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Spring 1-15-2020

SB48-19/20: Resolution Amending Sections 9.6 and 9.8 of ASUM Fiscal Policy

Daniel Parsons

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1 **The Associated Students of the University of Montana**
2 **Resolution Amending Sections 9.6 and 9.8 of ASUM Fiscal Policy**
3 **January 13, 2020**
4 **SB48-19/20**

5 **Authored by: Daniel Parsons, ASUM Business Manager;**
6

7 Whereas, The Associated Students of the University of Montana (ASUM) oversees a
8 comprehensive budgeting process for its agencies, unions, and student groups on an annual basis;
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10 Whereas, This process and the budgeting timeline is outlined in Section 9.0 of ASUM Fiscal
11 Policy;

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13 Whereas, Some revisions to this budgeting timeline are necessary to ensure a smooth process;

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15 Whereas, Sections 9.6 and 9.8 outline the deadlines for the Student Group Budgeting
16 Information Session and the Budget Request Form Due Date, respectively;

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18 Whereas, The policies are as follows:

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20 *9.6 Student Group Budgeting Information Session. Upon receiving the total*
21 *appropriation figures for the coming fiscal year, the Board shall hold a minimum of one*
22 *(1) mandatory student group information session, which shall be organized by and*
23 *presided over by the Business Manager. At least one session shall be held during the*
24 *second academic week of the Spring Semester. During this meeting, the Business*
25 *Manager shall explain the budgeting procedure to participants and answer questions.*
26 *Each student group that wishes to receive funding from ASUM must send at least one*
27 *representative to at least one mandatory budgeting information session in order to be*
28 *eligible to apply for ASUM funding during the Final Budgeting Session for the upcoming*
29 *fiscal year.*

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31 *9.8 Budget Request Form Due Date, and Approval. The Business Manager shall set a*
32 *date within the third academic week of the Spring Semester in which Budget Request*
33 *forms shall be due. The Business Manager shall inform organizations of the due date for*
34 *Budget Request Forms. If a Budget Request Form is handed in after the due date the*
35 *Business Manager will notify them of the appeals process outlined in Section 9.6. The*
36 *final time to appeal for Budgeting Request forms turned in after the deadline is the*
37 *Senate meeting preceding Formal Lobbying.*

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39 Whereas, These deadlines contain fairly restrictive language as to when items can be turned in;

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41 Whereas, Hosting a Student Group Budgeting Information Session(s) by the second academic
42 week and having the Budget Request Form Due Date set for the third academic week may limit
43 participation from student group leaders and members still re-acclimating to the new semester;

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45 Whereas, There is some flexibility within the ASUM Budgeting Process to give student groups
46 more time to attend Budgeting Information Sessions and submitting their Budget Request;

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Therefore, Let It Be Resolved, That Section 9.6 and Section 9.8 of ASUM Fiscal Policy be amended to read the following:

9.6 Student Group Budgeting Information Session. Upon receiving the total appropriation figures for the coming fiscal year, the Board shall hold a minimum of one (1) mandatory student group information session, which shall be organized by and presided over by the Business Manager. At least one session shall be held ~~during the second academic week~~ prior to the third academic week of the Spring Semester. During this meeting, the Business Manager shall explain the budgeting procedure to participants and answer questions. Each student group that wishes to receive funding from ASUM must send at least one representative to at least one mandatory budgeting information session in order to be eligible to apply for ASUM funding during the Final Budgeting Session for the upcoming fiscal year.

9.8 Budget Request Form Due Date and Approval. The Business Manager shall set a date within the third or fourth academic week of the Spring Semester in which Budget Request forms shall be due. The Business Manager shall inform organizations of the due date for Budget Request Forms. If a Budget Request Form is handed in after the due date the Business Manager will notify them of the appeals process outlined in Section 9.6. The final time to appeal for Budgeting Request forms turned in after the deadline is the Senate meeting preceding Formal Lobbying;

Therefore, Let It Be Further Resolved, That this resolution be forwarded to Kenzie Carter, ASUM Student Group Coordinator; Gwendolyn Coon, ASUM Office Manager; and Marlene Hendrickson, ASUM Accountant.

Passed by ASUM Senate: January 15th, 2020

Ethan Hanley
Ethan Hanley,
Chair of the Senate

Resolution Passed Unanimously