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Article I

Name and Membership

Sec. 1. The name of this organization shall be the Associated Students of the University of Montana.

Sec. 2. All registered students of the University of Montana who have paid the activity fee as set forth in Division I, Article I, of the by-laws or have arranged for temporary deferment are active members of this association.

Article II

Associated Government

ASUM is organized and operated exclusively for educational and charitable purposes. ASUM shall be the only legitimate and authorized representative of the students and it shall be responsible for the general welfare of the students. Upon dissolution of ASUM, such assets as may remain will be distributed for charitable or educational purposes or to organizations organized and operated for such purposes and exempt from Federal Income Tax as described in Section 501(c)(3) of the Internal Revenue Code of 1954.

Sec. 1. The government and activities of the association shall be carried on through (1) the association as a whole with a general governing body known as Central Board; (2) special standing committees as hereinafter provided for; and (3) any other associated organization that may be deemed necessary by the association.

Sec. 2. The association may also cooperate with independent student groups in common interests. Such cooperation of itself shall not impose any financial responsibility on the association.

Sec. 3. The associated organizations may enact their own constitutional government, provided that these do not conflict with the ASUM Constitution.

Article III

Official Positions

Sec. 1. All official positions of the association shall be elective, according to Article VII. These shall include: (1) The officers of the Association as a whole. (2) The student representation on Central Board.

Article IV

Officers

Sec. 1. The officers of the association shall be president, vice-president, and business manager.
Sec. 2. The president shall preside at meetings of the association, make appointments, be the ex-officio chairman of Central Board and be the official representative of the association. The president shall also prepare an annual budget for submission to Central Board. The president of the association shall have the authority to call a special meeting of Central Board. It shall be the duty of the president to call meetings of Central Board at least every month during the regular school year. Notices of all meetings of Central Board shall be published except when Central Board may deem it to hold on shorter notice by declaring an emergency; whereby, notice may be posted on the University bulletin boards.

Sec. 3. The vice president shall have such duties as are enumerated in the by-laws and any others specifically delegated by the President to him.

Sec. 4. The Business Manager shall be the financial manager of the ASUM subject to the direction of Central Board. He shall see that any individual or organization receiving ASUM property at the direction of Central Board shall be responsible for its safekeeping and that any property or funds belonging to ASUM on the day of its dissolution shall go to the University of Montana.

Sec. 5. In the absence of the President, the order of succession shall be: vice-president, business manager. In the event that all the officers are incapacitated on a permanent basis, Central Board shall determine the most judicious means of obtaining new officers.

Sec. 6. All appointments to student-faculty and or administrative committees shall be made by the president of ASUM and shall be confirmed by a 2/3 vote of Central Board.

Article V

Central Board

Sec. 1. All affairs and activities of ASUM shall be under the control and supervision of Central Board.

Sec. 2. Meetings of Central Board shall be held regularly and shall be open to all the student body, except where otherwise provided.

Sec. 3. Central Board shall be composed of the following members: (1) president, vice-president, and business manager of ASUM; (2) two faculty members appointed annually by the Faculty-Senate Committee, who shall have voting rights only during the period of reciprocal voting-representation agreement with Faculty Senate; (3) 20 student representatives as provided for in Section 4, Article V of the ASUM Constitution.

Sec. 4. Student representatives shall be elected from the following districts: dormitories organized off-campus housing, married student housing, other off-campus housing.
(a) The dormitory shall consist of University operated dormitories located on the University of Montana campus.
(b) The organized off-campus district shall consist of fraternity and sorority houses plus other organized off-campus housing as specified in the by-laws.
(c) The married student housing district shall consist of University operated housing for married students.
(d) The other off-campus housing district shall consist of areas not included in paragraphs (a), (b), and (c) above.

II. Apportionment shall be based on a census of the number of ASUM members residing in the several representation districts during winter quarter of each academic year. The twenty representatives shall be apportioned among the districts according to the ratio of ASUM members residing in each district to the total ASUM membership. There shall be at least one representative from each district.

III.
(a) Any eligible ASUM member as defined in Article V, Section 13, may file for candidacy by petitions signed by one percent of the ASUM membership.
(b) A student political party may present a slate of candidates for any or all elective positions upon petition of five percent of ASUM membership.

IV.
(a) All of the representatives of the organized off-campus housing, married student housing, and other off-campus housing district shall be chosen in the spring election. Each ASUM member may vote in the spring election in the district of his choice.
(b) That portion of the representatives from the dormitory district which corresponds to the percentage of dormitory residents who are non-freshmen, shall be chosen in the spring election. The remaining delegates from the dormitory district shall be chosen in the fall election. Only dormitory residents shall vote in the fall election.
(c) All delegates shall be elected according to the procedures specified in the ASUM by-laws.

Sec. 5. Central Board may create additional ex-officio positions and non-voting positions by a 2/3 vote. It may disestablish any of these positions by the same vote. Ex-officio positions, once established, shall become permanent additions until such time as Central Board shall deem them unnecessary. Non-voting positions shall be temporary and shall be reestablished on a yearly basis. Individuals holding non-voting positions may be excluded from all executive sessions of Central Board at the discretion of the president. Voting privileges shall not be accorded to persons holding positions in either of the categories. The Kaimin editor shall be an ex-officio member of Central Board.

Sec. 6. Each member of Central Board as enumerated in Section 3 shall be entitled to one vote on all matters of business, with the exception of the chairman, who may vote only in case of a tie or when necessary to constitute a quorum.
Sec. 7. Two-thirds (2/3) of the voting members of Central Board shall constitute a quorum.

Sec. 8. Central Board may call an executive session by a 2/3 vote. No policy decisions shall be made by such executive sessions.

Sec. 9. All elections, recommendations or decisions or any committee shall be subject to the approval of Central Board.

Sec. 10. Any member of ASUM Central Board may be impeached for breaching his duties as stated in the ASUM bylaws. The impeachment proceedings shall be conducted according to the impeachment procedure outlined in the ASUM bylaws. The impeachment shall be conducted by Central Board. A 2/3 vote of such a session shall constitute impeachment.

Sec. 11. When a question arises that is not specifically covered in this constitution and bylaws, Central Board shall have the authority to decide on the matter.

Sec. 12. Any elected delegate who is incapacitated, impeached, or unable to perform his duties shall be replaced by a presidential appointment subject to the approval of Central Board.

Sec. 13. Any member of the association as defined in Article I, Section 2, who is in a good academic standing, is qualified to hold any elective or appointive position.

Sec. 14. In the event of an emergency and the absence of all the officers, Central Board may call a special meeting by a 2/3 vote of the representatives.

Article VI

A. Constitutional Review Board

Sec. 1. There shall be a Constitutional Review Board to decide upon any questions arising in regard to the ASUM Constitution and Bylaws.

Sec. 2. The Constitutional Review Board shall consist of five students appointed by the president of ASUM. Two members will be appointed for a term of one year and three members shall be appointed for a term of two years. They shall be confirmed by a 2/3 vote of Central Board.

Sec. 3. Any member of the association may petition the Constitutional Review Board to review any matter concerning the Constitution or Bylaws. They shall be confirmed by a 2/3 vote of Central Board.
B. The Judicial System

Sec. 1. ASUM shall establish in Division VII of the bylaws a judicial system. Any such judicial system shall guarantee the student shall have the right of appeal and that such system shall insure due process of law. As a guarantee of fairness and legality, each member of the judicial system shall be elected annually by the student body.

Sec. 2. The judicial system shall have jurisdiction over all cases where a student is in jeopardy of University imposed sanction for misconduct.

Sec. 3. ASUM shall create a Student Conduct Code which shall establish the right of a student to petition for relief from administrative rulings. Said Code shall describe with reasonable particularity those acts prohibited as adversely affecting the interests of the University community and the penalties thereof.

Article VII

Committees

Sec. 1. The affairs and activities of ASUM shall be handled through such standing committees as enumerated in the bylaws and any other committees which Central Board shall deem necessary for the administration of ASUM.

Sec. 2. All chairmen of these committees shall be appointed by the president of ASUM and confirmed by Central Board. These committees shall be subject to the general supervision of Central Board.

Article VIII

Elections

Sec. 1. Only active members, those having paid their activity fees as set forth in Division I, Article I, of the bylaws, or who have arranged for their deferment, are eligible to hold any elective or appointive position in the Association or to vote in any ASUM election. No person of the Association shall hold or be a candidate for two elective positions at the same time.

Sec. 2. Elective procedures shall be enumerated in Article I of the General Bylaws.

Sec. 3. Officers of the Association shall be elected during the spring election of each year.

Article IX

Finance

Sec. 1. The Association shall be supported and maintained by funds derived from the following sources: (1) student activity fees; (2) receipts from all entertainments, activities, and benefits conducted under the supervision of the association; (3) proceeds received from the associated organizations, and; (4) donations.
Sec. 2. The president shall create a budget to submit to Central Board. The executive shall follow the budget procedure enumerated in the bylaws.

Sec. 3. Central Board shall be responsible for developing an annual fiscal policy, which it will use consistently in making all financial decisions. The statement of policy shall appear in the Kaimin. If Central Board makes a financial decision which is inconsistent with the fiscal policy, a statement from Central Board published in the Kaimin must appear within three days of the date of the decision explaining the deviation from the fiscal policy.

Sec. 4. All net profits over and above reasonable reserves for operations made by any associated organization created to carry on association interest shall incure to the association at the end of the fiscal year. The financial manager of the organization shall, subject to the approval of Central Board, determine the operating reserve needed for the organization.

Sec. 5. The fees, donations, and receipts from any source are to be used only for purposes of the Association under the control of Central Board and the Student Auditor. No incumbent of any official position of the association shall receive any compensation by virtue of that position, except for the ASUM salaries to the three officers of the Association. No part of such inure to any member of this association or any other individual, except that Budget and Finance Committee, with the approval of the Student Auditor, may at their discretion authorize a reasonable compensation for work done, or labor and materials furnished.

Sec. 6. Any funds remaining in an association account at the end of the fiscal year shall be transferred to the ASUM Reserve Fund, as soon as reasonable accounting permits. However, Central Board may authorize any association account to retain its year-end balances or may transfer such entrances from one association account to another.

Sec. 7. A salaried auditor of student funds appointed by the President of the University of Montana shall have general advisory powers on all matters concerning finances. The responsibility and duties of the auditor shall be: (1) to serve on Central Board and all of its committees in an advisory capacity, where finances are involved; (2) to enforce ASUM Constitutional and bylaw provisions in regard to finances; (3) to have complete responsibility for keeping satisfactory financial records; (4) to provide financial advice; (5) and to prepare or to have prepared an annual report covering financial transactions of all organizations and activities subject to his supervision.

Article X

Referendum

Upon the petition of 5% of the members of ASUM, Central Board shall be obligated to conduct a referendum. No referendum shall be binding upon Central Board for more than two years. Twenty-five percent of the student body must vote and a 2/3 majority of those voting must ratify the referendum. Notice of such referendums must be posted on at least three University bulletin boards. The President of the University shall be notified of all referendums.
Article XI

Amendments

Sec. 1. A proposed amendment or a Constitutional Revision shall be submitted to vote by a majority approval of Central Board, or by a petition of fifteen percent of the active members of ASUM. Twenty-five percent of the active members must vote and a 2/3 of those voting must ratify the amendment. The proposed amendment shall be published in the Kaimin in at least two issues a week for two weeks prior to voting.

Article XII

Enactment of the Bylaws

Sec. 1. Central Board may enact bylaws at any meeting by a 2/3 vote.

Sec. 2. On petition of ten percent of the active members of ASUM, an immediate student vote shall be called to determine whether any bylaws shall remain in force.

Article XIII

Special Enactment

Sec. 1. This constitution shall go into effect Spring Quarter of 1970. Those delegates elected under the previous constitution shall serve out their terms. This constitution replaces and repeals all previous constitutions.
ARTICLE I. All students of the University of Montana who are registered in a regular academic department of the University of Montana, and have paid the student activity fee as designated by the Board of Regents for the current quarter, are active members of ASUM.

ARTICLE II. The student activity fee is assessed during Autumn, Winter and Spring Quarters. No student activity fee is assessed during Summer Quarter.

ARTICLE III. Active members of ASUM continue as such until the beginning of the next following quarter during which the student activity fee is assessed.

ARTICLE IV. Summer Quarter students who were not students during Spring Quarter are active members of ASUM until the beginning of Fall Quarter.

ARTICLE V. Students who have arranged with the University Business Office for temporary deferment of their student activity fee are active members of ASUM, so long as their fee status is satisfactory to the Business Office.

DIVISION II -- QUALIFICATIONS AND DUTIES OF OFFICERS AND CENTRAL BOARD DELEGATES

ARTICLE I. The President.
Section 1. Qualifications. The President must be a student for his entire term of office.
Section 2. Duties. The President shall carry out his duties as outlined in the Constitution, and may sit as a non-voting, ex-officio member on all boards and committees when he so desires. He shall appoint a secretary or secretaries for ASUM, subject to the majority approval of Central Board.

ARTICLE II. The Vice President.
Section 1. Qualifications. The Vice President must have the same qualifications as the President.
Section 2. Duties. In addition to carrying out those duties specifically delegated him by the President, the Vice President may sit as a non-voting, ex-officio member on all boards and committees when he so desires, and shall assist the President in every possible and practical way. He shall preside over Central Board in the absence of the President.
Section 3. Committee Coordinator. The Vice President shall: a) act as committee whip to oversee all student related committees and make recommendations to the President, b) act as a liaison between the President and ASUM committee chairmen, c) act as a committee whip to oversee student committees and make recommendations to committee chairmen and the ASUM President about
appointments and removal of the committee members.

ARTICLE III. The Business Manager.

Section 1. Qualifications. The Business Manager must have the same qualifications as the President.

Section 2. Duties. The Business Manager shall carry out his duties as outlined in the Constitution, and shall keep accurate records of the accounts of ASUI and all organizations receiving funds from ASUI. He shall preside over Central Board in the absence of the President and Vice President.

ARTICLE IV. Central Board Delegates.

Section 1. Qualifications. All Central Board delegates must be students at the time of their election and for their entire term of office.

Section 2. Duties. All Central Board delegates shall have the duties as outlined in the Constitution. All Central Board delegates shall have the duty to attend all Central Board meetings, unless excused (as stated in Division III, Article IV, Section 1(b)), and to serve on all board and committees to which they are appointed.

Section 3. All Central Board delegates shall serve on at least two boards or committees unless specifically exempted by the ASUI President.

ARTICLE V. In the absence of all officers, the senior faculty representative shall preside over Central Board until Central Board shall select a temporary chairman from its membership.

DIVISION III -- ASUI PROCEDURES

ARTICLE I. Budget Procedures.

Section 1. The President shall call for written budget requests by February 1st. They shall be due by March 1st.

Section 2. The President and any staff he may delegate shall review and summarize the requests. The Business Manager shall be responsible for providing any financial and non-financial information necessary to make budgeting decisions. He shall collect and summarize this information throughout his term of office.

Section 3. After the spring elections, the President shall present to the incoming President all the requests he called for, a summary of those requests, the information the Business Manager compiles, and a summary of this information.

Section 4. The new administration shall use any ethical information gathering means necessary to prepare a budget. Such means may include surveys of student opinion and needs, personal interviews with requesting groups, and questionnaires requesting information about groups' activities.

Section 5. The old administration shall prepare and present to the new administration a report on budgeting in which it expresses its desires in preparing a budget.

Section 6. The President shall present to Central Board a budget within four weeks of his election.
Section 7. Central Board shall hear testimony from any group with a budget request desiring to testify, prior to making final budgeting decisions.

Section 8. So far as practical, Central Board shall prepare, within four weeks of the time the President submits his budget, a complete budget and list of appropriations for the coming fiscal year.

ARTICLE II. Special Allocations.

Section 1. The President, Vice President, Business Manager or any other member of Central Board may at any time introduce to Central Board any proposal to request funds.

Section 2. Allocations of funds should be made as coordinated parts of the budget, rather than as special allocations at other times. Emergencies and unpredictable developments may be valid exceptions to this principle.

ARTICLE III. Central Board meetings shall be conducted according to Robert's Rules of Order, Newly Revised. Central Board may change its own rules of parliamentary law by two-thirds 2/3 vote and these rules shall be a part of the bylaws.

ARTICLE IV. Impeachment.

Section 1. Any member of Central Board may be impeached for:

(a) breaching his duties as stated in the ASUM Constitution and bylaws.

(b) failing to attend three or more regularly scheduled Central Board meetings, without an excuse from the ASUM President, or from the acting presiding officer of Central Board.

(c) committing any felony, upon conviction in open court.

(d) committing any larceny against the University of Montana, or ASUM, or any subsidiary thereof.

Section 2. Any member of Central Board may introduce a motion of impeachment at any meeting, but impeachment may not be completed at the same meeting. At least one week must elapse between the introduction of the original motion of impeachment and the vote on that motion.

Section 3. No member of Central Board may vote upon his own impeachment.

Section 4. If a motion of impeachment is brought against the presiding officer of Central Board, the officer next in line shall preside over the impeachment.

Section 5. Any member of Central Board who is impeached shall, upon conviction, be immediately deprived of his office or seat and of responsibilities thereof.

ARTICLE V. Recall.

Section 1. Upon petition of fifteen percent (15%) of the constituency from which an ASUM officer or Central Board delegate was elected, Elections Committee shall be obliged to conduct an election to recall that officer or delegate.
Section 2. The constituency of an ASUM officer or Central Board delegate shall constitute those eligible to vote for that person.

Section 3. Twenty-five percent (25%) of those ASUM members eligible to vote must vote, and a majority of those voting must vote for recall, for that person to be recalled.

Section 4. Notice of such recall elections shall be given in the Kaimin as provided in Division IV, Article III of the bylaws.

Section 5. Upon recall of any officer or Central Board delegate, the vacancy shall be filled as provided in the constitution.

DIVISION IV — ELECTIONS

ARTICLE I. Any active ASUM member as defined in Article I, Section 2 of the constitution and Division I of the bylaws is eligible to run for ASUM officer or delegate position, provided he meets the qualifications for such positions as stated in Division II of the bylaws.

ARTICLE II. A candidate must file a petition, for a specific office or a specific Central Board district, with Elections Committee. Elections Committee shall establish the petition deadline and rules for campaigning.

ARTICLE III. The names of all candidates shall be published in the Kaimin immediately after the validation of petitions by Elections Committee and, in the case of a primary election, the names of all nominees shall be published immediately after said election. Notice of all closing, filing dates and election dates shall be CONSPICUOUSLY given in the Kaimin and posted outside the ASUM office. Notice of special elections shall be CONSPICUOUSLY given at least four times before the election, including the two issues immediately preceding the election.

ARTICLE IV. Campaigning.

Section 1. Each candidate for official ASUM positions shall submit a campaign expenses statement, to include all personal, organizational and donational expenditures, to Elections Committee by the time the polls close on the day of the general election.

Section 2. Total expenditures of all primary and general election campaign expenses by Central Board delegate candidates shall not exceed $30.00. Total expenditures for each ASUM officer position shall not exceed $90.00.

Section 3. Any candidate who violates any provision governing elections shall be subject to disqualification by Elections Committee. A disqualified candidate may appeal his disqualification to Central Board.

ARTICLE V. General and Primary Elections.

Section 1. The spring general election shall be held by April 15. The fall general election shall be held by October 31.

Section 2. Elections Committee shall hold a primary election for each ASUM officer position having more than three candidates.
If a primary election is held, the three candidates for each position with the highest number of primary votes will enter the general election.

Section 3. Elections Committee shall determine the necessity and procedure of a primary election in the spring and fall delegate elections.

Section 4. If a primary election is held, at least one week must elapse between it and the general election.

Section 5. Elections Committee shall determine how many candidates a student may vote for in all primary and general elections, and this information shall be placed on the ballots.

ARTICLE VI. An ASUU member shall vote only in that district in which he wishes to be represented for the majority of the term of office of that district's delegates.

ARTICLE VII. Any candidate for an officer position who receives an absolute majority of all votes cast for his office in a primary election shall be deemed to have been duly elected, and no further election shall be held for that office at that time.

ARTICLE VIII. It shall require a plurality of the votes cast for all eligible candidates for a given position to elect any candidate.

ARTICLE IX. Write-in votes shall be counted in both primary and general elections.

ARTICLE X. Elections Committee shall establish procedures providing for absentee voting in both general and primary elections.

ARTICLE XI. A tie vote in a primary election shall cause the names of those candidates involved to be included on the general election ballot, provided the number of votes cast would qualify each tying candidate in the absence of a tie. No candidate shall qualify for a general election as a result of a tie between other candidates receiving a greater number of votes.

ARTICLE XII. Elections Committee shall provide for special election to determine a general election winner, in the event of a tie vote.

ARTICLE XIII. No candidate for any elective office may operate a polling place, or count ballots for the office for which he is running.

ARTICLE XIV. Ballots shall be counted in the presence of the Elections Committee chairman and either a faculty representative or the administrative representative, in addition to those students appointed by the Elections Committee chairman.

ARTICLE XV. The signatures of the Elections Committee chairman, the ASUU President and the faculty or administrative representative present are required to make the ballot count official.
ARTICLE XVI. Each candidate for student office shall have the right to demand and receive one recount, if his vote total is within five percent (5%) of that of the lowest qualifying candidate. Need for additional recounts shall be determined by the Elections Committee chairman. Recount requests must be made within forty-eight hours (48) after the candidates have been notified by the posting of the results outside the ASUM office.

ARTICLE XVII. If the results of the referendum reveal that the votes for any two (2) alternatives are within five percent (5%) of the total vote cast) of each other, any member of ASUM shall have the right to demand one recount, except that need for more than this one (1) recount shall be determined by the Elections Committee chairman. Recount requests must be made within forty-eight hours (48) after the results of the referendum have been posted outside the ASUM office.

ARTICLE XVIII. Ballots should be destroyed two (2) weeks after each ASUM election. The ballots shall be stored in the ASUM offices.

DIVISION V — COMMITTEES

ARTICLE I. General.
Section 1. The President shall appoint all ASUM committee members, except as elsewhere provided in this Division.
Section 2. All standing committee appointments shall be effective until after the following spring election, when the incoming President may make new appointments, except as elsewhere provided in this Division. Committee members may at any time be appointed to fill vacancies. Any committee member may resign at any time.
Section 3. Each committee shall have general jurisdiction over its assigned functions.
Section 4. Any action of any committee may be accepted, rejected or overruled by majority vote of Central Board.
Section 5. Each standing committee, as enumerated in the ASUM bylaws, shall have the power to adopt bylaws for its own governance and as an aid to its proper function. These committee bylaws, shall be subordinate to the ASUM constitution and bylaws, and shall be applicable only to the committee which adopts them.
Section 6. Committee bylaws may be adopted by a committee without reference to Central Board. If any committee bylaw is referred to Central Board, it shall have no effect while being considered by Central Board.
Section 7. Any committee bylaw may at any time be rejected or voided by majority vote of Central Board.
Section 8. Unless otherwise provided in this Division, the chairman of any board or committee shall be included in the number of members provided by law.
Section 9. Any committee member who is absent from three (3) or more consecutive meetings of one committee, without an excuse from his committee chairman or from the President, shall be deemed to have resigned.
ARTICLE II. Academic Affairs Committee. REPEALED.

ARTICLE III. Athletics Committee. REPEALED.

ARTICLE IV. Parity Board. REPEALED.

ARTICLE V. Planning Board.
Section 1. Membership. Planning Board shall be composed of at least five (5) but not more than eight (8) students.
Section 2. Function. Planning Board shall carry out long-range planning for ASUM and the University of Montana, and perform such other duties as the President may designate.
Section 3. REPEALED.

ARTICLE VI. Publications Board.
Section 1. Members of Publications Board shall be chosen by unanimous vote of a selection committee which shall consist of:
(a) the Editor of the Montana Kaimin,
(b) the President,
(c) Kaimin Faculty Advisor
Section 2. The selection committee shall choose half of the members of Publications Board by interview between the third week and sixth week of Fall Quarter to serve two year terms, starting at the time of selection. Half of the members shall be appointed each year.
Section 3. Structure.
(a) Publications Board shall be composed of eleven (11) members, one (1) second year member who shall be appointed by the President as chairman. The chairman shall vote only to break a tie or change the outcome of an appointment or removal. He shall also make recommendations, appoint special subcommittees, and enter into all discussion.
(b) The chairman must be approved by two-thirds (2/3) vote of Central Board.
(c) The President, or a person designated as his representative shall be ex-officio members of Publications Board. Ex-officio members shall have no vote.
Section 4. Restrictions. No voting member nor the chairman of Publications Board shall be a member of Central Board, or an editor or paid staff of any ASUM Publication.
Section 5. Function. Publications Board shall supervise, and determine general policy for, ASUM publications, shall hear grievances at their discretion from paid staff members and shall also be responsible for any signed charges made in writing against any ASUM publication.
Section 6. Publications Board shall choose the Editor and Business Manager of each ASUM publication by the sixth (6th) week of Winter Quarter.
Section 7. Appointments. The Editor and Business Manager of each ASUM publication shall be chosen by affirmative vote of at least seven (7) members of Publications Board. The Editor or Business Manager of each ASUM publication may be removed by affirmative vote of at least eight (8) members of Publications Board.
Section 8. Meetings. Publications Board shall meet regularly at a time convenient to members, at the call of the chairman, or upon request of four (4) or more of its voting members. A quorum shall consist of seven (7) appointed members and all motions shall become effective upon a vote of at least (5) voting members, excluding a tie breaking vote by the chair.

Section 9. All meetings of Publications Board shall be open to the public except as consistent with the laws of the State of Montana.

Section 10. Budgets. Publications Board shall receive ASU proposed budgets from their business managers for approval, at least two weeks before Central Board deadlines.

Section 11.
(a) In the event four (4) or less members do not return to school at the beginning of a quarter or resign, the remaining members shall be considered a full board with all above mentioned powers of said board for a period of two weeks after the beginning of the quarter. During that time the selection committee (section 1) shall select and appoint the new members needed to restore the board to eleven (11) members. Such appointments shall be valid only for the remainder of the original term.
(b) If more than four (4) members do not return, the board shall be powerless until it is restored to eleven (11) members.
(c) If any member of Publications Board resigns for any reason, the selection committee must appoint a replacement within two weeks from the day of resignation.
(d) Any Publications Board member absent from more than one-third (1/3) of the meetings in any quarter, without an excuse considered valid by the chairman, shall automatically be removed from the Board.

ARTICLE VII. Store Board.
Section 1. Membership. The student membership of the Board of Directors of the Associated Students Store shall be selected as provided in the Articles of Incorporation and the Bylaws of the Associated Students Store.

Section 2. Function. The Board of Directors of the Associated Students Store shall carry out their duties as provided in the Articles of Incorporation and the Bylaws of the Associated Students Store.

Section 3. ASU shall cooperate with the Associated Students Store and with its Board of Directors to the benefit of the membership of the Associated Students Store, as that membership is defined in the Articles of Incorporation of the Associated Students Store.

ARTICLE VIII. Student Facilities Committee. REPEALED.

ARTICLE IX. Student-Faculty Commissioner.
Section 1. The Student-Faculty Commissioner shall rank as a committee chairman and shall be responsible to the President.

Section 2. The Student-Faculty Commissioner shall:
(a) act as a committee whip to oversee student-faculty committees and make recommendations to the President.
(b) act as liaison between the President and ASU committee chairmen.
(c) act as a committee whip to oversee student committees, and make recommendations to committee chairmen and the President about appointment and removal of the committee members.

Section 3. REPEALED.

ARTICLE X. Student Union Board.
Section 1. Voting membership. Voting members of Student Union Board shall be from three (3) to five (5) students, appointed for one-year terms. Inasmuch as possible, the terms shall be staggered. One quarter appointments may be made by the President if necessary to facilitate work on specific projects.

Section 2. Non-voting membership. Non-voting members of Student Union Board shall be:
(a) the University Center Director
(b) the President
(c) the Business Manager
(d) the University Center Scheduling Clerk
(e) the University Center Program Coordinator (the Program Council Advisor)

Section 3. Chairman. Student Union Board shall select one of its voting members as chairman for one-quarter term. The chairman may be reelected.

Section 4. Function. Student Union Board shall:
(a) make, interpret and generally administrate building policies and regulate space usage in the University Center.
(b) act as a sounding board for complaints about the University Center.
(c) decide other policy and general matters pertaining to the University Center, as it may deem necessary.
(d) register and recognize student organizations.
(e) approve scheduling of public areas and assist student organizations in obtaining activity space, in cooperation with University Scheduling staff.

ARTICLE XI. Legislative Committee.
Section 1. Membership. Legislative Committee shall be composed of at least five (5) students, at least two (2) of whom shall be Central Board delegates.

Section 2. Function. Legislative Committee shall be responsible during the entire year for all activities dealing with local, state, and federal legislation, and preparation of an annual budget request.

DIVISION VI -- PROGRAM COUNCIL

ARTICLE I. The sole objective of Program Council shall be to create, direct, and maintain a balanced program of extra-curricular and co-curricular activities which should include art, recreation, films, lectures and performing artists, appropriate to the educational goals of the University of Montana, the Associated Students of the University of Montana, and higher education in general.
ARTICLE II. Membership and Organization.

Section 1. The Program Council. For purposes of annual budget and program scope determination, the Program Council shall consist of the Program Council Director, all area coordinators, the ASU|! Business Manager, the University Center Program Coordinator, and the Council's faculty advisor. This same Committee membership shall also be responsible for quarterly budget and program scope re-evaluation and possible re-allocation. During these annual and quarterly budget and program scope determination meetings, voting power shall rest with the entire membership listed above. The above-mentioned budget meetings shall take place only after the allocations to Program Council have been established by Central Board and the Director of the University Center.

Section 2. For all other administrative purposes including the preparation of the budget request to be presented to Central Board, the Council membership shall consist of the Program Council Director, the area coordinators, the University Center Program Coordinator and the Council's faculty advisor. Both the University Center Program Coordinator and the faculty advisor shall be ex-officio members in these meetings. The Council so-composed shall be responsible for compiling an annual budget to be presented to Central Board, providing guidance to the area coordinators and their committees, and coordinating all scheduling of events by the area committees.

Section 3. The Program Council Director. The Program Council Director shall be appointed by the President and confirmed by Central Board, with selection based on experience and the recommendations of the past Program Council Director, the University Center Program Coordinator, and the membership of Program Council listed in Section 2. He shall be appointed immediately after the spring elections. He shall coordinate the overall efforts of the Program Council. He shall be responsible for financial reporting and record keeping of the Council's activities and shall keep the area coordinators advised as to the status of the area budgets. With the University Center Program Coordinator he shall also analyze each of the Council's events and provide such analyses to the area coordinators for future events and referral. The length of the term of office of the Director shall not be in excess of one year without reappointment by the President following the spring elections. The Program Council Director may be removed from office only by a two-thirds (2/3) vote of Central Board.

Section 4. The University Center Program Coordinator. The University Center Program Coordinator shall serve as an advisor to the Program Council in addition to his other duties as outlined by the Director of the University Center. He shall be appointed by the Director of the University Center with selection based upon the recommendation of Student Union Board with the Program Council Director serving as an ex-officio member. He shall be responsible for advising the Program Council Director concerning record keeping and all financial matters. He shall also assist the Program Council Director in analyzing the Council's events after their completion and providing the area coordinators with such analyses.

Section 5. The Area Coordinators. The area coordinators shall be appointed by the Program Council Director and confirmed by Central Board with selection based upon application and qualifications
as determined by the Program Council Director. Area coordinators shall be assigned one each to the areas of:

1. Popular Concerts
2. Lectures-Convocations-Symposiums
3. Cultural Concerts, and
4. Social-Recreational

Each coordinator shall be responsible for serving on Program Council as previously outlined, coordinating his special areas of concern as outlined by the Program Council Director, and heading the research and selection activities of their individual committees. No area coordinator may head more than one area simultaneously. The length of the term of office of an area coordinator shall not be in excess of one year without reappointment by the Program Council Director. Any area coordinator may be removed from office at any time by the Program Council Director.

Section 6. The Council's Faculty Advisor. The faculty advisor shall serve on Program Council as previously outlined. He shall assist and advise the council and its committees as an additional resource to programming events. If at all possible, this position should be appointed only every two years, unless otherwise requested by Program Council listed in Article II, Section 2, so as to provide continuity for the overall program. The faculty advisor shall be appointed by the President of the University following recommendation of the Program Council Director.

ARTICLE III. The Area Committees.

Section 1. The Popular Concerts Committee. This committee shall be chaired by an area coordinator and shall consist of no less than three (3) activity fee-paying student members. Members shall be chosen by the Area Coordinator. The Program Council Director and the University Center Program Coordinator shall sit as ex-officio members of Popular Concerts Committee. The committee shall be responsible for those concerts assigned by the Program Council Director, as well as the research, coordination, and determination of specific popular concerts.

Section 2. The Cultural Concerts Committee. This committee shall be chaired by an area coordinator and shall consist of no less than three (3) activity fee-paying student members. Members shall be chosen by the area coordinator, and a faculty representative chosen by the President of the University shall serve as ex-officio member of the Cultural Concerts Committee. The duties and responsibilities of this committee shall be generally those of the Popular Concerts Committee except within their specific area of concern.

Section 3. The Lectures-Convocations-Symposiums Committee. This committee shall be chaired by an area coordinator and shall consist of no less than three (3) activity fee-paying student members. Members shall be chosen by the area coordinator. The Program Council Director, the University Center Program Coordinator and a representative of the faculty chosen by the President of the University shall serve as ex-officio member of the Lectures-Convocations-Symposiums Committee. The duties and responsibilities of this committee shall be generally those of the above-mentioned committees except within their specific area of concern.
Section 4. The Social-Recreation Committee. This committee shall be chaired by an area coordinator and shall consist of no less than three (3) activity fee-paying student members. Members shall be chosen by the area coordinator. The Program Council Director and the University Center Program Coordinator shall serve as ex-officio members of the committee. The duties and responsibilities of this committee shall be generally those of the above-mentioned committees except within their specific area of concern.

ARTICLE IV. Financial

Section 1. The funding of Program Council activities shall be derived from three sources: 1) annual allocations from Central Board, 2) annual allocation from the University Center, and 3) gate receipts derived from Program Council events.

Section 2. The annual budget request and all subsequent special budget requests shall be prepared by the Program Council as outlined in Article II, Section 2 of this Division, and shall be presented to the President by the Program Council Director, as provided in Division III, Article I, Section 1 of the bylaws.

Section 3. The division of the total budget allocation to Program Council shall be the responsibility of the Council as outlined in Article II, Section 1 of this Division, as shall the quarterly evaluation and possible re-allocation to the area committees.

Section 4. Program Council shall establish from its allocation, a reserve fund.

ARTICLE V. Contracts.

Section 1. All contractual negotiations shall be the responsibility of the Program Council Director and the University Center Program Coordinator. Any contract entered into on behalf of the ASU Program Council must bear the signatures of both of these officers.

Section 2. In the absence of the Program Council Director due to death or severe illness, the President or his designate may sign contracts in the place of the Director. In the absence of the University Center Program Coordinator due to death or severe illness, the University Center Director or his designate may sign contracts in the place of the Coordinator.

DIVISION VII -- JUDICIAL SYSTEM

ARTICLE I. The following procedures shall govern in all cases in which the University institutes disciplinary proceedings against students for misconduct.

ARTICLE II. Definitions.

Section 1. "Dean's Office" means the Dean of Students or a person authorized to act for him.

Section 2. "Disciplinary Action" may include any or all of the following:

(a) "Warning" an official written reprimand.

(b) "Disciplinary Probation" a probationary student status imposed for a specified period of time, during which time, the student may be denied the right to participate as a representa-
five of the University in any University sponsored or approved extracurricular activity, the right to operate an automobile on campus; the right to hold office in any University organization (denial of the right to hold office shall include removal from any office then held in any University organization); or any combination of the above.

(c) "Suspension" a termination of student status for a definite or indefinite period of time. During the period of suspension the fact of suspension will be affixed to the student's transcript.

(d) "Restitution" money payment to compensate for damages or destroyed property; repair or replacement of damages or destroyed property; renovation of disturbed, cluttered or contaminated areas.

(e) "Parental Notification" notice to the student's parents of his probationary or suspended status. (Parental notification may be used only in the case of unmarried minors.)

ARTICLE III. Student Court - creation, composition, selection, and tenure. There is hereby created a Student Court. The members of the Student Court shall be selected in the following manner: Two undergraduate students appointed by ASUI; one graduate student appointed by the President of the University from a list of five graduate students submitted by ASUI; one faculty member appointed by the President of the University. A chairman shall be selected by the Student Court from among its members. The chairman so selected shall serve for one year. New members of the Student Court shall be selected by June 1 of each year and shall take office on September 1 of the year selected. Undergraduate and graduate students shall be appointed for one year. Faculty members shall be appointed for two years except the faculty member first appointed by the President shall serve for one year. No member shall serve more than two consecutive terms.

ARTICLE IV. Notice of Charges. Section 1. Disciplinary proceedings shall be instituted by the Dean's Office by sending by registered mail to the student's last reported Missouri address or personally delivering a notice of charges to the student against whom disciplinary proceedings are initiated. The notice shall inform the student of the rule or regulation claimed to have been violated and a statement of the reported circumstances of the alleged violation.

Section 2. The notice of charges shall request the student to appear in the Dean's Office and shall specify the time and place for the appearance and inform the student that he may bring a parent, guardian or counsel to the appearance before the Dean. The time specified shall not be less than five (5) days nor more than ten (10) days following the mailing date or delivery of the notice. Any student may request an earlier appearance which may be granted or denied at the discretion of the Dean.

Section 3. The notice of charges shall further advise the student that he may elect to have the case transferred directly to the Student Court by notifying the Dean's Office of such election on or before the time specified for his appearance in the Dean's Office.
ARTICLE V. Failure to Respond. After receiving a notice of charges, if the student fails or refuses to appear in the Dean's Office, and if he has not requested to have the case transferred to the Student Court, the Dean's Office may dismiss the charges, impose any disciplinary action specified by this code in Section 2 (b) or transfer the case to the Student Court. The Dean's Office shall notify the student of the action taken. Such action shall not be subject to appeal. To avoid unfairness, the Dean's Office may extend, or reschedule the time to enable the student to respond to the charges.

ARTICLE VI. Response to Charges.

Section 1. If the student appears in response to the notice of charges, the Dean's Office shall advise him of the facts concerning the alleged charges and the names and addresses of witnesses then known to the Dean's Office. The student shall also be advised that he is not required to make any response, that any statement made by him may be used against him, that if he remains silent, his silence will not be taken as an admission against him, and that he may advise the Dean's Office of any witnesses or evidence supporting his position. A parent, guardian, or counsel of the student may be present during the discussion between the Dean's Office and the student.

Section 2. After the discussion with the student and such further investigation as the Dean's Office deems necessary, the Dean's Office shall proceed as follows:

(a) If the Dean's Office determines that the violation alleged is not supported by the evidence, the charges will be dismissed and the student notified.

(b) If the Dean's Office determines that the violation occurred as alleged, it may impose any disciplinary action specified by the code in Article II, Section 2. The Dean's Office shall notify the student of its determination including the disciplinary action to be imposed. The student may appeal the determination made by the Dean's Office by requesting a hearing before the Supreme Court. The request shall be made in writing and signed by the student. It shall be delivered to the Dean's Office no later than the 10th day following the date on which the notice of the determination and disciplinary action was received by the student, as determined by the date on the registration receipt, if mailed, or the date delivered to the student, if personally delivered. If no written request is received by the Dean's Office within the 10-day period, the disciplinary action imposed by the Dean's Office shall become effective and such action shall be final and not subject to further hearing and appeal. If the student makes a timely request for appeal, the Dean's Office shall transfer the case for hearing.

ARTICLE VII. Student Court Hearing.

Section 1. Original hearings, appeals from the Dean's Office and appeals from a living unit court shall be identical de novo hearings.

Section 2. Whenever a case is transferred for hearing, the Dean's Office shall notify the Student Court and transmit to the Chairman of the Court a copy of the notice of charges. The Chairman of the Court shall promptly give notice to the student of the time, date, and place of the hearing, which shall be held not
less than five days and, whenever practicable, not more than ten
days after the date of such notice. The notice shall advise the
student that if he intends to be represented by counsel he must
file a statement of such intention with the Dean's Office at least
72 hours before the time scheduled for the hearing. The notice
shall advise the student that the University may be represented by
legal counsel. The notice shall advise the student that the hear-
ing will be closed to the public unless he files with the Dean's
Office a written, signed request at least 72 hours before the
hearing, requesting the hearing to be open to the public.

Section 3. Conduct of hearing. The student is entitled
to be present at the hearing and to be accompanied by advisors
of his choice, including legal counsel. The University shall be
represented by the Dean's Office, or by counsel appointed by the
Dean's Office. The University, through its authorized representa-
tive, shall state the case against the student and may present
evidence and witnesses in support thereof. The student shall have
the right to confront and cross-examine witnesses, and to present
witnesses and evidence in his behalf. At the hearing, the burden
of proving the student guilty of the alleged violation shall be on
the University. The hearing shall be closed to the public unless
the student shall request that the hearing be open to the public.
Such request shall be made in writing, signed and delivered to the
Dean's Office no later than 72 hours before the time scheduled for
the hearing. An official verbatim record shall be made by means
of tape recording or stenographic report. The Dean's Office shall
keep the official record or a transcription thereof for at least
one year from the date of the final disposition of the case. Upon
request by the student, the official record shall be transcribed
and a copy furnished to him. If the student requests a copy of the
official record, he shall pay the cost of transcription. The
Student Court may prescribe additional rules covering the conduct
of hearings not inconsistent with this code. Within five days
after the conclusion of the hearing, the Court shall render its
decision. The decision shall be made by majority vote and the
Chairman shall have a vote in all cases. The decision shall con-
tain a finding as to guilt or innocence and a brief statement
of the reasons for the decision. Upon a finding of guilt the Court
may impose any disciplinary action specified by this code in Article
II, Section 2. Copies of the Court's findings, decision and the
disciplinary action imposed, if any, shall be furnished promptly
to the student, the President of the University, and the Dean's
Office.

ARTICLE VIII. Failure to Appear. A student who fails or re-
fuses to appear at a hearing before the Student Court at the time
and place scheduled shall be considered to have waived his right
to be heard by the Student Court. However, the Student Court is
authorized to hear the evidence from those present, to review the
charges, and to make such investigations as it may deem necessary.
In such cases of failure or refusal to appear, the Student Court
is further authorized to decide the guilt or innocence of the stu-
dent and upon a finding of guilt to impose any disciplinary action
specified by this code in Section 2 (b). Such decision shall not
be subject to appeal. However, for good cause, the Student Court may extend the time and reschedule the hearing to enable the student to respond to the charges.

ARTICLE IX. Living Unit Courts.
Section 1. Each living unit may establish a court.
Section 2. The members of the living unit court shall be selected according to procedures established by the living unit's constitution or bylaws.
Section 3. Living unit courts shall have authority to hear and decide all cases involving charges of student violation of living unit regulations. Cases may be referred to the living unit by the living unit administrative office or by the Dean of Students.
Section 4. If a violation of a living unit regulation is also a violation of a University regulation, the living unit court may refer the case to the Dean of Students to be handled in accordance with the procedures described in this code.
Section 5. Upon a finding of guilt, the living unit court may issue a written reprimand; may deny the student specified privileges within the living unit; may order termination of the student's University housing contract and require him to move out of the living unit within 30 days; or order restitution as defined in Article II, Section 2(d). The above sanctions may be imposed by the administrative officer in charge of the living unit if the student elects to have his case handled by the living unit administrative officer.
Section 6. Any decision of the living unit court or the administrative officer of a living unit resulting in the denial of privileges, termination of the student's University housing contract, or an order of restitution may be appealed to the University Student Court by a written, signed request for a hearing in accordance with the procedure provided in Article VI, Section 2(b) of this code.
1. I propose continuing the present process of collection but with some minor changes.
   a. I suggest the co-signer requirement of the Loan Fund be eliminated. It doesn't show itself that effective in collecting money and proves to be a hardship on students applying for a loan. The ASUM Loan Fund is the only Loan Fund on campus that requires a co-signer.
   b. In place of the co-signer, I suggest the careful examination of all information on the application i.e. address, etc. I also suggest the use of the University of Montana Business Office on a random or regular basis for credit references. The Business Office deals with students quite regularly and would be of aid in this area. The administration would then not be loaning money completely in the dark, and would probably defaults.
An ASMSU Student Loan Committee composed of the ASMSU Business Manager as chairman, the Dean of Students and the Associate Dean of Students (1 vote), the University Controller, and one student to be appointed by Central Board shall be responsible for the processing of student loans. It is required that three of the four above named committee members be present to constitute a quorum. An affirmative vote of three members constitutes approval of the loan application.

Loans will be made in accordance with the following general regulations:

1. Any student is eligible to borrow who has completed at least 2 quarters in the University, has an accumulative GPA of at least 2.0 (C average), and has satisfactory personal qualifications outlined in (3) below.

2. Written applications furnished by the Dean of Students Office are to be completed, signed and submitted to the Dean of Student's Office.

3. The following personal qualifications of a student shall be gathered by the Dean of Associate Dean of Students and considered by the ASMSU Student Loan Committee before approving all applications.

   a. Scholastic record
   b. Reputation for honesty and industry
   c. Need for aid
   d. Amount of present indebtedness and Missoula credit record
   e. Efforts which applicant has made to assist himself
   f. General health
(4) Upon approval by the ASiSU Student Loan Committee of an application for a loan, the Controller of the University shall issue a check to the student. The Controller's Office will be responsible for collection of loans from this fund.

(5) Requests for loan renewals shall be in writing and submitted to the Dean of Students Office.

(6) Renewals are processed the same as for new loans. When loan renewals are made, the interest due at that date shall be added to the face value of the note and interest shall be charged theron during the renewal period.

Loans from the ASiSU Student Loan Fund are of two types:

A) Regular Loans

B) Emergency Loans

Special regulations applicable to these loans are as follows:

A) Regular Loans

(1) In order to obtain a loan the applicant shall sign a note and have it countersigned by one person who shall be legally of age, preferably a parent or guardian, and responsible for the loan in case of default by the applicant. Signatures shall be subject to verification by the Controller.

(2) Each individual loan shall not exceed $100. The interest rate on the unpaid balance shall be 3% effective upon receipt of the loan to maturity. The interest rate on renewed loans shall be 3% if the
borrower is still a student at the University. The rate shall be 6% on loan renewals made after the student leaves the University.

(3) The maximum loan period is one year after graduation or termination of schooling. The note may be paid at any time prior to maturity if the student desires to do so. Payment of loans in monthly installments is recommended.

b) Emergency Loans

(1) The signature of the applicant is all that is required for this note.

(2) Such notes shall not bear interest if paid on or before maturity. 8% interest will be charged from maturity date until paid.

(3) Loans shall be limited to a maximum of $25.00 per loan and not to exceed 1 calendar month.

If the loans are not paid when due, six months will be allowed to lapse before legal action is taken to collect. If action cannot be brought against the applicant, the co-signer will be held responsible. Attorney's fees and court costs shall be assessed to the defendant if legal action is necessary.
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ASUM STUDENT LOAN FUND

Current Regulations Governing Use

An ASUM Student Loan Committee composed of the ASUM Business Manager, as chairman of the Student Loan Offices, the Dean of Students or his representative, and one student appointed by Central Board, shall be responsible for approving student loans. Three members constitute a quorum; a unanimous vote of those present is needed for loan approval.

Responsibility of the Members of the Committee to ASUM

These funds are for short term loans to students. The maximum of funds loaned to each student must be small in relation to the total funds available for loans. ASUM places time and money limits on each loan, so that the service can be available to many students. The responsibilities of the committee members are as follows:

Develop a lending policy that insures that each loan will be paid within time limits outlined for the loans. The policy should be consistent with the qualifications of borrowers given below.

Change the maximum amount of money each student can borrow to reflect the demand of funds. The volume of applicants for loans and the amount of funds available for loans should be the criteria.

The provisions are outlined to the University and the procedure it may use to aid them in collections.

The Director of Financial Aids shall have the authority to stop registration to the University of any student who is past due on his loan. A student may make arrangements with the University outside the guidelines for loans presented here to pay the balance of the loan. The Controller of the University may allow the student to complete registration if he believes the arrangements he makes with the student, who has a past due loan, will insure payment of the loan.

The University shall have the authority to hold the transcript of any student who is past due on his loan. A student may make arrangements with the University, outside the guidelines for loans presented here, to pay the balance of the loan. The University may complete and forward the student's transcripts if the University believes the arrangements made with a student, who has a loan past due, will insure payment of the loan.

Authority to withhold registration or transcript (point of information)
Loan funds are an accumulation of contribution of student activity fees contributed to the fund by ASUM. Attorney General Woolahhl interprets the student activity fee as University Funds. The University of Montana may withhold registration or transcripts of students, who are in debt to the University.

General Rules Governing Loans

1. To be eligible to borrow, a student must have paid the student activity fee in the quarter he is applying for a loan, or have paid the fees as an undergraduate student if he is now a graduate student, and he must not be on probation.

2. The following personal qualifications of the student will be gathered by the Financial Aid Officer and considered by the committee before approving any application:
   a. need of aid
   b. amount of present indebtedness and past credit record
   c. effort which applicant has made to assist himself
   d. scholastic record

3. Applications for ASUM loans will be made through the Financial Aids Office.

4. Upon approval of the loan by the Committee, the Financial Aids Officer will issue a pay-out to the student. The Controller's Office will be responsible for collection of loans from this fund. Loans will fall due one year or less from the date granted.

5. Renewals are processed the same manner as new loans. Any interest due must be paid before loan renewal will be considered.

Special Regulations Governing Loans—Regular Loans

1. Every loan shall be countersigned by a non-student (preferably a parent or guardian), legally of age, who shall be responsible for the loan in case of default of the applicant.

2. Each individual loan shall not exceed $200.00. The interest rate on the unpaid balance shall be 3% per annum, effective upon receipt of the loan until maturity, and 6% per annum after maturity until paid. The interest rates will be reviewed by the Committee at the start of each Fall Quarter. The purpose of this review is to help the penalty rate of interest equal to the market (prime) rate.
3. The note may be paid at any time prior to maturity. Payment of loans in monthly installments is recommended.

Special Regulations Governing Loans—Emergency Loans

1. The signature of the applicant is all that is required for this note.

2. There shall be a $25.00 limit per loan, and these loans shall not exceed one calendar month. No interest shall be charged until maturity.

3. The interest rate on the unpaid balance shall be 10% per annum, charged from maturity date until paid.

4. The approval of the Dean of Students and the Financial Aids Officer will be sufficient for this loan if there is insufficient time to gain approval of the loan from the committee as a whole.

Collection of Overdue Loans

If loans are not paid when due, six months will be allowed to elapse before legal action is taken to collect. If action cannot be brought against the applicant, the co-signer will be held responsible. Attorney's fees and court costs shall be assessed to the defendant if legal action is necessary.
By-law Change
Division 5, Article 5
ASUM LOAN COMMITTEE

Sec. 1. Membership. The business manager of ASUM, one student appointed by Central Board, the controller, a representative of the deans office, and the student loan officer, who shall act as chairman.

Sec. 2. Duties. To allocate ASUM loans to the students of the University of Montana and establish the policies and regulations of the ASUM loan fund.

Sec. 3. The ASUM loan committee shall keep their carry-over each year and use it for loans to students of the University of Montana.

Sec. 4. Voting. A unanimous vote of all members present shall be required to make all decisions. (Three members shall constitute a quorum.) Passed by planning board 5/18/65.

UNIVERSITY OF MONTANA
STUDENT LOAN APPLICATION

Name __________________________ Date __________________
Missoula Address __________________________
Phone __________ Social Security Number ___ /___ /_ Student ID ___

PERSONAL INFORMATION
Permanent Home Address __________________________ Phone __________________
Summer Address __________________________ Phone __________________
Date of Birth __________________________ Age _______ Marital Status _______
Wife's Name __________________________ Number of Children _______

Credit References with whom You Have Done Business

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FAMILY INFORMATION
Parent's Name __________________________ Age _______
Parent's Address __________________________ City _______ Phone _______
Parent's Occupation(s) __________________________

EDUCATION EXPERIENCE
Date entered University of Montana ______________ Degree Sought __________
Expected date of Graduation ______________ Year in School __________
Major ________________________________

FINANCIAL INFORMATION
Amount of loan requested ______________ Are you receiving financial aid from the
University of Montana ______________ Do you receive G.I. Bill benefits _________.

V.A. Identification No. _______________. Have you received or are you applying for a Federally Insured Student Loan for this school year _____________. If yes, name of bank ____________________, amount of bank loan for this year _____________.

In order for the Student Loan Committee to evaluate your loan application, the following information must be made available. The committee will be unable to act on your loan application until all questions have been answered.

1. For what purpose is the loan to be used? ______________________________________
   ____________________________
   ____________________________
   ____________________________

2. How and when do you plan to repay the loan (be specific) ______________________________________
   ____________________________
   ____________________________
   ____________________________

3. State name, address and occupation of cosigned: ______________________________________
   ____________________________
   ____________________________
   ____________________________

   Signature of Applicant   Date

FOR STUDENT LOAN OFFICE USE ONLY

Student's Cumulative G.P.A. ______________________ Total credits _______________

Number of credits currently enrolled for ______________________

ACTION TAKEN: Approved _____ Rejected _____ Due Date ______________________

COMMENTS: ______________________________________
   ____________________________
   ____________________________

COMMITTEE APPROVAL

   ____________________________   ____________________________
   ____________________________   ____________________________
   ____________________________   ____________________________
SHORT-TERM LOAN CRITERIA

The following are criteria for receiving an ASUM Short-term Loan:

1. Maximum loan $200.

2. Loan must be paid back within 90 days at 3% interest. Overdue loans shall have a 6% penalty interest rate plus any necessary collection charges.

3. Priority order by date of application received:
   a. returning undergraduate student
   b. returning graduate student (who has paid the activity fee previously)
   c. new undergraduate student
   d. new graduate student

4. Minimum grade point:
   With a 2.00 cumulative GPA, the loan will be automatic providing the necessary information is provided by the applicant. If the student's GPA is above 1.9 or if he or she received a 2.00 the previous quarter, the applicant will be considered if money is available.

5. The applicant must have a non-student co-signer for the loan. If this provides an extraordinary hardship on a student, the ASUM Business Manager can waive the non-student provision.

6. The applicant must be an activity fee-paying student registered for the current quarter with no other outstanding University loans.

7. The Financial Aid Request Form must be complete.