

Fall 9-1-2018

# THTR 345.01: Flat pattern Design & Drafting

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*University of Montana, Missoula*

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## THTR345-01 Flat Patterning Fall 2018

Instructor: Mary C. Woll  
Office: PARTV-41  
Office Hours: M/W 9:30-11am  
Email: mary.woll@umontana.edu  
Prerequisites: THTR202

Classroom: PARTV-40  
Credits: 3  
Class Days & Time: M/W 11 am -1:20 pm  
Final Exam: Friday, Dec. 14, 2018 8-10am

### CONTACT

Please contact me through the University email provided above. All correspondence will be conducted through your University email. Students are responsible for checking their University email regularly. Any information that is missed as a result of not checking your University email is not the responsibility of the instructor.

This includes notification of any changes to class including cancellations. Additionally, if class is canceled, a note will be posted on the door of the costume shop.

### COURSE DESCRIPTION & OBJECTIVES

#### DESCRIPTION:

This course will explore fundamental pattern drafting through the use of flat pattern method. Students will learn foundational patterning skills beginning with how to correctly take measurements, and will then use those skills to draft basic garments. These garments will then be fit, altered and trued allowing students to understand the arc of the patterning process.

#### SCHEDULE

Week 1	introduction
Weeks 2-4	Body block/bodice sloper
Weeks 5-6	Dart manipulation
Weeks 7-10	skirts
Week 11	Sleeves
Week 12	Collars
Week 13	Sleeves & collars work day
Weeks 14-15	Work on final project
<i>Time permitting</i>	<i>Trousers; tailoring intro.</i>

\*\*Schedule is subject to change based on instructor's evaluation of class progress.

#### OBJECTIVES

- To accurately draft a basic pattern, or sloper from measurements
- To manipulate the basic sloper to create variations in basic garments
- To fit first drafts/mock-ups of garments and alter the pattern accordingly

#### REQUIRED TEXT

*The Costume Technician's Handbook* by Rosemary Ingham & Liz Covey  
*Principles of Flat Pattern Design* by Nora M. MacDonald

**CLASS WEBSITE / MOODLE**

All hand-outs distributed in class as well as supplemental material will also be available on Moodle. Any changes to schedule and/or assignment due dates will also be updated on Moodle. When in doubt, use the information on Moodle as your guide.

**SUPPLIES**

#2 pencils (mechanical pencils are NOT recommended)

Eraser

Calculator\*

18x2" clear flexible ruler\*

24" Fairgate Vary Form Curve\*

24" L-Square/Tailor's Square\*

4 pieces of white poster board

1 pad of Post-It notes (optional)

\*There is a class stock of these items for your use. However, you are welcome to purchase your own personal tools at your own expense. If you choose to do so, please see the instructor for specifications/brands and recommendations of the most cost-effective vendors to purchase from.

**CELL PHONES**

You may use the calculator on your phone. You are also encouraged to take process photos for your portfolios. If you prefer to take notes on your phone, or record lectures, inform the instructor-- otherwise your phone is expected to be stowed for the duration of class. If you are observed using your phone for anything other than the above functions you will be asked to stow your phone the first time. Second and subsequent violations of this policy will result in the confiscation of your phone for the remainder of the class period.

**ATTENDANCE**

As this is a lab-based class, a substantial portion of your grade is based on attendance. Three tardies will equate to an unexcused absence. Three unexcused absences will automatically drop your grade by one letter. Each subsequent unexcused absence will continue to drop your grade by one letter per absence. If you will be absent or late to class due to illness or serious emergency, please inform the instructor via University email as soon as possible. A doctor's note or other equivalent documentation must be provided to the instructor within a week of absence for the absence to be excused.

If you are absent due to illness, it is your responsibility to contact the professor regarding missed work and/or ask your classmates what was covered that day. Students are responsible for making arrangements to come in during the professor's office hours if they wish to go over missed work. Students are expected to be responsible for their own education. Any effort made to make up for missed work must be made by the student in their own time.

**WORK TIME & SHOP ACCESS**

This course has been designed so the majority of the assigned projects can be completed during allotted class/lab time, however some time outside of class will be required. Access to the costume shop outside of class time must be arranged with the instructor and/or the costume shop manager, Paula Niccum.

## **GRADING & ASSESSMENT**

### **ATTENDANCE & PARTICIPATION: 50%**

As previously stated, this is a lab-based class where students are expected to be present at all classes (lecture and lab/work time) and work to their fullest potential. Your attendance will be recorded in Moodle, and you may check it at any time.

### **ASSIGNMENTS/PROJECTS: 35%**

All projects are due by 5 pm on the dates described in the syllabus. No late work will be accepted. Failure to turn in projects on the assigned date will adversely affect your grade. Each project will have its own grading rubric that will be described at the time of assignment.

### **FINAL PROJECT: 15%**

There will be no opportunities for extra credit in this class.

## **INSTRUCTOR EXPECTATIONS OF CONDUCT**

### **LANGUAGE & CONDUCT**

All students are expected to conduct themselves in a professional manner, such as they would at a job. Under no circumstances will language or conduct that is racially offensive, homophobic, sexist, or body shaming be permitted in this class. If any of this behavior is observed, you will be asked to leave by the instructor.

Please respect the time and expertise of your instructor(s), and the work of your fellow students. Please conduct yourself in a respectful and professional manner. If you are in any way actively disturbing other students and getting in the way of their education, you will be asked to leave by the instructor.

### **CONVERSATION & PRODUCTIVITY**

As a lab class, there will be opportunities to talk while working on projects. Students are expected to be proactive about their work and self-monitoring of their time. Please be aware of the volume and topic of your conversations. If you are distracting yourself or your classmates, or if the topic is unsuitable for a work environment, the instructor reserves the right to ask the student(s) to work quietly, change the topic, or take the conversation outside in order to facilitate a productive working environment.

On days designated as work days, you may listen to music/podcasts on your personal device. For safety purposes, only one earbud/headphone may be utilized. Volume must be kept to a level where you can hear the instructor or others speaking to you in a normal voice. If you are distracting yourself or your classmates, the instructor reserves the right to ask you to stop and put away your device.

### **CLASSROOM POLICY**

- All machines and tools are to be treated with respect. Inform the instructor immediately if anything is malfunctioning or damaged.
- Inform the instructor immediately of any injuries.
- No pins, needles, or other sharp implements of medieval torture are to be left pushed into the table tops
- Covered beverage containers are allowed with respect to the work area
- Kindly inform the instructor if you need to step out momentarily. We will take a 5-10 minute break at about the halfway point of each class period.

## **CLASS EXPECTATIONS**

Students work is required to be complete and turned in on the dates specified by the instructor. Due dates with a list of what will be expected to be turned in are listed on the assignments section of this syllabus. Any changes to schedule/due dates will be announced in class as well as posted on Moodle. When in doubt, go with the date/information posted on Moodle. All work must be turned in no later than 5pm of the day it is due. No late work will be accepted.

The work completed for this class builds on the previous lessons, consequently failure to complete a project covered in a unit limits or prohibits the students ability to progress to the next unit. The instructor will assess students progress at mid terms and students who have failed to complete all the required projects by that time may be encouraged to drop the class.

All pattern work should be turned in, in a manila envelope, with your full name clearly written on the envelope with a list of all included patterns.

Patterns must all be correctly notched and CLEARLY labeled in the appropriate information as covered in the labeling and notching guide provided by the instructor.

On the day of fittings students will be asked to dress appropriately. Women, please wear a bra with a structured cup, if possible and a camisole for modesty sake. Please respect your fellow students on fitting days and observe common sense courtesy so that nobody feels uncomfortable.

#### **ATTENDANCE**

As this is a lab-based class, a substantial portion of your grade is based on attendance and participation. Time-management is also an important factor as we have a lot of ground to cover in a short amount of time, therefore punctuality is also important. Three tardies will equate to an unexcused absence. Three unexcused absences will automatically drop your grade by one letter. Each subsequent unexcused absence will continue to drop your grade by one letter per absence. If you will be absent or late to class due to illness or serious emergency, please inform the instructor via University email as soon as possible. A doctor's note or other equivalent documentation must be provided to the instructor within a week of absence for the absence to be excused.

If you are absent due to illness, it is your responsibility to contact the professor regarding missed work and/or ask your classmates what was covered that day. Students are responsible for making arrangements to come in during the professor's office hours if they wish to go over missed work. Students are expected to be responsible for their own education. Any effort made to make up for missed work must be made by the student in their own time.

#### **HYGENE/PERSONAL CARE & DRESS CODE**

The costume shop at UM is a professional work place and consequently the expectations of conduct follow those of the industry. Please avoid wearing perfume or other strong scents. Please come to the costume shop appropriately dressed just as you would to a job.

If you have a cough or running nose, please wash your hands regularly. Many of the tools used in the shop are for common use on a daily basis and colds spread quickly in this space. If the instructor observes a problem that puts others health at risk you may be asked to either leave or take appropriate cautionary measures.

Please wear clothing that you can work in comfortably and appropriately. You may be asked to work on the floor, climb on the table, climb ladders etc. and clothing worn to class should accommodate accordingly. For fittings or in class demonstrations every effort should be made to maintain generally socially expectable expectations of modesty. Again, the costume shop is a professional shop, please dress accordingly.

### **Academic Misconduct and the Student Conduct Code**

All students must practice academic honesty. Academic misconduct is subject to an academic penalty by the course instructor and/or disciplinary sanction by the University. All students need to be familiar with the Student Conduct Code. The Code is available for review online at [http://www.umt.edu/vpsa/policies/student\\_conduct.php](http://www.umt.edu/vpsa/policies/student_conduct.php).

All Theatre & Dance students must have an in-depth knowledge of the practices and procedures outlined in the School of Theatre & Dance *Student Handbook*. The *Handbook* is available online at <http://www.umt.edu/umarts/theatredance/About/handbook.php>.

There is inherent risk involved in many Theatre & Dance classes as they are very physical in nature. Please proceed through class, shop time, or rehearsal with caution. Always be mindful of your personal safety and the safety of others. Students participating in class/shop/rehearsal/performance do so at their own risk.

Due to safety considerations, at **no** point during a student's time spent in class or serving on a production (in any capacity) should non-enrolled persons be guests of that student **without my consent**. Presence of such unauthorized persons in a class, shop, or any backstage/off-stage area will negatively affect a student's grade.

### **Students with Special Needs**

*Students with disabilities may request reasonable modifications by contacting me. The University of Montana assures equal access to instruction through collaboration between students with disabilities, instructors, and Disability Services for Students (DSS). "Reasonable" means the University permits no fundamental alterations of academic standards or retroactive modifications. For more information, please consult <http://life.umt.edu/dss/>.*