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JPNS 102.02: Elementary Japanese II

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COURSE SYLLABUS FOR SPRING 2018

JPNS 102, Elementary Japanese II (Sections 1 & 2)

- **Section 1:** 9:00-9:50 a.m., LA 243, taught by Prof. Brian Dowdle
- Office: LA 321
- Email: brian.dowdle@mso.umt.edu
- Office Hours: M 12:00-2:00, TR 12:00

- **Section 2:** 1:00-1:50 p.m., LA 243, taught by Prof. Robert Tuck
- Office: LA 318
- Email: robert.tuck@mso.umt.edu
- Office Hours: MW 10-12 a.m., or by appointment

COURSE DESCRIPTION

Japanese 102 is designed for students who have already taken (and passed) Japanese 101, a five credit/five hours/week offering, or whose previous training does not allow them to enroll in Intermediate Japanese 201. Students recording a grade of D, W, or F in JPNS 101 **may not** continue to JPNS 102. Also, the Japanese section strongly recommends that students taking 102 should have recorded a **grade of C+ or better** in JPNS 101. Almost all of the material taught on this class builds on and develops grammar and kanji taught in JPNS 101, and so without a solid grasp of JPNS 101 material, students are unlikely to succeed in JPNS 102.

The goal of this course is to enable students to function linguistically in everyday situations involving **listening, speaking, reading, and writing**. Students will become familiar with language usage that is appropriate to specific situations and interpersonal relationships, learning correct pronunciation, basic vocabulary, grammatical structures, and writing systems. You will also learn to talk about leisure activities, food, and family, to order at a restaurant, and to express your opinions and solicit those of others. **Pre-planned small group skit activities will be incorporated into the classroom activities this semester on an occasional basis this semester, as well as short translation exercises designed to build recall and fluency in active production.**

By the end of this semester, you will have learned to read and write an additional 100 or so Chinese characters (kanji), for a total of 234 over the course of the 101-102 sequence. Imparting **cultural knowledge** of Japan is another important aim of the course.

This course meets five times per week for 50 minutes per day. We will begin with Chapter 7 of *Genki*, and aim to complete the textbook – that is, finish Chapter 12 – by the end of the semester. We will also continue with *Basic Kanji Book* Volume I, covering chapters 9 through 22 (roughly one chapter a week). **You must do daily homework preparation and review/drill of new/older material consistently and attend every class**, since new material is presented and explained each day, and practice in class is an important key to gaining -- and retaining -- proficiency.

More specifically, students will:

- Become familiar with language usage appropriate to specific situations and interpersonal relationships and become able to make introductions, identify and describe things, people, activities, and events in a simple manner, ask questions about location and distance and obtain directions, and gain fluency in other basic communicative needs.
- Master the basic grammar covered in Chapters 7-12 of *Genki: An Integrated Course in Elementary Japanese*, and become able to use the grammar patterns to create sentences related to daily life, as well as to speak in ways that are socio-culturally acceptable in authentic contexts, acquiring correct pronunciation and making appropriate use of vocabulary and common expressions.
- Learn about Japanese culture, including customs, annual observances, the school system, family life, and social interaction.
- Learn to recognize and produce an additional 100 or so kanji characters.

This course has a Moodle supplement. You may use the Moodle supplement to check your grades, find useful resources for self-study, and download certain homework assignments.

Also, please see the [Japanese section's website](#) for information about the Japanese program at UM. The Japanese section welcomes new majors, double majors, and minors. Students wishing to declare a major or minor in Japanese can pick up a major/minor declaration form from their professor. It may be changed or revoked at any time without a fee. Declaration locks in the current (2016-17) curriculum requirements and any changes in future years will not be applied.

REQUIRED TEXTBOOK AND MATERIALS

Students taking this class after completing JPNS 101 at UM in the Fall 2017 semester do not need to make any additional purchases, since you will already have the necessary textbooks.

If you did not take JPNS 101 in the previous Fall Semester, please contact your instructor as soon as possible. You will need to make arrangements to purchase all of the below course materials.

Note: ISBN = International Standard Book Number. If you choose to buy required course materials online, you should check that the numbers match; this will help you to avoid buying the wrong book.

1. *Genki: An Integrated Course in Elementary Japanese*, pub. Japan Times. Includes CD with audio recordings of dialogues and text. (ISBN 9784789014403)
2. *Genki Workbook* (sold separately from the textbook, but required for this course. Make sure the version you buy includes the audio CD – this is needed for the listening exercises. (ISBN 9784789014410)
3. *Basic Kanji Book I* (BKB) by Chieko Kano, Yuri Shimizu, and others. Tokyo: Bonjinsha Co, 1992. (ISBN 9784893580917 – make sure to check that what you are buying is volume 1, with the red cover)
4. A dry erase board (available at the UM bookstore and at various stores around town). This will be used frequently for in-class writing practice.

- GRADING CRITERIA

- Chapter Exams (3 total, 50 mins. each) 25%
- Final Written Exam (2 hours): 20%

• Final Oral Exam (to be scheduled during last week of class)	10 %
• Quizzes (7 total; your lowest score on one quiz will be dropped); no make-ups.	15%
• Homework (mandatory daily assignments, 5-point grade scale; lowest 3 assignments dropped ; late work not accepted).	15%
• Quick Quizzes (the average of your quick quiz scores; lowest daily grades for any 3 days will be dropped)	15%
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• Total	100%

GRADING SCALE

100 – 93 A	92 – 90 A-	89 – 88 B+	87 – 83 B	82 – 80 B-
79 – 78 C+	77 – 73 C	72 – 70 C-	69 – 68 D+	66 – 63 D
62 – 60 D-	59 – 0 F			

NOTE: THIS COURSE IS TAUGHT USING A TRADITIONAL GRADING SCHEME ONLY. It is not possible to change to credit/no credit at any time, for any reason. If you are majoring or minoring in Japanese, **you must obtain a grade of C- or higher in this course.** Students taking the course for GEN ED credit must receive a C- or higher in order to meet Gen Ed performance requirements. As a general guideline, we urge you **not** to continue if you do not earn at least a C, since a “C” (2.0) **average** is required for all first and second year Japanese language and other required courses, if you are a Japanese major or minor in our program. A higher 2.5 GPA is required for all **upper** division coursework in the major.

ABSENCES/TARDINESS

- **Absences:** three absences **for illness or any other reason** will be excused. Three missing/low-scoring homework grades will also be dropped accordingly from your final homework record. Please keep track of your own attendance record; your professor is **not** responsible for sending out notices or reminders.
- **Late arrivals:** please take care not to come late to class; if you arrive 15 or more minutes late it will be considered as ‘half’ an absence (equivalent to a one-point penalty) and if you are more than 30 minutes late, you will be marked ‘absent’ in the attendance record. When you arrive late, you miss important announcements as well as review/warm-up activities and disturb the entire class. If you arrive late, please do not request that test time be extended or that missed dictations be repeated.
- **Early departures,** without permission, will be treated in the same way as late arrivals (see above).
- **Leaving class for breaks.** Please **do not** leave class for restroom breaks, drinks, or to take/make phone calls, unless you have a valid medical issue or emergency and have gained your professor’s approval in advance for such a practice. **Leaving and returning during the class hour disrupts the lecture and pair-work activities..**

HOMEWORK PREPARATION

The majority of your homework consists of listening and writing exercises provided in the *Genki* Workbook. Occasionally, you may also be asked to complete an exercise from the main textbook. This semester, we will also assign additional short translation exercises, which will be posted to the Moodle site.

- (1) Homework is assigned almost daily and collected for marking daily when assigned.
- (2) Homework is to be turned in promptly at the **beginning** of the class on the date it appears in the weekly schedule. Late work is **not** accepted **for any reason**.
- (3) You may do either of the following when you complete your homework:
 - (a) Write out the assignment on a piece of paper. If you do this, you must also copy out the question in full, otherwise your answers may not make sense.
 - (b) Photocopy (in a dark, clear tone) your homework pages from the workbook and fill in those.
- (4) Arrange the pages of your homework in “advancing” order, lower page numbers coming before higher; **staple (not clip)** all homework sets with your name on each sheet.
- (5) Three missing/low-scoring homework grades will be dropped from your final homework record, as noted above.

Many students lose valuable homework points unnecessarily because they have not checked their work against the actual assignment with sufficient care. Please check your work each time.

Homework sets will be graded with one numerical figure as follows:

- **5 points:** for work that is perfect or shows only very minor errors, and which is also complete and properly formatted.
- **4 points:** work that is complete and generally satisfactory, but which has a number of (mostly minor) errors.
- **3 points:** for work that is complete but sloppy, containing multiple significant errors that may affect comprehension. Work that is missing no more than one part of the overall assignment will also receive a 3.
- **2 points:** for work that is unacceptable, showing (a) only a token effort to complete the assignment, (b) a minimal grasp of the assigned material, or (c) multiple major errors that significantly impair comprehension. Illegible or excessively messy homework may also receive a 2. Work missing no more than two parts of the overall assignment will also receive a 2.
- **1 point:** for grossly incomplete work, missing more than two assigned sections; work that shows little to no comprehension of material; work that is highly disorganized and/or very difficult to read.
- **0 points:** no homework submitted, or wrong exercises submitted; work submitted late.

POLICIES

1. **Most students will need to do a minimum of at least two hours of homework and review daily.** Deep engagement with the text/materials provided, mental focus and frequent (daily) review will be required to activate memory and build long-term retention. Read the schedule and make sure to do the assigned work under the heading “Prep.” If you come to class cold, having done only the homework without reviewing, reading ahead, or memorizing vocab/grammar, you will not benefit fully from the lesson and will forget material far more quickly.
2. **No make-up homework, quizzes, or tests;** the only exceptions (at your professor’s discretion) will be documented major emergencies, such as a serious accident, hospitalization, the death of a primary relative or partner, the need to testify in court, or an important documented UM official (and mandatory) event. **All other personal situations**

- and impediments**, including colds, influenza, and other ailments, problems with roommates or in the home, car/bus/traffic/parking troubles, band practice, weddings, a doctor's appointment, family travel plans, etc, should be covered by the scheme permitting 3 excused absences/homework assignments and one dropped quiz.
3. Homework must be submitted upon your arrival to the classroom. No late work is accepted.
 4. Quizzes and exams start as soon as class begins. If you are late, missed portions of quizzes cannot be repeated.
 5. If you are unable to attend class on an **exam or main quiz day** and wish to ask your instructor to consider giving you a make-up, a legitimate and compelling reason, involving the sort of dire emergency defined above, must be presented before the time the test is given. Make-ups will be considered only in the event that a student presents documented evidence of compelling circumstances beforehand. **Weather or traffic delays, parking problems, personal travel, or the kind of events mentioned in no. 2 (above) are not a suitable cause for requesting a makeup test.**
 6. Please do not eat or drink during class, or chew gum.
 7. Use of laptops, smart phones, or cell phones during class time is not permitted.
 8. Audio or video recording of the class is not permitted, except in cases where explicit special permission has been granted in advance.
 9. Academic dishonesty of any kind will not be tolerated and will be dealt with according to University regulations. Please read and understand the JPNS 101 special statement on academic dishonesty (distributed in hard copy on the first day of class, and available on the Moodle website thereafter), and also make sure you have read and understood the Student Conduct Code. The Student Conduct Code is [available for review online](#). Note that it is **your responsibility** to make sure you have understood the course policies on academic misconduct; if you are at all uncertain, contact your instructor ahead of time.
 10. If you are a student with a disability and wish to discuss reasonable accommodations for this course, please meet with Disability Services for Students (DSS) in Lommasson 154 for assistance in developing a plan to address reasonable modifications. If you are already working with DSS, arrange to meet with your instructor during his/her office hours to discuss modifications that may be necessary. For more information, visit the [DSS website](#).

ADDITIONAL INFORMATION AND POLICIES

1. **Course communications will be sent and received using official UM email accounts ONLY.** University policy, following US Federal law, does not allow faculty to communicate with enrolled students using non-University email accounts such as Gmail, Yahoo, etc. Likewise, your professor will ONLY contact you through your official UM email account. If you do not know how to use the UM student email service, please seek assistance immediately.
2. The last day to drop the course is the 45th instructional day of the semester. If you wish to receive a drop with a refund, however, you will need to meet an earlier deadline. Please consult Griz Central. After the 45th day, the Japanese section will not sign petitions to drop (W/P or W/F) except in cases of documented and unforeseen hardships or emergencies.
3. Auditing or "sitting in on" the class is not permitted. Per University policy, all students present in the classroom during class time must be formally registered for the course.
4. Students who are registered for a course but do not attend the first two class meetings may be asked to drop the course to make room for attending wait-listed students, as per the UM calendar.
5. Self-taught students and students restarting Japanese in university after a gap of one semester or longer or else transferring to UM from another university **should ask to have their proficiency level assessed** by the instructor. In most cases, a placement test will be given.

6. Students majoring or minoring in Japanese must follow the Japanese BA requirements listed in the UM Catalog for the first semester during which they were enrolled at the university. This catalog may be viewed online at any time. Students enrolled from earlier years have the option of following the old or the new requirements. Students wishing to declare a major or minor in Japanese can pick up a major/minor declaration form from their instructor. Please note that the form can be changed or revoked at any time without a fee. Declaration locks in the current (2017-2018) curriculum requirements; any changes in future years will not apply to your program of study.