Division II   Article XVIII

Student-Faculty Store Committee

Sec. 1. Five student members of the faculty-student Bookstore Committee shall be elected by the student body at the same time that ASMSU officers are chosen, and appointed by the President of the University upon the certification of election returns by Central Board.

Sec. 2. The student body as here defined shall include all regularly enrolled resident students carrying more than six hours of course work.

Sec. 3. Candidates for these positions shall have attained their legal majority before they take office, must have an overall 2.5 grade point average at the time of their election, and shall not be employees of the Store either as a candidate or as a Board member.

Sec. 4. (a) Of the five student members of the Bookstore Committee, two shall be of at least junior status at the time of their election, and be elected for a one year term.

(b) Three shall be of freshman or sophomore status at the time of their election, and be elected for two year terms. In order to stagger their terms, these three members shall draw lots to determine when their terms shall expire. One term shall expire in the Spring of 1961, and two shall expire in the Spring of 1962. All subsequent terms shall be two years in length.

Sec. 5. Elections of the student members of the Bookstore Committee shall be conducted by the ASMSU Elections Committee, according to procedure outlined in Division IV, Article I of the ASMSU bylaws.

Sec. 6. In the event of a vacancy, Central Board shall recommend to the President of the University a replacement until the next general election.

Sec. 7. This bylaw shall expire upon the ratification and adoption of the corporate bylaws of the Associated Students Store.
PROPOSED PROPOSITION FOR ASMSU GENERAL ELECTION BALLOT

(a) I favor reincorporation of the Associated Students Store according to the Articles of Incorporation approved by the Student-Faculty Bookstore Committee and Central Board.

YES
NO

(b) I favor adoption of the bylaws of the corporation to be known as the Associated Students Store as approved by the Student-Faculty Bookstore Committee and Central Board.

YES
NO

Submitted 4/13/60
The budget allocations for the year 1959-60 are on a percentage basis with an estimated activity-fee paying enrollment of 3000 students with an activity fee of $10.00 a quarter.

As a result of conferences and consultations with each group included in the budget, and after careful consideration of previous financial operations, this committee has prepared the attached budget, with recommendations, explanations, and provisions as follows:

**Athletics** — The annual allocation for intercollegiate athletics shall be 50% — of which 2% shall be used for accounting purposes of the athletic program. We recommend that this preceding clause be included in each succeeding budget which allocates 50% to athletics. The allocation to the Accounting Office was reduced during 1955-56 by 2%, but with the 2% to be received from the Athletic allocation, the net appropriation from student fees would be the same as during the period 1951-52 through 1954-55. Since the third alternative for retirement of the Field House bonds is a pledge of 50% of the Student Activity Fee, the change was effected to comply with this agreement.

At the time Montana State University entered into the Skyline Conference, a loan was secured by the Athletic Department from the Associated Students. During 1952-54, a portion of the loan was canceled, and the remainder ($7,500.00) was to be repaid. The following quotation is taken from the Associated Students' budget of 1954-55. "In pursuance to Central Board minutes of December 9, 1954, Athletic Board will pay back to the ASMSU General Reserve Fund in minimum installments of $750.00 per year for a maximum period of ten (10) years, the first payment to be made during the 1954-55 fiscal year. However, it is specified that during the 1954-55 fiscal year $750.00 be budgeted for participation in intercollegiate skiing and that any amount so expended be offset against the repayment of the loan for that year." This was complied with during the years 1954-55, 1955-56, 1956-57, 1957-58...
and 1958-59. Central Boards, during the various years since 1954-55 have, in all but one year, allowed the Athletic Board to make repayment in the same manner as indicated above for 1954-55. During the year 1959-60 the Athletic Board may again make payment of the current installment in the way as provided for during 1954-55.

On April 23, 1959, at the Spring quarter primary election, the student body voted 1001 to 828 in favor of increasing the Student Activity Fee by $5.00 a quarter, the increase to go in total to athletics. If the State Board of Education approves the proposal, the total to Athletics will be the total of the increased fee in addition to the 50% as provided for in this budget.

ACCOUNTING -- The 1959-60 budget allocation will be 4.5; however, the additional 2% to be received from the Athletic allocation for accounting purposes will result in the same amount appropriated prior to 1955-56.

ACTIVITIES COMMITTEE -- The budget allocation for 1959-60 will be 0.6. This committee was originated during 1955-56 to organize and supervise student activities. Due to lack of student participation and resultant financial losses during 1957-58, Community Concert, Games and Movies were discontinued during 1958-59 and are not to be included in the 1959-60 Activities Committee budget.

It is recommended by Budget-Finance Committee to Activities Committee that before "Big Name" entertainment is contracted, it should have the approval of Budget-Finance Committee and Central Board. 1958-59 Budget-Finance recommends to 1959-60 Budget-Finance and to Central Board that if, during the 1959-60 student year, Activities Committee can show a need for a practical program of expansion of student activities, they should be given serious and careful consideration for an additional special allocation.

ASSOCIATED WOMEN STUDENTS -- The 1959-60 budget allocation will be 1.2%.

BAND -- The budget allocation for 1959-60 will be 2.2%. During 1956-57 a reserve for Band Instruments and Equipment was set up from excess Kaimin surplus. All existing Kaimin surplus in excess of $2500.00 on June 30, 1956 was transferred to this fund. Each year for the next three years after 1955-56 one third of the
initial amount in this fund will be transferred to a Band Instrument and Equipment Fund by the ASMSU Business Manager. Expenditures from this operating fund will be made in the manner prescribed in the 1955-56 budget recommendation. "Expenditures from this fund shall be made only upon recommendation from the director of Bands, subject to the approval of Central Board. After such approval, orders for new instruments and equipment shall originate with the School of Music through the regular University requisition system. Invoices covered by such requisitions will be paid for one half from this fund, and at least one half from the University School of Music budget." Any "end of year" balance remaining in this operating fund will be carried over, and will be available the following year. The above paragraph regarding band instruments has been taken from subsequent Central Board budgets and is included here for reference. This fund should have been depleted in the fiscal year 1958-59; but because of the failure of the University School of Music to match the remaining amount of $1103.14, this will be carried over and used during the 1959-60 fiscal year.

1958-59 Budget-Finance Committee is allowing the allocation of 2.2%, with the recommendation that at least 25 members of the M.S.U. Band will play at all home basketball games when school is in session, and will play music in keeping with the occasion.

**DEBATE AND ORATORY** — The budget allocation for 1959-60 will be 2.7%.

**DRAMATICS** — The budget allocation for 1959-60 will remain at 3.8%.

**GENERAL FUND** — The 1959-60 budget allocation will be 6.9%. During 1959-60, as in the previous year, responsibility for making special appropriations shall rest with Central Board. All groups and organizations seeking A.S.M.S.U. financial support, such as musical groups for tours, etc., should submit their requests to Budget-Finance Committee.

Surplus from Students' Store operation will go in total to the A.S.M.S.U. General Fund. Up to the first $2,000.00 of such surplus for 1958-59 will be used to repay the Athletic Board for advances made as scholarships to members of the
Varsity swimming team. At least the next $5000.00, but not more than $10,000.00, of store surplus will be used as payment of the initial installment on the A.S.M.S.U. loan from the First National Bank of Missoula. (See copy of letter and resolution attached.)

The Visiting Lecturers' Committee, during 1958-59, was included within the General Fund budget. During 1959-60 the Visiting Lecturers Committee will receive a percentage of the total budget.

On April 23, 1959, the student body voted on a proposed $2.00 nonathletic increase in the Student Activity Fee. As this vote resulted in an 864-864 tie, Central Board then voted to recommend the above increase to the State Board of Education. If the State Board of Education approves this proposal, the 1958-1959 Budget-Finance Committee recommends that the percentage allocations of the A.S.M.S.U. organizations be reviewed by the 1959-1960 Budget-Finance Committee in order that the increase may be proportionately distributed.

The balance remaining in this fund as of June 30, 1959, after allowances for outstanding obligations, shall be transferred to the A.S.M.S.U. Reserve Fund.

**INTERCOLLEGIATE SPORTS FOR WOMEN** — There will be no budget allocation for Intercollegiate Sports for Women during 1959-60. It is recommended by the 1958-59 Budget-Finance Committee that this organization operate for at least the next year on their carry-over, which will amount to approximately $800.00. The faculty adviser for Intercollegiate Sports for Women Board will be appointed by Central Board prior to the close of the 1958-59 school year. The faculty adviser shall then appoint the members of the Board whose duty it will be to administer the funds. This Board shall include two students representing each of the following: skiing, swimming, and tennis. Also included on this Board shall be a female member of Budget and Finance Committee appointed by Central Board.

**INTRAMURAL SPORTS FOR MEN** — The 1959-60 budget allocation will be 2.4%. No salaries to managers will be paid from this fund; and it shall be administered by the Intramural Sports Board. No permanent equipment shall be purchased without
specific permission of Central Board. The percentage has been reduced 0.1%. However the increase in enrollment should offset this reduction. If the enrollment does not reach 3000 students, it is recommended by the 1958-59 Budget-Finance Committee to the 1959-60 Budget-Finance Committee that consideration should be given to any request for additional funds to carry out an adequate program.

MONTANA KAININ -- The budget allocation for 1959-60 will be 8.5%. It is recommended that total advertising be reduced if possible in 1959-60.

PUBLIC RELATIONS COMMITTEE -- (formerly Publicity-Travel Fund) The 1959-60 budget allocation will be 1.0%.

1959-60 Public Relations Committee must concentrate their efforts on informing, assisting and entertaining high school and alumni groups while they are on campus. The Science Fair, Music Festival, Interscholastic, and Alumni Booster Nights are recommended areas of endeavor. Note should also be taken of the many grade and high school groups who wish to tour the campus. This should be encouraged by communications with school administrators and every effort be made to welcome these groups.

Public Relations Committee funds will not be reallocated to other campus organizations. Such expenditures formerly allocated by Publicity-Travel will be allocated from the General Fund.

RIFLE TEAM -- The budget allocation for 1959-60 will again be 0.9%. A complete financial report prepared by the team captain or faculty adviser will be submitted to the Auditor of Student Accounts after each meet.

SENTINEL -- The budget allocation for 1959-60 will be 12.2%. Any June 30, 1959 deficit in the 1958 Sentinel Account shall be made up by a transfer from the Sentinel Reserve. An operating deficit was anticipated in the budget of the 1958 Sentinel. The deficit occurred for two reasons: (1) The 1958 installment on the University Press loan was returned to the Sentinel Reserve as directed. (2) The student fee appropriation fell short of that budgeted because of an overestimate of enrollment for 1957-58.
Any balance remaining in the 1957 Sentinel account as of June 30, 1959 shall be transferred to the Sentinel Reserve.

No expenditures may be made from the Sentinel Capital Expenditures Fund or the Sentinel Reserve without authorization from Central Board.

VENTURE — The budget allocation for 1959-60 will be 1.2%. It is suggested by Budget-Finance Committee that a better method of distribution should be set up on campus.

VISITING LECTURERS' COMMITTEE — The 1959-60 budget allocation will be 1%. If the Administration will match this appropriation ($900.00), Visiting Lecturers' Committee will receive an additional special appropriation of $200.00 from the General Fund.

WOMEN'S RECREATION ASSOCIATION — The 1959-60 budget allocation will be 0.9%. W.R.A. is encouraged to carry out the program which they have outlined in the preliminary budget submitted to Budget-Finance Committee, and if the need for additional funds arises during 1959-60, it is recommended that consideration for an increased special allocation should be given by the 1959-60 Budget-Finance Committee.

No permanent equipment shall be purchased without specific permission of Central Board. It should be noted that this organization's reserve is for the purchase of athletic equipment, subject to approval of Central Board.

Except as otherwise provided herein, any balance remaining in the accounts of student-supported organizations after all debts are paid will remain in these accounts.

All organizations that receive funds for their operation from the Students' Activity Fee are instructed to use requisitions for major purchases. If this policy is not abided by and the organization runs into financial trouble due to purchases, strict penalties will be placed on that organization. The organization's financial manager is to see that this policy is abided by, and is the only one who has authority to sign a requisition.
For a detailed budget of all funds authorized for expenditures herein, reference should be made to the individual budget of each organization. It is also recommended that each organization appoint a treasurer or business manager to be responsible for the proper disbursing of such appropriations.

The director or manager of each activity receiving an appropriation as provided herein shall submit for approval to the Auditor of Student Accounts and the A.S.H.S.U. Business Manager a detailed budget request on a form provided by the Student Accounting Office. Information relative to the date that budgets are due will be provided by the Auditor. No funds authorized for expenditure under this budget shall be expended until such approval is granted.

Respectfully submitted,

BUDGET AND FINANCE COMMITTEE

Jerry Beller, Chairman
Marilyn Schmidt, Secretary
Duane Jackson
Paul Ulrich
Karen Whitcomb
Robert Arnott
Bill Pearce
Roland Pederson
Stu Nicholson
Leon Odegard
Ginger Bacon
Gail Ward
Howard Hansen
Elbert Borden
Sheila Roffler
David Baker
Bob Dundas, Adviser and Auditor of Student Accounts

Approved by Budget and Finance Committee, April 29, 1959

Approved by Central Board, May 3, 1959
## ASSOCIATED STUDENTS' BUDGET
### MONTANA STATE UNIVERSITY

**1959-1960**

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