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2-16-1922

### Minutes from the February 16, 1922 meeting of the University of Montana faculty

State University of Montana (Missoula, Mont.). Faculty

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February 16, 1922.

1. The postponed regular monthly meeting of the faculty was held at 4:10 P. M., on the call of President Clapp who presided. Chancellor Elliott was present.

2. The following members were present: Ames, Applegate, Arnoldson, Baker, Bateman, Baxter, Blee, Buckhous, Burgee, Burke, Burroughs, Carey, Clapp, G. Clark, H. Clark, W. P. Clark, Coon, Cox, Daughters, Dean, Elrod, Fowler, Freeman, Gardner, Geyer, Hayes, Harrington, Hoffman, Howard, Ingalsbe, Jacobsen, Jesse, Leaphart, Merriam, Merrill, Miller, Neuman, Phillips, Rapp, Sanford, Scheuch, Schwalm, Sedman, Simes, Skeels, Spaulding, Speer, Stone, Weisberg, Whitcomb.

The following members came in after the meeting was called to order: Bozorth, Kirkwood, Mollet, Owen, Smith, Suchy, Swenson.

The following members were accounted for: Corbin, Lansing, Pope, Underwood.

3. The minutes of the meeting of January 12, 1922, were approved.

4. The President stated that the announcement concerning penalty for absences preceeding and following a holiday, made at the meeting of the faculty held January 12th, (paragraph 4-b), in the nature of a recommendation instead of a ruling. Moved by Merriam, seconded by Coon that the recommendation be approved. The motion was unanimously adopted, the ruling as approved being as follows: Students absent from classes, including regularly scheduled final examinations, two days immediately preceeding or following a holiday or vacation will not receive credit in those courses from which they were absent until they pass a special examination, for which a fee of \$1.00 per quarter credit will be charged; exceptions to this ruling may be made by the President only.

*Special Exam and Fee for absence before or after a holiday.*

5. The following recommendation was received from the Deans' Conference:

- I. No student shall be registered for credit in a course after twenty-five per cent of the classroom exercises have been held.
- II. A student regularly registered in a course who has not (for any reason legitimate or otherwise) been in attendance seventy-five per cent of the regular classroom exercises as shown by the official records in the Registrar's office, shall be assigned an 'F' in that course by the Registrar.

*Proposal re: late registration or irregular attendance in a course.*

Exceptions to these sections can be made only by the Deans' Conference on recommendation of the instructor and of the Chairman of the Department concerned. (Such exceptions will not be considered later than two weeks after the quarter has closed.) The above rules to become effective at the beginning of the Spring Quarter.

A motion was made and seconded to adopt the recommendation. After discussion, a motion was made by Kirkwood and seconded by Skeels to lay the recommendation over until the next meeting of the faculty. The motion to lay over was unanimously adopted.

6. The following recommendations relating to changes in grades were made by the Deans' Conference:

That the grade for Miss Frances Carson in English 57a be changed from "C" to "A". This change is requested on the part of the instructor, Mr. Dean. He claims that through a typographical error

*change of Grades*

on his part the wrong grade was sent in for Miss Carson.

That the grade for Mrs. Josephine Spriggs be changed in Criminal Law from "C" to "B". The instructor for this course, Colvin, reports that the grade of Mrs. Spriggs was inaccurately copied from the blue book to the record sheet turned into the Registrar's office.

That the grade of Paul W. Smith in Constitutional Law be changed from "C" to "B". The instructor, Mr. Colvin, states that an error was made in transcribing the grade of Mr. Smith from the blue book to the record sheet turned in to the Registrar's office.

That the grade of Harry Rooney in Corporation Finance be changed from "C" to "B". The instructor, Mr. Burgee, reports that this was a typographical error occasioned by the rush and excitement accompanying the filling out of his grade reports.

That the grade of R. C. Graham in Military Science be changed from "D" to "C". The instructor, Captain Walton, reports that he made an error in correcting the examination paper of the student and that the student deserved a grade of "C" rather than "D".

That the grade for Miss Gertrude Brewer in Sociology 161 be changed from "F" to an incomplete grade approved. The instructor did not get notice that Miss Brewer missed her examination on account of being ill at the time the examinations were held.

*Records of Absences changed* The following changes in the records of absences are recommended by the Deans' Conference:

That the credit deducted for absences for Miss Mary Graham be cancelled as some of the absences appearing on her record were incorrectly reported to the Registrar's office by the Physical Education Department.

That the credit deducted for absences for Miss Margaret Kiely be cancelled as some of the absences appearing on her record were incorrectly reported to the Registrar's office by the Physical Education Department.

That the credit deducted for absences for Miss Nell Kerr be cancelled as some of the absences incurred by Miss Kerr had been excused by Mrs. LeClaire but had not been reported to the Registrar's office.

That the credit deducted for absences of Miss Helen Gregory be cancelled as two of the absences appearing on Miss Gregory's record were reported due to a misunderstanding on the part of Professor Harrington in the course, History of Education.

That the credit deducted for absences of Miss Idabel McLaughlin be cancelled as some of the absences appearing on her record were incurred on account of a conflict in the courses, Principles of Economics and College Education. The instructor in the Economics course, Mr. Hayes, recommends that the absences caused by this conflict be excused.

The Deans' Conference recommends that the following students be allowed credit as indicated:

*Additional credit to begin* That Charles E. Craig be allowed two credits in Introduction to Forestry with a grade of "B" for the fall quarter. His instructor, Mr. Skeels, recommends this due to the fact that Mr. Craig, registering in more than the number of credits allowed, did not register in Introduction to Forestry and later dropped another course in order to reduce his registration. At this time he did not add Introduction to Forestry as was his intention. Mr. Skeels stated that this man attended all the classes and completed the work.

Recommendation that Mr. Lloyd Swords be allowed one credit with a grade of "B" in the course Use of Law Books for the autumn quarter. The student states that he was not registered in the course through an oversight on his part and his instructor, Professor Colvin, states that he attended all classes and completed the work of the course.

Recommendation that Ronald S. Kain and Robert MacHatton be allowed three credits for the course in Laboratory in Journalism 41a in place of the two credits for which they registered. Their instructor, Mr. Stone, recommends this due to the fact that the credits for this course were incorrectly stated on the schedule of exercises and that the students should therefore have registered for three credits in place of two.

A motion to adopt the recommendation was carried.

7. An announcement was made by Mr. Bimes, a member of the Board of Directors of the Students' Bookstore, that instructors are asked to make, at an early date, requests for books for the spring quarter direct to the manager of the bookstore.

8. The President read a list of the names of the members of the faculty whose reports of unsatisfactory scholarship called for at 9:00 A. M., February 6th, were filed after the date called for.

9. The Committee on Admission and Registration recommended the following list of candidates for degrees and certificates to be granted at the end of the winter quarter, 1922, with the provision that they complete all requirements in accordance with the rules of the faculty:

*Candidates for Degrees*

#### FOR THE DEGREE OF BACHELOR OF ARTS

<u>Name</u>	<u>Major</u>	<u>Credits in Major</u>	<u>Total Credits To be Offered</u>
Forrest, Daisie Ella	Education	46	186½
Kunnick, Henry H.	Law	46	187
McKain, Neil Dunn	Journalism	62	186½
Smith, L. Kelsey	Business Administration	45	218 (186)
Spaulding, Willie			
Clanton	Biology	64½	186½
Winsor, Ivan F.	Mathematics	45	187½

#### FOR THE DEGREE OF BACHELOR OF LAWS

Keeley, Elias Mortimer	127
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#### FOR THE UNIVERSITY CERTIFICATE OF QUALIFICATION TO TEACH

<u>Name</u>	<u>Major</u>	<u>Minor</u>
Forrest, Daisie Ella	Education	Spanish
* Little, Helen Amitys	Physical Education	Biology English

The motion to adopt the recommendation was unanimously carried.

10. The Curriculum Committee of the College of Arts and Sciences recommended the following proposed ruling:

*College Lang Foreign Languages Prerequisites*

"Students entering with one unit of French or Spanish enter 11b of the same language; with two units, 13b of the same language; with three units, 15a of the same language; and, with four units, 15b of the same language." A motion to adopt the recommendation was made by Coon, seconded, and unanimously carried.

\* Not completed  
20 minutes

*Proposal  
a. Maximum  
Credits to be allowed  
(counted) for BA  
in Foreign Lang.*

11. The Curriculum Committee of the College of Arts and Sciences recommended to the faculty that "since the department of Foreign Languages has been reorganized so that a student may major in French or in Spanish and after next year possibly in Latin and Greek not more than 90 credits in the department of Foreign Languages may be counted toward the B.A. degree. The Committee, in presenting this particular number as a maximum, is doing this in order to get it before the faculty for action but is not insisting that the number 90 be the number approved as a maximum." On motion, action on this recommendation was postponed to the next faculty meeting.

*Petition  
List of Philosophy  
requirement.*

12. In re Phillip White: Professor Kirkwood, his adviser, asked the faculty to grant a petition from Mr. White to substitute three quarter credits in other subjects for his remaining restricted elective in Literature or Philosophy.

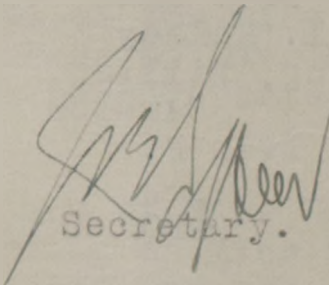
The petition was approved by his adviser and disapproved by the Committee on Admission and Registration. On motion of Cox the petition was granted by the faculty.

13. Chancellor Elliott addressed the Faculty stating, among other things, that

*Problems - as set forth  
by Chancellor Elliot*

- a. The Curriculum should be revised so as to eliminate many elementary courses now offered.
- b. The serious financial situation of the state was very likely to affect plans for the University institutions.
- c. A limitation on number of students for the next academic year might be necessary.
- d. Service reports are indispensable for the Chancellor's office and members of the staff should prepare them with care and include all their activities and duties.

14. There being no further business before the Faculty, the meeting adjourned.

  
Secretary.