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11-24-1942

### Minutes from the November 24, 1942 meeting of the University of Montana faculty

Montana State University (Missoula, Mont.). Faculty

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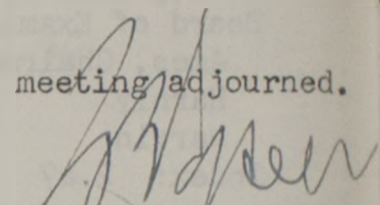
Montana State University (Missoula, Mont.). Faculty, "Minutes from the November 24, 1942 meeting of the University of Montana faculty" (1942). *University of Montana Faculty Senate Meeting Minutes*. 934. [https://scholarworks.umt.edu/facultysenate\\_minutes/934](https://scholarworks.umt.edu/facultysenate_minutes/934)

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- (c) By Dean Jesse, who announced a meeting of faculty advisers for September 23.
- (d) By Dr. Merrill, who announced that instructors were requested to meet classes in rooms assigned and to make changes in rooms only after conference with the schedule committee.
- (e) By Dr. Waters, Chairman, N.Y.A. Projects Committee, who announced that requests for approval of projects must be filed not later than October 1.

4. Following a financial report of Professor Carey of the Faculty Affairs Committee, showing a balance of \$6.82 on hand, a motion was made by Atkinson, seconded by Platt, that the faculty assess its membership \$1.00 for the year 1942-43. The motion was unanimously approved.

5. There being no further business before the faculty the meeting adjourned.

  
Secretary

November 24, 1942

1. A meeting of the faculty was held at 4:10 p.m. on the call of President Ernest O. Melby who presided.

The following members were present: Ames, Anderson, Armsby, Arnoldson, Atkinson, Badgley, Bateman, Baty, Bennett, Berglund, Brady, Briggs, Browman, Campbell, Carey, Castle, Chatland, Clapp, W.P. Clark, Cogswell, Coleman, Crowder, Diertert, Dubisch, Ely, Ephron, Fatzer, Feighner, Ferguson, Fiedler, Ford, Fratt, Freeman, Grady, Hardy, Harris, Hathaway, Hetler, Housman, Jesse, Kopet, Kramer, Leaphart, Lennes, Lowell, Marvin, Masley, McGinnis, Melby, Merriam, Merrill, Mirrielees, Misevic, Mollett, Morris, Platt, Sappenfield, Sanford, Stimson, Sorg, J.B. Speer, Lucile Speer, Suchy, M.B. Swearingen, T.G. Swearingen, Teel, Wilhelm Wilson.

The following members were accounted for: Bloom, Carpenter, F.G. Clark, Daughters, Egbert, Flint, Gleason, Haydon, Hertler, Howard, Lester, Line, MacArthur, Markus, Miller, Nagovsky, Olson, Peterson, Ramskill, Schreiber, Shallenberger, Spaulding, Waters, Weisberg, Wendt, White.

2. The minutes of the meeting of September 21 were approved.

3. The following announcements were made:

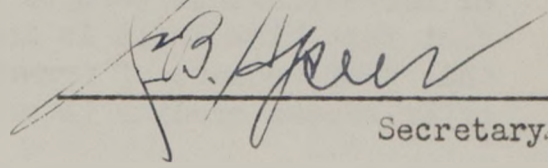
- a. The President introduced new members of the faculty.
- b. Dean Jesse announced plans for Winter Quarter registration.
- c. Dr. Merrill requested that no final examinations be changed without approval of the Schedule Committee; stated that examination copy is due in the Clerical Service on December 1.
- d. Miss Platt announced a faculty luncheon on December 3.
- e. Dean Ford explained the publicity program of the University.

4. A report of the Special Faculty Committee on Formulation of Policies for Methods of Determination of Salaries, selected in accordance with the action of the faculty at its meeting on March 24, was presented by the Chairman, Professor Atkinson. After discussion, a motion by Merriam to refer the report back to the committee for revision in accordance with explanations and revisions, and report at the next meeting was unanimously adopted.

5. The Special Committee on Final Examinations, Freeman, Chairman; Jesse, Castle, Browman, Sappenfield, Coad (in absentia), appointed in accordance with the action of the faculty at its meeting on April 20, recommended that the final examinations for this Fall Quarter be given as usual in the Men's Gymnasium, and that the

final examinations for the Winter Quarter be given in the class rooms, according to a schedule and under supervision to be fixed by the Schedule Committee and the Registrar's Office; that the student body be advised of this experiment before December examinations, and be urged to observe and discuss the merits of the two different plans, with a view to being asked for a vote of preference early in the Spring Quarter; and that the faculty make its final decision on the examination question after it has observed the experiment and studied the reaction of the students in the spring. On motion of Freeman the recommendation was unanimously adopted.

6. There being no further business before the faculty the meeting adjourned.

  
Secretary *J.B.*

December 11, 1942

1. A meeting of the faculty was held at 4:10 p.m. on Friday, December 11, on the call of Vice-President Leaphart, who presided.

The following members were present: Anderson, Armsby, Arnoldson, Atkinson, Bateman, Bennett, Bloom, Briggs, Browman, Carey, Castle, Chatland, W.P. Clark, Cogswell, Coleman, Crowder, Diettert, Dubisch, Ely, Ephron, Fatzer, Feighner, Ferguson, Fiedler, Ford, Freeman, Hathaway, Haydon, Hetler, Housman, Jesse, Kopet, Kramer, Leaphart, Line, Lowell, Marvin, Masley, McGinnis, Merriam, Mirrielees, Mollett, Morris, Platt, Sappenfield, Sanford, Severy, Shallenberger, Sorge, M. B. Swearingen, T. G. Swearingen, Tascher, Teel, Toelle, Waters, White, Wilhelm, Wilson, Wren, Wright.

The following members were accounted for: Ames, Badgley, Bell, Brady, Campbell, Carpenter, F.G. Clark, Daughters, Egbert, Flint, Gleason, Grady, Hertler, Hoffman, Howard, Lester, MacArthur, Markus, Melby, Merrill, Miller, Peterson, Ramskill, Schreiber, Stimson, Spaulding, J. B. Speer, Lucile Speer, Thomas, Weisberg.

2. The minutes of the meeting of November 24 were approved.

3. The following announcements were made:

a. By Vice-President Leaphart:

- (1) In order that members of the teaching staff may be easily reached during the Christmas holidays, they are asked to leave their addresses in the President's Office when they leave town. No formal request for leave is required of the teaching staff after grades are turned in. However, members of the administrative staff who plan to be away during the holidays are asked to file the usual requests for leave of absence in the President's Office.
- (2) President Melby will appreciate it if the inquiry blanks regarding faculty study of the role of the University in wartime and during the post-war period are returned to his office by Thursday, December 17.

b. By Dean Jesse:

- (1) Grades are due in the Registrar's Office at 4:00 p.m. on Saturday, December 19.

4. Professor Atkinson presented the revised recommendations of the Special Salary Policy Committee and moved that the report be accepted. The motion was seconded by Mollett. Discussion followed, after which Professor Hetler made a motion to amend III,3, that a minimum salary be established for each rank; that no upper limits be placed upon salaries, and that there be no set number of years for remaining in a given salary group. The motion failed for lack of a second. Dr. Merriam discussed III, 7, and made a motion to amend this provision to include the chairman of the division concerned in the proposed committee. Castle seconded the motion, and the motion to amend section III,7, was approved. With this amendment the faculty then voted to approve the entire proposal as presented by the Special Committee. (For entire report see page 312)

5. Reports of Committees:

- a. Dean Jesse presented the report of the Committee on Admission and Graduation Enlarged for Administrative Action.