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Fall 9-23-2020

SB25-20/21: Resolution Amending Section 14.0-14.6 of Fiscal Policy

Noah Durnell

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1 **The Associated Students of the University of Montana**
2 **Resolution Amending Section 14.0-14.6 of Fiscal Policy**
3 **June 23rd, 2020**
4 **SB 25 - 20/21**

5 **Authored by: Noah Durnell, ASUM Senator;**

6 **Sponsored by: Ethan Hanley, ASUM Business Manager; Maggie Bornstein, ASUM**
7 **Senator; Jonathon Karlan, ASUM Senator; Zoe Nelson, ASUM Senator; Christian Pfeiffer,**
8 **ASUM Senator; Jack Rinck, ASUM Senator; Vincent Tarallo, ASUM Senator;**

9
10 Whereas, The Associated Students of the University of Montana (ASUM) is bound by its Fiscal
11 Policy;

12
13 Whereas, ASUM Fiscal Policy delineates all fiscal matters of the ASUM office and student
14 groups;

15
16 Whereas, During the summer of 2020, a working group met to completely revise the ASUM
17 Fiscal Policy;

18
19 Whereas, Section 14.0-14.6 of Fiscal Policy delineates all matters of student group travel
20 requests and guidelines;

21
22 Whereas, Section 14.2 of Fiscal Policy currently reads:

23
24 *14.2 The Senate may choose to fund or partially fund transportation costs, and/or*
25 *registration fees. Travel and lodging reimbursement rates shall be allocated, or partially*
26 *allocated, according to State or ASUM rates. Funding for food costs is prohibited by this*
27 *section.*

28
29 *14.2.1 Only Student Groups recognized by the Associated Students of the*
30 *University of Montana (ASUM) are eligible for funds from the Travel Allocation*
31 *account, excluding the Sports and Music Unions, as these groups have their own*
32 *Emergency Union Account for this purpose.*

33
34 *14.2.2 ASUM Agencies, the Sports Organization Union, and the Music*
35 *Organization 60 Union will be funded travel accordingly during the budgeting*
36 *process, with emergency funds for the Sports and Music Unions being awarded*
37 *according to policy 14.9.;*

38
39 Whereas, Section 14.2 initially delineates how the Senate may fund transportation costs,
40 registration fees, food costs, and lodging reimbursements;

41
42 Whereas, The subsections of 14.2 contain general information about who is eligible for travel
43 funding from ASUM;

44

45 Whereas, Section 14.0 may be better organized if the subsections of Section 14.2 were placed as
46 subsections under 14.1, which outlines general travel criteria and eligibility;

47
48 Whereas, Section 14.5 of Fiscal Policy currently reads;

49
50 *14.5 Travel requests must be submitted to the Business Manager by the Friday of the*
51 *third week of Fall semester and by the Friday of the third week of Spring semester.*
52 *Requests must be submitted in the semester in which the travel occurs. If a request is*
53 *placed before the Group Recognition Form deadline, the Group Recognition Form must*
54 *be submitted in advance of the request.*

55
56 *14.5.1 The Board shall review all requests during the fourth week of Fall*
57 *semester and third week of Spring semester. Recommendations will be made to be*
58 *approved by the Senate.;*

59
60 Whereas, Recognition Forms are generally submitted to ASUM and reviewed by the Board on
61 Member Organizations (BOMO) and the Senate during the first three weeks of the Fall Semester;

62
63 Whereas, Student Groups are currently expected to submit both group recognition forms and Fall
64 Semester travel requests by the third week of the semester;

65
66 Whereas, Reviewing recognition of student groups and approving travel requests of student
67 groups are both important responsibilities of the Senate and may be time intensive;

68
69 Whereas, Extending the travel request due date by one week may help alleviate the Senate's and
70 the Student Groups' workloads and improve meeting these deadlines;

71
72 Whereas, Student Groups generally do not travel within the first four weeks of the Fall Semester;

73
74 Whereas, Extending the date by one week of which the Board on Budget and Finance (BNF) and
75 subsequently the Senate reviews submitted travel requests would complement extending the due
76 date for submitting travel requests by one week;

77
78 Whereas, Clarity in Sections 14.0-14.6 of Fiscal Policy is necessary for student groups when
79 seeking accurate and transparent information regarding how to submit a travel request, and
80 helpful for BNF when reviewing travel requests;

81
82 Therefore, Let It Be Resolved, That Section 14.1 of Fiscal Policy be amended to read:

83
84 *14.1 All travel funded by the ASUM must directly benefit the ASUM and the organization*
85 *requesting funding.*

86 *14.1.1 At the beginning of each fiscal year, \$26,000 shall be deposited in the*
87 *Travel Allocation Account. The Board on Budget and Finance shall not allocate*

88 *more than 50% of this money during Fall semester, with the remaining 50% to be*
89 *allocated during Spring semester.*

90 *14.1.2 Standard criteria for requesting travel funding shall be group events*
91 *and/or training or leadership events that directly benefit the organization.*

92 *14.1.3 A reserve of no less than 8% of each semester's total travel allocation shall*
93 *be maintained for unforeseen or emergency travel occurring after travel lobbying*
94 *for the current semester. These funds shall only be available upon a 2/3*
95 *approval of the Board.*

96 *14.1.4 Only Student Groups recognized by the Associated Students of the*
97 *University of Montana (ASUM) are eligible for funds from the Travel*
98 *Allocation account, excluding the Sports and Music Unions, as these groups*
99 *have their own Emergency Union Account for this purpose.*

100 *14.1.5 ASUM Agencies, the Sports Organization Union, and the Student Music*
101 *Union will be funded travel accordingly during the budgeting process, with*
102 *emergency funds for the Sports and Music Unions being awarded according to*
103 *policy 14.7.*

104 *14.1.3.1 These funds shall only available upon a 2/3 approval of the*
105 *Board.;*

106
107 Therefore, Let It Be Further Resolved, That Section 14.2 of Fiscal Policy be amended to read:

108
109 *14.2 The Senate may choose to fund or partially fund transportation costs, and/or*
110 *registration fees. Travel and lodging reimbursement rates shall be allocated, or partially*
111 *allocated, according to State or ASUM rates. Funding for food costs is prohibited by this*
112 *section.*

113
114 *14.2.1 Only Student Groups recognized by the Associated Students of the*
115 *University of Montana (ASUM) are eligible for funds from the Travel Allocation*
116 *account, excluding the Sports and Music Unions, as these groups have their own*
117 *Emergency Union Account for this purpose.*

118
119 *14.2.2 ASUM Agencies, the Sports Organization Union, and the SMU Music*
120 *Organization 60Union will be funded travel accordingly during the budgeting*
121 *process, with emergency funds for the Sports and Music Unions being awarded*
122 *according to policy 14.79.;*

123
124 Therefore, Let It Be Further Resolved, That Section 14.5 of Fiscal Policy be amended to read:

125
126 *14.5 Travel requests must be submitted to the Business Manager by the Friday of the*
127 *fourth~~third~~-week of Fall semester and by the Friday of the third week of Spring semester.*
128 *Requests must be submitted in the semester in which the travel occurs. If a request is*
129 *placed before the Group Recognition Form deadline, the Group Recognition Form must*
130 *be submitted in advance of the request.*
131

132 *14.5.1 The Board shall review all requests during the ~~fifth~~fourth-week of Fall*
133 *semester and third week of Spring semester. Recommendations will be made to be*
134 *approved by the Senate.;*

135
136 Therefore, Let It Be Further Resolved, That this resolution be sent to: Gwen Coon, ASUM
137 Office Manager; Marlene Hendrickson, ASUM Accountant; Bailey Durnell, Student Group
138 Coordinator.

139
140
141 Passed by Committee: _____, 2020

142
143 Passed by ASUM Senate: September 23, 2020

144
145
146 _____
147 Ethan Hanley,
148 Chair of the Board on Budget and Finance

Patrick James Flanagan,
Chair of the Senate