Fall 9-1-2018

JRNL 592.05: Independent Study - Video Production

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Learning Outcomes
- Show visual literacy, understanding, and skills.  
- Think critically and creatively.  
- Critically evaluate and tailor video projects for an appropriate audience.  
- Use appropriate tools and technology.

Scope and Expectations
This course will incorporate remote video projects to teach production techniques. Using a variety of assignments, students will be expected to master the areas of producing, video photography, post-production editing, audio, graphics, copywriting and other production areas.  
Television is a team effort. You will have to learn to work with others to be successful. Learn to get along with each other. Your cooperation and willingness to work together and get along during productions will be noticed and recorded.
I expect you to show up to class prepared. You are expected to pay attention and take notes during each class.

Attendance Policy
Attendance is mandatory. Excused absences must be documented by the instructor. If you are late for class or for a script or edit review session, you will be considered absent. Punctuality is expected.

Deadlines
As is the case with all broadcast programs, deadlines are critical. All assignments must be handed in on time. One full grade (10%) will subtracted for each day the assignment is late. No assignments will be accepted later than ONE WEEK AFTER THE DEADLINE.

Academic Honesty
All students must practice academic honesty. Academic misconduct is subject to an academic penalty by the course instructor and/or a disciplinary sanction by the University. All students need to be familiar with the Student Conduct Code. The Code is available for review online at http://life.umt.edu/vpsa/student_conduct.php.

Equipment
You will need the following items for this class:
- A good set of headphones with both 1/4” phone and 1/8” mini plug connectors.  
- A powered hard drive and USB drive to backup footage and archive your work.  
- Writing implements and paper for taking notes.

Text Book - There is no required textbook for this course.
Same Work for Multiple Classes in J-School
   You may not submit for this course any assignment that has previously or will be
concurrently submitted for another class unless you receive prior approval from the professor for
both courses. To do so without permission will result in an “F” for the assignment and could
result in an “F” for the course.

Accommodations for Students with Disabilities
   This course is accessible to and usable by otherwise qualified students with
disabilities. To request reasonable program modifications, please consult with the
instructor. Disability Services for Students will assist the instructor and student in the
accommodation process. For more information, visit the Disability Services website at
www.umt.edu/dss/.

Diversity Initiative
   The School of Journalism has undertaken an initiative to create opportunities for
students to tell stories of more varied and diverse groups of people. You will need to integrate
one of these groups into one of this semester’s assignments. We will discuss the groups of
people and some possible story ideas during the preparation of the assignments.

Checkout
   • Remote equipment kits with Sony EX-1 digital cameras, tripods, lights, batteries and
microphones are available for use through Student Checkout in DAH 007. You can
check out the kits for a maximum of 24-hours. Make sure you pick-up and return your
equipment on time or you will lose your checkout privileges. Do not expect to always get
the equipment at the exact time you need it. Always have a secondary plan.
   • Be careful with all equipment you use either in the studio or in the field. Don't leave any
equipment in your car or anyplace it could be stolen. Do not lose your temper and take it
out on the equipment. Problems will happen, whether you're at the network level or in
college. Everything breaks down eventually. Batteries die and computers don't always
cooperate. Be patient and learn to solve problems on your own. You are financially
responsible for any lost, stolen or damaged equipment.
   • Failure to follow proper checkout procedures will result in a loss of points for this class,
affect your final grade and may lead to losing your check out privileges.

Access
ATTENTION ALL Graduate & Professional Program students: You will NOT need to submit this
form for Spring 2016 if you are a JOUR/RTV graduate student OR undergraduate student,
already admitted to the JOUR/RTV Professional Program. Your security-code has already been
generated for the semester and your GrizCard has already been activated. You will have
continual access (during the semester) to DAH, until you graduate or drop from the professional
program. If your code has not already been emailed to you, please see Cameron in DAH201 or
call her at 243-4001, to attain your access code.

Studio and Labs
   DAH 114 must be cleaned up and everything put away or thrown away at the end of
each class. Anything you bring into the classroom, you take with you out of the classroom.
Please clean up your areas. Log off and put computers to sleep when you are finished working.
Keep drink containers on the floor to prevent accidental spillage on computer keyboards.
Grading & Critique

You will receive a class-wide critique summary and a personal critique and grading sheet following every assignment. Writing & graphics assignments will be graded with only the personal critique sheet. This is a building block class. I expect to see you to continue growing throughout the semester.

Assignments
News Editing 100
Visual Story #1 100
Visual Story #2 100
No Narration News Story 200
Reporter Narration News Story 200
Business: Made in Montana Pre-production 100
Business: Made in Montana Production 100
Business: Made in Montana Post-Production 200
Quiz x 2 200
Class Attendance 100
Participation/Checkout 100
Total 1500

Final Grades (Plus/Minus grading)

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J-Tech

When you’re having problems with School of Journalism lab computers, please go to the J-Tech site at https://jtech.jour.umt.edu. You can read articles, search the knowledge base or send in “tickets” if you’re having trouble with your computer.
Printing

Printing costs. To get print credits, go to the Jtech window in room 010, Don Anderson Hall. You must pay with CASH. The Jtech office is supposed to be staffed 9am-5pm Monday through Friday.

Graduate Students

Graduate students will work on final production, post-production and promotion of the Business: Made in Montana television program such as producing, writing, shooting and ingesting host wraps, assist in program editing and graphics and promotion of program on-air and online.
Class-by-Class Topics and Assignments
SUBJECT TO CHANGE

Tuesday, 8/28/2018
Syllabus, Course Preview and General Housekeeping
Assignment – Business: Made in Montana story ideas
Introduction to HD video and Sony EX-1 camera

Thursday, 8/30
Introduction to video news photography/sequences
How to ingest footage into Avid Media Composer
Working with, backing up and importing using Sony SxS cards

Tuesday, 9/4
Introduction to Avid Media Composer digital non-linear editing and
Avid NEXIS Storage

Thursday, 9/6
Business: Made in Montana Story Ideas DUE / Presentations
More on Avid Media Composer
Recording Audio review
Assignment – News Editing

Tuesday, 9/11
News Editing Assignment DUE – Review and critique
Review Avid Media Composer/Camera/Lighting/Audio

Thursday, 9/13
Producing, constructing, and writing news stories
Ethics of video news photography
Lighting for Video

Tuesday, 9/18
News Editing DUE cont.-Review and critique
Assignment – Visual Story #1 – Washing Dishes
Assignment — Business: Made in Montana Teams and Stories

Thursday, 9/20
Business: Made in Montana Research DUE
Business: Made in Montana Research Presentations/Updates
Shooting and Editing Review - QUIZ
Tuesday, 9/25
*Visual Story #1 DUE – Review and critique*
Assignment – Visual Story #2 – Gas Prices

Thursday, 9/27
Diversity in storytelling
Introduction to Adobe Photoshop
Effective use of stills, titles and graphics in Avid

Tuesday, 10/2
*Visual Story #2 DUE – Review and critique*
Assignment – No Narration News Story

Thursday, 10/4
*No Narration News Story Pitches DUE*
*Business: Made in Montana Questions/Shots DUE*
Review Camera, Lighting, Audio and Editing

Tuesday, 10/9
No Narration Story Script Review (One-on-one)

Thursday, 10/11
No Narration Story Edit Review (One-on-one)

Tuesday, 10/16
*No Narration News Story DUE – Review and critique*
Assignment – Reporter Narration News Story

Thursday, 10/18
*Reporter Narration Story Pitches DUE*
*Business: Made in Montana Pre-production Book DUE (via email)*
Business: Made in Montana Updates

Tuesday, 10/23
Final Prep for Business: Made in Montana production
*QUIZ* Reporter Narration News Story Edit Review (One-on-one)

Thursday, 10/25
Reporter Narration News Story Script Review (One-on-one)

Tuesday, 10/30
*Reporter Narration News Story DUE – Review and critique*
Thursday, 11/1

Shooting must be completed for Business: Made in Montana
Business: Made in Montana Raw Footage Review
Business: Made in Montana Updates/Final Assignments

Tuesday, 11/6 change!!!
NO CLASS – ELECTION DAY

Thursday, 11/8
Business: Made in Montana Script Review (Individual Teams)

Tuesday, 11/13
Business: Made in Montana Final Script Review (Individual Teams)

Thursday, 11/15
Guidelines for final editing/finishing television programs
Create Business: Made in Montana Graphics
Create Business: Made in Montana Promos and Press Release

Tuesday, 11/20
Business: Made in Montana 1st Edit Review (Individual Teams)

Thursday, 11/22
NO CLASS – THANKSGIVING BREAK

Tuesday, 11/27
Business: Made in Montana 2nd Edit Review (Individual Teams)

Thursday, 11/29
Business: Made in Montana Final Edit Review (Individual Teams)

Tuesday, 12/4
Review Business: Made in Montana Promos/Scripts for CC
Shoot Business: Made in Montana Anchor Wraps
Course evaluation

Thursday, 12/6

FINAL TEST PERIOD–9:00-10:00am
Business: Made in Montana Review and critique

FINALS WEEK December 10-14