclusion of the hearing, the Court shall render its decision. The decision shall be made by majority vote, and the chairperson shall have a vote in all cases. The decision shall contain a finding as to guilt or innocence and a brief statement of the reasons for the decision. Upon finding of guilt, the Court may impose any disciplinary action specified by this code in Article II, Section 2. Copies of the Court's findings, decision, and the disciplinary action imposed, if any, shall be furnished promptly to the student, the President of the University, and the Dean's Office.
ARTICLE VIII

FAILURE TO APPEAR

A student who fails or refuses to appear at a hearing before the Student Court at the time and place scheduled shall be considered to have waived his right to be heard by the Student Court. However, the Student Court is authorized to hear the evidence from those present, to review the charges, and to make such investigations as it may deem necessary. In such cases of failure or refusal to appear, the Student Court is further authorized to decide the guilt or innocence of the student and upon finding of guilt to impose any disciplinary action specified by this code in Section 2(b). Such decision shall not be subject to appeal. However, for good cause, the Student Court may extend the time and reschedule the hearing to enable the student to respond to the charges.

ARTICLE IX

LIVING UNIT COURTS

Section 1. Each living unit may establish a court.

Section 2. The members of the living unit court shall be selected according to procedures established by the living unit's constitution or bylaws.

Section 3. Living unit courts shall have authority to hear and decide all cases involving charges of student violation of living unit regulations. Cases may be referred to the living unit by the living unit administrative office or by the Dean of Students.

Section 4. If a violation of a living unit regulation is also a violation of a University regulation, the living unit court may refer the case to the Dean of Students to be handled in accordance with the procedures described in this code.

Section 5. Upon a finding of guilt, the living unit court may issue a written reprimand; may deny the student specified privileges within the living unit; may order termination of the student's University housing contract and require him to move out of the living unit within 30 days; or order restitution as defined in Article II, Section 2(d). The above sanctions may be imposed by the administrative officer in charge of the living unit if the student elects to have his case handled by the living unit administrative officer.

Section 6. Any decision of the living unit court or the administrative officer of a living unit resulting in the denial of privileges, termination of the student's University housing contract, or an order of restitution may be appealed to the University Student Court by a written, signed request for a hearing in accordance with the procedure in Article VI, Section 2(b) of this code.
DIVISION X - APPOINTED POSITION

ARTICLE I

A student shall be appointed during winter quarter to serve as an "Ex-officio Student Member on Auxiliary Service's Board of Directors" for a term of one year.

Section 1. Appointment.

(a) A student "Senior Representative" will be appointed for a two-year term. ASUM will advertise this position in the Montana Kaimin for two weeks, and ASUM officers will interview applicants. The president of ASUM will appoint an individual to this position who then must be approved by majority vote of Central Board.

(b) A second student, the "Junior Representative," will be appointed for a two-year term. This term will begin at the start of the Senior Representative's second year on the Board. His appointment will follow the same procedure outlined for the Senior Representative.

(c) The Junior Representative will serve as Senior Representative's understudy for the first year after appointment in order to learn the position's duties. After being reviewed at the end of one-year term, the Junior Representative may succeed the Senior Representative unless the Senior Representative is re-appointed for another two-year term.

Section 2. Responsibilities.

(a) Both Senior and Junior Representatives will take active parts in this ex-officio position. However, in the case of an opinion discrepancy, the Senior Representative will prevail.

(b) These ex-officio positions will represent the student body's opinions as determined by the ASUM officers and Central Board.

(c) Student representatives will report on the proceedings of the Auxiliary Service's Board of Directors' meetings to the UM officers.

Section 3. Replacements.

(a) Representatives may be removed by two-thirds vote of Central Board.

(b) If the Senior Representative resigns or is removed, the Junior Representative will be reviewed to replace him.

(c) If only the Junior Representative or both Junior and Senior Representatives resign or are removed, the standard appointment procedure will be followed.
ARTICLE II

A student shall be appointed as an ex-officio member of the Missoula City Council for one year.

Section 1. ASUM shall advertise this position in the Montana Kaimin for two (2) weeks. ASUM officers and the Legislative Committee will interview applicants. ASUM President shall appoint this position with majority approval by Central Board.

Section 2. This student position will represent the student body’s opinions as determined by the ASUM officers, Central Board, and ASUM Legislative Committee. The student representative shall be required to give a report upon request.

Section 3. The representative may be removed by 2/3 majority vote of Central Board. In case of resignation, the same interview procedures will prevail. The President must re-appoint with ratification by Central Board within one month of the resignation.

DIVISION IX

ARTICLE III

A student shall be appointed Complaint Officer for a period of one year during spring quarter.

Section 1. ASUM will advertise this position for two weeks in the Montana Kaimin. The President shall appoint the officer and ratification must be by majority vote of Central Board.

Section 2. This student shall be required to handle all complaints from UM activity fee paying students.

Section 3. This officer may be removed by 2/3 vote of Central Board. In case of resignation, Central Board shall be required to re-appoint this position within three (3) weeks. The ASUM officers shall assume responsibility for this position in the interim period.
5.1 Any member organization not in compliance with Item 3.1 may face disciplinary action as stated in Item 24.0 of this fiscal policy.

5.2 When considering matters of a financial nature, the ASUM Senate will submit such proposals to the ASUM Budget and Finance Committee for a recommendation.

5.3 In the last line change ASUM Business Manager to read ASUM Budget and Finance Committee.

5.4 A position to be filled by a person previously employed in that position does not have to be advertised but may be if deemed desirable.

5.5 Change the override or amendment vote to a 2/3 majority.

5.6 All out-of-state travel—— Strike out-of-state — to read "All travel must be.......

5.7 ASUM may request yearly inventory...rather than "ASUM will request....

Add 17.2 Any grant secured on behalf of any member organization is considered ASUM income and will be reported as such.

20.11 The ASUM Business Manager and Administrative Assistant will be the chief administrators of the loan fund.

20.12 The following information on each applicant shall be gathered through all legal and ethical channels:

20.12a Assessment of need.

20.13 The Business Manager and Administrative Assistant are empowered.....

20.14 Addressed in 20.15a-1 If the Business Manager or Administrative Assistant........rules of the loan fund, consent must be obtained from the Budget and Finance Committee.

20.15a-2 If the Business Manager or Administrative Assistant feel that they are unable for any reason to render a fair and impartial decision concerning an individual application, they may request that the committee act in their place.

20.15a-3 If for any reason ASUM is at any time without a Business Manager or Administrative Assistant, the Committee will appoint a member to serve as loan fund administrator.

20.15b decision rendered by the Business Manager or Administrative Assistant was not a fair one,.......