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565 University seniors participate in job workshops

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University of Montana–Missoula. Office of University Relations, "565 University seniors participate in job workshops" (1974). *University of Montana News Releases, 1928, 1956-present*. 22949.
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565 UNIVERSITY SENIORS
PARTICIPATE IN JOB WORKSHOPS

MISSOULA--

A total of 565 University of Montana seniors have participated during fall and winter quarters in a series of two one-hour workshops dealing with various aspects of career exploration and job placement.

The workshops are conducted for various departments on campus on a continuing basis by the UM Career Planning and Placement Services. Dr. Don Hjelmseth (pronounced Helmseth), CPPS director, is workshop coordinator.

Commenting on the continuing success of the program, Hjelmseth said, "Since we established the workshops last fall we have had excellent cooperation from deans, department heads, staff members and students. It is very gratifying to have the support and interest of the students and we feel that the model we're using in these workshops will provide additional career hunting skills for our graduates."

Workshop I includes development of a confidential file and resume; letters of application and other correspondence; use of the University's Career Planning Library and other literature sources. Workshop II includes interview procedures, protocol and questions; occupational outlook projections; and interview simulation.

Hjelmseth said the workshops are presented at the convenience of students.

"Although our format is fairly flexible, it is suggested that, in order for the workshops to be most beneficial, students from a single department or discipline request the workshops," he said.

Additional information may be obtained at the CPPS office, room 8, Main Hall, or by phoning 243-5111.

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