

**1. Member Organization:**

## Text Response

American Fisheries Society

## Statistic

## Value

Total Responses

1

**2. Person Preparing Request: Note: This person should be the Prime Travler. The Prime Travler will be expected to complete all paperwork on behalf of the group, will act as the CSA for the trip, and will recieve any reimbursement checks for distribution to group members.**

## Text Response

Brett Traxler

## Statistic

## Value

Total Responses

1

**3. Contact Number:**

## Text Response

4064371975

## Statistic

## Value

Total Responses

1

**4. Email:**

## Text Response

brett.traxler@umontana.edu

## Statistic

## Value

Total Responses

1

### 5. ASUM Index (MST Number):

Text Response

Statistic

Value

Total Responses

0

### 6. Trip Description: Note: This description should give a general idea of what the trip entails (Ex. Yearly Leadership Conference). Details of your event should be given in your Cover Letter.

Text Response

2021 Montana American Fisheries Society virtual conference. This conference allows students to listen to talks about fisheries, and network with professionals in the fisheries field. We are also giving students the option to attend meetings for the Idaho and British Columbia-Washington chapters as well. The meetings will go March 1st-5th, 2021.

Statistic

Value

Total Responses

1

### 7. Trip Destination:

Text Response

Online

Statistic

Value

Total Responses

1

### 8. Trip Dates:

Text Response

March 1-5, 2021

Statistic

Value

Total Responses

1

### 9. Number Attending:

Text Response

12

Statistic	Value
Total Responses	1

### 10. Please attach a cover letter explaining the details and purpose of the trip, how it will benefit your group, who is going, and any other details that may help ASUM when considering your request.

File Upload	File Type	File Size
<a href="#">AFS Travel Allocation Request.docx</a>	application/vnd.openxmlformats-officedocument.wordprocessingml.document	12.9KB

Statistic	Value
Total Responses	1

### 11. Personal Car - If you are driving in cars belonging to members of your group, you are allowed to ask for \$0.15 per mile per car.

Text Response

Statistic	Value
Total Responses	0

### 12. Commercial - If you are using commercial travel such as an airplane, bus, or Uber.

Text Response

Statistic	Value
Total Responses	0

### 13. Motor Pool - If you are traveling in one of UM cars available to student groups, you are allowed to ask for \$0.38-\$0.62 per mile per car, or \$8.25-\$15 per day as quoted.

Text Response

Statistic	Value
Total Responses	0

**14. Lodging - Cost for a hotel/motel, AirBnB, camping fees, or other lodging. You are allowed to ask for \$50 per person, per night.**

Text Response

Statistic

Value

Total Responses

0

**15. Registration Fees - Some conferences will charge a group or per person fee to attend the conference.**

Text Response

12 students attending @ \$65.00 per student to attend meetings of each AFS chapter = \$780.00

Statistic

Value

Total Responses

1

**16. Other - Any costs not fitting into a category listed above (except for food).**

Text Response

Statistic

Value

Total Responses

0

**17. Total Amount Being Requested: Note: "Total Amount Being Requested" is the amount of all of the categories added together.**

Text Response

\$780.00

Statistic

Value

Total Responses

1

**18. Total Cost of the Trip: Note: "Total Cost of the Trip" is what it will cost you to travel.**

Text Response

\$0.00

Statistic	Value
Total Responses	1

**19. Other Sources of Funding: Note: Include all methods you are using to fund your travel (organization members, sponsorships, UM Department funding, etc.)**

Text Response

We have used the UM AFS account (not ASUM budgeted funds) to pay for the registration fees, but hope for full reimbursement.

Statistic	Value
Total Responses	1

**20. Please consider and detail all safety precautions that you will be enforcing throughout your trip. Attach additional supporting documentation as needed. Example: Students (5) traveling to Dillion, MT for an overnight geology expedition. One vehicle with face masks required in the car as social distancing is not available in the single vehicle. Fill gas tank in Missoula (again in Dillion) to make sure we don't have to stop en route. Additionally, will bring snacks and water so we don't have to stop on the road. One person will be the hotel point of contact - Requesting three rooms (2 persons per room + 1) to make sure we are able to stay distant in our hotel rooms. Insurance (for vehicle and all individuals) is up to date with emergency contacts and banks notified of our travel plans.**

Text Response

Though none of this applies to our need for funding, safety precautions for the trip include: - Making sure students always wear masks in cars. - Eating in outdoor areas or areas where we can be socially distant. - Making sure no students socialize in their rooms, or if they do they must stay socially distant. - If anyone in the group shall interact with other people (outside the group), they must always wear a mask regardless of distance.

Statistic	Value
Total Responses	1

**21. Supporting documentation submission here.**

File Upload	File Type	File Size
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Statistic	Value
Total Responses	0

**22. As part of the UM Healthy Fall 2020 plan, ASUM Organizations are required to provide list of attendees and their emergency contacts listed for all individuals. Please list attendees with their emergency contacts below. Note: Emergency Contacts should be aware of this designation and should also have Prime Travler contact information.**

**Text Response**

ASUM should have a list, and all is online.

Statistic	Value
Total Responses	1

**23. Nearest Hospital / Medical Facility to destination and phone number:**

**Text Response**

na

Statistic	Value
Total Responses	1

**24. ASUM and UM Require that all Prime Travlers act as the Campus Security Authority (CSA) for the trip. CSA's are defined by the Jeanne Clery Disclosure of Campus Security Police and Campus Crime Statistics Act (usually referred to as the Clery Act). In short, taking CSA training helps us make sure you know how to report a crime if it is committed or the student code of conduct broken. Training may be found at <https://www.umt.edu/clery/csa/training/default.php>. Participating in Travel without a CSA on the trip will result in funding being revoked.**

#	Answer	Bar	Response	%
1	Yes, I have completed CSA Training.		1	100%
	Total		1	

Statistic	Value
Min Value	1
Max Value	1
Mean	1.00
Variance	0.00
Standard Deviation	0.00
Total Responses	1

## 25. Person submitting the Travel Allocation Request:

File Upload		
File Upload	File Type	File Size
<a href="#">signature.png</a>	image/png	18.3KB

  

Statistic	Value
Total Responses	1