INTERVIEW AGENDA

ASSOCIATE DEAN CANDIDATE
College of Arts and Sciences

CANDIDATE: Dr. Joyce Scott (vita attached)

April 25, 1976 -- Sunday

Arrival: 1:55 p.m., Frontier Airlines, Flight #63. J. Flightner will meet the flight.

April 26, 1976 -- Monday

9:00 - 10:00 Meeting with R. A. Solberg, Dean, College of Arts and Sciences, LA-101.
10:00 - 11:00 Meeting with President Bowers and Acting Academic Vice President Talbot, President's Office.
11:00 - 11:30 Meeting with E. C. Thompson, Dean, Library Services.
11:30 - 12:00 Meeting with J. F. Rummel, Dean, School of Education, LA-136.
12:00 - 1:00 Luncheon meeting with Search and Screening Committee and other invited faculty and guests, UC-361 A.
1:00 - 2:00 Tour of campus. J. Lawry, escort.
2:00 - 3:00 Women's Resource Center, UC-164.
3:00 - 4:00 Meeting with Departmental Chairmen and Program Directors, College of Arts & Sciences, UC-360 I-J.
4:00 - 5:00 Open faculty meeting, College of Arts & Sciences, UC-360 I-J.
6:00 - 8:00 Dinner. J. Lawry, host.
8:30 - 10:30 Evening at Dean Solberg's home for candidate and other invited faculty and guests.

April 27, 1976 -- Tuesday

9:00 - 9:30 Meeting with P. Douglas, Assistant to the President, U-103.
9:30 - 10:00 Meeting with A. D. Tomlinson, Vice President for Fiscal Affairs, U-103.
10:00 - 11:00 Informal meeting with Foreign Languages Department faculty, LA-101.
11:00 - 11:30 Meeting with R. Kiley, Dean, School of Fine Arts, M-201.
12:00 - 12:30 Interview with students, UC-114.
2:15 Departure. Frontier Airlines, Flight #64. J. Flightner will drive to the airport.
ADDRESS: Joyce A. Scott  
1115 Reynolds Street  
Laramie, Wyoming 82070  
Phone: 307-742-2805 (home)  
307-766-4108 (office)

BIRTH DATE: May 71, 1943  
CITIZENSHIP: United States  
MARITAL STATUS: Married, no children

EDUCATION:

FOREIGN STUDY AND RESIDENCE:
Summer 1970: Tourism throughout France.
Summer 1967: Sorbonne, Institut de Phonétique, diplôme; Institut des Professeurs de Français à l'Étranger.
Summer 1964: Sorbonne, Cours de Civilisation et de Langue; diplôme and graduate credit. Tour of France.

HONORS, AWARDS PROFESSIONAL SOCIETIES:
B. A. with High Honors; Phi Kappa Phi; Phi Beta Kappa; Phi Sigma Iota; Lychnos Society of the University of Virginia; NDEA IV Fellow, Graduate Teaching Fellow, Summer Scholar's Award, Duke University. Basic Research Grant (1973-74) and Summer Research Grant (1974), University of Wyoming. Member of the American Association of Teachers of French, the Modern Language Association, and the Rocky Mountain Modern Language Ass.

WORK EXPERIENCE:
August 1974 - : Assistant Dean, College of Arts and Sciences, University of Wyoming; Lecturer in French, Department of Modern Languages, Wyoming.
1971 - 1974 : Instructor, Assistant Professor of French; Department of Modern and Classical Languages, University of Wyoming.
1969 - 1971 : Part-time Instructor, Department of Romance Languages, Duke University.
1967 - 1968 : Assistant Professor of French, Madison College, Harrisonburg, Va.
Summer 1966 : Junior Instructor, University of Virginia, Charlottesville, Va.
1964 - 1966 : Graduate Teaching Assistant, University of Virginia, Charlottesville.
Spring 1964 : Teacher of conversational French in Elementary Schools, Frederick, Md.

PROFESSIONAL ACTIVITIES:
Fall 1975 - : Discussant, Midwest Modern Language Conference, Chicago.
Fall 1974 : Consultant, Wyoming Council for the Humanities program, "A Woman's Place"; direction of research for four M.A. candidates.
1973 - 1974 : French faculty representative to departmental Policy Committee; Coordinator of elementary French courses and Coordinator of Graduate Teaching Assistant Orientation and Training Program, Department of Modern and Classical Languages.
Spring 1972 : Faculty adviser-director for student production of Molière's Les Précieuses ridicules.

REFERENCES:
A complete dossier containing all academic transcripts and letters of recommendation from Professors Clifton C. Cherpack, Patrick R. Vincent, Wallace Fowlie, Richard B. Grant, William H. Nelle, Margarete Rauch, and Bryant C. Freeman will be furnished on request by: Mrs. Eugene Smith, Assistant Director; Office of Placement Services, Box 1M, Duke Station, Durham, N. C. 27706.
JOYCE A. SCOTT

Duties as Assistant Dean, College of Arts and Sciences, University of Wyoming

1. Supervise the advising program of the College.

2. Direct scholastic probation and readmission procedures.

3. Assist in curricular matters.

4. Serve as Secretary to the Central Committee.


6. Liaison between the College and the Office of Registration and Records.
   a. Distribution of enrollment and grade rosters, class schedule materials, advisement materials to the College,
   b. Resolution of problems relating to student enrollments,
   c. Implementation of College curricula,
   d. Review of student petitions for Correspondence Study, Course overloads, Permission to Register Off-Campus, Waiver of University Regulations, and Reinstatement,
   e. Approval of Change of Grade Forms,
   f. Registration,
   g. Bulletin Copy—distribution of tear-sheets and instructions to Departments, revision of College copy, final proofing of College copy,
   h. Graduation Check Sheets—final approval for the College and resolution of discrepancy problems at time of graduation.

7. Implementation of University Regulations.—Cheating and plagiarism, class size, academic suspension and reinstatement, etc.

8. Administration of Arts and Science "Department".—Functions as Department Head for Arts and Sciences special courses, staffing, scheduling, evaluation of existing courses; initiation of new courses for Honors, minority or other interests.

9. Review and approval of course and curriculum changes.—Check for duplication, resolve "problems", refer to Central Committee in exceptional cases, or forward to Dean for final approval.

10. Advisor to the Dean.—On committee appointments (A&S Special Honors Committee, University Scholars Committee, A&S Appeals Board, and A&S 510 staffing), curricula, enrollment problems, student-faculty problems, etc.

11. Representative of the Dean.—On standing committees in the College; at the request of the Dean when he is unable to attend Deans' meetings, recruitment functions, faculty, student or organizational meetings, graduation, receptions, etc.
AGENDA
February 21, 1976

I. Call meeting to order
II. Minutes
III. Appointments
   A. Work Study Committee
   B. CEC
   C. Library Committee
   D. Central Board
   E. Accreditation Task Force
   F. EEO
IV. Officer's Reports
   A. President
      Resignation of Francine Smith
   B. Vice President
   C. Business Manager
      Line item changes
V. Committee Reports
   Legal Services--Dean Mansfield
VI. Old Business
VII. New Business
   Special Allocation - Women's Studies
VIII. Adjourn
IX. Cabinet
<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstained</th>
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<tbody>
<tr>
<td>Alexander, Scott</td>
<td>X</td>
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<td>Berg, Michael</td>
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<td>Burnham, Jane</td>
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<td>Hansen, Mark</td>
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<td>Hiltner, Dave</td>
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<td>Hjartarson, Dan</td>
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<td>Holmquist, Cary</td>
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<td>Johnson, Larry</td>
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<td>Knapp, Wayne</td>
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<td>Leik, Jim</td>
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<td>MacDonald, Gordon</td>
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<td>Mansfield, Dean</td>
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<td>Marra, Joe</td>
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<td>Mitchell, Frank</td>
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<td>Mott, Dave</td>
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<td>Waugh, John</td>
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<td>Young, Polly</td>
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<td>Short, Dan</td>
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<td>Pomeroy, Pat</td>
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<td>Hill, Dave</td>
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**YES**

**NO**

**ABSTAINED**

(2/26/76)
The meeting was called to order at 7:05 p.m. by President Dave Hill.

Last Week's Minutes. The name of the Pop Concerts Coordinator was misspelled in the minutes. It should be Ian Marquand, not Marquant. Minutes approved with correction.

APPOINTMENTS

Work Study Committee. Don Mullen, from the Financial Aids Office, informed Dave Hill that some current negotiations in the HEW Department could affect student government in general and certain student organizations in particular as far as hiring work study people. A committee, therefore, is being formed to look into this situation. The appointments were made, as follows: Larry Gursky, chairman; Jane Burnham (originally chosen as chairman, but because she'll be out of town this week; another chairman was chosen); Laurie Mlynik, Dan Kelly, and Debbie Doyle. YOUNG MOVED TO RATIFY THE APPOINTMENTS TO THIS COMMITTEE; SECONDED BY KNAPP. MOTION CARRIED.

SARC Committee. This committee is working for the implementation of the SARC Report. Patsy Iaconini, who has been on the committee, will continue to serve on the committee. John Waugh was appointed as a new member. ALEXANDER MOVED TO RATIFY WAUGH'S APPOINTMENT; SECONDED BY KNAPP. MOTION CARRIED.

Library Committee. The following members of Central Board and other students volunteered to work with Dean Thompson on deciding how the money donated to the library should be spent: Mark Hansen, Cary Holmquist, Jim Leik, Rick Spalding, Kevin Strobel. Hansen was chosen to chair the committee. POMEROY MOVED TO RATIFY THEIR APPOINTMENTS; SECONDED BY KNAPP. MOTION CARRIED.

Central Board. LEIK MOVED TO RATIFY THE APPOINTMENT OF KATHY SKILLERN TO CENTRAL BOARD; SECONDED. Berg asked for criteria used by Hill in choosing Kathy. He stated that she had the time to put into working on Central Board and the interest in it. He thought her opinions were well stated and she didn't appear to be biased. MOTION CARRIED.

POMEROY MOVED TO APPOINT DAVE BJORNSEN TO CENTRAL BOARD; SECONDED BY KNAPP. MOTION CARRIED.

Accreditation Visit Task Force. Hill received a letter from Jim Talbot, Acting Academic Vice President, asking him to send him the names of two people who would be willing to work on this task force in preparation for an accreditation visit in April, 1977. The names to be submitted are Dave Bjornsen and Charmaine Wilson. POMEROY MOVED THAT THESE NAMES BE SUBMITTED TO DR. TALBOT FOR THE TASK FORCE; SECONDED. MOTION CARRIED.

EEO Committee. Kathleen Holden, from the EEO Office, requested a student member for the committee which deals with setting up guidelines for implementation of Title IX. Dave Hill recommended Vaughan Ahlgran for the committee as she has expressed a strong interest in it. YOUNG MOVED TO RATIFY THE APPOINTMENT; SECONDED. MOTION CARRIED.
PRESIDENT'S REPORT

Budget Reviews. This week will be the last of the budget review committees' meetings with organizations who submitted budgets to ASUM to go over their budgets. The budget schedule is as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Tuesday, April 27</td>
<td>Executive Committee Budget Meeting</td>
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<tr>
<td>Thursday, April 29</td>
<td>Executive Committee Budget Meeting</td>
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<tr>
<td>Saturday, May 1</td>
<td>Executive Committee Budget Meeting,</td>
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<td>if necessary</td>
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<tr>
<td>Tuesday, May 4</td>
<td>Preliminary CB Budgeting begins</td>
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<tr>
<td>Wednesday, May 5</td>
<td>Preliminary CB Budgeting</td>
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<tr>
<td>Thursday, May 6</td>
<td>Preliminary CB Budgeting</td>
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The object of the executive committee meetings is to present the Central Board as a whole with a balanced budget, which should facilitate a faster budgeting session this year.

VICE PRESIDENT'S REPORT

Committee Applicants. Pomeroy has been interviewing with applicants for student and student/faculty committees and will continue to do so through tomorrow (Thursday). She expects to have all appointments decided upon by next week.

BUSINESS MANAGER'S REPORT

Line Item Changes. Program Council would like to transfer $1,500 from Concert Recitals to the Performing Arts Main Holding account. This should have been done last fall but wasn't. In scheduling their events, PC originally thought they were going to have a concert recital but had to change it to a performing arts event and requested a line item change at that time. This is merely the formality of making the change. SHORT MOVED TO MAKE THE $1,500 CHANGE FROM CONCERT RECITALS TO THE PERFORMING ARTS MAIN HOLDING ACCOUNT; SECONDED BY WAUGH. MOTION CARRIED.

Coordinating Council for the Handicapped requested a change of $35 from Publications (567) to In-State Travel (626) for a conference in Bozeman. MOVED BY SHORT, SECONDED BY ALEXANDER, TO GRANT LINE ITEM CHANGE. MOTION CARRIED.

1975 Christmas Charter Refunds. The refunds are being made this week from the University Center Ticket Office for the 1975 Christmas Charter Flight. They will continue being given out from there through Friday of this week.

Fiscal Policy. Short requested Central Board members to help him in drawing up guidelines to be used in allocating and spending ASUM money for the coming year. All money spent will have to fall under these guidelines so it's important that they be drawn up correctly.
COMMITTEE REPORTS

Legal Services Committee. Mansfield reported that the committee is working to get a legal service program on campus. During the past week, he has gone to dorm meetings to find out if they would like to help fund it and work with it and found that the dorm presidents gave legal services unanimous support. Some law students are going to help write the proposal along with some other students. There will be a meeting of the Legal Services Committee on Thursday, April 22, and the proposal should be ready to be presented to Central Board by the next meeting.

SUB By-Laws. At the request of Ellen Anderson, the proposed Student Union Board By-Laws will not be presented to Central Board at this meeting, as originally planned, but will be postponed until a later meeting.

Academic Vice-President Search Committee. This Thursday the last candidate for Academic Vice-President, John Van de Wetering, will be interviewed from 2:00-3:30 in the Montana Rooms. Then, next Monday, at 2:00, there will be a meeting of all who have been in on the interviews to discuss the candidates and express their opinions on who they would select for the position. This meeting will be in the ASUM Conference Room.

NEW BUSINESS

Special Allocation - Women's Studies Committee. Sarah Braun requested a special allocation in order for her and Clella Collier to attend the Northwest Women's Studies Spring Conference in Pullman, Washington. The money is needed to provide transportation to the meeting and conference registration. MOVED BY POMEROY, SECONDED BY KNAPP, TO GRANT THE SPECIAL ALLOCATION OF $56 TO THE WOMEN'S STUDIES COMMITTEE. MOTION CARRIED.

Screening Committee for the UM Basketball Coach. Joe Marra, one of the members of this committee, stated that there were 50 candidates for the Basketball Coach's position. Harley Lewis narrowed this field down to 15 and the committee has narrowed those 15 down to 7, among which is Jim Brandenburg, presently assistant basketball coach. The final selection should be soon as a coach is needed right away; and as soon as he is chosen he will take over and begin work.

YOUNG MOVED TO ADJOURN THE MEETING: SECONDED BY POMEROY. The meeting ended at 7:35 p.m.

Pat Hill
ASUM Secretary


Excused: Burnham.
<table>
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<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>Friday, April 23</td>
<td></td>
<td>Last day of Committee budget hearings</td>
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<tr>
<td>Tuesday, April 27</td>
<td>6:00-9</td>
<td>Executive Committee Budget Meeting</td>
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<tr>
<td>Thursday, April 29</td>
<td>6:00-9</td>
<td>Executive Committee Budget Meeting</td>
</tr>
<tr>
<td>Saturday, May 1</td>
<td>Noon</td>
<td>Executive Committee will meet, if necessary to finish.</td>
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<tr>
<td>Tuesday, May 4</td>
<td>6:00-?</td>
<td>Preliminary CB Budgeting begins.</td>
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<tr>
<td>Wednesday, May 5</td>
<td>6:00-?</td>
<td>Preliminary Budgeting continues.</td>
</tr>
<tr>
<td>Thursday, May 6</td>
<td>6:00-?</td>
<td>Preliminary Budgeting.</td>
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Northwest Women's Studies Spring Conference, Pullman, Washington
April 24 + April 25.

Sarah Braun, graduate student & Cella Collier, undergraduate, request travel money and conference registration fees to attend the Pullman meeting this weekend. (Round trip travel would be $52, registration for 2, $4.) Braun serves as a member of the Student Women's Studies Committee (sharing the position of chairperson with Mike Helligan, also a graduate student in political science.) Collier works as a volunteer in the Women's Resource Center. Both women have taken courses offered here in Women's Studies and are concerned in maintaining contact with NWWSA. Braun attended their October 1975 meeting in Portland. Judy Smith attended the National WSA meeting in Philadelphia over Spring break. The WRC, funded by ASUM, provides the nucleus of the Women's Studies Program for the University of Montana. We are anxious to participate, actively, in the regional association.

Sarah Braun

* Helligan & Braun are student members of the Faculty W.S. Committee. This committee will present its report to the Faculty Senate in May 1976.