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Minutes from the November 11, 1947 meeting of the University of Montana faculty

Montana State University (Missoula, Mont.). Faculty

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November 11, 1947

1. A meeting of the faculty was held at 4:00 P.M. on call of President James A. McCain who presided.

Present: Alcorn, Atkinson, Badgley, Bates, Berg, Bischoff, Bruns, Brunson, Bryan, Bryant, Buck, Burgess, K. Campbell, Carleton, Carroll, Castle, Clapp, W.P. Clark, Clow, Coad, Coe, Cogswell, R. Cole, Coleman, Conlin, Crow, Crowder, K. Davis, DeMaris, Dew, Diertert, Dwyer, Ely, Emblen, Ephron, Fenton, Fish, Fisher, Fleming, Folkerts, Ford, Frankenstein, Freeman, Frost, Gleason, Gilkey, Golden, Hammen, Harvey, Hatton, Hetler, Hinze, Hoffman, Huck, Hulbert, Jeppesen, Jesse, Juday, Kelly, Kraus, Leaphart, Line, Lory, Lovless, Lowell, McCain, McGinnis, Mason, Maucker, Merrill, Mirrieless, Mollett, J. Moore, Murray, Ostrom, Phillips, Sappenfield, Shallenberger, Shattuck, Shepherd, Sherman, J. Shoemaker, T. Shoemaker, G. Smith, L. Smith, T. Smith, J.B. Speer, Stoodley, Stolfa, Struckman, Sullenberger, Tascher, Teel, B.E. Thomas, L.A. Thomas, Toelle, Turner, Van Duser, Waters, B. Wilson, V. Wilson, Wolfard.

Accounted for: Brotsman, Bue, Dugan, Ellen, Gilliland, Hetler, Lyons, Martell, Merriam, D. Miller, J.E. Miller, K. Moore, Myers, Patten, Platt, Ramskill, Stewart, M. Swearingen, T. Swearingen, Varneck, Wendt, Weisel.

2. The minutes of the meeting held September 23d were approved with the following corrections. (1) Present: Hatton, Phillips
Accounted for: Karlin

3. (1) The following new staff members were introduced:

E.O. Dwyer, School of Business Administration,
Dr. Harold Fleming, School of Education, (Dr. Fleming is also the liaison officer with the State Film Library in Helena),
Charlotte Ann Kelly, Library,
Dr. Ladislav Stolfa, M.D., Health Service.

- (2) President McCain reminded the faculty that smoking in classrooms and laboratories is contrary to Board and Faculty regulations and recommendations of the Budget and Policy Committee. Dr. Jesse suggested that instructors should not keep their classes overtime thus infringing on another instructor's schedule.
- (3) President McCain announced that a sub-committee of the Curriculum Committee has been appointed to study the problem of basic education at Montana State University and urged all faculty members to promote and strengthen basic education by better instruction in the general courses. The committee is composed of the following:

Dr. G.B. Castle (Chairman)
Dr. H.G. Merriam
Dean Kenneth P. Davis
Dean J.W. Maucker
Dr. John A. Wolfard
Dr. Earl Lory
Dr. Leslie A. Fiedler
Miss Anne Platt

- (4) Dr. Shallenberger announced that he is having a list of available war surplus goods prepared for distribution and stated that each department should canvass his department for those items which are needed, then write him a letter stating specifically what those items are and how they are to be used. Letters should be in his hands by the 18th of November.
- (5) Mr. McCain announced that all requests for leave during the winter and spring quarters should be on his desk by Monday, November 17, so that they may be presented to the State Board of Education at its December meeting.

- a. The secretary stated that advanced registration for the winter quarter will be held December 1st through the 13th, and requested that faculty members send students who have conflicts in final examinations or three exams in one day, to the registrar's office for adjustments in schedules.
- b. Miss Clow, Courtesy Committee Chairman, requested that each department head report to her any illness or deaths within the families in his department.
- c. Dean Ford announced a meeting of the American Association of University Professors to be held in the Bitterroot Room of the Student Union Thursday, November 13th at 7:30 P.M. All faculty members are cordially invited to attend and participate.
- d. Mr. Freeman announced that President Renne of Montana State College will be the guest speaker on the November 14th convocation and urged attendance of all faculty members. Dr. Renne will discuss his recent trip to London to attend the International Economists Conference.

4. Reports of Committees:

- (1) Dr. A.S. Merrill, acting chairman of the Committee on Admission and Graduation, announced that:

- a. Candidates for degrees and certificates at the end of the Summer Quarter, 1947, have completed all requirements with the following exceptions:

Jerome Anderson
Dolores L. Fellows
Arne G. Goedecke
Mark P. Hite
Angier Jay Sheldon
Erling Voldal

- b. John L. Cumming and Charles R. Pedersen did not write "honors" theses for Economics and Sociology and therefore failed to graduate with honors.
- c. David C. Martin earned a grade of "C" on his honors examination in Journalism. Therefore he was not recommended by the School of Journalism to graduate with honors. He did earn honors in his second major, History and Political Science.

Dr. Merrill also stated that a list of all students who are attending under Public Law #16 has gone out to all faculty members, who are urged to check their class rolls to make sure they note which of their students are under this bill, then carefully note the number of absences on the quarter grade reports and on the class cards. Only veterans under P.L. #16 need be reported.

- (2) Kirk Badgley presented a report from the Student Employment Committee. He stated that differences in student wage scales in various departments made centralized control necessary. Mr. Badgley listed the work the committee as follows:

- a. To do everything possible to exploit educational value in work or duties within major department.
- b. Check on those students who are low scholastically and not allow any below C average to work part-time.
- c. Keep record of student's performance in personnel office which may prove great help in later placement of that student after graduation.

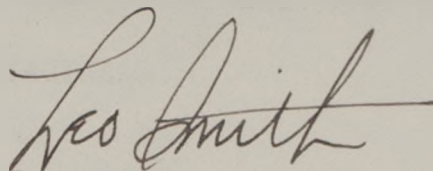
5. New business:

Mr. Atkinson brought up the matter of field trips interfering with other scheduled classes. Mr. Harvey suggested that advisers assign classes, which would include field trips, to students at a time which would not necessitate absence from other classes.

President McCain ruled: (1) All instructors must secure authorization from the President's Office for field trips for educational purposes when the trip will interfere with students' other classes.

(2) All field trips should be scheduled for week-ends, unless an emergency proves it to be impossible, in which case Step 1 should be taken.

6. The meeting was adjourned.



Leo Smith
Secretary

LS:MF

December 12, 1947

1. A meeting of the faculty was held at 4:10 P.M. on call of President James A. McCain who presided.

Present: Arnold, Armsby, Atkinson, Bates, Bennett, Berg, Brody, Brotsman, Bruns, Brunson, Bryant, Buck, Bue, Campbell, Carleton, Carroll, Castle, Clapp, W.P. Clark, Clow, Cole, Coleman, Conlin, Crow, Crowder, DeMaris, Dew, Diertert, Dwyer, Ely, Emblen, Ephron, Fenton, Fiedler, Fleming, Folkerts, Frankenstein, Freeman, Frost, Golden, Hammen, Harvey, Hatton, C. Hertler, D.M. Hetler, Hinze, Huck, Hulbert, Juday, Kraus, Leaphart, Line, Lory, Lovless, Lowell, McGinnis, Mason, Merrill, Mirrielees, Mollett, J. Moore, Ostrom, Oswald, Sappenfield, Severy, Shallenberger, Shattuck, Shepherd, Sherman, Shoemaker, L. Smith, G.H. Smith, Sorenson, Spaulding, Stoerker, Stoodley, Struckman, Swearingen, Teel, Thomas, Toelle, Van Duser, Varneck, Weisel, B. Wilson, V. Wilson, Wolfard, Wright, Yates.

Accounted for: Bischoff, Coe, K.P. Davis, Dugan, Ford, Gilliland, Gleason, Hall, Hoffman, Lommasson, MacArthur, Merriam, D. Miller, J.E. Miller, Miltz, Moe, Morris, Murray, Myers, Phillips, Platt, Ramskill, T.H. Smith, Stewart, M. Swearingen, B.E. Thomas, Turner. Waters.

2. The minutes of the meeting held November 11, 1947 were approved.

3. Announcements.

a. New staff members were introduced as follows:

Miss Jean A. Brotsman, Assistant Reference Librarian, was introduced by Miss Campbell.

Mr. George F. Weisel, Instructor in Zoology, was introduced by Dr. Castle.

b. President McCain requested that staff members leave addresses for Winter Quarter Holidays with Mrs. Pettinato in the President's Office when they leave town and indicated that members of the Administrative Staff who plan to be away during the Holidays are to file the usual request for leave in the President's Office.

c. President McCain also requested that two reports on out-of-state trips be filed with the President's Office, one of which would be forwarded to the Chancellor's Office.