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Minutes from the December 13, 1918 meeting of the University of Montana faculty

State University of Montana (Missoula, Mont.). Faculty

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December 13, 1918

A meeting of the faculty was held on the call of the President at 4:00 P.M.

The following members responded to roll call: Aber, Bateman, Buckhous, Carey, Coffman, Corbin, Daughters, Denfeld, Elrod, Farmer, Fenska, Gardner, Graff, Greenburg, Howard, Hughes, Jameson, Jesse, Kirkwood, Leyda, Lussky, Orbeck, Phillips, Robinson, Schwalm, Sisson, DeLoss Smith, F.O. Smith, Stone, Swenson, Thompson, Underwood, Vandusen, Whitcomb, Wilson.

The following members came into the meeting after roll call: Lennes, Levine.

The minutes of the meetings held on December 2nd and 9th were approved.

A report from the Curriculum Committee was presented by Mr. Underwood, and the recommendations of the Committee were adopted as follows:

New Courses

I. That credit for elementary Latin be allowed to the amount of not to exceed three hours a week during six quarters, provided that for the first three quarters credit shall be allowed only upon completion of the continuous course.

II. That credits be allowed in the department of Home Economics as follows: That the credit of Course 13, Foods, be reduced from five hours to three hours; that courses 19 and 20 be combined and designated "The House"; and that the credit be reduced from eight hours, two quarters, for the two courses to five hours for the new combined course.

III. That credit be allowed in the department of Botany for a course in Plant Genetics, three hours, one quarter.

Or for Stenography

IV. That credit be allowed for stenography to the amount of not to exceed twelve hours, four hours a quarter, provided that such credit be given only when applied toward the completion of a course for a certificate or a degree in Business Administration.

War Service Credits

V. The Committee on Curriculum recommends the following action regarding credits for war service: Credits toward the degrees of the University may be granted for definite and measurable attainments of mind resulting from service in the army and navy of the United States, on the following conditions:

1. That such attainments as may be offered by the candidate shall be in the form of organized knowledge, similar to that offered by universities, in specific subjects of study, and measurable in terms of credit hours; provided that no credit shall be allowed for the presentation of miscellaneous and un-systematized observations or experiences.

2. Application for such credit shall be made to those departments of the University whose courses include the subject matter presented, or whose courses are most nearly related to such subject matter.

3. Such credit may be obtained in one of three ways:

(a) Upon examination for advanced standing in regular University courses in conformity with the regular mode of admission to such advanced standing.

(b) Upon special examination in University subjects which are not offered in this institution.

(c) By an addition of not to exceed fifty per cent to the normal value of a regular course, upon evidence of special attainment gained in war service and exhibited in that course; provided that such added credit shall not be granted to a student who does not maintain a standing of B in that course.

4. Credit obtained by special examination (paragraph (b)), or by the granting of excess credit (paragraph c) shall not exceed fifteen hours for each year in the national service; and the total of credits thus obtained shall not exceed forty five hours.

5. Not more than twelve credits shall be allowed for Military Science as distinguished from other professional studies.

6. Such credits for war service shall not be taken as waiving any of the requirements for a degree.

7. The candidate for credit under these provisions shall apply for such credit at a date not later than twelve months after his discharge from the service of the government. The application for subject credits shall be made to the Committee on Admission and Registration and by that committee referred to the department of the University whose courses include the subject matter or whose courses are most nearly related to the subject matter. All credits obtained by any of these methods shall be passed upon or approved by the Committee on Admission and Registration before entry upon the student's record.

The following recommendation from the Committee on Admission and Registration was presented by Mr. Daughters and unanimously adopted:

"Recommendation to Chancellor for action by University organization concerning residence requirements for students coming to the State University from other units of the University of Montana.

*Residence
requirements*

"A student transferring from the State College, State Normal College, or School of Mines, may satisfy the residence requirements at the State University for the bachelor's degree by one quarter and one summer term, or three summer terms, of attendance in actual residence, provided, the student carries a full normal schedule of work (15 hours) and his scholarship record in such work entitles him to a place on the honor roll (grades not lower than B in at least 12 credits and no grade lower than C); and provided further that such residence work shall be the last college residence work done by the candidate prior to the granting of said degree by the State University.

"No student shall be considered qualified to receive this modification of the usual residence requirement of our academic year from the State University, unless he shall have previously spent a minimum of two quarters as a resident student in either the State College, the State Normal College, or the

State School of Mines, and shall have been honorably discharged therefrom."

The following recommendation from the Committees on Interim Study and Admission and Registration was unanimously adopted:

Interim Study

1. The fall quarter courses of all students who register for the winter quarter, and so far as possible the work of those registered during the fall quarter but who do not register in the winter quarter, must be completed and instructors grades reported to the Registrar's office not later than ten days after the opening of the winter quarter.

2. A lesser number of credits than registered for may be given (i.e., pro rata credit for the work done). If a student has earned more credits than enrolled for he may be given a greater number of credits, provided he does not receive a greater total of credits for the fall quarter than originally enrolled for in all his courses. Such greater number of credits shall be specifically indicated as excess credits in the instructor's reports. Instructors are authorized by the faculty to give liberal credit for conscientious work during the interim.

3. Where the instructor believes it highly desirable for the student to continue work in the same subject during the winter quarter he may indicate "n" after the grade mark, this signifying that no credit toward graduation may be counted for the credit in the fall quarter until the work of the winter quarter is completed. The "n" mark may be combined with any of the passing grades, including the "+" grade. To illustrate, the instructor in Elementary Biology, a four hour course during the fall quarter, may decide that a student has earned about two credits, but there being some uncertainty in the instructor's mind about the quality and even quantity of the work done, it would be appropriate for him to report the credit and grade as "Elementary Biology, fall quarter, 2 credits, grade Cn," thereby requiring the student to complete the work of the winter quarter in Elementary Biology.

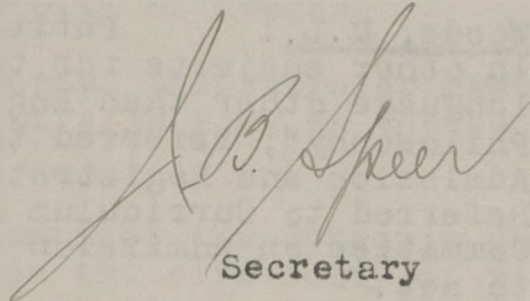
4. If students register in restricted electives for the winter and spring quarters and receive passing grades the work done during these two quarters shall be considered as satisfying the requirement of work in that particular subject for a year.

5. The Committee on Admission and Registration recommends that examination for work of the fall quarter and registration of students for the winter quarter be held on the two days preceding the beginning of class work of the winter quarter and that members of the faculty or their representatives be available for registration at their offices at least between 9:00 and 12:00 o'clock and 2:00 and 5:00 o'clock on these days, and further that the Schedule Committee be requested to prepare a schedule of examinations for these dates.

Facu Hy Resignations

The request of the Chancellor and the President that the faculty take up the matter of the responsibility of members of the staff as regards resignations during the term of contract

which was presented to the faculty at its meeting on December 2nd, was brought up for discussion. A motion made by F.O. Smith was unanimously adopted that the faculty refer this matter to a committee of five for consideration and recommendations to the faculty.


Secretary

Note: The President subsequently appointed the following persons members of the Committee on Faculty Tenure: Whitlock, Coffman, Elrod, Farmer, Jameson.

January 16, 1919

A meeting of the faculty was held at the call of the President at 4:10 P.M. Vice President Scheuch presided.

The following members responded to roll call: Aber, Bateman, Buckhous, Carey, Coffman, Corbin, Daughters, Farmer, Fenska, Gardner, Graff, Greenburg, Howard, Hughes, Jesse, Jones, Kirkwood, Lansing, Leyda, Mollet, Orbeck, Robinson, Scheuch, Schwalm, Stone, Teagarden, Underwood, Valentine, Wilson.

The following members were accounted for: Burleigh, Coburn, Jameson, Levine, Lussky, Pope, Schreiber, Sisson, F.O. Smith, Swenson, Thompson, Whitcomb, Whitlock.

The following members came into the meeting after roll call: Bonner, Elrod, Lennes, Phillips, DeLoss Smith, VanDeusen.

The following members were recorded as absent without leave: Casey, Denfeld, M. Elrod, Trexler, Wirth.

The minutes of the meeting held on December 13th were approved.

Petitions from the following students were received and acted upon as indicated:

Hodson, Lysle: That the faculty requirement of physical education for graduation be satisfied by taking courses in physical education during the winter and spring quarters. Petition recommended by Committee on Admission and Registration. -Petition granted.

Hill, J.H.: Petition for substitution of credits in other subjects for the restricted electives "Philosophy