

Credits: 3. Level: Graduate. (R-6) Offered autumn. Students will further their understanding for how CADD software is used to create complete, accurate draftings for design and technology in theatre and theatre-related activities.

THTR 535 - Perform Theory & Criticism

Credits: 3. Level: Undergraduate, Graduate. Offered spring. Survey of the theories, elements and ingredients of multi-cultural live performance forms, including theatre, popular entertainment, ceremonies, and other public events. Includes instruction in and application of various approaches to the criticism of live performance.

THTR 539 - Grad Methods Tchg Theatre

Credits: 2. Level: Undergraduate, Graduate. In-depth study of teaching methods for presenting the craft of acting and theatre production to introductory-level students. Co-convenes with THTR 439. Course Attributes: Co-Convened Course

THTR 540 - Graduate Costume Design

Credits: 3. Level: Undergraduate, Graduate. (R-12) Offered autumn and spring. Prereq., consent of instr. Further advancement of techniques in costume design using script/character analysis, color/texture/form usage, and presentation. Possible designs for dance, opera, large-scale drama and musicals. Co-convenes with THTR 440. Course Attributes: Co-Convened Course

THTR 542 - Prob in Costume Design

Credits: 3. Level: Undergraduate, Graduate. (R-12) Offered autumn and spring. Prereq., consent of instr. Development of specific technical skills in costume design.

THTR 545 - Grad Design Seminar I

Credits: 2. Level: Undergraduate, Graduate. Offered autumn. This course is designed to teach graduate students effective research, collaboration, and script-analysis methodologies and exploration practices.

THTR 546 - Grad Design Seminar II

Credits: 2. Level: Undergraduate, Graduate. Offered spring. This course is designed to continue the design process skills developed in Seminar I of effective research, collaboration and script-analysis methodologies and exploration practices.

THTR 550 - Graduate Scene Design

Credits: 3. Level: Undergraduate, Graduate. (R-12) Offered autumn and spring. Prereq., consent of instr. Development of specific design skills in scenery through unrealized design opportunities as well as design concept and process development. Co-convenes with THTR 450. Course Attributes: Co-Convened Course

THTR 552 - Prob in Scene Design

Credits: 3. Level: Undergraduate, Graduate. (R-12) Offered autumn and spring. Prereq., consent of instr. Development of specific technical skills in scene design.

THTR 553 - Technical Direction

Credits: 3. Level: Undergraduate, Graduate. Offered autumn and spring. Prereq., consent of instr. Role and scope of technical direction, production scheduling, design analysis, budgets and bookkeeping and methods of construction.

THTR 555 - Grad CADD

Credits: 3. Level: Undergraduate, Graduate. (R-6) Offered autumn. Students will further their understanding for how CADD software is used to create complete, accurate draftings for design and technology in theatre and theatre-related activities.

THTR 556 - Grad Rendering Techniques

Credits: 2. Level: Undergraduate, Graduate. Offered spring. Students will begin to develop personal design styles using both traditional and digital drawing and rendering techniques.

THTR 560 - Graduate Light Design

Credits: 3. Level: Undergraduate, Graduate. (R-12) Offered autumn and spring. Prereq., consent of instr. Advanced study of principles and practices of theatre lighting design, especially collaboration and communication. Training for position of light designer for theatre or lighting instructor. Design requirements and decisions, color, development of stage picture; thrust and arena theatre. Co-convenes with THTR 460. Course Attributes: Co-Convened Course
THTR 562 - Prob in Light Design

Credits: 3. Level: Undergraduate, Graduate. (R-12) Offered autumn and spring. Prereq., consent of instr. Development of specific technical skills in light design.

THTR 565 - Graduate Sound Design

Credits: 3. Level: Undergraduate, Graduate. (R-12) Offered autumn and spring. Prereq., consent of instr. Further advanced study of principles and practices of theatre sound design, especially script analysis and collaboration. Training for position of theatre sound designer or instructor. Principles, practices and equipment used to create sound and music designs for the theatre, dance and related areas. Co-convenes with THTR 465. Course Attributes: Co-Convened Course

THTR 567 - Problems in Sound Design

Credits: 3. Level: Undergraduate, Graduate. (R-12) Offered autumn and spring. Prereq., consent of instr. Development of specific technical skills in sound design.

THTR 570 - Grad Stage Mgmt

Credits: 2. Level: Undergraduate, Graduate. Offered autumn. Prereq., consent of instr. Study of duties of stage manager in rehearsal and performance process. Includes stage managing a production for a faculty or guest-artist director.

THTR 572 - Stage Mgmt Pract

Credits: 1 TO 6. Level: Undergraduate, Graduate. (R-18) Offered autumn and spring. Prereq., consent of instr. Practical work in stage management projects.

THTR 574 - Prob Theatre Mgmt

Credits: 1 TO 6. Level: Undergraduate, Graduate. (R-18) Offered intermittently. Prereq., consent of instr.

THTR 577 - Directing IV

Credits: 3. Level: Undergraduate, Graduate. Offered autumn. Prereq., THTR 476 or consent of instr. Formalist styles of dramatic material. Through a variety of tools, textual and linguistic analysis, metrical and rhetorical analysis, archetypes, and musical structures, students analyze, interpret and stage projects drawn from opera and pre-modern drama, especially Shakespeare.

THTR 578 - Directing V

Credits: 3. Level: Undergraduate, Graduate. Offered spring. Prereq., THTR 577. Exploration of image, time manipulation, and nonlinear storytelling.

THTR 580 - Problems in Playwriting

Credits: 1 TO 3. Level: Undergraduate, Graduate. (R-12) Offered intermittently. Development of specific advanced writing projects based on dramatic structure, conflict, tension, and character complexities/psychology.

THTR 594 - Seminar

Credits: 1 TO 3. Level: Undergraduate, Graduate. (R-12) Offered intermittently. Prereq., consent of instr. A review and discussion of current research. Topics vary.

THTR 595 - Special Topics

Credits: 1 TO 18. Level: Undergraduate, Graduate. (R-18) Offered autumn and spring. Experimental offerings of visiting professors, experimental offerings of new courses, or one-time offerings of current topics. Course Attributes: Internships/Practicums

THTR 596 - Independent Study

Credits: 1 TO 6. Level: Undergraduate, Graduate. (R-24) Offered autumn and spring. Prereq., consent of instr.

Course Attributes: Service Learning/Volunteer

THTR 597 - Research

Credits: 1 TO 6. Level: Undergraduate, Graduate. (R-24) Offered autumn and spring. Prereq., consent of instr.

THTR 598 - Internship

Credits: 2 TO 6. Level: Undergraduate, Graduate. (R-24) Offered intermittently. Prereq., consent of instr. Extended classroom experience which provides practical application of classroom learning during placements off campus.

Prior approval must be obtained from the faculty supervisor and the Internship Services office. Course Attributes: Internships/Practicums

THTR 599 - Professional Paper

Credits: 1 TO 4. Level: Undergraduate, Graduate. (R-4) Offered autumn and spring. Preparation of a professional paper appropriate to the needs and objectives of the individual student.

THTR 609 - Grad Design Project

Credits: 2. Level: Undergraduate, Graduate. Students serve in one or more design roles of the production team for major theatre and dance events, working from conceptual stage to realized production.

THTR 645 - Grad Design Seminar III

Credits: 2. Level: Undergraduate, Graduate. Offered autumn. This course is designed to continue the design process skills developed in Seminar II of effective research, collaboration and script analysis methodologies and exploration practices.

THTR 646 - Grad Design Seminar IV

Credits: 2. Level: Graduate. Offered spring. This course is the capstone to the seminar sequence which completes the design process skills developed in Seminar I, II, and III of effective research, collaboration and script analysis methodologies and exploration practices.

THTR 675 - Directing VI

Credits: 3. Level: Undergraduate, Graduate. Offered autumn. Prereq., THTR 578. The history and literature of directing.

THTR 677 - Problems in Directing

Credits: 1 TO 3. Level: Undergraduate, Graduate. (R-18) Offered autumn and spring. Prereq., consent of instr.

THTR 690 - Grad Final Creative Project

Credits: 1 TO 6. Level: Undergraduate, Graduate. Offered autumn and spring. Prereq., consent of instr. An in-house project that takes the form of a capstone directing assignment or acting role in a School production. A paper detailing and reflecting upon the process accompanies the creative work.

THTR 699 - Thesis

Credits: 1 TO 12. Level: Undergraduate, Graduate. (R-12) Offered autumn and spring. Preparation of a thesis or manuscript based on research for presentation and/or publication.

Affiliated Campuses

Helena College University of Montana

*As part of a Montana Board of Regents renaming and re-branding effort for Montana's two-year institutions, effective beginning with the 2013-2014 Academic Year, The University of Montana - Helena College of Technology name became *Helena College University of Montana*.

Helena College offers two-year programs in business, trades, technical and health occupations designed to meet the state's business and industry needs for technologically- skilled workers. All of the curricula are industry-approved and emphasize learning in a hands-on environment. In addition, the college offers an Associate of Science degree and Associate of Arts degree designed to transfer to four-year institutions. The college, founded in 1939, is fully accredited by the Northwest Commission on Colleges and Universities (NWCCU), approved by the Montana State Board of Nursing, certified and licensed by the Federal Aviation Administration, and certified by the National Institute for Automotive Service Excellence.

Helena College students take a full complement of courses in mathematics, communications, computer literacy, and career development. Located in Helena, Montana's beautiful capitol city, the College offers its programs in modern classrooms, shops, and labs, both near the Capitol building and at the Helena airport. For more information, call 1-800-241-4882.

Montana Tech of The University of Montana

Founded in Butte in 1889 as the Montana School of Mines, Montana Tech has a century-old reputation as one of the finest science and engineering colleges in America. Montana Tech is repeatedly recognized year after year among the top 10% of all colleges in America. While still focusing on its original programs in minerals and energy engineering, Montana Tech has expanded its offerings to include new science, engineering, computer science, technical communication, business, and innovative health care programs all designed to meet the needs of today's rapidly changing world.

Montana Tech provides outstanding educational programs to its 2,600 students in a truly personalized setting. Students are treated as individuals and enjoy their close relationships with faculty. Current Montana Tech students come from every Montana county, 38 states and 17 foreign countries. Montana Tech is a friendly campus where students get involved in a wide array of campus events and activities as well as abundant outdoor recreational opportunities. Student satisfaction surveys consistently give the College high marks for its quality of student life. Upon graduation, Montana Tech graduates enjoy over a 94% overall placement rate with an overall salary of \$52,172. Many of the College's alumni have attained senior leadership positions in the minerals, energy, and natural resource industry and business. Over 19% of Montana Tech alumni give back to the campus each and every year. Located in the heart of the mountains of Southwest Montana, the 98-acre main campus can be seen for miles. With over \$20 million in recently completed building and renovation projects, the campus blends its historical buildings with new, state-of-the-art laboratory and instructional facilities. The College's two-year campus, Montana Tech College of Technology, is located seven miles south of the main campus and provides occupational and technical program opportunities at the associate degree level. (As part of a Montana Board of Regents renaming and re-branding effort for Montana's two-year institutions, effective the 2013-2014 Academic Year, Montana Tech College of Technology will be known as *Highlands College of Montana Tech*)

Montana's geologic and hydrogeologic research arm, the Bureau of Mines and Geology, is a department of the College. Montana Tech's commitment to research has been rewarded with a 500 percent increase in funding over the past ten years. Inquiries to Montana Tech should be directed to 1-800-445-Tech or the [Montana Tech webpage](#).

The University of Montana Western

The unique mission of the University of Montana Western emphasizes experiential learning combining theory and practice through projects and field experiences. Montana Western students learn by doing, collaborating directly with their professors and fellow students in a mentorship environment.

In order to better facilitate this type of learning, UMW adopted a course scheduling system, named Experience One (X1). Under X1, students take a single course at a time for 18 days for three hours per day. Montana Western is the first and only public four-year university in the country to fully adopt this system.

Montana Western embraces the privilege and obligations associated with its mission as a higher education institution within the beautiful landscape of southwest Montana. This mission infuses the University's curriculum: in its century-long tradition for excellence in professional programs in teacher education, business and technology; in its strong interdisciplinary arts and science programs; and in its two-year associate degree programs responding to regional needs.

Montana Western offers the Bachelor of Science degree in: Elementary Education, Secondary Education with options in traditional subject areas, Biology, Business Administration, Early Childhood Education, Environmental Interpretation, Environmental Science, Health & Human Performance, Mathematics, and Natural Horsemanship. In addition, Montana Western offers Bachelor of Arts (BA) and Bachelor of Applied Science (BAS) degrees. Bachelor of Arts options include English, Interdisciplinary Social Science, and Visual Arts. Bachelor of Applied Science students may use an Associate of Applied Science (AAS) degree as a base for the BAS degree with most of the credits from the two-year degree transferring into the BAS at Montana Western. Montana Western also offers Associate of Arts and Associate of Science degrees for those who want to obtain their general education before transferring to another campus; Associate of Applied Science degrees for those needing entry-level job skills in Business, Early Childhood Education, Education Studies, Equine Studies, Natural Horsemanship, and Tourism & Recreation; and certificate programs in Early Childhood Technology, and Information Technology & Network Administration.

Individualized education has been a campus hallmark for over 100 years. Approximately 1,400 students enroll at Montana Western each fall. Class sizes are kept small (average class size is 18 students). The faculty is nationally recognized for its excellence, creativity, and genuine concern for maintaining the Montana Western tradition of high quality academic and personal experience.

In addition to fulfilling academic life, Montana Western offers National Association of Intercollegiate Athletics Frontier Conference sports in football, volleyball, men's and women's basketball, men's and women's National Intercollegiate Rodeo Association teams, and Equestrian team competition. A varied sports program is also available for students seeking intramural activities.

With close proximity to Yellowstone, Grand Teton, and Glacier national parks, Montana Western's geographic location makes an ideal setting for individuals who enjoy the rugged outdoors. With a friendly, small town atmosphere, Dillon offers many of the amenities of a much larger community. Ranching, mining and tourism are the chief industries of the area. Montana Western's picturesque 34-acre campus and friendly atmosphere enhance the community and area. For more information about the University of Montana Western, call (877) 683-7331.

Expenses, Services, Organizations Fees

[Paying Your Registration Bill](#)

[Refund Policy](#)

[Withdrawal Policy](#)

General

The student expense information provided in this catalog is based upon the rates for the 2014-15 academic year as submitted to and approved by The Montana Board of Regents of the Montana University System. The Board of Regents reserves the right to adjust fees at any time. Current information may be obtained by contacting Business Services, Lommasson Center, University of Montana-Missoula, Missoula, Montana 59812. The phone number is 406-243-2223, email address um.statements@mso.umt.edu or visit the [Business Services website](#).

Paying Your Registration Bill

A student's registration is not complete until it is "paid". Paying the registration bill confirms registration of the courses listed on the registration bill and the student's acceptance of the associated tuition and fee charges. **Even if financial aid and/or scholarships cover the full cost of the registration bill, you must still complete your registration by clicking the "Pay Registration Bill" button in CyberBear. FAILURE TO PAY YOUR REGISTRATION BILL WILL RESULT IN THE CANCELLATION OF CLASSES FOR THE SEMESTER.** Foreign and Canadian checks are not accepted. Credit card payment is accepted using VISA and MasterCard. Payment may be completed electronically in the student's [CyberBear](#) account. Please see the published payment deadlines on the [Business Services website](#) or the [Registrar's Calendar web page](#).

Fee Schedule

The tuition and mandatory fee schedules are posted on the [Business Services tuition and fees web page](#). Different fee schedules apply to each type of student – undergraduate lower/upper, Missoula College, graduate first/advanced, graduate TA/RA first/advanced, law fall/spring, WUE undergraduate lower/upper, WUE Missoula College, post-baccalaureate, distance undergraduate lower/upper, distance Missoula College, distance graduate first/advanced, distance post-baccalaureate. The full schedule of fees and fee definitions are available at [Business Services tuition and fees web page](#) or by calling Business Services at 406-243-2223. Students enrolled at 12 or more credits are assessed at the same rate. Student enrolled less than 12 credits are assessed per credit. Students enrolled for 6 credits or fewer have the option of paying an additional amount to cover the ASUM activity fee, campus recreation fee, health service fee and athletic fee.

Audited courses are assessed the same fees as courses taken for credit.

Delivery of Student Credit Balance Refunds

The University of Montana processes all student credit balance refunds electronically to deposit to a bank account (checking or savings) selected by the student. The bank account may be an existing account or the student is eligible to open an online bank account through Higher One. Each student will receive a UM Refund Choice Card (mailed in a bright green envelope) that they will use to access the UM contracted third-party system to make their choice on the [Business Services refund web page](#). The student will need to make their choice only once unless they change or close their bank account. The card should be kept in a secure place in case the student needs to make changes to their current choice. Even if a student does not expect to receive refunds due to financial aid, it is still important to select a preference. For instance a student may have a credit balance if classes are dropped or they withdraw that would require refunding to them.

A student's refund may be delayed if the student has not completed the setup of their electronic delivery choice.

Fee Schedule

The tuition and mandatory fee schedules are posted on the [Business Services tuition and fees web page](#) or call Business Services at 406-243-2223. Different tuition/fee schedules apply to each type of student (i.e. undergraduate lower/upper, WUE main campus/MC, MC, post baccalaureate, graduate first/advanced, distance only and law. The Board of Regents reserves the right to adjust fees at any time.

Students enrolled for 6 credits or fewer have the option of paying an additional amount to cover the Activity Fee, Campus Recreation Fee, Health Service Fee and Athletic Fee. Please see the Fee Definitions on the [Business Services Fee definition web page](#) for details about these fees. Audited courses are assessed the same fees as courses taken for credit.

A Distance Learning fee is assessed on all online courses to partially defray costs associated with courses delivered online over the World Wide Web. On line courses are assessed an additional fee of \$48.00 per credit. If a student is registered for all distance classes, they have the option to request a change to a distance only student. Distance Only students are not assessed some of the mandatory fees that apply to students enrolled in face-to-face courses. The student needs to complete the request which can be found on the [UM Online website](#).

The Board of Regents may approve additional fees at any time. Fees frequently are assessed for selected courses in subjects such as: Accounting Technology, Art, Biology, Biochemistry, Building Maintenance Engineering, Business, Chemistry, Computer Technology, Culinary Arts, Curriculum and Instruction, Dance, Diesel Equipment Technology, Drama, Educational Leadership, Electronics Technology, Forestry, Geology, Health and Human Performance, Heavy Equipment Operation, Journalism, Legal Studies, Mathematics, Metals Processes, Microbiology, Military Science, Music, Nursing, Pharmacy, Physical Therapy, Resource Conservation, Respiratory Therapy, Science, Secretarial Technology, Small Engines, Surgical Technology, Truck, Welding, and Wildlife Biology. This listing may not be all-inclusive and does not preclude a specific fee from being assessed.

Special fees are assessed for extended field trips in various departments.

An Educational Service Fee is charged for the off-campus M.B.A. and M.P.A. programs.

A fee is charged for cooperative education internships.

Purchase of supplies, equipment, or tools may be required by certain programs.

Law School Fees

The proposed 2014-15 School of Law fees for 15 credits are approximately \$3,237 for autumn and \$3,212 for spring for an in-state student and \$11,175 for autumn and \$11,150 for spring for an out-of-state student. The Health Service fee is included. Health Insurance coverage is available to students for an additional charge.

Law Special Fees

All persons who apply for admission to the School of Law must pay an acceptance fee of \$300.00 (\$150.00 is refundable if written notice is received by the due date if student does not want to attend) which is applied toward payment of fees upon entering and attending the School of Law in the semester for which application was made. In addition to the above fees, Law School students must pay an additional \$145.00 per credit per semester. The amount is applied to instructional costs.

All law students are assessed a \$25.00 law activity fee during autumn. An additional academic facilities fee of \$50 per semester plus \$1.25 per credit hour is also assessed.

Continuing Education and Summer Programs

Fees, room and board costs for Summer Programs and fees for registration in Continuing Education are contained in separate publications. These publications can be obtained by contacting the School of Extended and Lifelong Learning and Summer Programs 406-243-2900, University of Montana-Missoula, Missoula, MT 59812 or by visiting the [School for Extended and Lifelong Learning website](#).

Refund Policy

Refund for Dropped Classes

Students who have paid their registration bill may drop classes through the first fifteen days of the Autumn and Spring semesters. Adjustments of the associated tuition & fees and financial aid will be made to their student account during that time. **Beginning with the sixteenth class day, there is no refund for classes dropped and there is a \$10 fee for each class dropped.** Students who finalized with financial aid should always check with the Financial Aid office before dropping classes to make sure they fully understand the financial impacts as dropping classes may result in the student having to immediately repay grant aid they received or make them ineligible to receive aid that has not been disbursed yet.

Refund for Withdrawal from the University

If a student decides to withdraw from classes after finalizing the registration bill, the student should contact the University of Montana Registrar's Office in Griz Central, located in the Lommasson Center, and complete a withdrawal form to begin the official withdrawal process**. This procedure will enable the University to prorate the fees assessed based upon the official date of withdrawal.

Students who desire to continue the Blue Cross Health Insurance must contact the Curry Health Center prior to withdrawal. Otherwise, the insurance premiums will automatically be refunded and coverage will be lost.

For students receiving Federal financial aid, they must be attending classes to remain eligible for Federal Financial Aid. If a student drops courses, stops attending classes, never starts attending a class or withdraws from the University of Montana, the University and/or the student may be required to return federal funds awarded to the student. **It is very important for students receiving Federal financial aid to contact Business Services at 406-243-2223 prior to withdrawing.** If a student officially withdraws during the first fifteen days of class, the tuition and fees will be re-assessed for the semester based upon the official date of withdrawal. A student's official withdrawal date is determined by:

- the date the student began the institution's withdrawal process or officially notified the institution of intent to withdraw; or
- the midpoint of the period for a student who leaves without notifying the institution; or
- the last date of attendance by the student at a documented academically related activity.

Students who withdraw from the University for the Spring or Autumn semesters after finalizing the registration bill will receive pro-rated assessment of tuition and fees according to the following schedule.

	Before classes begin	1st Week	2nd Week	3rd Week	4th week or Later
Registration	none	none	none	none	none
Tuition/Fees	100%	90%	75%	50%	none

Blue Cross Ins. **	100%	100%	100%	100%	none
Other Fees	varies	varies	varies	varies	varies

Charges for room and board will be re-assessed on a pro-rated basis. During the final two weeks of the semester, room charges will not be re-assessed. Student who do not formally and completely withdraw are not eligible for a refund. The University of Montana will reassess the tuition and fees for students using the Deferred Payment Plan if the student officially withdraws during the first fifteen days of a semester. However, the student may still owe a balance to the University.

Return of Title IV Funds (Federal Financial Aid)

The University of Montana Refund Policy exists for calculating the refund of institutional charges when a student withdraws. The federal “Return of Title IV Funds” formula dictates the amount of Federal Title IV aid that must be returned to the federal government by the University and the student. The federal formula is applicable to a student receiving Title IV Funds if that student withdraws on or before the 60% point of time in the semester. The student may also receive a refund of some institutional charges through the University of Montana’s refund policy.

The federal formula requires a return of Title IV aid if the student received federal financial assistance in the form of a Federal Pell Grant, TEACH Grant, Federal Supplemental Educational Opportunity Grant (SEOG), Federal Perkins Loan, Federal Direct Loan (subsidized or unsubsidized), or Federal PLUS loans and the student withdraws on or before completing 60% of the semester. The percentage of Title IV aid to be returned is equal to the number of calendar days remaining in the semester (effective on the official withdrawal date) divided by the number of calendar days in the semester (scheduled academic breaks of five consecutive days or more are excluded). After all Title IV aid return requirements have been satisfied, remaining credit balances will first be applied to satisfy outstanding University tuition, fees, and institutional charges. Any remaining credit balances will then be refunded to the student. Once you have completed more than 60% of the semester, you have earned all (100%) of your assistance.

If you withdraw from the University of Montana before completing 60% of the semester, you may have to repay any unearned financial aid funds that were already disbursed to you. Please contact staff in The University’s Business Services, located in Griz Central or call 406-243-2223, if you have any questions about refund of tuition and fees or the calculation of the return of federal financial aid PRIOR TO WITHDRAWING.

Distribution Priority for Return of Title IV Funds

1. Unsubsidized Federal Stafford Loan
2. Subsidized Federal Stafford Loan
3. Federal Perkins Loan
4. Federal Graduate PLUS Loan
5. Federal Parent PLUS Loan
6. Federal Pell Grant Program
7. Federal SEOG Program
8. TEACH Grant
9. State, Private, or Institutional Aid
10. The Student

Hardship Withdrawal Policy

A hardship withdrawal may be granted to a student who experienced a catastrophic unanticipated condition or event after the fifteenth class day of a semester, if the condition prevents the student from completing academic course work. If medical, this must be documented by a health care provider. A medical hardship withdrawal will only be granted in cases of extreme hardship resulting from a serious or life threatening medical condition. In order for a student to petition to receive a hardship withdrawal from The University of Montana, the student must contact the Registrar's Office or Business Services Office to start the hardship withdrawal process. Upon approval of a hardship withdrawal, the Registrar's Office will enter the appropriate withdrawal information on the student's academic record. Each student's circumstances are different, and the Hardship Withdrawal Committee will determine the criteria for awarding a hardship withdrawal. At minimum, the student must meet the following criteria:

1. Is a degree seeking student, and
2. Is either a resident or non-resident student, and
3. Is a continuing student, and
4. Is maintaining satisfactory progress based upon The University of Montana's academic regulations.

Business Services will calculate the tuition credit amount for all approved hardship withdrawals and will notify the Financial Aid Office.

Students withdrawing during the first fifteen class days of a semester for medical reasons should contact the Curry Health Center in order to maintain the health insurance coverage. Otherwise, the medical insurance premiums will be automatically refunded and coverage will be lost.

The hardship withdrawal process is not the appropriate venue to resolve or petition academic matters. Such concerns must be addressed in the student's respective department, school, or college. In addition, the hardship withdrawal process is not an alternative means to drop classes after the normal drop date, to remove unwanted grades, or preclude resulting academic/financial aid actions (warning, probation, suspension, etc.)

Other Costs and Policies

Late Registration

A student who does not complete registration, including payment of tuition & fees in [CyberBear](#), by the fifth class day is assessed a late registration fee of \$80.00. After the fifteenth class day, a petition is required to register and, if approved, an additional \$80.00 will be assessed for a total late fee of \$160.00.

Returned Checks

A charge of \$25.00 will be assessed on checks (paper or electronic) returned from the bank. Any paper or electronic check tendered in payment of registration fees and not honored by the bank upon which it is drawn may result in cancellation of a student's registration. The student will be assessed the late registration fee of \$80.00 maximum in addition to the \$25.00 service charge.

Fee Policy on Drop/Adds

Students must pay for all courses for which they are enrolled at registration. However, within the first fifteen class days, they may drop or add courses. The courses for which students are enrolled on the fifteenth class day will determine any fee adjustments (see fee schedule) or financial aid adjustments. Beginning the sixteenth class day, courses dropped will not result in a reduction of fees but courses added will increase credit hour enrollment and may result in an additional charge. Payment is due within 10 days of the day courses are added.

CyberBear will not allow a student to drop all courses. Dropping all courses is considered a withdrawal from the University. Please refer to the Withdrawal Policy section in the catalog for information on how to withdraw and the associated Refund Policy.

Drop/Add Processing Fee

A \$10.00 processing fee will be charged for each course that is added or dropped after the fifteenth instructional day. See the summer class schedule for summer session deadlines.

Deferred Payment Plan

The University of Montana offers a payment plan to help students and their families pay their tuition, mandatory fees, room and board.

Eligibility is based on the following criteria:

1. Making payments as scheduled
2. Maintaining Satisfactory Academic Progress
3. Adequate financial resources to repay the loan
4. Use all UM Financial Aid offered
5. Fully complete and sign all required documents

The plan provides for the payment of at least one fourth of the total fees along with a \$30.00 administrative charge at the time of registration, payment of one fourth approximately 30 days after registration and payment of the full balance approximately 90 days after registration.

Registration, tuition and mandatory fees less any Financial Aid may be deferred. Student insurance and non-mandatory/course fees may not be deferred.

Deferred Payment Plan (DPP) applications must be submitted via CyberBear. The instructions (at right) will lead you to the DPP application. Be prepared to fill out the necessary application forms including parent and spouse information and two references. Your application will be reviewed by Business Services within 3 business days and you will be notified by UMConnect on the status of your application.

The signing and adherence to the terms and conditions of a promissory note will be required and no fees may be deferred by any person who owes the University any fees, fines, loans or other charges or who has previously deferred fees and failed to make timely payments. A \$15.00 fee will be assessed each time a payment is late.

This plan is not available for the summer session.

Monthly Bill Statements

Monthly bill statements will be mailed to the student's current mailing address displayed in CyberBear. In addition, an electronic notification will be e-mailed to their official University of Montana e-mail account . It is the student's responsibility to check their mail and official University of Montana e-mail account for these statements and notices. Payments for billed amounts are due by the due date indicated on the statements and electronic message. Failure to make timely payments will result in an interest charge assessed on balances not paid in full by the following monthly billing. Payments can be made (1) online in CyberBear; (2) at the cashiers station located in Griz Central (2nd floor Lommasson Center); or by mailing payments to Student Accounts, Business Services, The University of Montana, 32 Campus Drive #2304, Missoula, MT 59812-2304.

Non Payment

A student who owes regular fees and charges including room and board or has an overdue debt owed to the University for any fees, fines, or other charges will not be able to register, secure any transcript or record, or access any University facilities or services until the full amount due has been paid or satisfactorily resolved with Business Services. Interest may be charged at the rate of 10% on the balance due from the day after the due date until the full amount has been paid and any attorney's fees or other costs or charges necessary for the collection of the amount owed may be added to the balance due.

Determination of In-State Fee Status

The Montana University System classifies all students as either in-state or out-of-state. This classification affects admission decisions and fee determinations. The basic rules for making the classification are found in Board of Regents' Policy. It is each student's responsibility to secure and review a copy of the policy. Failure to be aware of the rules will not be cause for granting any exceptions to them. A copy of the policy is available from the Admissions Office or the Registrar's Office. It is important to bear in mind that each residency determination is based on the unique set of facts found in each individual's case. Students participating in the Western Undergraduate Exchange or the National Student Exchange programs are not eligible to gain residency. If you have questions concerning your particular case, be sure to contact the unit to which you are applying for admission or at which you are already enrolled. Generally, the Admissions Office or the Registrar's Office will be able to assist you.

With certain exceptions, in order to be eligible for in-state status, a person must meet a 12-month durational residency test. You will have to demonstrate a bona fide intent to become a Montana resident. The 12-month period does not start until some act indicative of intent to establish residency is taken. Mere presence in Montana, enrollment at a unit or rental agreements will not serve to start this period. Sufficient acts to start the period are registration to vote, obtaining a Montana driver's license, registration of a motor vehicle in Montana, purchase of a home in Montana or filing of a resident Montana tax return. The 12-months must be completed by the 15th instructional day to qualify for that term.

Your actions during the 12 month waiting period will be used to determine whether you are in the state as a bona fide resident or merely for educational purposes. The decision on your residency will not generally depend on just one factor. The following are the things you need to do that will support a claim of bona fide residency.

1. Register to vote if you are a voter
2. License a vehicle if you operate one in Montana
3. Obtain a driver's license if you drive
4. Be physically present in Montana, not out of the state of Montana, for more than a total of 30 days
5. Can Not be claimed as a tax exemption by residents of another state or file taxes as a resident of another state
6. Provide at least 51% of your own financial support (this means you will need to document to us that you have contributed approximately \$6000 towards your support during the twelve month waiting period)
7. File a Montana resident income tax return (this is important for all who claim residency in Montana, regardless of the amount of earnings)
8. Only register for six (6) credits or less per semester (including summer school) during the twelve month waiting period. Registering for more than 6 credits creates a strong presumption that you are here for educational purposes, and may disqualify you from achieving in-state status.

Be certain to secure the Board of Regents residency Policy and questionnaire from the Registrar's Office in the Lommasson Center 201 or at the Registration Counter in Griz Central . At the end of your twelve month waiting

period you must complete the residency questionnaire and attach copies of your driver's license, vehicle registration, voter's registration and proof of your earnings for the twelve months and return it to the Registrar's Office for review. This documentation can be submitted to the Registrar's Office up to 30 days in advance of the petitioners start date and not later than the 15th instructional day of the semester for which the status is sought. When a student petitions or meets the requirements after the 15th instructional day, a change in classification, if granted, will not be retroactive and will become effective for the next term. Reclassification is not automatic and will not occur unless the individual so petitions. It is the student's responsibility to meet any filing deadlines that are imposed by the appropriate unit of the System. All students should check with the appropriate office to determine the time limits for filing. The appeal process is given in the Regents' policy.

Costs of On-Campus Services

Housing and Dining Services

Students living in University residence halls are required to contract for a meal plan with Dining Services. Room and board rates are the same for in-state and out-of-state students. Occupants may select any meal plan to obtain the number of meals preferred and choose from a variety of room options.

Students who are approved to move out of the residence halls and terminate their meal plan contract will receive a prorated refund based upon the days remaining in the semester less the cancellation fee.

Residence Halls

Rates subject to change

2014-2015 Autumn/Spring Semester room rates in University residence halls are:

Residence Hall	Room Type				
	Double Room	Triple Room	Single Room	3-Person Pod	4-Person Suite
Aber Hall	\$1,747	NA	NA	NA	NA
Craig Hall	\$1,872	\$1,747	NA	NA	NA
Duniway Hall	\$1,747	NA	\$2,156	NA	NA
Elrod Hall	\$1,747	\$1,747	Standard - \$1,991 Large - \$2,156	NA	NA
Jesse Hall	\$1,747	NA	NA	NA	NA
Knowles Hall	\$1,747	\$1,747	NA	NA	NA

Miller Hall	\$1,747	NA	\$2,277	\$2,277	NA
Pantzer Hall	NA	NA	\$2,461	NA	\$2,461
Turner Hall	\$1,872	NA	\$1,991	NA	NA

Rates include \$6.00 per semester social fee.

Early arrival prior to opening day costs an additional \$20.00 per day.

Dining Services

Dining Services meal plan prices 2012-2013 academic year.

*The prices below are subject to approval by the Board of Regents and may change.

Meal Plan	Autumn/Spring Semester
All Campus	\$2,148.00
Food Zoo Plus	\$1,938.00
Food Zoo	\$1,833.00

Students living in residence halls are required to contract for one of the two meal plans. All meal plans are available to off-campus students, faculty and staff.

Lewis and Clark Village

Rent is \$452.00 per month per person regardless of which size apartment you are assigned to. Each resident will be responsible for their own rent payment. Residents may choose to pay either by the semester or by the month. Rent includes a furnished apartment with all utilities paid including cable TV. You must make your own arrangements for telephone service.

University Villages

Rates subject to change

University Villages housing is available. An application together with \$25 processing fee should be submitted to Residence Life Office, 101 Turner Hall, Missoula, MT 59812. A \$300 deposit will be required when apartment is assigned.

Housing Apartment Rates (monthly)

Apartment Type	University Village Building		
	Craighead and Sisson	Elliot	Toole
	(All Utilities paid)	(Tenant pays Heat & Elec.)	(Tenant pays Heat & Elec.)

Studio	\$567.00	\$361.00	\$454.00
1-Bedroom	\$630.00	\$430.00	\$599.00
2-Bedroom	\$759.00	\$533.00	\$724.00
3-Bedroom	\$852.00	\$593.00	\$819.00
4-Bedroom	\$897.00	None	None

NOTE: These rates are monthly and effective July 1, 2014 through June 30, 2015. All rates include cable TV, water, garbage, and sewer. Tenants are responsible for telephone service and utilities.

Vehicle Registration Fee

All vehicles parking on campus must display current campus vehicle registration between the hours of 7:00 a.m. and 5:00 p.m. Monday through Friday year round. Students, staff or faculty may purchase window or hanger decals for \$185.00 per year. Students have the option of purchasing semester decals for \$92.50. Reserved parking is available on a first come, first serve basis for \$555.00 a year. Car pools of three or more commuting drivers may register for \$10.00 per person for the year.

Motorcycles are issued decals at \$35.00 per year. Day passes (all day parking) for \$3.00 per day may be purchased from the Office of Public Safety or the University Center and are valid in all "A" decal required lots only. Hourly pay parking is available for \$1.00 per hour. The above prices are subject to change pending approval by the Board of Regents.

Partial refunds on decal are available only through the 15th class day. No refunds will be given on motorcycle, car pool or half semester vehicle registrations.

If a vehicle is sold, transferred or destroyed, the parking decal must be removed and returned to the Office of Public Safety for replacement. There is a \$10 replacement fee for all decals lost, stolen or not returned.

More information can be found at the [UM Police parking web page](#).

Other Campus Services

On campus there are other services provided such as the swimming pool, laundry facilities, locker rental, a full service bookstore, prescription pharmacy, testing programs, etc. The rates charged for these services are too varied to present in this publication. If more information is required concerning these services, contact the department providing the service.

Veterans' Benefits for Education Assistance Under Public Law 95-202 and Public Law 815

For Veteran information visit the [UM Veterans website](#).

Financial Aid

Financial aid services are available from two campus locations: the South Avenue location of the Missoula College (MC), and Financial Aid Station located on the second floor of the Lommasson Center Building in Griz Central. Students specific information including the status of the student's aid application is available in [CyberBear](#). General financial aid information including forms, policies and scholarship information is available at the [Financial Aid Office website](#).

Missoula College students:

[Enrollment Services-Financial Aid Office](#)

909 South Avenue West

Missoula, MT 59801

(406) 243-7886

Fax (406) 243-7901

All students:

[Enrollment Services-Financial Aid](#)

Lommasson Center - Griz Central

Missoula, MT 59812-1254

(406)243-5373

Fax (406) 243-4930

Both offices are fully accessible.

Notice: Any policy is subject to change without advance notice if required by federal or state law, Board of Regents, or Enrollment Services-Financial Aid Office.

Acceptance to UM

Students must be accepted for admission (or readmission) to the University in a degree seeking program before financial aid requests are considered. Students accepted into non-degree categories are not eligible for any financial aid.

Presidential Leadership Scholarships

This award is open to incoming freshmen who have demonstrated high academic achievements, leadership and promise for success through their high school experiences. The award is renewable for four years based on meeting eligibility requirements. The application is available from Enrollment Services-Admissions, the Davidson Honors College, and high school counselors in Montana. The application is also available on-line on the [Davidson Honors College website](#). The application deadline is December 31.

Campus-Wide Scholarships

The University offers a campus-wide scholarship program. Students should apply each year as most scholarships are awarded on an annual basis. Students holding a UM General renewable scholarship will have their awards automatically renewed if they continue to meet the eligibility criteria so need not submit an application again in subsequent years..

Requests for applications for continuing UM students, beginning November 1st, may be directed to the Enrollment Services-Financial Aid Office. The application is also located on line on the [Financial Aid Office website](#). The filing deadline is February 1. Students are notified in March.

New, incoming students who have applied for admission to UM by December 31 will be considered for any scholarships that may be applicable. Notification will be done in March.

The Western Undergraduate Exchange (WUE) scholarship may be available for applicants from participating states. Application for a WUE scholarship is accomplished by applying for admissions to UM. Contact Enrollment Services-Admissions for further information.

Departmental Scholarships

Many departments, including the Missoula College, offer scholarships based on skill or academic potential. Students should contact their major departments for deadlines and more information.

Financial Aid Application

All students who wish to receive any federal funds, including federal parent loans, need based or most non-need based assistance, must file the Free Application for Federal Student Aid (FAFSA). The application is available on the [Federal Student Aid \(FAFSA\) website](#). Students whose FAFSAs are received and processed by the Department of Education by February 15, and who complete all other documentation requirements are given priority for limited funds. Those who complete requirements later are considered only for federal loan programs and federal Pell Grants.

Determination of Eligibility

Eligibility for need-based financial aid is determined by subtracting the Expected Family Contribution (as determined from filing the FAFSA), scholarships, and other educational assistance from private or public agencies from the Cost of Attendance.

Financial Aid Package

Packages of need-based aid can include a combination of grants, loans and work-study. Students using the FAFSA automatically apply for all possibilities with one application. The types of aid offered will include federal subsidized and unsubsidized student loans for graduate or undergraduate students and federal Pell Grants for undergraduates if qualified. For those who file the FAFSA early and complete all requirements for additional documentation promptly, additional campus aid will be considered. This aid includes federal and state grants for undergraduate students. Federal Perkins loans and either federal or state work study will be considered for all early filers for both degree-seeking undergraduates and graduate students.

Non-need based aid, in the form of unsubsidized federal loans, for students and parents of dependent students will be considered for those families who file the FAFSA and accept these loans.

Distribution of Aid

All financial aid is awarded by the Enrollment Services-Financial Aid Office and distributed through Business Services, usually by crediting aid to the student's account. Aid is disbursed beginning the week before classes to students who have accepted their aid, submitted all required documents weeks in advance of the date and have finalized their registration in Cyberbear. Loans may be canceled under certain conditions if the student no longer desires the debt. Students who are offered work study must obtain employment and complete additional paperwork at the Enrollment Services-Financial Aid Office. Students who work are paid bi-weekly based on the timecard submitted by students and the supervisors.

Additional Requirements for Loans

In order to meet federal requirements, students who receive a federal student loan at the University of Montana must complete an entrance interview requirement and sign a promissory note before a loan will be disbursed.

Instructions for entrance and exit counseling and the promissory notes are available on the Enrollment Services-[Financial Aid Office website](#) for the University of Montana-Missoula. Select the "Loans" link.

Study Abroad and Financial Aid

Students who desire to study abroad and who enroll in courses that are approved by The University of Montana should contact the Enrollment Services-Financial Aid Office. Instructions will be provided for using financial aid with this type of study.

Other Requirements and Guidelines for Retaining Financial Aid

Financial aid for full-time is based on maintaining a minimum of twelve (12) credits each term.

Students enrolled for less than full-time may receive financial aid. Most grants will be pro-rated based on credit load. Loans are not pro-rated but require a minimum of six credits.

Students enrolling for fewer than six credits are not considered for financial aid with two exceptions; (1) undergraduates who are seeking their first degree may be eligible for a reduced federal Pell Grant, and (2) tuition waivers may be available for those who qualify.

Students can only receive aid for credits that are required for their degree programs. If a student chooses to repeat a course for which they previously received a passing grade that course can only be counted toward their aid enrollment status one more time.

Employment

The Enrollment Services-Financial Aid Office coordinates federal and state work study programs. Open positions are posted on the electronic job board located on the [Career Services Student Employment web page](#).

Non-work study student employment positions are also posted electronically at [Career Services Student Employment web page](#).

Satisfactory Progress

Any student receiving financial aid is required to make satisfactory academic progress in a program leading to a degree. Students must maintain a minimum cumulative grade point average (GPA) and complete a minimum of 70% of all credits attempted. The minimum GPA for undergraduate, Law and Pharmacy students is a 2.0. Physical Therapy doctoral students need to maintain at least a 2.5 GPS. Graduate students need to maintain at least a 3.0 GPA.

A student must also be able to complete their degree within 150% of the length of their program measured in credits attempted. For instance, a student pursuing a 120 credit bachelor's degree would need to complete their degree prior to attempting 180 credits.

Complete information is available in the Enrollment Services-Financial Aid Office or at the [Financial Aid Office website](#). Select the "Maintaining eligibility" link.

Short Term Loans

Limited short term loan money may be available to registered students who are eligible and submit complete applications. Among other conditions the student must have pending financial aid that will result in a refund to the student to qualify for the loan.

Tuition Waivers

The Montana Board of Regents has authorized the waiver of tuition for certain categories of students. Applications for any of the tuition waivers listed must be made in writing to the Enrollment Services-Financial Aid Office. The request must be made prior to the start of the semester in which students expect the waiver.

Minimum academic standards are necessary to receive tuition waivers. Other requirements and limitations may apply. Contact the Enrollment Services-Financial Aid Office for application forms or more information.

Montana Veterans Tuition Waiver

- bonafide resident of the State of Montana for fee purposes
- Honorable Discharge
- at one time qualified for veterans benefits under Title 38 of the U.S. Code, but are no longer eligible

- served during a time of war as determined by the Attorney General (World War II, 12-7-41 to 9-2-45; Korean War, 6-22-50 to 1-31-55; Vietnam War, 1-1-64 to 5-7-75; or post-Vietnam world conflicts under certain conditions. Contact the Enrollment Services-Financial Aid Office for further information.)

American Indian Student Tuition Waivers

- resident of the State of Montana for one year immediately prior to enrollment at The University of Montana-Missoula
- documentation proving at least one-quarter degree blood
- meet admissions guidelines of the University
- must have financial need as determined by the Enrollment Services-Financial Aid Office
- meet satisfactory academic progress according to the standards of the Enrollment Services-Financial Aid Office

Senior Citizens Tuition Waiver

- permanent resident of the State of Montana
- 65 years of age or older

University of Montana Employees

- instate resident
- employed at least three-quarter time on the date of registration and for the entire semester
- must be after probationary employment period
- approval from department head & Human Resources every semester

Montana University System Honors Scholarship

- awarded by Board of Regents to top graduating high school seniors in Montana
- student must submit form received from the Regents to The University of Montana Enrollment Services-Financial Aid Office for activation of this waiver

Other

There are several other tuition waivers including war orphans, MUS employees' families, surviving dependents of a Montana National Guard Member, and surviving spouse or children of any Montana firefighter or peace officer killed in the line of duty. Contact the Enrollment Services-Financial Aid Office for details.

Department of Military Science

All students are afforded the opportunity to apply for two, three and four year scholarships provided by Army ROTC. The scholarships pay for all mandatory tuition and fees, a monthly stipend and \$450.00 per semester for books. The monthly stipend for scholarship students is \$300.00 in the freshman year; \$350.00 in the sophomore year; \$450.00 in the junior year and \$500.00 in the senior year.

Additional financial assistance opportunities are provided to students that are interested in joining the U.S. Army Reserve or the Montana State National Guard. These programs are referred to as the Simultaneous Membership Program, since the student is involved in the National Guard or Reserves at the same time they are involved in ROTC. These programs have financial benefits that range from \$15,000 for a two year program to \$50,000 for a four year program. These benefits are very complex and are best understood by stopping in to visit with the Military Science Enrollment Officer.

Students have the opportunity to enroll in both the basic and advance courses offered by the Department of Military Science in the College of Arts and Sciences. The Basic Course is simply the Freshman and sophomore level courses offered by Army ROTC Instructors and no financial benefits are received for enrolling unless the student is on a scholarship. The Advanced Course refers to our junior and senior level courses. All advanced course students

are contracted and receive financial benefits. We welcome student involvement in Land Navigation and Drill and Conditioning courses but no benefits are provided for enrollment in these classes.

Organizations

Alumni Association

The University of Montana Alumni Association, established in 1901 by Eloise Knowles, represents over 85,000 graduates, former students and friends across the world. The mission of the Association, with offices in Brantly Hall, is to "identify and serve the needs of this University, its alumni, students and friends." The Alumni Association sponsors and helps coordinate Homecoming, Charter Day, Distinguished Alumni Awards, Senior Recognition Day, Scholarships, Internships and Commencement Reunions. The Association also co-sponsors with Career Services the Ask-An-Alum program, which connects alumni with currently enrolled students who are exploring career options. Visit the [Alumni website](#) for more information.

Associated Students of the University of Montana (ASUM)

Associated Students of University of Montana (ASUM) Student Government

The Associated Students of University of Montana is the representative body for students to voice their comments and concerns, create new programs, volunteer on committees and fund student groups on campus. As the voice for UM students, the ASUM Senate meets weekly to discuss important topics affecting students. ASUM offers a great many services to students that have paid the student activity fee. For more information, please contact ASUM at 243-2451, the [ASUM website](#), or stop by the ASUM office at UC 105.

ASUM Child Care Preschool and Family Resources

The ASUM Childcare Preschool and Family Resources operates five Child Care and early education centers. Child Care is available to students, faculty and staff. The centers are open for children 18 months --6 years. The program provides referrals to private residences providing child care for children ages new born to 12 year as well as a variety of family resources. For more information, please contact us at 243-2542, the [ASUM Child Care Preschool and Family Resources](#) website, or stop by the Child Care office at UC 119.

ASUM Legal Services

ASUM Legal Services provide limited, low-cost legal services to activity fee paying students at The University of Montana/COT. For more information, please contact us at 243-6213, the [ASUM Legal Services](#) website, or stop by ASUM Legal at UC 112.

ASUM Off-Campus Renter Center

The Renter Center provides counseling for student renters experiencing issues with their landlord, encourages positive neighborhood relationships, assists students with finding housing, and advocates for renters. Additionally, the agency maintains the Off-Campus Housing Finder located on the agency website. For more information, please contact us at 243-2017, the [ASUM Off-Campus Renter Center](#) website, or stop by the Off-Campus Renter Center at UC 105.

ASUM Transportation

Getting to campus and finding a parking place can be challenging, so why not explore other ways of commuting. The ASUM Office of Transportation has 3 different park n ride shuttles and one late night bus. Service from south/Higgins area is every 5-10 minutes; service from E. Broadway is every 10 minutes and from the Missoula College is every 15-20 minutes. You can park free and take the shuttle free. It gets you close to your destination on campus – closer than if you drive and park. Service starts at 7:25 each day and ends between 6:20 and 7:05 depending on which shuttle you take. Schedules are on line on the [ASUM Transportation](#) website or are available at many places on campus or on the bus. The late night bus runs from 7:05 p.m. until 2:30 a.m. on Thursday, Friday and Saturday and until midnight on Monday, Tuesday and Wednesday.

More options for hassle-free commuting are Mountain Line (free with your Griz card), 2 bike check out programs, or interest free bike loans.

Stop by UC 114 for more information.

KBGA Radio

KBGA College Radio, 89.9 FM, is the student-run, college radio station for The University of Montana. Also available streaming online on the [KBGA Radio](#) website, we provide a diverse format of music and talk programming 24 hours a day. We are a non-commercial, educational station, so everyone is welcome to become a DJ. For more information, please contact us at 243-6759, the [KBGA Radio](#) website, or stop by the KBGA office at UC 208.

Montana Kaimin

The Montana Kaimin is the University's student-run newspaper. Published since 1899, it has worked hard to serve, entertain and inform students with issues that are important to them. Publication begins the first week of school and is printed Tuesday – Friday during fall and spring semesters. Check us out on our website for more information and past editions. For more information, please contact us at 243-6646, at the [Montana Kaimin](#) website, or stop by the Kaimin's office at the Don Anderson Hall 207.

UM Productions

UM Productions is a student-run/student-funded organization whose goal is to bring quality events to The University of Montana and the Missoula community. UM Productions strives to provide students with hands-on experiences and employment opportunities and bring concerts and events that are focused on diversity with a strong dedication to the arts. Check out our website for upcoming events and job opportunities. For more information please contact us at 243-4981, on the [UM Productions](#) website, or stop by the office at UC 104.

Student Political Action Office

The Student Political Action office is a resource for students who have a desire to participate in the political process at the local, state and federal levels. Through a student committee, the SPA office works with students through a committee to represent student interests by working with City Council, the State Legislature and the Montana Delegation. For more information, please contact us at 243-2451, the [Student Political Action Committee website](#), or stop by the ASUM office UC 105.

ASUM Student Resolution Officer

The Student Resolution Officer is your representative for handling student complaints against a faculty member or university administrator that cannot be resolved informally. The Student Resolution Office advocates for students in a three-step dispute resolution process. For more information, please contact the Resolution Officer at 243-5431, the [ASUM Student Resolution Officer](#) website, or stop by the ASUM office at UC 105.

ASUM Student Clubs and Organizations

ASUM recognizes and offers funding for over 200 student organizations and special interest clubs. Find out about a student group that interests you and the many benefits student groups receive by checking out the [ASUM website](#) or stopping by the ASUM office at UC 105.

Fraternities and Sororities

The Greek Community of The University of Montana provides a comprehensive educational, social, and living experience for members through the promotion of friendship, leadership, personal development, academics, and services to the University and the Missoula community. The Greek members donate their time and support to over 50 recognized philanthropies. Additionally, they involve themselves in a wide variety of campus leadership organizations, such as Residence Life Staff, PRO's, ASUM Senate, Advocates, Peer Advising, and Mortar Board.

The Greek system has six (6) national fraternities (Sigma Alpha Epsilon, Sigma Chi, Sigma Nu, Kappa Sigma and Sigma Phi Epsilon) and four national sororities (Alpha Phi, Delta Gamma, Kappa Alpha Theta and Kappa Kappa Gamma). Information about Greeks can be obtained in the Office of Greek Life (UC 209B), or by visiting the [greek life website](#), or calling 243-2005.

Peace Corps

Peace Corps service is a life-defining leadership experience. The Peace Corps is a 27-month commitment during which volunteers provide technical assistance in six program areas: education, agriculture, environment, health, youth and community development, business and information and communications technology. Peace Corps volunteers live, learn, and work with a community in one of more than 70 countries overseas.

The Peace Corps Office provides support to students and community members interested in pursuing service with the United States Peace Corps. During walk-in hours and scheduled appointments, Returned Peace Corps

Volunteers provide guidance about the application process, as well answer questions about their first-hand experiences living, learning and working with a community overseas. In addition, Peace Corps staff table on-campus and in the community, visit classrooms, and host information sessions, application workshops, and Returned Peace Corps Volunteer panels. For additional information, please visit the Peace Corps Campus Representative at 154 Lommasson Center, call (406) 243-2839, e-mail: peacecorps@umontana.edu or visit the [Peace Corps website](#).

Services

Community Services

Bureau of Business and Economic Research

The Bureau of Business and Economic Research has been providing information about Montana's state and local economies for over 60 years and is proud to be the most comprehensive economic analysis center in the state. House on the campus of The University of Montana-Missoula, the Bureau is the research and public service branch of the School of Business Administration. On an ongoing basis, the Bureau:

- analyzes local, state, and national economies
- provides annual income, employment and population forecasts
- conducts extensive research on forest products, manufacturing, health care and Montana Kids Count
- designs and conducts comprehensive survey research at its on-site call center
- presents annual economic outlook seminars in cities throughout Montana
- publishes the award-winning Montana Business Quarterly

Montana Cooperative Wildlife Research Unit

The Unit investigates basic and applied problems in wildlife ecology and management. Graduate students majoring in Wildlife Biology or Biological Sciences, conduct much of the research supported through the Unit by USGS-Biological Resources Division, Montana Fish, Wildlife and Parks, and numerous other agencies and groups.

Montana Campus Compact

The University of Montana is a member in good standing of The Montana Campus Compact. MTCC is a statewide coalition of college presidents and chancellors committed to renewing the public purposes of higher education by promoting campus-community collaborations and civic engagement activities. Since 1993, these campus leaders have represented two-and four-year, public, private, religiously affiliated, community, and tribal colleges across Montana. MTCC supports and encourages activities such as volunteering, community service, and service-learning through its programs, which include:

- MTCC Campus Corps
- Service-Learning Workshops and Faculty Development
- MTCC VISTA Project
- Compact Service Corps
- Montana Athletes in Service Award
- Careers in the Common Good Scholarships

For more information regarding MTCC member benefits and services, please contact the MTCC headquarters office at (406) 243-5177 or online at the [Montana Campus Compact website](#). For MTCC services at UM, please contact the Office for Civic Engagement at (406) 243-5531 or see their listing under The Office For Civic Engagement.

The Office for Civic Engagement

The Office for Civic Engagement (OCE) is honored to serve as The University of Montana's primary agent of community activism and civic responsibility. It is our mission to challenge and improve lives with an ethic of service and community investment. We accomplish this by building partnerships that strengthen both the university community and a variety of nonprofit interests; empowering individuals and organizations to enhance capacity for strategic growth, program exposure, skill development and collaborations; and, enhancing professional, academic, and personal experiences through volunteerism and service learning. The OCE is a unit of the Davidson Honors College and operates as an affiliate of the statewide Montana Campus Compact (MTCC) organization (see separate listing). The OCE is located in the Davidson Honors College, room 015, (406) 243-5531 or the [Office for Civic Engagement website](#).

OCE Programs:

- Student Volunteer Programs - Throughout the school year, OCE coordinates several community service programs for students to get actively involved in the community including Service Saturdays, K-12 Tutor Programs, Alternative Breaks, Adopt-A-Family and more.
- AmeriCorps & AmeriCorps* VISTA - The OCE provides students with the opportunity to engage in national service while attending the University.
- Nonprofit Administration Programs - The OCE facilitates the Minor in Nonprofit Administration and the Nonprofit Leadership Alliance national certificate program in nonprofit administration. Both are degree enhancement programs designed to assist students to achieve skills and abilities in preparation for careers in the nonprofit sector. The OCE also coordinates the Online Professional Certificate Program in Nonprofit Administration, a series of short courses designed for busy professionals who want to hone their skills in specific areas such as grant writing, financial management and fund raising.
- Service Learning - Service learning is an innovative method of teaching and learning in which students, faculty and community partners work together to enhance student learning by applying academic knowledge in a community-based setting. The OCE works with faculty and departments to create meaningful service learning partnerships with community organizations and attain service learning designation status for their courses. Students can search for these courses using the service learning attribute in CyberBear

Nonprofit Leadership Alliance

The University of Montana is an affiliate of the national Nonprofit Leadership Alliance (NLA). The NLA program at UM is designed to be a degree enhancement certification program that complements a student's major. The program provides students with academic and extra-curricular opportunities to gain skills and abilities in preparation for professional careers in the nonprofit sector. All Nonprofit Leadership Alliance students acquire knowledge and skills in general nonprofit management, fund-raising principles and practices, board committee development, program planning, and grant writing. Upon completion of the NLA requirements, students receive the Certified Nonprofit Professional credential. The Office for Civic Engagement operates the Nonprofit Leadership Alliance

program in addition to the minor in non-profit administration. For more information contact (406) 243-5159 or browse the [Nonprofit Leadership Alliance website](#).

Facilities

Information Technology

Information Technology (IT) is a campus service organization that provides computing and communication resources in support of the instructional, research, administrative, and public service activities of The University of Montana. IT maintains and operates complex information systems to support the University's administrative activities and offers a variety of technology support services to assist the University in using the resources and services that IT is responsible for providing. The IT organization consists of the following areas: Campus Computing, Network, Directory and Telecommunication Services, Enterprise Information Systems, and Technology Support Services.

IT Technology Support Services serves as the user interface for the IT organization and includes: IT Central, the designated initial point of contact for all user issues; three general access student computer labs; numerous free, non-credit short courses for faculty, staff, and students; multimedia classroom support and audio visual equipment rentals; and support of The University of Montana's public web presence.

Additional information about IT services and facilities may be obtained at the [IT website](#) or by contacting IT Central at 243-HELP (x4357).

Montana Forest and Conservation Experiment Station

The Montana Forest and Conservation Experiment Station was established by the Montana Legislature in 1937 and is devoted to scientific investigation of natural resource problems. The station serves as a research unit of The Montana University System with the Dean of the College of Forestry and Conservation functioning as station director. The station seeks, through its research; demonstration; and outreach, to enhance public understanding of forestry and conservation and to contribute to responsible management of Montana's natural resources.

The Shafizadeh Rocky Mountain Center for Wood and Carbohydrate Chemistry

The Center is a research facility in the Department of Chemistry and Biochemistry specializing in development of new chemical products from carbohydrates (monosaccharides to polysaccharide) found in grains and wood. Targeted applications include consumer products and environmentally-safe industrial products such as biodegradable synthetic polymers, pharmaceutical components, and materials for industrial processing.

Stella Duncan Memorial Research Institute

The Institute was created initially by a bequest from an alumna of the University; her original interest was in the causes and treatment of bronchial asthma. Asthma is intimately associated with immune response, which involves Somatic Hypermutation. Our work focuses on the *in vivo* mechanism of mutagenesis associated with Somatic Hypermutation, in the tumor suppressor gene *p53*, responsible for about half of human cancers, and in other mutable systems. We have recently published a manuscript on this mechanism in the journal, *Carcinogenesis*. Our basic research in this area has led to a deeper understanding of the immune response, which could open the way for new treatments that counteract or modify hypersensitive responses occurring in allergic asthma.