Fall 9-1-2017

BMIS 476.01: Integrated Project Management Information Systems

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<th>Week</th>
<th>Date</th>
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<th>Tasks</th>
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<tbody>
<tr>
<td>1</td>
<td>9/6</td>
<td>Syllabus and Course Introduction Skill Assessment Past, Present, &amp; Future Presentations Chapter 1: The Nature of IT Projects Chapter 2: Conceptualizing and Initializing the IT Projects Organize Project Teams</td>
<td>☑️ Read Chapter 1 ☑️ Read Chapter 2 ☑️ Complete Skill Assessment ☑️ Read Chapter 3 ☑️ Read Chapter 4 ☑️ Start Team Charter</td>
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<tr>
<td>2</td>
<td>9/13</td>
<td>Chapter 3: Developing the Project Charter and Baseline Project Plan Chapter 4: The Human Side of Project Management Review for Exam 1 Select Project Sponsors Make initial contact with your organization Team Charter due on Friday</td>
<td>☑️ Prepare for Exam 1 ☑️ Start Project Charter</td>
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<tr>
<td>3</td>
<td>9/20</td>
<td>Exam 1: Chapters 1-4 Meet in GBB213 Start Introduction to Microsoft Project Work on Microsoft Project Exercises 1:15pm Guest Speaker: Fast Enterprises</td>
<td>☑️ Read Chapter 5 ☑️ Read Chapter 6 ☑️ Email Draft Project Charter to Mentor</td>
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<tr>
<td>4</td>
<td>9/27</td>
<td>Introduction to Microsoft Project continued - Meet in GBB213 12:40pm Guest Speaker: KPMG Chapter 5: Defining and Managing Project Scope Chapter 6: The Work Breakdown Structure and Project Estimation Chapter 7: The Project Schedule and Budget Chapter 8: Managing Project Risk Project Charter &amp; Needs Assessment due Friday</td>
<td>☑️ Read Chapter 7 ☑️ Read Chapter 8 ☑️ Start MS Project Homework ☑️ Start Scope Plan ☑️ Start Technology plan ☑️ Start Research Plan ☑️ Prepare for Exam 2 ☑️ Start MS Project Schedule &amp; Budget ☑️ Start Risk Plan</td>
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<td>5</td>
<td>10/4</td>
<td>Exam 2 – Chapters 5-8 Meet in GBB213 MS Project Help Session Meet in GBB213 Chapter 9: Project Communication, Tracking, and Reporting Chapter 10: IT Project Quality Management MS Project Homework Due Friday MS Project File due complete with Schedule, Gantt, Budget, and PERT analysis.</td>
<td>☑️ Read Chapter 9 ☑️ Read Chapter 10 ☑️ Email Draft MS Project Schedule &amp; Budget to mentor ☑️ Read Chapter 11 ☑️ Read Chapter 12 ☑️ Start Communication Plan ☑️ Start Quality Plan ☑️ Email draft Scope, Technology, &amp; Research plans to mentor</td>
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<td>6</td>
<td>10/11</td>
<td><strong>Meet with Teams</strong> Chapter 11: Managing Organizational Change, Resistance, and Conflict. Chapter 12: Project Procurement Management and Outsourcing Scope Plan due, Technology Plan due, &amp; Research Plan due Friday Email Status Report to client due by Friday</td>
<td>☑️ Start Change Plan ☑️ Prepare for Exam 3</td>
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| 7    | 10/18  | Exam 3: Chapters 9-12 Meet in GBB213 ASP.Net Demonstration Meet in GBB213 Human Subjects in Research Risk Management Plan, Project Communications Plan, & Project Quality Plan due Friday Email Status Report to client due by Friday | ✓ Start System Docs  
✓ Email draft Change Plan to mentor |
| 8    | 10/25  | Agile Development & Design                                           | ✓ Start Project Progress Report  
✓ Email draft system docs to mentor |
| 9    | 11/1   | Work on Projects  
**Developers from each team meet to share ideas**  
**Meet with Teams & Work on Projects**  
Systems Documents completed (Data Flow Diagrams, E-R Diagrams, Program Module Block Diagrams, Web Page Map Diagrams, Research results, etc.) Email Status Report to client due by Friday | ✓ Email draft Progress Report to mentor  
✓ Start working on Project Book Binder |
| 10   | 11/8   | **Meet with Teams & Work on Projects**  
User Story Points  
Guest Speakers Jeff Runkel, Glacier BanCorp  
Scheduling Sprints  
Email Status Report to client due by Friday  
Project progress report due  
Turn in Book for First Round Review | ✓ Start working on prototype of project |
| 11   | 11/15  | **Meet with Teams & Show your prototypes**  
Guest Speakers Kristina Hein, Glacier BanCorp  
Email Status Report to client due by Friday | |
| 12   | 11/22  | Thanksgiving Travel Day  
Email Status Report to client due by Friday | |
| 13   | 11/29  | **Meet with Teams & Work on Projects**  
Leadership and Project Management  
Gershenfeld Discussion “Merging Computer & Physical Science”  
Email Status Report to client due by Friday | ✓ Start working on Final Project Report  
✓ Start working on Final Presentation |
| 14   | 12/6   | **Meet with Teams & Show Prototypes**  
Work on Projects  
Email Status Report to client due by Friday  
Turn in Book for Second Round Review | ✓ Team Evaluation & Surveys  
✓ Complete Project Workbook |
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<td>14</td>
<td>12/8</td>
<td>Project Presentations – <strong>Required</strong>&lt;br&gt;Presentations will be in the morning from 8:00am to noon. These will be half hour presentations per team and all students are required to stay for all presentations.</td>
<td><strong>Required</strong>&lt;br&gt;Upload final materials&lt;br&gt;Finish e-Folio&lt;br&gt;Team Evaluation &amp; Surveys</td>
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<td>15</td>
<td>Finals Week</td>
<td>Final Project Closing Meeting &amp; Course Evaluation – <strong>Required</strong>&lt;br&gt;Final Wrap-up &amp; Evaluation 8:00 am–10:00 Dec. 19 or 1:10 to 3:10 Dec. 14&lt;br&gt;Project Celebration 5pm after Final</td>
<td><strong>Required</strong>&lt;br&gt;Upload final materials&lt;br&gt;Finish e-Folio&lt;br&gt;Team Evaluation &amp; Surveys</td>
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