

Dear Respected Members of ASUM,

For our first event as the International Forestry Student Association UMT chapter, we are putting on an afternoon forum where we bring in local experts (Jim Chapman of Black Coffee Roasting Company, Jacob Kreilick of Lake Missoula Tea Company, and Dr. Scott Mills of UMT) to discuss what ecological and cultural sustainability means to them according to coffee and tea products, and what alternative efforts they see happening in these industries to support products that satisfy these criteria. Our vision as a student group is to promote awareness, at the University of Montana, of major global, regional, and local innovations and challenges in forestry and conservation and provide the opportunity for understanding and actively engaging in these topics. Further, we wish to provide those within, or connected to, the community of the University of Montana with the opportunity to engage in major forest conservation challenges, with a specific focus in promoting the inclusion and participation of stakeholders in conservation research, practice, and policy. This event will support our vision, and is open to the University of Montana campus and the community of Missoula. We hope it will be seen as a community builder event as well as motivate people to be intentional in their product choice. It will benefit our group by showing our presence on campus to attract more members, as well as show how graduate students at the University of Montana are working to integrate their academic knowledge with market movements to consider product choices. Because we will be utilizing a room on campus and none of our speakers require financial compensation, our only request is to pay for a locally sourced, sustainably considered menu that will support attendance and our goals as a group.

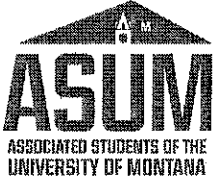
We are working with UM Catering to design a menu of cold and hot appetizers that we will verify are locally and sustainably sourced, as our event is about how to use consumer power to demand products, in this case coffee and tea, that are considered ecologically and culturally sustainable by several criteria. We will aim for ~ 25 people to attend our event, and are requesting \$250 to fund this through UM Catering. In addition, we are requesting \$25 to purchase tea and coffee from Black Coffee Roasting Co. and Lake Missoula Tea Company in Missoula, as these companies fulfill our expectations for sustainably sourced products. For a total of three events this semester, the other two being on how to be a sustainable consumer of meat and timber, we will also need a similar food budget (which totals to \$825). Thank you for your time and considerations!

Sincerely,



Lily Clarke

IFSA President



The Associated Students of The University of Montana

Date of Request: 2/4/19

Special Allocation Request Form

Group Name: International Forestry Students Association

Person(s) Preparing the Request: Lily Clarke, President

Contact Phone Number: (406) 544-8910 E-mail: lily.clarke@msoumontana.edu

ASUM Index Code: MST076

Event Description: Forestry Forum: Pick Your Product

Event Date: 2/13, 3/13, 4/20 Event Location: Class 452, VMT

Please attach a cover letter explaining the details and purpose of the event, how it will benefit your group and/or the university, who can attend the event, any additional costs/revenues associated with the event, and any other information that may help ASUM when considering your request.

Code	Description	Amount Requested	Board Approved	Senate Approved
	Food for Events (3)	\$825	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$

Code Explanations: 621-Contracted Services (guest speaker, dj's, security, etc.); 622-Supplies and Materials (training supplies, printing, books, etc.); 623-Communications (postage, advertising, phone charges, etc.); 625-Rentals (equipment, films, meeting rooms, etc.); 628-Other (dues, subscriptions, entertainment such as food/beverage, etc.)

Other Sources of Funding: NA

Total Amount Being Requested: \$ 825 Total Cost of the Event: \$ ~~825~~ 850

Group Member Signature: [Signature] Date: 2/4/19

For ASUM Use:

Board on Budget And Finance:

Total Amount Approved: 275.00 Date: 02/04/19

X: Alexandrea Schaper Print Name: Alexandrea Schaper

ASUM Senate:

Total Amount Approved: _____ Date: _____

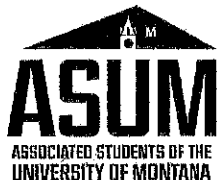
X: _____ Print Name: _____

To the Senate,

China Table is a language club that aims to create cultural experiences for Chinese language students and other interested students at the University of Montana. To do this, we play games like Chinese Mahjong, watch popular Chinese films, and practice speaking Mandarin. We invite visiting scholars and their families to participate in fun activities and events along with us. We celebrate traditional cultural holidays, including the Mid-Autumn Festival and Chong Yang Festival, in which we participated in a hike with the Chinese Student and Scholars Association. This year, we are celebrating Chinese New Year with the traditional custom of making dumplings. In attendance will be current and former Chinese language students, exchange students, members of China Table, and visiting scholars and their families. We expect around 30 people to attend. This event is a way to introduce students to the traditions of the Chinese culture and participate in something memorable and new, as well as to accommodate visiting scholars to the University and allow them to engage with their family as well as the students here. It is a great opportunity for everyone to bond over this holiday and make connections. With many attending, we want to be able to provide everyone with enough food to allow everyone to take part in making the dumplings, and we hope that a special allocation for a bit of extra funding will allow us to make this event great.

Thank you for your consideration,

Shannon Roybal, China Table Co-President.



Special Allocation Request Form

Group Name: China Table

Person(s) Preparing the Request: Shannon Roybal, Jake Cohen, Zhen Cao

Contact Phone Number: (406) 465-2293 E-mail: shannon.roybal@umontana.edu

ASUM Index Code: mst609

Event Description: Chinese New Year celebration, dumpling making event.

Event Date: 02/05/2019 Event Location: International House

Please attach a cover letter explaining the details and purpose of the event, how it will benefit your group and/or the university, who can attend the event, any additional costs/revenues associated with the event, and any other information that may help ASUM when considering your request.

Code	Description	Amount Requested	Board Approved	Senate Approved
62280	ingredients for dumpling making, beverages, and dessert	\$ 40	\$ 40.00	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$

Code Explanations: 621-Contracted Services (guest speaker, dj's, security, etc.); 622-Supplies and Materials (training supplies, printing, books, etc.); 623-Communications (postage, advertising, phone charges, etc.); 625-Rentals (equipment, films, meeting rooms, etc.); 628-Other (dues, subscriptions, entertainment such as food/beverage, etc.)

Other Sources of Funding: International House

Total Amount Being Requested: \$ 40 Total Cost of the Event: \$ 70

Group Member Signature: Shannon Roybal Date: 1/31/19

For ASUM Use:

Board on Budget And Finance:

Total Amount Approved: 40.00 Date: 02/04/19

X: Alexandria Schaller Print Name: Alexandria Schaller

ASUM Senate:

Total Amount Approved: _____ Date: _____

X: _____ Print Name: _____

UM Student Athlete Advisory Committee

February 12, 2019

Colin Bingham and Charlie Bush

UM SAAC presidents

Dear ASUM,

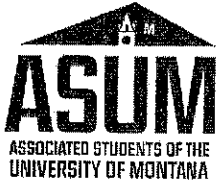
As an initiative for the 2018-2019 year our group has been working on bringing awareness towards the issue of sexual assault. Through our Set the Expectation campaign seen at many sporting events around the university and fundraising money for SARC we have dedicated a lot of time towards sexual assault awareness. The next step in our goal to "Set the Expectation" is to host a sexual assault awareness 5k on April 12, 2019. The run will be titled the Walk a Mile In Her Shoes 5k. The proceeds from this event will be donated back to a sexual assault awareness organization within the Missoula community.

We plan on hosting it on campus with the run starting and finishing near the oval. Steps are currently being taken into talking with Missoula Parks and Recreation and the city for permission on the route of the run. Missoula Runners Edge has already pledged to help us with timing and runner's numbers and have also offered some prizes as well. We will be using the athletics department to register runners. The registration fee for the run will be \$20, which will include a T-shirt, some sort of snack, sexual assault awareness wristbands, fact sheets, and outreach opportunities.

We are requesting \$1,750 for the advertising, supplies, and contracted services that will be required to host our event. We hope to use the S.I.N. for some help with advertising and marketing. The majority of the money we are requesting for supplies will be dedicated towards goody bags, which include T-shirts and snacks. Our contracted services request will cover the money needed for the copyright of the "Walk a Mile In Her Shoes" name, a speaker, and drinks for the runners after they have finished.

With best regards,

Colin Bingham



Special Allocation Request Form

Group Name: UM Student Athlete Advisory Committee (SAAC)

Person(s) Preparing the Request: Colin Bingham

Contact Phone Number: 406-529-0304 E-mail: colin.bingham@unconnect.umt.edu

ASUM Index Code: _____

Event Description: Sexual Assault Awareness Run / Speaker

Event Date: April 12-13 Event Location: Univ. of Montana

Please attach a cover letter explaining the details and purpose of the event, how it will benefit your group and/or the university, who can attend the event, any additional costs/revenues associated with the event, and any other information that may help ASUM when considering your request.

Code	Description	Amount Requested	Board Approved	Senate Approved
623	Event designs, printing fliers, radio ad., other advertising.	\$ 500	\$	\$
622	T-shirts, goody bags for runners, Paint, Paper. Given to runners for registering for the run.	\$ 500	\$ 500.00	\$
621	Timing set up from runners edge, licensure for "Walk a Mile In Her Shoes", potential speaker	\$ 750	\$ 750.00	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$

Code Explanations: 621-Contracted Services (guest speaker, dj's, security, etc.); 622-Supplies and Materials (training supplies, printing, books, etc.); 623-Communications (postage, advertising, phone charges, etc.); 625-Rentals (equipment, films, meeting rooms, etc.); 628-Other (dues, subscriptions, entertainment such as food/beverage, etc.)

Other Sources of Funding: \$ from prior fundraising efforts (united)

Total Amount Being Requested: \$ 1,750 Total Cost of the Event: \$ _____

Group Member Signature: _____ Date: _____

For ASUM Use:

Board on Budget And Finance:
Total Amount Approved: 1250.00 Date: 02/04/19
X: Alexandria Scholten Print Name: Alexandria Scholten

ASUM Senate:
Total Amount Approved: _____ Date: _____
X: _____ Print Name: _____

International Festival 2019 Budget Projections

Prepared by Mona Mondava, GEO Program Coordinator/International Festival Director,

6/27/18 8/23/18

Estimated costs are based on: 1) actual costs from 2018, and 2) the actual expenses where 2018 allocations fell short or were unanticipated (such as the additional costs for advertising or festival signs (Printing), and 3) requests for future enhancements by Festival Team, especially in the Food Truck Area. Thered figures represent actual basic budget items needed, and the additional column "Optimal/Enhancement" green items address areas that would be very beneficial, but which are not included in the basic budget.

<u>Category</u>	<u>Estimate Basic</u>	<u>Optimal/Enhancement</u>	<u>Notes</u>
<u>UC Costs</u>	\$4,700.00		All UC minus Parking lot add-on
<u>Food Truck Area:</u>			
<u>Parking Lot Costs</u>	\$ 1,200.00		labor set up, dumpster
rental			Facility Services delivery of Blockades and tables and table and chairs from FS, plus delivery charges
	\$ 1,000.00		Purchase of five propane heaters (or rental) @ \$200 each= Food Truck Area Enhancement
	\$ 240.00		six filled propane tanks @\$40/e (one tank is available for free loan)= Food Truck Area Enhancement
	\$ 600.00		rental of warming Tent, or purchase of three canopies at \$200/each for same = Food Truck Area Enhancement

Missoula \$ 350.00
Emergency Services

2 medics and ambulance

UM Police Security \$350.00

Donated in 2018, one-time

Children's World

-Supplies 500.00

-transport 0

350.00

avoid private vehicles & ISS
staff labor to move half a
garage full of CW inventory
back and forth

Display Booths (Pavilion)

-Supplies and Misc 145.00

Culture Show

-Stage/rehearsal supplies 250.00

- Coordinator \$1,200.00

650.00

Assistant -coord/staff needed

- Benefits @ 21 % 252.00

Admission

Management

-Wristbands \$250.00

- Badges 80.00

- Signs at entrances 100.00

Advertising \$4,500.00

Advertising budget was
insufficient for 2018, and in
2019 we won't benefit from a
One-time ad donated 2018 by
Rockin'Rudys (worth \$900)
-estimate includes print posters
which were moved here from
"printing" category
Deferred maintenance on large
UC and SW Higgen-Banners,
which provide free advertising
but are in broken and ugly
condition. (Hand refurbished
by ISS in 2018, but falling apart)

\$1,050.00



The Associated Students of The University of Montana

Date of Request: 01/30/2019

Special Allocation Request Form

Group Name: International Student Association

Person(s) Preparing the Request: Sobirjon Nazriev

Contact Phone Number: 406-880-3959 E-mail: sobirjon.nazriev@gmail.com

ASUM Index Code: M17050

Event Description: International Festival

Event Date: March 17, 2019 Event Location: University Center

Please attach a cover letter explaining the details and purpose of the event, how it will benefit your group and/or the university, who can attend the event, any additional costs/revenues associated with the event, and any other information that may help ASUM when considering your request.

Code	Description	Amount Requested	Board Approved	Senate Approved
625	UC Costs (such as parking lot costs, blockades & tables, chairs and etc.)	\$ 4,700	\$ 1500	\$
625	Setup fee	\$ 2,150	\$	\$
622	UC Audio & lighting labor	\$ 1,216.25	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$

Code Explanations: 621-Contracted Services (guest speaker, dj's, security, etc.); 622-Supplies and Materials (training supplies, printing, books, etc.); 623-Communications (postage, advertising, phone charges, etc.); 625-Rentals (equipment, films, meeting rooms, etc.); 628-Other (dues, subscriptions, entertainment such as food/beverage, etc.)

Other Sources of Funding: Global Engagement Office
\$19,000

Total Amount Being Requested: \$ 8,066.25 Total Cost of the Event: \$ 18,054.36

Group Member Signature: [Signature] Date: 01/30/2019

For ASUM Use:

Board on Budget And Finance:
 Total Amount Approved: 1,500 Date: 02/04/19
 X: [Signature] Print Name: Alexandra Schater

ASUM Senate:
 Total Amount Approved: _____ Date: _____
 X: _____ Print Name: _____