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Fall 9-1-2001

BADM 340S.02: Management and Organizational Behavior

Scott C. Douglas

University of Montana, Missoula

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The University of Montana – School of Business Administration (Spring 2001)

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|-----------------------|--|----------------------|---------------------------------------|
| Course: | BADM 340 - 02 | Instructor: | Scott Douglas |
| Title: | Management Organizational Behavior | Office: | 325 GBB |
| Class Time: | 9:10-10:00 (approx.) MWF | Office Hours: | 8:00 - 9:00am MWF |
| Room: | GBB 119 | | or by appointment |
| Credits: | 3 hours | Office Tel: | 243-6148 |
| Required Text: | Kreitner & Kinicki, Organizational Behavior, McGraw-Hill (5th ed.) | Home Tel: | 251-1238 (until 8pm) |
| | | E-Mail: | scott.douglas@business.umt.edu |

“We teach best what we need to learn” Wilson

“The act of learning is not about choice. What we learn is driven by choice” Douglas

“The average attention span of the adult is approximately 12 - 15 minutes”

Course Overview:

Welcome to Management and Organizational Behavior. I am Dr. Scott Douglas and preferred to be called Scott, Professor Douglas, or Dr. Douglas. This course is designed to provide you with some of the basic distinctions and concepts necessary for understanding and applying various theories of behavior to organizational settings. Theories are tools that instructors, students, trainers, managers and many others can use to make their endeavors more productive. Accordingly, the course will introduce and illustrate the application of many theories.

The focus of the class is to maintain an emphasis on applying theories from organizational research to realistic & relevant problems faced by practicing managers. It is only when you have experienced applying these theories to actual problems that you can readily see their strengths and weaknesses, and perhaps more importantly recognize that no single theory is appropriate for all situations.

ADA Accommodation Statement:

Students with any type of documented disability that may interfere with learning in this class may negotiate a reasonable accommodation with the instructor early in the semester.

Course Requirements and Assignments:

It is suggested that you read the required assignments prior to the first day they are scheduled to be discussed in class. The required reading is considered a minimum. Thus, I hope that you will be actively reviewing other current literature and topics of related interest. Without your input, our class is limited to the text and the instructor’s interpretations.

1) **Exams:** There will be four multiple choice/ short essay examinations, however, only the three highest test grades are used for computing your final class grade. Performance on each comprises .25 of the class grade (total = 25%).
THERE WILL BE NO MAKE-UP EXAMS GIVEN.

2) **In/Out Class Exercises:** During the semester you will be asked to complete many exercises, which will be used for computing the final 25% of your class grade. **THESE WILL BE DUE ON SPECIFIC DATES AND I WILL NOT ACCEPT LATE ASSIGNMENTS.**

Grading 90 - 100 A 80 – 89 B 70 – 79 C 60 – 69 D 59 or below F

SCHEDULE

| <u>DATE</u> | <u>TOPIC</u> | <u>CHAPTERS</u> |
|--------------------|--|------------------------|
| WK 1 | Introductory Remarks - Course Overview “Organizational Behavior & Research Methods” | 1 & Module A |
| WK 2 | “Managing Diversity” | 2 |
| WK 3 | “Organizational Culture & Ethics” | 3 |
| WK 4 | “International OB” | 4 |
| WK 5 | TEST #1 CHAPTERS 2 – 4 OCT. 1 ST “Individual Differences” | 5 |
| WK 6 | “Perceptions & Attributions” | 6 |
| WK 7 | “Motivation” | 7 & 8 |
| WK 8 | TEST #2 CHAPTERS 5 – 8 OCT. 26 TH | |
| WK 9 | “Decision-Making” | 11 |
| WK 10 | “Group Dynamics” | 12 |
| WK 11 | “Teams & Teamwork” | 13 |
| WK 12 | TEST #3 CHAPTERS 11 – 13 NOV. 19 TH | |

| | | |
|--------------|---|--------------------|
| WK 13 | “Conflict & Negotiation” | 14 |
| WK 14 | “Leadership & Stress” | 17 & 18 |
| WK 15 | TEST #4 CHAPTERS DEC. 14TH 14, 17, & 18 * | |