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BIOH 211N.00: Human Anatomy and Physiology II

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BIOH 211N - ANATOMY AND PHYSIOLOGY II - COURSE POLICIES

Course Objectives:

This course will provide you with conceptual and practical information on the anatomy and physiology of the human organism. Successfully completing this course at a B or higher level of performance will mean that you have met the following objectives:

What we know of the structure and function of the human body is based on science.

- 1) You will be able to describe the scientific basis for your understanding of anatomy and physiology. Presented with new information you should be able to judge whether it is scientifically sound.

Life depends on the continual input of energy to maintain body organization and function.

- 2) You will be able to describe the processes for energy transfers within the human body.

Structure and function of the body are closely linked. You cannot understand the physical organization of the body and its organ systems without understanding what they do and how they are linked one to another.

- 3) You will be able to describe the cellular basis for life and how cellular processes govern physiology of development, growth, and normal function.
- 4) You will be able to demonstrate practical knowledge of human gross anatomy, including proper naming and physical relationships among the different structures in the body.
- 5) You will be able to describe the normal physiological function of different body systems. Given observations of particular anatomical and physiological status, you should be able to objectively describe those observations and their consequences to normal body function.

Course Requirements:

There are no pre-requisites for enrollment in SCN 201N. You must have successfully completed SCN 201N in order to take SCN 211N. The study of human form and function requires exposure to the material from a practical as well as a theoretical approach. Consequently, regular attendance at all lab and lecture meetings is required to successfully complete this course. The class is structured so that if you complete all assignments, with an appropriate level of effort, you can pass this course. This means that in addition to attending class, you must commit yourself to at least eight (8) hours of intensive, individual study, plus an extra two to four hours in open labs each week. You must also accept the responsibility to ask questions if you do not understand the concepts. If absence from lab or lecture is necessary due to illness, it is your responsibility to notify the instructor and to obtain notes from another student.

Grading:

Your course grade will be determined by your performance in the lecture and lab, according to

the following schedule:

Lecture Exam 1	40 points
Lecture Exam 2	40 points
Lecture Exam 3	40 points
Lecture Quizzes	50 points
Final Exam	80 points
Total possible for Lecture	250 points

Lab Exam 1	50		500
Lab Exam 2	points	Course Total	points
Lab Exam 3	50		
Lab Exam 4	points		
Quizzes	50		
	points		
	50		
	points		
	50		
	points		
	250		
Total possible for Lab	points		

In addition to regular exams and quizzes, there will be periodic assignments or lecture quizzes that will contribute an additional 2 percent toward your final grade. While this is a small percentage, these assignments if completed accurately and on time, can make a difference in borderline totals.

Lecture and lab scores will be combined and final grades assigned as follows:

90-100%	A
80-89%	B
70-79%	C
50-69%	D
<50%	F

Examinations:

The lecture and the laboratory are each worth 50% of your final grade. Do not take either lightly. Midterms and lab exams cover only the new materials presented since the previous exam.

Lecture Exams:

The lecture exams will be drawn from lecture and assigned reading. Lecture exams will be 40 multiple choice questions worth two and one-half points each. The final exam is comprehensive. Details of the final exam will be presented near the end of the semester.

Laboratory Exams:

Laboratory examinations are based on the use of actual specimens, and therefore must be taken during the assigned laboratory time. Because they are difficult to set up, makeup exams for lab exams are generally not given. Each exam is 50 questions that may include hands-on as well as Powerpoint-based questions. Each exam may include up to 10 percent review material from any of the previous exams.

Quizzes:

Laboratory quizzes will be given each week during the first 10 minutes of class. If you are tardy and miss the quiz, you will not be allowed to take it and will receive a 0 for that quiz. A total of 15 quizzes are given and the five (5) lowest quiz grades will be dropped at the end of the semester. These 5 drops make allowance for unforeseen circumstances that cause you to perform poorly, be late, or miss a lab. No makeups will be allowed on quizzes until these 5 opportunities have been used.

Make-up Exams:

Make-up exams and lab quizzes will only be given under specific circumstances as outlined in the student conduct code. In general you may seek a makeup only if personal/medical event, work related absence, or university responsibility caused you to miss class. Then only if:

- 1) permission is granted in advance by the instructor, or
- 2) a written excuse is provided by medical, university or work staff. The burden of proof is on the student, so you must document and prove a justifiable excuse.

No shows on the day of the exam will automatically be given a grade of 0. If you participate in university athletics or other activities, and must be absent from an exam, you must arrange for the makeup prior to your departure. You must also schedule the makeup to be completed within **one week** after the missed class, unless you receive specific extension from the instructor.

Dropping and Change of Grading Option:

University policies on drops, adds, changes of grading option (pass/no pass, audit) will be strictly enforced. These policies are described in the UM Catalog (www.umt.edu/catalog/acpolpro.htm). **You should specifically note that after the 30th day of the semester, such changes are NOT automatically approved. They may be requested by petition, but the petition MUST be accompanied by documentation of extenuating circumstances.** Requests to drop a course or change the grade basis to benefit grade point average will not be approved. The faculty senate guidelines concerning incomplete grades will be followed.

Student Conduct and Responsibilities:

Attention to critical dates for dropping this class is the student's responsibility. Students wishing to drop the class after the drop deadline will need a documented, justifiable reason for doing so. Dropping or change of grading option after deadlines for fear of a bad grade or to protect you GPA is not justifiable reasons. The principles and policies embodied in the Student Conduct code will be adhered to in this course.

Cheating or any other forms of academic dishonesty will not be tolerated. If you are observed cheating, you will be given a failing grade for the class. Further actions may also be taken in accordance with policies defined in the Student Conduct Code. Personal Integrity is fundamental in health practice so you must commit now to absolute honesty in this class.

Finally, a word about cell phones. These devices have become an essential part of student lives, but they are a serious distraction in class. Please turn off all cell phones in class and refrain from receiving and making calls in the class room. If you have special circumstances that require monitoring calls, you must clear them with me and ensure that your phone is on silent mode during class.